

Minutes of the Oxnard College Academic
Senate May 11, 2020
2:PM – ZOOM – Dr Amy Edwards presiding

I. Welcome / Call to Order at 2:02

II. Adoption of Agenda

1. Teresa
2. Erin. Unanimous.

III. Public Comments

Tom Stough: There is a schedule for library materials returns, can't put it on the webpage because of New Drupal. The Library is using social media to publicize how to return materials: calculators, books, etc. Work computers need to be synced about every 90 days – but don't wait the full 90.

Happy Birthday, Amy!

IV. Review of Meeting Minutes (from 4/27/20)

- 1 Ishita Edwards
2. Tim Fontenette

No changes. Unanimous.

V. Retirees Virtual Celebration: Judy McArthur, Richard Williams, Mike Webb

Amy gave a welcome to our retirees. We all regret that it cannot be in person. Mike Webb, Richard Williams and Judy McArthur were all in attendance. Della Newlow, Amy Edwards, all spoke. Many thanks were given. All will be terribly missed.

VI. Treasurer's Report (Lois Zsarnay)

No changes from last month. The OC Scholarships for this year will be coming out soon. Discussion was held regarding food donations to the OC Foundation Food Pantry and anything. Donations accepted. Senate will donate from Senate funds. ASG Advisor Gabby Rodriguez preps on Wednesday. 45 students came on Thursday. Foodshare is separate. Decision was made by consensus.

VII. Action Items: **I.B--I.C**

- A. Participatory Governance Manual: 2nd reading

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All the changes Academic Senate suggested were made. Roll back tri-chairs to 2 committees. Add Robert's Rules to the procedures. Expand faculty participation on SSEC. Revisit in 2 years. Motion to approve by

1 Teresa Bonham 2. Ishita Edwards

Josh Lieser thanked Amy for working on these revisions and advised we vote for this manual. Teresa Bonham echoed what Josh said. Motion carried 21-0

B. EE Awards Online Submission Form: Nominations due July 7, 2020

We are going to go to an online form and change who nominates to include the college community.

1. Josh Lieser. 2. Everardo Rivera
Passed unanimously.

C. District Planning for the District Technology Plan.
Amy notes that there is some vagueness in the report.

Kevin Corse says that since they're already doing it, there's not much point in us saying anything about it, pro or con. There's no accountability for the plan. Teresa Bonham asked what the vagueness is. Amy Edwards: Specific programs or projects are not called out. It's a step toward a plan. We were not consulted. Ishita Edwards: Why isn't training mentioned in the plan? Will there be assistance for students? Amy Edwards: It's more about what resides in the Cloud and not so much about what actually goes down at the individual colleges. Amy says they are actually doing some of that, but it's not mentioned in the plan. Ishita: It's so important, especially now. This was not addressed at all. Amy is going to submit lots of comments: More reporting, more training, more connection to Academic Affairs, more specifics for the colleges, revisit in 2021. This will be discussed in July by the Board. From chat: Is there anything about the frequent network failures? Amy: No. Lilia: Will it be a reluctant yes? Amy: Yes.

1. Teresa Bonham. 2. Ishita Edwards 17-1

VIII. Discussion Items:

II.C

A. Summer Tutoring: Ron Lacson

Tutoring will be open, Mon-Thurs, 10 am to 6 pm. Students can be sent to the tutoring center, through Zoom. That link is on the Tutorial Center homepage. This allows students to meet without the professor present. If we add an

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embedded tutor, the faculty person has to be present in the classroom. There's also an online tutorial service called Smart Tutoring. They get 10 hours per semester, but can contact Ron for an additional 10. STEM and Tutorial Center are both recruiting right now. These will be by Zoom as well. Kari Tudman added some details. We can click on the Zoom link and see how it works. Tom Stough: The new webpages are going live on May 18. If there are problems, let Tom know. Ron: Because of the migrations, some aspects of the website might not be up to date, please let him know if you see problems. Josh Lieser: Drupal is going to release us to edit our pages in the next couple of days.

B. PG Reps and Worksheet for 2020-2021 **I.C**

Starting with page 4, we can discuss how the reps will be chosen. At the first meeting in Fall, we will seat the Senators for the upcoming academic year on August 24. Senators will recommend faculty from their areas to sit on Committees. Departments roll people over, which can be recommended by a Senator. Step 2: Discuss as a Senate. Senate will consider discipline, but also other rolls on campus. Tenure vs non-Tenure, how long they have been at the College. Another factor: have they served in the past. We need a mix of old and new. Specific duties of the committee work should be taken into consideration. Past experience is important. Communicating back to the Senate is important. Academic Senate hopes to encourage rotation of membership on the various committees. Academic Senate reps must report to Senate, best if that rep is a Senator. Reports should come once a month.

Kevin: Let's not exclude people unnecessarily, let's be inclusive.

Erin: It's difficult for her small department, even to get someone to Senate. She can't miss practice twice a month. Shannon: Lab has same issues.

For PBC: We are reducing by 3. Everardo wants to remain as the AFT rep if re-elected.

For CUDS: Leo is on the committee and will move to the EAC seat. Everardo represents EOPS on CUDS. Mike Ketailly has a seat on CUDS. Juan Zuniga is on CUDS, maybe can move to Student Success. PDC: Anitra is leaving the committee. PEPC: Stays the same. Student Success: Ross Fuentes and Linda Webb are there now. Lois, Ana Toy and Elissa are current members of Student Success.

There was discussion of Calendaring. Looks like College Council will meet on 3rd Monday. We need a third person for CPC.

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Ishita was nominated by Josh Lieser for CPC, seconded by Linda Kamaila, unanimous. Ishita accepted.

Currently: Rainer, Ishita, Tom O'Neil, Leo Orange, Cesar Flores, Jonas Crawford, Lilia, Armine and Jose Vega. Ishita is considering to step down. Eduardo still wants to sit on PBC as AFT. Armine is going to stay.

CUDS: Lois is chairing. Amy will ask people to step down. Everardo sits on CUDS for EOPS, will see if he can move to the AFT seat. Kari wants to stay but is flexible. Perhaps the Letters rep should jump off. Shannon Newby wants to stay. Mike: It's not a requirement, but highly recommended. Training will be rescheduled soon.

PDC: Armine is happy to step down. Kevin Corse is staying. Kari is on that now, but is fine to jump off that one. Tim will stay on PDC. (Claudia, Melissa and Adam are the others).

PEPC: Shannon and Josh are ready to jump off.

Student Success: Ross Fuentes and Linda Webb. Lois is jumping. Kari wants to be on Transitional Studies (either herself or Mati).

Tech Effectiveness: 4 reps needed. Teresa can do it if it's the right day and time, but she's on Sabbatical in the Spring. Amy recommends Scott Wolf. Mark Bates is a possibility. Josh will do it if it fits into his schedule.

C. Senate FLEX week activity: Ideas?

Would we support a virtual meeting on Senate goals? Kevin: what is the goal of such a meeting? We need to reach out to faculty who weren't approached for dues. It's for checking in and bringing in new people.

D. Great Teachers Seminar Update: Linda Kama'ila **I.B**

It's still happening.

IX. Committee Reports

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- PEPC: Armine Derdarian **I.C**
Their new online form is rolling out. All the data will be on the form.

- Curriculum: Armine Derdarian
 - First readings on 50-60 courses for Fall. Cim Possible continues through summer. We must also get all DE appendices in by Fall.
- PDC: Tim Fontenette. Robert Chaparro talked about implementing incentives for health and wellness; team building in the workplace; incentives for staying healthy;2) possibility of setting up team building for each department, for continued training throughout the school year.
 - Amy says maybe we'll get a roll over this one time.
- Student Success: Kevin Corse
 - Lively meeting, about support students and getting money to where it needs to go, how to support support staff who are helping students. How do we get resources distributed in a timely manner.

- LLR: Tom Stough and/or Kari Tudman More on returning materials. Amy sent reminder on Friday.
- AFT: Everardo Rivera Much of the negotiation process is still closed session. They are reviewing how to do electronic voting. There was a split vote over counting the votes – online voting will now happen.

X. AS President's Report

I.B

- A. AS Foundation Scholarships: Jessica Gomez & Lorena Ortiz Two inspirational students are receiving scholarships from Senate.
 - B. PDC remaining funds Covered above.
 - C. District Meetings: DTRW-I and DTRW-SS
We are the first college to finish the tracks for English and math.

 - D. CARES Act Funding
Details have been sent by email.

 - E. Summer enrollments are doing well. Budget is a concern. We will likely get a 10% reduction.
 - F. Extra work/stipend – 50-60 hours on SLO process and eLumen. Honors coordinator position. Looking for a PDK advisor. That last one really needs a stipend.
- XI. Students and the Foundation – urgent student needs
Emily Zwall talked about the reimbursement issue.

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José Maldonado: Connie Owens and Robert Cabral met with José and others to talk about a fundraising campaign for our students. Other community colleges have done this. Connie agreed to write a proposal to get it going. Connie has \$10-20K to get the campaign going. It would be shareable on social media. One issue that's sticky: how we use the funds. José's idea was to use this on basic needs. Laura pointed out that students just need cash. Robert and Connie pointed out that it has tax and financial aid implications. This is an Ad Hoc committee. Emily Zwaal is also serving. Teresa: Are the other colleges giving out money directly to students? José: no one has gotten back yet. VC is doing it – but hasn't gotten back. Teresa: Can we contribute?

XII. Adjournment 4:14

Guests: Chris Mainzer, Judy, Richard Williams, Mike Webb, Ron L, Leo Orange, Mike Ketailly,

Late comer – Jose Vega, Kari Tudman, Gloria Lopez, Lilia Ruvalcaba, Emily Zwall