

**Oxnard College Academic Senate**

**MINUTES**

**Date: March 25, 2013**

Members present and absent:

<b>Academic Senate Executive Board</b>	
Linda Kamaila, President	Present
Robert Cabral, Vice President	Present
Diane Eberhardy, Treasurer	Present
Amy Edwards, Secretary	Present
<b>Department</b>	<b>Senators</b>
Addictive Disorders Studies	1. Vacant
Business/CIS/Legal Assisting	1. Diane Eberhardy, Present
Child Development	1. Kim Karkos, Present
Counseling	1. Graciela Tortorelli, Present
Dental Programs	1. Armine Derdarian, Present
Fine Arts and Performing Arts	1. Vacant
Fire Programs/T.V.	1. Vacant
Letters	1. Julie Lovejoy, Present 2. Gaylene Croker, Present ----- 1 PT Vacant 2. PT Vacant
Library	1. Tom Stough, Present
Math	1. Cat Yang, Present 2. Mark Bates, Present ----- 1 PT Vacant
Part-Time Faculty Rep. at-Large	1. Josepha Baca, Present
Physical Education/Health	1. L. Ron McClurkin, Present
Natural Sciences	1. Lori Buckley, Present 2. James Harber, Present ----- 1 PT Vacant 2. PT Vacant
Student Support Services (EAC, Health Center)	1. Della Newlow, Proxy: Leo Orange

Student Support Services (EOPS)	1. Gloria Lopez, Present
Social Sciences	1. Marie Butler, Present 2. Gloria Guevara, Present ----- 1. PT Vacant
Technology/CRM	1. Vacant
AFT Vice-President	1. Jenny Redding, Present

Non-Voting Faculty: Ana M. Valle, Ishita Edwards, Kevin Hughes, Carolyn Dorrance

Guests: Debbie Kascus

I. Called To Order at 2:10 by **President Linda Kamaila**

II. Public Comments: None

III. Announcements

- A. **Tom Stough** reminds the Senate about the AFT/District Health Benefits Presentation on the ACA this Thursday, March 28<sup>th</sup> at 3:00. This is for all Faculty and Staff. Please RSVP. See **Tom Stough** or **Amy Edwards** for more information on this.
- B. **Kevin Hughes** reminds the Senate about Coffee with the Chancellor also this Thursday at 2:00 in LS-8.

IV. Minutes 1<sup>st</sup> **Diane Eberhardy** 2<sup>nd</sup> **Tom Stough** Motion Approved with no changes; Motion Carried.

V. Two changes made to the agenda: Added AFT and Treasurer's Report

VI. AS President's Report

- A. Board Meeting: The Board now understands how our communication timeline works in terms of giving faculty time to review documents and they seem willing to wait to get our opinions.
- B. DCAP: They are still working on the EMP and working on the October Accreditation Report.
- C. DCAS: It looks like our District will have enough to "live on" for the next year. Also, there will be some monies to add sections for Fall 2013 and we should see more hiring in Fall 2014. The CA state law mandates that if we are given growth money, there needs to be an increase number of students in classes.
- D. Consultation Council: The PG Handbook is in works. We will be sending feedback through Linda.
- E. DCHR: No Report but notes that the meeting is operational under the Vice-Chancellor.

VII. Committee Reports

A. CUDS: **Diane Eberhardy** reports:

- 1. the Dental Building build will begin this summer.
- 2. a walking path may be incorporated into the campus with mile markers.
- 3. a discussion about the public display of materials for the Brown Act took place. Senators discussed the area that should be designated which then evolved into a very large discussion about how CUDS needs to be more involved in overall campus planning especially with only two meetings left for the semester. Senators want **President Kamaila** to ask questions to the administration about placements on campus because one Senator reports that **Dr. Duran** told them that the CSSC

building is being emptied out regardless of the District coming to campus because of the LRC closing. Senators were concerned that it sounds like departments have been directed before it has been taken up by CUDS.

4. Their next meeting is April 9<sup>th</sup>

B. Student Success: Senator **Gloria Guevara** reports:

1. that the meeting time was spent discussing how they would report success data to WASC. There was also a discussion about dropping students after Census took place and a discussion about the Scorecard.

C. PBC: **Linda Kamaila** reports:

1. The Educational Master Plan is in process
2. Resources request forms are due April 15<sup>th</sup> and will be ready next week

D. PDC: **Robert Cabral** reports:

1. They attempted a special meeting to discuss the contingency funds available.
2. They are beginning to plan Fall Flex so if you have ideas send them to Robert.

E. Treasurer's Report: **Diane Eberhardy** reports that Senate has \$1,466.20 and says pay your dues.

F. AFT: See supporting documents provided by **Jenny Redding** at the end of these minutes.

#### VIII. Action Items

A. Senate Elections:

1. Every office is unopposed.
2. Thus, a resolution was established to vote by acclamation rather than paper ballot since all offices are unopposed. We will vote next meeting 1<sup>st</sup> Jenny 2<sup>nd</sup> Gloria Lopez

B. BP/AP 4025: Philosophy and Criteria for Associate Degree and General Education

1. Linda Kamaila needs feedback on this AP soon.
2. Some Senators provided Linda with this feedback live such as Diane Eberhardy from CIS suggests "Information Technology" be added to the document. Then Senators discussed GE, Title IV, and objectives. Discussion continued about basic computer skills and general education.

C. AP 5055: Priority Enrollment: New document distributed.

1. First reading discussion took place.
2. Some highlights include:
  - a. All three Senates added that Athletics should be given second priority if they are good standings and met with the right counselor. (It is in the document officially)
  - b. Students will not get priority without a completed Ed Plan. There was some worry about how this will be handled when students are unaware of this. Some counselors made comments about this issue.
  - c. One Senator mentioned that this is a good day since we ensured that the district kept the tier one together successfully.
  - d. Recommend a change to eliminate "defined by statute" in #1 1<sup>st</sup> Jenny Redding 2<sup>nd</sup> Gloria Lopez then discussion took place. Approved and Motion Carried
  - e. Another change on #9: change Except "9" to Except "10" below
  - f. One Senator asked about the timing from when the priority registration takes place to when the open registration takes place. No discussion took place.

D. AP 4260: Prerequisites and Core-quisites

1. Linda Kamaila reviewed the AP.
2. She asks that you take a look and see if you observe any problems.
3. She reminds us that the intent of this document to take advantage of a more liberal Title V.

## IX. Ongoing Business

- A. Educational Master Plan progress: Tabled
- B. Communication Plan, Brown Act Postings: Tabled with a Brown Act discussion during CUDS report
- C. Big Five/Student Award Functions: Tabled
- D. Information items: Various policies having to do with district finance: Tabled

Officially Adjourned at 4:10pm

Respectfully Submitted by: **Secretary Amy Edwards**

### **Supporting Document #1 from Jenny Redding**

#### **HIGHLIGHTS FROM EXEC COUNCIL MEETING: March 9, 2013**

1. Summer Stipends and Fall Release Time/Stipends were approved.
2. Ron Cook resigned as P/T VP at OC. We therefore need a replacement ASAP.
3. Negotiations are going along nicely, albeit Debbie Kaskus resigned as P/T rep from OC. The Team has elected not to replace her as it is too late.
4. The three campus F/T VPs gave reports during which occurred a discussion of low District-wide FTES. In analyzing the reasons for our low FTES, it was noted that there have been many contributing factors over the past five years leading to this point, among which were:
  - Class Cuts
  - Changes in the registration process/procedures
  - Changes in financial aid
  - Compacted schedules
  - Larger, but fewer classes
  - A drop in K-12 enrollment rolling into us
  - A general effort by administration to “drive students away”

The Exec Council noted that the dividend of these enrollment management strategies is the low FTES we are experiencing today.

5. Hot Topics:
  - a. What’s going on with Degreeworks and counseling?
  - b. Are people being pressured to change their grades by administrators?
  - c. Are there Deans already acting as if funding based on completion is a “done deal”?
  - d. The Compressed Calendar
6. Would faculty like to select topics to be presented by the Union at the various campuses during next Fall’s Flex Week? If so, please let Jenny know what topics you might like discussed, and we’ll schedule these breakouts with the Professional Development Committee by the end of April/beginning of May for the Flex Calendar.