



CAMPUS USE, DEVELOPMENT, AND SAFETY COMMITTEE MEETING MINUTES

Present: Mike Bush (*co-chair*), Diane Eberhardy (*co-chair*), Dan Goicoechea, Jeff Erskine, Deanna Flanagan, Will Deits, Bola King-Rushing, Everardo Rivera, Chris Schmidt, Cesar Romero, Erika Endrijonas

Absent: Kim Karkos, Tom Stough, Elissa Caruth, Tomas Salinas, Terry Cobos, Ron Owens, Connie Owens, Gaylene Croker, Hussein Fahs, James Petersen

Guests:

Meeting Date: **04/09/13** Minutes Approved: **03/18/13** Recorded By: Darlene Inda

AN = Action Needed AT = Action Taken D = Discussion I = Information Only

DISCUSSION/DECISIONS

- | | | |
|----------------------------------|-------|---|
| I. Called to Order | I,AT | The meeting was called to order at 11:00 a.m. |
| II. Adoption of the Agenda | I, AT | Mile markers for the campus and posting on campus were added to New Business. D. Eberhardy requested a motion to adopt the agenda with additions, B. King-Rushing moved to approve, E. Rivera seconded, and <i>the motion was accepted unanimously.</i> |
| III. Approval of Meeting Minutes | I,AT | The committee reviewed the meeting minutes from February 13, 2013. D. Goicoechea motioned to approve the minutes, B. King-Rushing seconded, and <i>the minutes were accepted unanimously.</i> |
| IV. Old Business | | |
| a) Measure S Update | I | W. Deits provided a Measure S Update: <ul style="list-style-type: none">• DH Building – received plans back from DSA. Still hopeful to start grading sometime this summer.• LRC/Condor Hall – still in design phase and not submitted to DSA yet.• LS Building – air conditioning units worked on last week. Within in next couple weeks, labs should be fully operational.• Steve Montanez resigned and we will be actively |

*Handouts

CUDS Minutes (03/18/2013)

trying to find replacement within this month.

- Nursery - Claudio Landscaping is doing some cleanup in Nursery and M&O is doing more of the heavy stuff.
- Signage – STAR Center will now say Condor Middle College. Old LRC will say Condor Hall, signs above A&R that state A&R, Condor will be added above Café signs and the campus directories will be redone as soon as we have a decision from the District if are moving here. D. Eberhardy asked about signage for skateboarding and bicycles. M. Bush said a verbiage recommendation will be asked from this committee and will then go to Senate.

M. Bush stated that the biology faculty inquired about the DH lab and the fact that there is a shortage of labs. He said that we are looking into classrooms that can be converted into labs. It will be a long range plan but we need to start the planning now.

District is currently doing a cost estimate regarding the District's possible relocation to Oxnard College. The County has been given notice and will be moving out in May. E. Rivera asked about the rent we received from the County and M. Bush responded that these monies were never part of the general fund and was used for special projects.

b) Campus Police Update

I Lt. Romero provided a Campus Police update:

- Spring break last week was quiet.
- Parking Lot A – STAFF spots were repainted.
- Had blue phone activation two weeks ago; was not campus related but it was good to know that they do work.
- Full house this past weekend with soccer, community market and the OCTV event and campus ran out of parking.
- He talked about skateboarding and smoking and educating students to smoke in the right areas.
- Hit and run two weeks prior but was caught on video and will have IT assist in zooming in to get the license plate number.

- c) Student Concerns I No students present today, however M. Bush stated that the only complaint he receives is that Staff have too much parking and students don't have enough.
- d) Technology Update I J. Erskine provided an IT update:
 - Furnished ASG with (16) new computers.
 - Wireless upgrades in dead spots.
 - Thin Clients installed in PE-6 and PE-7.
 - E. Rivera asked about SPAM emails and J. Erskine said some may fall through the cracks even though we have a robust system on the back end. He recommended that everyone pay close attention to who the sender is.
 - D. Eberhardy asked for a timeline on Windows 8 installation. J. Erskine said we are steering away from Windows 8 as Windows 7 works well. He added that Office 2013 is still being tested.
- I B. King-Rushing provided a Technology update:
 - Due to the wireless upgrade in the library area, he has noticed a severe drop in the number of student's complaining now about wireless connectivity.

V. New Business

- a) Mile Markers on Campus I, AN D. Flanagan said she is trying to help campus be healthier and had an idea to put in some kind of marking path that would be measured on campus. She brought it here to start the process. D. Eberhardy said she will bring it to Senate. M. Bush said from the locker rooms all the way around the perimeter of the campus is 1.6 miles. D. Flanagan said she will bring some different signage ideas to the next meeting.
- b) Posting on Campus I B. King-Rushing said the Brown Act requirement of posting agendas publicly is 72 hours before meeting. He asked where the postings were. He also said there is a difference of opinion regarding this ruling and recommended changing the verbiage in the PGM.

He also asked where he can post information for faculty because the mailroom and cafeteria don't work in advertising the information.

- VI. Informational Item: Accreditation
- I Getting ready for the October report and currently compiling campus information. This will be shared and vetted campus-wide.
- W. Deits mentioned that the AED's are here but don't fit in the cabinets so new ones have been ordered.
- VII. Adjournment
- I, AT The meeting adjourned at 12:05p.m.
- VIII. Future CUDS Meetings
- D. Eberhardy said CUDS is back on schedule for next month's April meeting at 2:00pm.
- o April 9, 2013
 - o May 14, 2013