

**Oxnard College Academic Senate**

**MINUTES**

**Date: December 10, 2012**

Members present and absent:

<b>Academic Senate Executive Board</b>	
Linda Kamaila, President	Present
Robert Cabral, Vice President	Present
Diane Eberhardy, Treasurer	Present
Amy Edwards, Secretary	Present
<b>Department</b>	<b>Senators</b>
Addictive Disorders Studies	1. Vacant
Business/CIS/Legal Assisting	1. Diane Eberhardy, Present
Child Development	1. Kim Karkos, Present
Counseling	1. Graciela Tortorelli, Present
Dental Programs	1. Vacant
Fine Arts and Performing Arts	1. Vacant
Fire Programs/T.V.	1. Vacant
Letters	1. Teresa Bonham, Present 2. Gaylene Croker, Present ----- 1 PT Vacant 2. PT Vacant
Library	1. Tom Stough, Present
Math	1. Cat Yang, Present 2. Vacant ----- 1 PT Vacant
Part-Time Faculty Rep. at-Large	1. Vacant
Physical Education/Health	1. L. Ron McClurkin, Present
Natural Sciences	1. Shannon Newby, Present 2. James Harber, Present ----- 1 PT Vacant 2. PT Vacant
Student Support Services (EAC, Health Center)	1. Della Newlow, Present

Student Support Services (EOPS)	1. Gloria Lopez, Present
Social Sciences	1. Marie Butler, Present 2. Gloria Guevara, Present ----- 1. PT Vacant
Technology/CRM	1. Vacant
AFT Vice-President	1. Jenny Redding, Present

Non-Voting Faculty: Alan Hayashi, Jonas Crawford, Carolyn Dorrance, Chris Horrock, Ishita Edwards, Chris Mainzer  
Guests: Erika Endrijonas, Karen Engelsen, Cynthia Herrera

**I. Called to Order by President L. Kamaila at 2:12pm**

**II. Announcements**

- A. Friday, Dec. 14 the Theatre Club is hosting a Stand-Up Comedy show at 7:30 in the PAB.
- B. Tomorrow (Dec. 11, 2012) from 10:00am-12:00pm at VC there a conference about Latino Student completion rates. The State Chancellor will be there. If you attend, please report back to the Senate.
- C. ASG is sponsoring a Blood Drive in January.
- D. AFT is having a day-long set of Workshops in January
  - 9:00-10:00 Stipend Discussion
  - 10:00-11:00 Department Chairs
  - 11:00-12:00 General Meeting
  - 1:00-2:00 Distance Ed
  - 2:00-3:00 Wrap up and Review \*More information is in the AFT newsletter in our mailboxes
- E. The Union attended an ACA (Affordable Care Act/Obama Care) presentation and the information will be brought to the campus shortly.

**III. Minutes from last meeting**

1st Cat Yang 2nd Diane Eberhardy  
 Two changes made (AS President report and PBC authorship)  
 Motion carried

**IV. Ongoing Business**

**A. Campus Reorganization of Deans Proposal**

- **Robert Cabral**, past AS President, began the discussion and he reported that at a past PBC meeting a discussion took place about management. There a few faculty expressed issues about increased work load, financial savings, etc....At that time no one brought this type of proposal forward.
- **Alan Hayashi** brought this proposal to the Senate at the last meeting and then it was sent out campus-wide. **Linda Kamaila** received some feedback via email. The senate discussed this at great length.

\*A very long discussion took place. Some highlights are below:

- Student Services does not support it. They think it may split up too many departments and it might mean there could be an elimination of a student service Dean.
- **Linda Kamaila** reviewed that the premise of this proposal it essentially says we only need 3 Deans; nothing about splitting up departments or not having representation in all areas. The EVP would decide how we would reorganize if this was to be passed.
- The Library is not under a Dean, but senators think it should be.

- Social science does not support it. They do not think they should be split up and they do in fact need their own Dean and want a new Dean hired.
- Letters was hesitant and asked about the cost savings. Since there is no guarantee of the savings, it is difficult to support. Letters also added they think there may be issues of representation and department chair duties.
- Other faculty thought timing was poor since issues of allocations are coming up.
- **Linda Kamaila** reviewed how Moorpark Deans are organized.
- The Senate ultimately wants management to take its fair share of budget cuts. As our staff has been stream-lined, maybe management needs a similar style? Senators argued that management has remained static during all of these campus budget changes. **Linda Kamaila** recommended we send this to PBC for further discussion.
- **Linda Kamaila** then reported that there will be \$200,000 additional funds for next academic year for classes to bring the schedule back up a little. "Relief is coming."
- The Senate then went on an important sidebar conversation:
  - The Board subcommittee has decided to move forward on building the new Dental Building, A discussion about science uses of new building started. Senators were passionate that the Dental Programs were on the chopping block and since the budget is always unsure, the Board has made a mistake about their decision, said many Senators. From a curriculum standpoint, ratios about instructors were questioned. The science department was not consulted in any design or operations questions. Some senators reminded the room that programs don't own buildings.

\*And now back to Proposal.

- The value of the proposal was noted because it brought about a great dialogue about cost savings and workload.
- The **EVP** then spoke about Dean salaries and the fact that out Deans have capped out. She adds, that it's relatively easy to think you can just look and see look at how many instructors or classes the Deans have, but she says we need to look at campus-wide leadership. Deans tend to be the Czars. They sit on a ton of PG committees. There are lots of activities Deans have. Ultimately, she says the Deans are all filled up. She needs the Deans to help facilitate the work. There are issues about compliance, student learning, and faculty services. She can't do any more on her own. She doesn't even have a dedicated assistant. She would never be able to function, one Dean down. She is also the accreditation co-chair and no other **EVPs** play this role. Every year the Deans are evaluated with a survey by faculty and there are always comments that say the Deans have too much work.
- Senate appreciated the **EVPs** comments.
- NO motions were brought forth by senators.
- Good discussions items were uncovered.

## B. Space usage

- **Teresa Bonham** and **Gaylene Croker**, on behalf of The Writing Center, spoke to this issue. Math is larger than their space allocated in the library. Writing tends to be pushed out of the space although clearly marked Writing Center. Some senators and guests recommended taking this to the LLRC advisory Committee. Letters has brought it up there in the past, but **Tom Stough** ensures it will be put on the next LLRC agenda. **Alan Hayashi** said it will only get worse because of the change to transitional Math. Students really need help with reading and writing and several are timid. The writing center isn't totally opposed to moving, but it needs some allocated space and it needs the support of the senate. **Carolyn Dorrance** says the LLRC group did not really have a robust discussion about space. **Linda Kamaila** said the writing center location issue has senate support and some senators suggested department chairs meeting on this issue.

## V. New Business

### A. Enrolment Management Resolution

- **Linda Kamaila** introduced her Enrolment Management Resolution which is meant to help quantify and seek out some historical context about class scheduling. How many classes have we offered, which sections were eliminated, etc... For example, our night

program is so reduced, it changes the function of our college and someone should be studying this. They would advise the Senate. This committee would study data and help answers questions about scheduling. The only person with data now is the EVP.

- Senators would like to vet this proposal slowly. In this climate, we need to consider how we will do this. It might also be a good committee under the student services committee. **Linda Kamaila** is strongly in favor of it being a full faculty committee. **Linda Kamaila** said, "Think of this as a study group."

## VI. Reports

### A. PEPC:

- **Linda Kamaila** reports on PEPC and discontinuance. She says, in her opinion, if you have no TMC, no degree, or no certifications you are in trouble at our campus. Some counselors said the average time students are here to finish is 3 years. The AATs are making a big difference at our college. A discussion took place and several Senators voiced concerns about the new PEPC form. Degree Works was also discussed.

### B. Curriculum:

- **Teresa Bonham** will be on sabbatical next semester. **Shannon Davis** will take her co-chair position. **Elissa Caruth** will act as co-chair for the Distance Education committee. The GE subcommittee is cleaning up its GE course articulations. A hot list has been reported and they are working on a handbook.

C. Treasurer: \$1,638.28

### D. CUDS

- **Diane Eberhardy** reports that the Dental Building was brought up, although everything was just being talked about on a very simple level. No specific details were given yet. She will keep us posted on what she hears.

## VII. Consent Calendar

- A. Informative Item: DTRW change being made public to Senators. Gloria Lopez spoke about Academic Renewal (AP 4240). It will be visible that they took the class, failed, and then cleaned it up. Universities will be able see this also.

## VIII. Meeting Adjourned 4:45pm