

Oxnard College Academic Senate

MINUTES

Date: October 22, 2012

Members present and absent:

Academic Senate Executive Board	
Linda Kamaila, President	Present
Robert Cabral, Vice President	Present
Diane Eberhardy, Treasurer	Present
Amy Edwards, Secretary	Present
Department	Senators
Addictive Disorders Studies	1. Vacant
Business/CIS/Legal Assisting	1. Diane Eberhardy, Present
Child Development	1. Kim Karkos, Present
Counseling	1. Graciela Tortorelli, Present
Dental Programs	1. Vacant
Fine Arts and Performing Arts	1. Vacant
Fire Programs/T.V.	1. Vacant
Letters	1. Teresa Bonham, Present 2. Gaylene Croker, Present ----- 1 PT Vacant 2. PT Vacant
Library	1. Tom Stough, Present
Math	1. Cat Yang, Present 2. Vacant ----- 1 PT Vacant
Part-Time Faculty Rep. at-Large	1. Vacant
Physical Education/Health	1. L. Ron McClurkin, Present
Natural Sciences	1. Shannon Newby, Present 2. James Harber, Absent -----

	1. PT Vacant 2. PT Vacant
Student Support Services (EAC, Health Center)	1. Della Newlow, Present
Student Support Services (EOPS)	1. Gloria Lopez, Present
Social Sciences	1. Marie Butler, Present 2. Gloria Guevara, Present ----- 1. PT Vacant
Technology/CRM	1. Vacant
AFT Vice-President	1. Jenny Redding, Present

Non-Voting Faculty: Ana M. Valle, Emma Waits, Carolyn Dorrance, Chris Horrock, Ishita Edwards
Guests: None

- I. **Called to Order** by **President L. Kamaila** at 2:33pm
- II. **Announcements & News**
 - A. **Tom Stough:** All VHS tapes are moving out of the library. If you want them, they will become your property. See Tom for more information.
 - B. **Ana M. Valle-**There are priority and early registration issues because DTRW jumped the gun to set the dates. The decision for changes was being considered today in chancellor's cabinet. She is hoping the issue will be resolved.
 - C. **Diane Rausch** was unable to attend.
 - D. **Bola King-Rushing:** On Monday mornings Marc Prado will host D2L workshops from 10:00-11:00am and then hold a “drop-in” hour for any Tech issues from 11:00-12:00 in the LLRC.
 - E. **President Kamaila** announced that OC will be hosting the Chinese Delegation. They are interested in understanding workflow and how our campus utilizes part-time employees and shared governance; they chose us as 1 of their 3 college visits.
- III. Approval of Minutes:
 - 1st **Robert Cabral;** 2nd **Jenny Redding.** No corrections. Motion carried.
- IV. Reports
 - A. AS President's Report
 - **President Kamaila** was surprised no full-time faculty came to talk to the Board with the meeting being held on our campus. She presented on behalf of Senate. She also adds that the accreditation visit will be in November and she provided updates on District policies such as the Educational Master Plan and district verse college mission statements. She also reports that district-wide planning has begun and that she will be attending the upcoming plenary session. She also reports that the centralized scheduling decision was made by the Personnel Commission, not by our local Administration.

- Senators then discussed how all district minutes, even at the Board level, need to be more detailed so we can follow the dialogue.
- Discussion about creating ad hoc teams to read district minutes took place.

B. Treasurer's Report: \$1,638.80

C. PBC (report out on PBC meeting and discussion about PBC related issues)

- **President Kamaila** reviewed the PBC process of program discontinuance and also reviewed what happened at their last meeting. She reports that the Student Services side of the house said they couldn't cut anything. Members seemed to see only the instructional side of the house was on the chopping block. Senators were concerned that Business Services and Student Services have no program review. **Ana M. Valle** clarified that student services does in fact have program review although Linda said it is not on Sharepoint. **Ana M. Valle** also points out that we need to be careful of lumping all student services faculty and student services administration together. The Senate wants to demand the data from Business and Student Services. **President Kamaila** asks that we create a resolution about proportional cuts and we need to have all of the data to make educated decisions. Senators were concerned it isn't campus-planning.
- Some concerns about voting policies voiced at PBC.
- PBC discussed the potential Athletics cuts. Athletics offered up 20% of cuts and PBC said that didn't seem fair. After discussion, Athletics decided to take a 10% cut. However, no one was prepared to say what they were going to cut. PBC members really wanted to see where the money cuts would be made. For example, will a team be cut?
- **Jenny Redding** provided a historical context. This process has been crippled for many years; we need to put some teeth in the PG Manual and stay on the people involved. Senators agreed that the instructional side of the house would have liked to say "we can't cut," but they knew that wasn't helpful. If there really is "no way to cut" from Student Services and Business Services, then someone needs to explain that to the PBC and the Senate.
- Overall, Senate wants to see the data on their budgets. The Senate directed **President Kamaila** to encourage Dr. Duran to move the Dean of Student Services to put up the data of program review. Senate also discussed the pros and cons of hiring a new Dean of Liberal Studies and new counselor.
- **President Kamaila** discussed some other items that the District is talking about changing such as a slide card for counseling, a centralized Athletics' Director for MC, OC, VC, and a centralized Bookstore Manager.
- One Senator clarified that at PBC, the EVP said she wanted to participate in the cuts discussion with numerical data, but she was unable to at that time. She was unable to discuss the exact numbers.
- **President Kamaila** further reports:
 - There is very little money left in the part-time acct which is about to be cut even further.
 - We are below FON by 30
 - We have the least about of PT in the District
 - Lost 2.4 % of units (average of the district)
 - 6.5% at OC (because we keep cutting instruction)
 - 1.5 % at MC
 - 2.2% at VC

- We will soon be out of compliance of the 50-50 rule
- Senators look forward to November 6th election and the Prop 30 results.

D. CUDS

- **D. Eberhardy** reports out on:
 - i. the CA shakeout
 - ii. Parking Lot A painting and resurfacing project stopped due to lack of funds
 - iii. Due to FEMA compliance: Be aware that all faulty will undergo health training

E. DCAS: No Report

F. PDC:

- **R. Cabral** reports that the spring travel application deadline is December 7. The e-version needs your Dean's e-signature and can be found shortly on Sharepoint.

G. PEPC:

- **President Kamaila** also asked if the Senate felt it was important for PEPC to pull together data in the same place using the same forms for all areas to create some accountability and alignment? We seem to have such different paperwork which adds to the confusion. Senate agreed this seemed like a good and purposeful idea.

H. Curriculum:

- **T. Bonham** reports that they have a meeting this week and she will be sending a detailed email about CurricuNet shortly. Please read it when it comes.

I. Sabbatical:

- **Ishita Edwards** reports that several sabbatical applications have gone through first reading. The deadline to turn in proposals is November 1st and final presentations and Q and A will take place on November 15.

V. On-going business

A. Revision of OC PGM: **President Kamaila** said she would like a change to PBC membership for Classified. She asked if the Senate if they had concerns about adding one Classified person to the membership. No concerns were voiced.

B. Tabled

C. Tabled

VI. New Business

A. Priority registration (AP 5055 – first reading of proposed revisions)

- Some comments were made on DCAA seemingly randomly making some changes to Veterans and Foster children registration dates. Be aware these have changed. Senators discussed how high school and people under 18 seem to be getting the short end of the stick for registration. **Ana M. Valle** provided some clarity on this issue. She spoke about Cal Works and some other concerns with the Ed. Code and AP 5055.

B. BP/AP 4255: Tabled

C. AP 4260: Tabled

- D. BP/AP 5010: Tabled
- E. Integrated Planning Manual: Tabled
- F. Study Session: Budget Allocation Model & Scope of Faculty decision-making:
Tabled

VII. For the Good of the Order

- A. A Senator asked that **President Kamaila** bring information on reassign time to the next meeting.
- B. Senators discussed how impressed they are with how productive our campus is given how little resources we have in the district.
- C. Graciela Tortorelli was appointed by **President Kamaila** to PBC to fill Ralph Smith's seat on PBC.

Adjourned 4:30 pm

Respectfully Submitted by Amy Edwards