

Computer Applications and Office Technologies for Oxnard College 2023-2024

C-ID (if applicable)	Oxnard College Computer Applications and Office Technologies courses	VC Comparable Course	MC Comparable Course
	<p>NONCREDIT CAOT courses:</p> <p>Course comparability for noncredit courses is listed to assist counselors with substitutions that allow students to complete noncredit certificates. Noncredit courses should not have comparable courses added to Banner because there is no limitation on repetition of noncredit courses.</p>		
	CAOT R800 Introduction to Business Information Worker (56 hours)	No comparable course	No comparable course
	CAOT R801 Keyboarding (Alpha and Numeric) (43 hours)	No comparable course	BIS M900 (78.75 hours)
	CAOT R802 Keyboarding Speed and Accuracy (58 hours)	No comparable course	No comparable course
	CAOT R803 Computer Literacy (24 hours)	BUS N164 (35 hours)	BIS M920 (157.5 hours)
	CAOT R804 MS Outlook (32 hours)	No comparable course	No comparable course
	CAOT R805 MS Word (50 hours)	BUS N161 (70 hours)	BIS M921A (26.25 hours)
	CAOT R806 MS Excel (50 hours)	BUS N162 (70 hours)	No comparable course
	CAOT R807 MS PowerPoint (32 hours)	BUS N163 (52.5 hours)	No comparable course