

## OXNARD COLLEGE MISSION STATEMENT

Oxnard College promotes high quality teaching and learning that meet the needs of a diverse student population. As a multicultural, comprehensive institution of higher learning, Oxnard College empowers and inspires students to succeed in their personal and educational goals. As a unique and accessible community resource, our mission is to provide and promote student learning through:

- Transfer, occupational, and general education, second language acquisition, and basic skills development;
- Student services and programs;
- Educational partnerships and economic development
- Opportunities for lifelong learning

## CAMPUS USE, DEVELOPMENT, AND SAFETY COMMITTEE

### Authority

The Campus Use, Development, and Safety Commission derives its authority from the Oxnard College Participatory Governance/Standing, Advisory and Ad-Hoc Committees Manual in 2010 by the Academic and Classified Senates, Associated Student Government, and OC Management.

### Purpose

The Campus Use, Development, and Safety (CUDS) Committee charged with monitoring campus-wide issues relating to campus use, development, and safety, and making recommendations to remedy any problems arising from these issues that affect the operations and maintenance of facilities, and the safety of students and staff of Oxnard College. This committee directly supports Item No(s). 4, 5, 10 under 10+1.

### Membership

Members are appointed/selected annually.

Members have the following responsibilities:

- Regularly walk the campus in order to provide written notice of safety concerns;
- Attend committee meeting on a monthly basis.

The CUDS Committee membership is as follows:

Co-Chairs, Permanent Committee Members, Voting Members, Instructional, Student Services, Business Services and Ex-Officio Members.

### Goals

- To oversee the coordination of the OC emergency plan.
- To promote informed and constructive dialogue for the effective development of a safe work environment.
- To coordinate with the appropriate committees so that campus use and development occurs through the participatory governance process.



# Oxnard College CAMPUS USE, DEVELOPMENT, AND SAFETY COMMITTEE

ORDER OF THE AGENDA  
FOR THE MEETING OF  
Tuesday, April 8, 2014  
2:00 p.m. in President's Conference Room

- I. Welcome & Call to Order
- II. Adoption of the Agenda
- III. Public Comment
- IV. Approval of Meeting Minutes from March 11, 2014
- V. Old Business
  - Measure S Update
  - Campus Police Update
  - Student Concerns
  - Facility & Safety Issues
- VI. New Business
- VII. Informational Item: Accreditation
- VIII. Adjournment
- IX. Future CUDS Meetings
  - May 13, 2014



## CAMPUS USE, DEVELOPMENT, AND SAFETY COMMITTEE MEETING MINUTES

**Present:** Mike Bush (*co-chair*), Diane Eberhardy (*co-chair*), Leo Orange, Tom Stough, Will Deits, Tomas Salinas, Hussein Fahs, Mario Ramirez (*ASG Rep*), Jeff Erskine, Cesar Romero, Dan Goicoechea, Tami Crudo, Deanna Flanagan, Everardo Rivera, Elissa Caruth, Chris Schmidt

**Absent:** Erika Endrijonas (*ex-officio*), Connie Owens, Bola King-Rushing,

**Guests:** Christiane Mainzer, Lucy Hg

---

Meeting Date: **04/08/14** Minutes Approved: **03/11/14** Recorded By: Darlene Inda

---

**AN = Action Needed AT = Action Taken D = Discussion I = Information Only**

---

### DISCUSSION/DECISIONS

- I. Called to Order I,AT The meeting was called to order at 2:00 p.m.
- II. Adoption of the Agenda I, AT The committee reviewed the agenda, E. Rivera moved to approve, D. Goicoechea seconded and after it was requested to move New Business before Old Business, *the agenda was approved unanimously.*
- III. Public Comment I No Comment
- IV. Approval of Meeting Minutes I,AT The committee reviewed the minutes from February 11, 2014. A motion was made by B. King-Rushing to approve the minutes presented, seconded by E. Rivera, and *the minutes were approved unanimously.*
- V. New Business
- o Update on Campus Projects I Lucy Hg & Chris Mainzer came with their class to update the committee on projects. Their goal is to make these active by April 22<sup>nd</sup> (Earth Day). Chris reviewed the STEAM Art and Science Projects: Campus Garden, Climate Clock, Drinking Fountain and Purification, Path With Bench and Signage, Sculptural Fountain, and "STEAM" Art Show. A student involved with each one of these events spoke and gave a brief presentation of each of the projects.
  - o Protocol for Reporting Domestic I,D E. Caruth spoke about an incident a couple weeks ago where an online student emailed her with a personal

## Abuse

issue she felt should be reported, but didn't know the protocol or what her legal responsibility was. C. Romero responded that she should contact Campus Police with the information and they will follow-up with the victim and investigate. He also said she could contact Deanna Flanagan in the Health Center and she will contact Campus Police. The committee also discussed "211" which will assist and provide information about health and human services. C. Romero stated he has a card which has all of the VC County law enforcement and related agency contact information and can provide copies if needed. He also said that as an instructor you're not mandated, however you are encouraged to help.

M. Bush asked the committee if this would be something helpful to put in the newsletter and all agreed. B. King-Rushing also suggested having this topic as flex activity. T. Salinas talked about having a SAFE house on campus and D. Flanagan stated her office is a SAFE zone and she has received training on how create a SAFE zone as well.

## VI. Old Business

- Measure S Update (Will Deits) I
  - Marquee & Condor Hall: No update, both are in review.
  - Dental Hygiene Building: Construction should start to wrap up.
  - Prop 39 Grant: Five-year grant to implement energy saving measures. First year will be exterior lighting on campus changing to LED's. Second year will finish balance of lighting and overall of mechanical equipment that's old and not energy efficient.
  
- Campus Police Update (Cesar Romero) I
  - Parking Meter: moving forward with solar parking meter in A lot. Hoping sometime this month it will come out and be installed.
  - Skateboarding: some skateboarders can become a safety hazard on campus. He looked into it at the District and there is no policy or procedure, however, there is a vehicle code section that allows us to site under it. MC and VC have a larger problem and enforce and cite students and feels we need to take that approach. The committee discussed skateboarding lanes on campus, however the issue will still arise and they will still ride outside of them. M. Bush suggested a warning first and then ticket.

- Student Concerns (Mario Ramirez) I Student Government is working on remodeling the student lounge and entire building. He will have plans for the next meeting.
  - Facility & Safety Issues I Lync Phone System: issue with the phone going into sleep mode and issues that may arise. J. Erskine stated that if you're logged into your computer and it goes to "sleep", the phone will still work. M. Bush said that we have now signed on with Time Warner Cable and everyone will have a direct dial number.
- VII. Informational Item: Accreditation I Received letter from ACCJC that our midterm was fully accepted.
- VIII. Adjournment I, AT The meeting adjourned at 3:21 p.m.
- IX. Future CUDS Meetings I
  - April 8, 2014
  - May 13, 2014

DRAFT