

**Oxnard College Academic Senate**

**MINUTES**

**Date: October 14, 2013**

Members present and absent:

<b>Academic Senate Executive Board</b>	
Linda Kamaila, President	Present
Robert Cabral, Vice President	Present
Diane Eberhardy, Treasurer	Present
Amy Edwards, Secretary	Present
<b>Department</b>	<b>Senators</b>
ADS/Paralegal	1. Becca Porter, Present
CAOT/Office Technology	1. Diane Eberhardy, Present
Child Development	1. Vacant
Counseling	1. Graciela Tortorelli, Present
Dental Programs	1. Armine Derdarian, Present
Fine Arts and Performing Arts	1. Vacant
Fire Programs	1. Vacant
Letters	1. Teresa Bonham, Present 2. Gaylene Croker, Present ----- 1 PT Vacant 2. PT Vacant
Library	1. Tom Stough, Present
Management	1. Robert Cabral, Present
Math	1. Cat Yang, Present 2. Mark Bates, Present ----- 1 PT Vacant
Part-Time Faculty Rep. at-Large	1. Vacant
Physical Education/Health	1. L. Ron McClurkin, Present
Natural Sciences	1. Shannon Newby, Present 2. James Harber, Present ----- 1 PT Vacant 2. PT Vacant
Student Support Services (EAC, Health Center)	1. Della Newlow, Present
Student Support Services (EOPS)	1. Gloria Lopez, Absent
Social Sciences	1. Marie Butler, Present 2. Gloria Guevara, Present

	----- 1. PT Vacant
Technology	1.Vacant
AFT Vice-President	1. Jenny Redding, Present

Non-Voting Faculty: Kevin Hughes, Carolyn Dorrance, and Ishita Edwards

Guests: Josue Joshua Ruiz and Bola King

- I. **President Linda Kamaila** called the meeting at 2:12  
Adoption of Agenda 1<sup>st</sup>: **Diane Eberhardy** 2<sup>nd</sup> L. **Ron McClurkin** Motion approved
- I. Public Comments and Acknowledgment of Guests
- II. Announcements
  - A. **President Linda Kamaila** announces:
    1. Oxnard College is *NOT* going to part of the two tier tuition (AB 955), although the *LA Times* reported that we were.
    2. The *Brush with Life* exhibit is almost over. 10:00-3:00pm at the McNish Gallery.
    3. Dental Hygiene will be having their building ground breaking ceremony on Oct. 30<sup>th</sup> at 11:30am
    4. The Literature, Arts, and Lecture Series is this Wednesday at 1:00pm-2:00pm
- III. Approval of Minutes : September 9<sup>th</sup> and September 23<sup>rd</sup> 1st: **Diane Eberhardy** 2<sup>nd</sup> **Robert Cabral**  
Motion accepted both as written
- IV. Treasurer's Report: **Diane Eberhardy** reports we have \$2,123.40 in our Senate account.
- V. AS President's Report and Discussion
  - A. **President Kamaila** reported out from the Student Success Conference that she attended with **Senator Tortorelli** with PowerPoint slides. Email her for copies of the slides. Some highlights include:
    1. (Slide 1) SB 1456: Student Success and Support Program: Credit Funding Formula [The Student Success Act]
      - a. College's Potential Population of Students to Received Service + Students served at the College + College Match
      - b. We are at 35% of our students at OC visiting a counselor
      - c. Spoke about the mandatory orientation and counseling for students.
        - i. At Cerritos College, as an example, most students do their orientation on their smart phones and it takes about 17 minutes.
        - ii. OC does **not** have an online orientation, **YET**. VC received a Grant to create this. We are using VCs template to tailor it to OC needs. Right now, it takes about an hour to get through our online orientation "if you are quick," so some work still needs to be done before it goes live.
      - d. Discussion Took Place
      - e. Overall, Senators agreed that orientation and counseling do, in fact, help student's success.
      - f. **Senator Tortorelli** will be emailing faculty to visit classes to discuss counseling.
    2. (Slide 2) Contract and the Budget
      - a. The AFT contract puts the college at \$600,000 of deficit spending for Spring. Stay tuned for how this is going to work out. That's \$120,000 for Oxnard College.
      - b. FTES is still beneath projections; projected state revenues were decent until the federal shutdown...next year may be very flat.

- c. The issues that have to be resolved, district-wide, in order to obey that Student Success Act are beginning to be resolved.
- d. DCAP has a more defined charge, and a position for a faculty co-chair.

VI. Action Items (Old Business Needing Action)

- A. Enrollment Priorities (again) AP 5055 1<sup>st</sup> **Amy Edwards** 2<sup>nd</sup> **Shannon Newby**
  - 1. Discussion Took Place
  - 2. We randomly went back to Orientation (first line of the priorities handout).
  - 3. Some issues of Accreditation and Communication came up.
  - 4. Motion carried.
- B. Communications Plan: **President Kamaila** distributed a handout called “Communication Mini-Plan” [The people listed on the handout have the ability to now email large groups]
  - 1. “All Faculty”: Joel Diaz, Linda Robison, Dean Karen Engelsen, Counseling Chair (Graciela Casillas), and Chris Renbarger (Bookstore)
  - 2. All Students (it is alleged to be possible): Joel Diaz, Linda Robison, Dean Karen Engelsen, ASG Student Advisor
  - 3. Discussion Took Place:
    - a. Some people could be added such as the Health Coordinator and Condor Café
    - b. One Senator spoke about Gmail vs. Outlook
  - 4. No Action took place after discussion
- C. Senate Goals Setting 2013-2014: Tabled
- D. District PG Handbook: Senators were charged with reading this after the meeting and to send AS President feedback.

VII. Old Business

- A. College Hour/Student Engagement Plan: Short Discussion Took Place
- B. OC’s Educational Master Plan: Mission Statement Input to PBC:
  - 1. PBC will craft the Mission, but the Senate is the focus group that will be used.
  - 2. The Senate had a broad discussion to help direct PBC craft the mission statement.
  - 3. The Senators reviewed other college mission statements.
  - 4. PBC will not come with a draft; they want input from us first.
  - 5. Key Concepts that Senators would like to be present in the mission: Global; Empower(ment); Success; Access; Encouraging students to discover their Path/Passion; Welcoming, Promote Learning, Opportunity,
  - 6. Senators really like the first two sentences of the current mission. Maybe it can just be modified?
  - 7. Some discussion about age and life-long learning and how our goals do not directly aligned with the State.
- C. Excellence Committee (Statewide Awards)
  - 1. There are several statewide awards and we aren’t nominating anyone. Maybe a small committee could help promote these awards? **President Kamaila** will bring this forward in future agendas.

VIII. New Business: Tabled

- A. BP/AP 5020 Nonresident Tuition
- B. Release Time: Possible Revision to By-Laws

- IX. Study Session: Student Success at Oxnard College: How can we embrace change and make it all happen?  
Tabled
- X. Senate Subcommittee Reports
- A. Curriculum: They did some goal setting. Email **President Kamaila** for more information.
  - B. PBC: They will be moving into the crafting the mission.
  - C. PEPC: Will be doing the ranking for faculty hiring. All details are not completely worked out. If you did not request a full-time faculty member in your PEPR, you still can do so as long as it before the next PEPC meeting.
  - D. CUDS: **Senator Diane Eberhardy** reports:
    - 1. Would like to bring the active shooter video to the next Senate meeting
    - 2. They are putting together a task force to finally get the memorial garden moving.
    - 3. The tech plan: also needs a task force because the committee is just talking and not moving yet.
  - E. AFT: **Senator Jenny Redding** distributed a handout of the Exec Council Meeting Notes. No live report.
  - F. Other:
    - 1. Looking for a new DE co-chair. Senators were asked to take this back to their departments
    - 2. **Senator Porter** mentioned that we lost one of our students Zach Lee, to a shooting in the area.

\*Motion to adjourn on behalf of the memory Zach Lee 1<sup>st</sup> Becca Porter 2<sup>nd</sup> Tom Stough Motion Carried

Adjourned at 4:05pm