

Oxnard College Academic Senate

MINUTES

Date: April 8, 2013

Members present and absent:

Academic Senate Executive Board	
Linda Kamaila, President	Present
Robert Cabral, Vice President	Present
Diane Eberhardy, Treasurer	Present
Amy Edwards, Secretary	Present
Department	Senators
Addictive Disorders Studies	1. Vacant
Business/CIS/Legal Assisting	1. Diane Eberhardy, Present
Child Development	1. Kim Karkos, Present
Counseling	1. Graciela Tortorelli, Present
Dental Programs	1. Armine Derdiarian, Present
Fine Arts and Performing Arts	1. Vacant
Fire Programs/T.V.	1. Vacant
Letters	1. Julie Lovejoy, Absent 2. Gaylene Croker, Present ----- 1 PT Vacant 2. PT Vacant
Library	1. Tom Stough, Present
Math	1. Cat Yang, Present 2. Mark Bates, Absent ----- 1 PT Vacant
Part-Time Faculty Rep. at-Large	1. Josepha Baca, Present
Physical Education/Health	1. L. Ron McClurkin, Proxy Jonas Crawford, Present
Natural Sciences	1. Lori Buckley, Present 2. James Harber, Present ----- 1 PT Vacant 2. PT Vacant
Student Support Services (EAC, Health Center)	1. Leo Orange, Absent

Student Support Services (EOPS)	1. Gloria Lopez, Present
Social Sciences	1. Marie Butler, Present 2. Gloria Guevara, Present ----- 1. PT Vacant
Technology/CRM	1. Vacant
AFT Vice-President	1. Jenny Redding, Present

Non-Voting Faculty: Kevin Hughes

Guests: Ezer Pamintuan, Erika Endrijonas, Bola King-Rushing, Cynthia Herrera

- I. Called To Order at 2:06 by **President Linda Kamaila**
- II. Public Comments
 - A. **Ezer Pamintuan:** President of the Student Activist Organization and in affiliation with non-profit organization CAUSE spoke to the Senate. He wanted to encourage us to attend the Board meeting tomorrow night because his organization feels Oxnard College, based on their research, has been receiving an inequitable amount of the district funding. They think there is a lack of a student voice and faculty voice and he hopes their activist group can help turn that around. The group will speak out at the Board meeting.
 - B. **R. Cabral** announced three ASG upcoming events
 1. On Monday April 15th ASG is holding a candidate forum in LS-8 from 1:00-2:30.
 2. On April 16th and 17th, Student Elections will be taking place. Please encourage your students to vote!
 3. On May 1st ASG will be hosting a Toppers Pizza night from 5:00-9:00pm. They will donate 20% of your bill (pre-tax) to the ASG for both dine-in and take-out. Please support ASG and bring your flyer to the restaurant. If you need more information, contact **Robert Cabral**.
- III. Guests
 - A. **Dr. Mike Bush:**
 1. He is here to address the Senate about concerns of reorganization of the campus. He provided the status of the administration's "planning, or lack thereof." The old LRC building is going to be upgraded and remodeled to become 5 classrooms, 1 conference room, and 1 learning studio which will take 2-3 years of renovation. Thus, we need to relocate a lot of people such as STEM program and the mailroom. After they made some plans, the management then got an announcement that "the district wants to move in with us." Thus, changes needed to be made to their plans.
 2. EOPS/Counseling/Cal Works all provided some ideas to deal with the changes since they will be the groups who are displaced. Today they met and there was "Plan B" discussed which is Administration to second floor of CSSC and then the Student Services building will be ALL student services together. We are still waiting on the district to know if they are moving in. If they do not move in, there are more possibilities.
 3. No questions were asked of Mr. Bush.
- IV. Announcements by the AS President
 - A. **President Kamaila** announces that AP 5055 was approved by the Board which is good news.

- B. 68% of the growth funds are going to Oxnard College.
 - C. Textbook orders due at the end of April.
 - D. **AS President** asks that all Senators go back to their departments and ask questions about their committee representations. She is encouraging Senators to have discussion about how well the reps are doing their jobs. Also, some discussion about the lack of a Student Service Senator took place.
 - E. The Distance Education committee needs more representatives.
- V. Minutes for March 25th meeting: 1st **Robert Cabral** 2nd **Jenny Redding** Approved. Motion carried with one spelling correction.
- VI. Treasurer's Report: \$1,466.20. **Treasurer Eberhardy** says, "Pay your dues and April is the automatic withdrawal month if you are signed up to pay dues this way."
- VII. Study Sessions
- A. Program Review Rubrics for Instructional Programs
 - 1. Everyone will score the PEPRs and will then talk about them. Each area has its own smaller rubric. **President Kamaila** provided some tentative criteria for her evaluation as the Senate representative to this process:
 - a. The Domino Effect: when your program is central to another set of programs; it is information that is fundamental in the structure
 - b. The Scorecard: By law on April 9th schools will be required to publish their Scorecard. Thus, PEPRs were judged in terms in part by this Scorecard. A discussion about the pros and cons of this Scorecard and the information took place. Senators want the Scorecard contextualized on a local and global level.
 - c. Completion: This is data driven such as how many people graduate with your degree or finish certain classes. Her having this criteria element is to push for long-term data collection.
 - B. Consultation re Release Time and By-Laws
 - 1. We have an extra .2 that we could have used this semester, but we were told by our last Chancellor that we couldn't use it. We spent two years not getting the money and now we get it. It never actually went away, but it was never encouraged either. Thus, we have to decide how to use it. The Exec team will think on it this Summer and is currently discussing what to do with it. Where would that best be spent year after next when it can be built into people's schedules? Senators asked questions and made comments of how to use this money:
 - a. For Curriculum Co-Chair since they are underpaid based on other campuses and should be considered for increase.
 - b. Let's look at what other campuses are doing in terms of SLOs.
 - c. Community Outreach options?
 - d. Service Learning options?
 - e. ASG options?
 - f. In the past, faculty used to submit a proposal and then there was a competition. Maybe this should be brought back?
 - C. GE Philosophy Statement
 - 1. This was distributed at the meeting (pink form).
 - 2. No comments or controversy at this time.
 - 3. Tabled for now. Will be moved to an Action Item for next meeting

VIII. Action Items

A. Senate Election Resolution

1. Upcoming Senate Exec voted in by acclamation rather than by paper ballot.
2. Acclamation took place. The new Exec team is hired!

B. Big Five Awards

1. Last year it was an anemic process to say the least. Very Anemic and warrants a discussion.
2. Currently the Senate reviews three of the awards, Management reviews one, and Classified reviews one.
3. **Linda Kamaila** is proposing something back to the old style with one committee looking at all of the applications. Senators offered ideas to make the process better and more of a celebration and honor. Currently, there is no way to celebrate the winners either. The winner at least used to address the graduates.
4. **Linda Kamaila** proposes adding a Student of Year award (also an outreach opportunity) Thus, expanding to the “Big Six.”
5. Discussion about the money allocated to these awards took place.

*Sidebar: conversation about the OC Foundation wanting to honor more students by possibly re-launching the scholarship money for another round.

*Sidebar: we should celebrate faculty for everything they are doing. Senate asked Professional Development to take on this idea. We have faculty “doing a lot” and it should be acknowledged. Maybe this can be in conjunction with Big Five/Six celebrations? We should recognize the faculty and the students. It might take some time to get it going, but this “Celebration of Learning” should be developed and implemented.

C. AP 4260 (Second Reading): This is an AP that will liberalize pre-reqs: 1st **Jenny Redding** 2nd **Robert Cabral** Discussion took place. Motion carried. This will go to the Board in May.

D. First Reading BPs/APs 5500, 5520, 5530, 5400, 5300, 5052, 5200

1. 5500: Discussion took place with some specific comments about:
 - a. #8: Objecting to the addition of the electronic cigarette
 - b. Global Comment: Too broad, too overbearing. The Senate would like to know the source of the original document.
 - c. #2: Knife issues (TSA?)
 - d. #20: some issues here in general
 - e. Overall, the Senate feels this feeds into the culture of fear.
 2. 5520: some discussion took place about this AP being too specific.
 3. **AS President** asked Senate to take the rest home and review them further.
- b. Consent Calendar: A motion to simply pass all of the items in the Consent Calendar was moved. 1st **Jenny Redding** 2nd **Tom Stough** Approved. Motion Carried.

IX. President’s Report:

- A. PG Handbook should not be an informational only item. The Board should actually review it and vote on it because it would allow more transparency and become a PG document.
- B. District Master Calendar being created.
- C. No progress on the Brown Act part.

- D. If all three Senates don't agree on a resolution/policy, what happens? Some discussion took place. **Linda Kamaila** explained what is being discussion in subcommittees. Nothing is set. Senators provided her some ideas to bring to some of her other meetings.
- E. **Sue Johnson** will not be continuing her job. She isn't done working since she will become an interim at another college. No one knows what happened here. We will miss the guidance from her.
- F. No move has been made to fill **Patricia Parham's** position yet. Maybe some positions at the District level will be combined? This is the Senate's hope.

X. Senate Subcommittee Reports

A. Curriculum:

1. **Linda Kamaila** says we have no idea what to do with orphaned courses. If you know any history about these courses, send her an email. They will be deleted if nothing is done with them. The Senate said that maybe the GE Subcommittee should lead here? Currently they are listed as IDS in the catalog. Take a look and see if any belong to you.
2. April 17th is the Curriculum deadline.
3. AA-Ts : If you don't get your AA-Ts done and approved by June 30, 2013, you may not award any degrees in that particular program next year.

B. PEPC: No report (see above announcements and comments)

C. CUDS: No report. They will meet tomorrow.

D. AFT: **Jenny Redding** distributed the notes. See supporting documents provided by **Jenny Redding** at the end of these minutes. You can read them to update yourself.

Meeting Adjourned: 4:15

Respectfully submitted,

Secretary Amy Edwards

Supporting Document #1 from Jenny Redding: HIGHLIGHTS FROM AFT EXEC COUNCIL MEETING: April 5, 2013

I. SPEAKER FROM STATE OFFICE OF CFT: KEN BURT

Ken Burt, Political Director of CFT gave a short presentation about how we can strengthen our ties to politicians at the local, state, and national levels. He commended our Local for partnering so well with the high schools (Steve Hall being on the High School Board, etc.), as well as our strong associations with CAUSE, the Central Labor Council, and FACCC. He recommended a number of steps to help us enhance our "web of influence." The Exec Council listened and asked questions. We expect to be working more closely with Ken in the future on these issues.

II. ACTION ITEMS

- A. AB 955: a bill introduced by local rep Das Williams was discussed. AB 955 involves community colleges' ability to offer "extension" classes, essentially a 2-tiered system as proposed by Santa Monica College Board, where more and more classes could be offered at a higher rate of tuition for those that can pay. In voting not to support such a bill, Exec Council members voiced their opinions about how this is a step toward privatization of our California college system as well as a step toward denying access to education to those less economically advantaged. The Union along with community members will be meeting with Das Williams on April 18th to discuss his proposal. Union representatives from each campus will be in attendance.
- B. A brief discussion about our AFT office needs for Summer and Fall of 2013, and Spring of 2014, occurred.

- C. Mandatory Flex Day: A General Membership meeting (including a Negotiations Update) will occur on Thursday, August 15th (during Flex Week) at the UFCW in Camarillo from 3 to 5 p.m. VPs were directed to inform their campus Professional Development Committee chairs. In addition, it is expected that each campus VP will be offering a Flex activity with regard to expectations of Tenure Committee participants (depending on how negotiations are going on this item). It proved helpful to Tenure Committee participants a few years ago and people have asked that the training be repeated, so it will be.
- D. Advertising for Asst. Grievance Chair Position: The Asst. Grievance Chair position (to assist Grievance Chair, Bea Herrera) is being opened as Andrea Adelman will not be returning to the position. It is an appointed position, so anyone interested should make the fact known to Steve Hall and Bea Herrera (who will be interviewing applicants).
- E. President's Activity Report was approved.
- F. Minutes from March were approved.

III. POINTS OF INTEREST

- A. Bea gave a grievance report highlighting issues with Degree Works and counselors at all three campuses. In addition, it was noted that the personnel files are kept at the District HR office and that no dean should have a separate file on any faculty member in his/her office. Apparently, this has been an issue. Further, HR is now keeping a separate medical file on each faculty member separate from the personnel file (per HIPPA regulations), but right of access to such a file need to be clarified. Finally, some discipline issues have been raised concerning when a write-up on any such discipline would be placed into an employee's personnel file. These issues are being addressed now.
- B. Bob Gregg gave the Treasurer's report noting that an AFT local budget needs to be presented in May and approved by June.
- C. Bea Herrera gave a Health Benefits Committee report noting that the most helpful portion of the recent gathering concerning the Affordable Health Care Act was the Q&A. The event, plus Q&A, as well as follow-up questions/answers will be posted on the District's Internet Web Page for all to view ASAP. Bea also noted that a 5K run sponsored by the Health & Benefits Committee will occur at Oxnard's campus on October 12, 2013 along with a Health Fair. Members are encouraged to "get moving" and join in the fun.
- D. Alan Hayashi gave a report from both DCAS and DCHR. It was noted that the District is starting \$7.5M up from last year along with placing \$3M in Reserves and that any claims by administration that the budget is "flat" are not correct. The number of sections is being expanded because the District needs to make sure it reaches CAP. As to issues being discussed at DCHR, the issue of nepotism is still being discussed along with the status of the Emeritus title and accompanying benefits of said title. The issue of the Substitutes List continues to be discussed. Finally, the possibility of a district-wide ID for district employees is being considered so that people can avail themselves of services at all campuses via the ID, e.g., Library borrowing, for example.
- E. Renee Fraser gave a report on the Part-time Caucus and stated that an upcoming newsletter with information about part-timer options concerning the Affordable Health Care Act will be coming out soon. Steve Hall also noted that a Negotiations Update newsletter will be coming out shortly.