



**Ventura County Community College District  
Board of Trustees Regular Meeting  
Tuesday, January 17, 2012**

**Members present,** Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez, and Student Trustee Arshia Malekzadeh.

**1. Mission**

**District Mission:** The Ventura County Community College District (VCCCD) is committed to assisting students in the attainment of its primary mission as a system of state supported two-year colleges.

The primary mission of the District is to produce student learning in lower division level academic transfer and career/vocational degree and certificate programs. Effective, efficient student support services are offered to assist in the accomplishment of the District's primary mission based on need and available resources.

Ventura County Community College District works to enhance state, regional, and local economic growth and global competitiveness within the pursuit of its primary mission. Additionally, workforce and economic development activities and services are offered based on need and available resources.

English as a Second Language instruction, remedial, adult education, and supplemental learning services that contribute to student success are offered and operated based on need and available resources.

Ventura County Community College District improves the quality of community life by offering not-for-credit, recreational, vocational, cultural, and civic programming based on community demand and available resources.

All District programs, services, and activities operate within a framework of integrated planning and budgeting. Ongoing, student learning outcome assessment and systematic program review are used to ensure District-wide excellence through sustainable, continuous quality improvement in compliance with its mission.

**Governance Roles**

**Roles of Board, Chancellor, Faculty, Administrators, and Staff**

Critical to the integrity of the College and District governance structure is that each member of the District community understands the roles, responsibilities, and accountability of each constituent group in the governance process.

Members of the District have the authority and responsibility to make recommendations in matters appropriate in scope. The scope for each constituent group outlined below is derived from several sources: the Government Code of California, California Code of Regulations (see relevant sections of Title 5 in Appendix III), VCCCD Board Policy, District practices and procedures, and job descriptions.

### **Role of the Board of Trustees**

Trustees are guardians of the public's trust and are accountable to all county citizens although they are elected within subsections of Ventura County. The Board's primary responsibility is to establish District policies that align with the minimum standards set by the Board of Governors of the California Community Colleges.

The Board of Trustees, as elected representatives of the community, is the final voice in the District subject to the laws and appropriate regulations of the State Legislature and State Chancellor's Office. The Board completes work with a focus on the District mission. In these statements, most recently reviewed and adopted on July 14, 2009, and March 13, 2007, respectively, the members of the Board defined the end result of the efforts at the Colleges and District. The Board ensures that this mission and vision will be accomplished by assigning responsibilities to District employees through job descriptions. In this way, the Board remains outside the operations of the District.

As a legislative body, the VCCCD Board of Trustees conducts deliberations and actions openly within the realm of public scrutiny consistent with Government Code Section 54953, also known as the Ralph M. Brown Act (included in Appendix III). Minutes are prepared for all actions taken by the VCCCD Board of Trustees to serve as the District's public record.

Every regular Board meeting provides an opportunity for the public to address the Trustees on any item of interest to citizens within the jurisdiction of the Board. No action, however, can be taken on an issue unless it has first been noticed on the Board agenda.

In response to unagendized public comments, therefore, Board members may:

- Request clarification from those making public comments;
- Request staff to provide factual information on the comments being presented;
- Request staff to report back to the Board on the subject of comment at a later meeting; or
- Direct staff to place the matter on a future agenda.

The exception to the requirement for open meetings is when the Board confers in private on one of the following:

- Consideration of the appointment, employment, evaluation, discipline or dismissal of an employee;
- Consideration of charges brought against an employee by another;
- Consideration of national or public security;
- Confer with legal counsel regarding litigation;
- Consideration of student disciplinary actions;
- Consideration of real property transactions;
- Confer with District representatives within the scope of collective bargaining; or
- Consideration of honorary degrees or gifts from anonymous donors.

Items to be discussed in such a closed session are disclosed in open session through the printed and public Board agenda. Following a closed session, the Board reconvenes in open session and announces any action taken in closed session and the vote or abstentions of its members. Trustees do not disclose personnel, collective bargaining, or other discussions prohibited by law.

### **Role of District Chancellor**

The Chancellor is the administrative agent of the Board of Trustees and, as such, is the District's only employee responsible directly to the Board. The Chancellor is accountable for the operation of the

District and for providing policy recommendations to the Board. Further definition of the Chancellor's responsibilities is provided in the Participatory Governance Manual *Role of Administrators*.

The Chancellor has the right to accept, reject, or modify recommendations from the District Consultation Council. When the Chancellor rejects or modifies a recommendation from the District Consultation Council, he/she informs that group of the objections to their recommendation. The Academic Senates, Service Employees International Union (SEIU), Ventura County Federation of College Teachers (AFT), and/or Associated Student Governments (ASG) retains the right to present their comments on the Chancellor's recommendation directly to the Board of Trustees.

### **Role of Faculty**

Faculty members perform duties as instructors, librarians, or counselors in areas for which they possess appropriate qualifications; assess, develop, and recommend articulation agreements; implement activities based on applicable recommendations and District/College goals; perform other contractually identified professional responsibilities; and provide advice and recommendations regarding relevant policies and procedures through active participation on District committees, councils, and task forces.

Full-time and part-time faculty members at each College are represented in governance by an Academic Senate. The Academic Senate at each College assumes primary responsibility for making recommendations in the areas of curriculum, academic standards, and other areas of professional and academic matters identified in Assembly Bill 1725.

The VCCCD Board of Trustees agreed in Board Policy 2510 to function with the Colleges' Academic Senates in academic and professional matters under the mutual agreement option. When the Board elects to provide for mutual agreement with the Academic Senates, and an agreement has not been reached, existing policy shall remain in effect unless such policy exposes the District to legal liability or fiscal hardship. In cases where there is no existing policy, or when legal liability or fiscal hardship requires existing policy to be changed, the Board may act, after a good faith effort to reach agreement, only for compelling legal, fiscal, or organizational reasons.

Through the three Academic Senates and their College governance structure, recommendations are made to the administration of its College and the District on the following specific academic and professional matters:

- Curriculum, including establishing prerequisites and placing courses within disciplines;
- Degree and certificate requirements;
- Grading policies;
- Educational program development;
- Standards or policies regarding student preparation and success;
- District and College governance structures, as related to faculty roles;
- Faculty roles and involvement in accreditation processes, including self-study and annual reports;
- Policies for faculty professional development activities;
- Processes for program review;
- Processes for institutional planning and budget development; and
- Other academic/professional matters, mutually agreed upon between the Board of Trustees and the Academic Senate (Not implemented at VCCCD).

The Board and Chancellor consult collegially with Academic Senates on the matters described above. Consultation on processes in program review, planning, and budgeting means exactly that: It is not required to consult collegially on the "content" of program review, planning, and budget documents (although many people may be involved in the development of those activities).

Full-time and part-time faculty members within the District are represented in collective bargaining by a chapter of the American Federation of Teachers, which operates under a contract negotiated and approved by its members.

The two bodies that represent District faculty are compatible; the Academic Senates are responsible for professional and academic matters, while the chapter of the American Federation of Teachers responds to matters within the scope of salary, benefits, and working conditions.

Academic Senates appoint faculty members to District groups; in addition, provisions of the negotiated contract include appointment of faculty members to specific District and College governance committees to represent the American Federation of Teachers.

### **Role of Classified Staff**

Classified staff members include College and District employees in a wide range of positions including administrative assistants, clerks, custodians, and grounds workers. Classified staff members are provided with opportunities to participate in the formulation and development of District and College recommendations as well as in the processes for developing recommendations that have or will have a significant effect on them.

Classified staff members at each College are represented by the Service Employees International Union, Local 99, including all regular, permanent and probationary, full-time and part-time merit system classified employees in Units "A" and "B" as certified by the Los Angeles Regional Director of the Public Employment Relations Board.

This collective bargaining unit conducts elections to appoint classified staff to District and College governing councils in the areas that have or will have a significant effect on staff and that are outside the scope of collective bargaining. Prior to the Board of Trustees taking action on such matters, classified staff are provided with the opportunity to participate in the formulation of recommendations through committee participation in areas that affect them. The Board gives every reasonable consideration to recommendations and opinions of staff.

### **Role of Students**

Students are the reason the District and its Colleges exist: Students learn through participation in and completion of approved courses and involvement in college life activities.

Students at each College are represented by an Associated Student Government organization composed of an elected Board of Directors. Each College's student government organization operates in accordance with its own constitution and bylaws and is responsible for appointing student representatives to serve on District councils. In their role representing all students, they offer opinions and make recommendations to the administration of the College and to the Board of Trustees with regard to District and College policies and procedures that have or will have a significant effect on students. Those areas are specifically defined as:

- Grading policies;
- Codes of student conduct;
- Academic disciplinary policies;
- Curriculum development;
- Courses or programs which should be initiated or discontinued;
- Processes for institutional planning and budget development;
- Standards and policies regarding student preparation and success;
- Student services planning and development;
- Students fees within the authority of the District to adopt; and
- Any other District and College policy, procedure, or related matter that the District Board of Trustees determines will have a significant effect on students.

Generally, the VCCCD Board of Trustees shall not take action on a matter having a significant effect on students unless they have been provided with an opportunity to participate in the recommendation process. The Board of Trustees ensures that recommendations and positions developed by students are given every reasonable consideration. Similarly, the Academic Senate at each College will consult with

their counterpart Associated Student Government prior to making recommendations that impact students' interests.

### **Role of Administrators**

The job descriptions for College and District administrators assign specific governance roles for administrators and call for both successful processes and products.

**Product:** Administrators are held accountable to provide effective leadership for and support of faculty and staff in the planning, implementation, and monitoring of District and College activities while maintaining compliance with state regulations, laws, and District policies.

**Process:** Administrators are held accountable to carry out their responsibilities in styles that support and maintain the spirit and letter of participatory governance.

Drawing from job descriptions approved by the Board of Trustees for each administrative position, the roles for College and District administrators are to:

- Provide leadership and expertise in assessing, identifying, formulating, and aiding in implementing the overall academic direction for the College in conjunction with the Chancellor;
- Plan, organize, direct, and evaluate the activities of the College pursuant to District and College mission and goals as set forth by the Board of Trustees; report on College achievement of District and College goals;
- Plan and recommend the instructional and student services programs, College budget, and organizational structure of the College;
- Prepare and maintain an educational master plan and support institutional research related to student learning, development, and outcomes;
- Remain current on emerging services, methodologies, and technologies relevant to the College's educational programs and student services;
- Establish and maintain liaisons with business and community representatives as participants in the planning, development, and modification of division curriculum and programs;
- Serve as a resource to and collaborate with faculty and staff in developing, coordinating, and evaluating the Colleges' programs and services;
- Ensure that the colleges' educational programs and student services comply with the Education Code, state and federal regulations, accreditation standards, District policies, contractual agreements, and articulation agreements;
- Serve as a resource to the Chancellor, the Board of Trustees, and College faculty and staff for colleges' educational and student service programs; and
- Promote the appropriate inclusion of students, faculty, and staff in participatory decision-making processes.

### **Call to Order**

Chair Blum called the meeting to order at 5:32 p.m.

### **In attendance:**

James Meznik, Chancellor  
Robin Calote, Ventura College President  
Richard Duran, Oxnard College President  
Pam Eddinger, Moorpark College President  
Sue Johnson, Vice Chancellor, Business and Administrative Services  
Patricia Parham, Vice Chancellor, Human Resources  
Dave Fuhrmann, Assistant Vice Chancellor, Information Technology  
Erika Endrijonas, Executive Vice President  
Ramiro Sanchez, Executive Vice President  
John al-Amin, Vice President, Business Services  
David Keebler, Vice President, Business Services  
Iris Ingram, Vice President, Business Services  
Richard DeLaO, Chief of Police

Michael Arnoldus, Director  
Lori Bennett, Dean  
Terry Cobos, Director  
Will Deits, Director  
Sharon Dwyer, Project Manager  
Patricia Ewins, Dean  
Clare Geisen, Director  
Karen Gorback, Assistant Dean  
Carmen Guerrero, Dean  
Tim Harrison, Dean  
Cynthia Herrera, Director  
Kim Hoffmans, Dean  
Gwen Huddleston-Lewis, Dean  
Carolyn Inouye, Dean  
Victoria Lugo, Dean  
Mary Anne McNeil, Director  
Darlene Melby, College Business Manager  
Lisa Miller, Dean  
Inajane Nicklas, Dean  
Marjorie Price, Dean  
John Sinutko, Director  
Julius Sokenu, Dean  
Gail Warner, Director  
Jay Wysard, Director  
Robert Cabral, Oxnard College Academic Senate President  
Riley Dwyer, Moorpark College Academic Senate President  
Peter Sezzi, Ventura College Academic Senate President  
Peder Nielsen, Ventura College Classified Senate President  
Connie Owens, Oxnard College Classified Senate President  
Andrew Blackwelder, Moorpark College Associated Student Government Director of External Affairs  
Carlos Gonzalez, Sr., Oxnard College Associated Student Government President  
Daniel Chavez, Ventura College Associated Student Government Director of External Affairs  
Steve Hall, AFT President  
Dan Casey, SEIU Chief Steward  
Patti Blair, Executive Assistant, Recorder  
Laurie Nelson-Nusser, Recorder

## **2. Open Session:**

Chair Blum announced the following changes to the order of the agenda:

- Items within the Consent Calendar (17.0 through 22.0) are being moved to follow Item 10 Chancellor's Recommendation of Board of Trustees Agenda.
- Items 14.01 Discussion of Recruitment Firm, 14.02 Action to Select and Contract with a Recruitment Firm for a Successor Chancellor Search, and 14.03 Action by the Board of Trustees to Appoint Community Members, College Managers, a College President and a Manager from the District Administrative Center to the Search Committee for A Successor Chancellor are being moved to follow Item 14.08 Approval of Sabbatical Leave Recommendations.
- Item 11 Board Policy is being moved to follow Item 14 Human Resources.
- Item 12 Trustees/Chancellor's Office is being moved to follow Item 11 Board Policy.
- Item 16.01 Approval of Discontinuance of Courses and their Associated Degrees, Certificates and/or Proficiency Awards is being moved to follow 14.05 Approval of Resolution for Reduction or Discontinuance of Particular Kinds of Academic Programs and Services.

## **3. Pledge to the Flag**

John Zaragoza led the pledge to the flag.

## **4. Acknowledgement of Guests and Special Recognitions**

There were no guests or recognitions.

#### **5. Budget Update. This item presents for discussion a review of the 2012/2013 Budget.**

Sue Johnson, Vice Chancellor, Business and Administrative Services, presented a budget update and answered questions from Trustees.

#### **6. Associated Student Government Reports**

- Andrew Blackwelder, Moorpark College Associated Student Government Director of External Affairs, commented on student activities including a *Pulp Fiction* showing, *Club Rush*, and an Elections Committee meeting.
- Carlos Gonzalez, Sr., Oxnard College Associated Student Government President, commented on mental health counseling for campus veterans, *Condor Days*, Associated Student Government activities, *Club Rush*, *Teacher Appreciation Day*, Districtwide collaboration for *March in March*, student elections, a possible debate, BOG waivers, and Pell Grants. Mr. Gonzalez expressed his gratitude for the opportunity to attend college.
- Chris Lara-Cruz commented student activities including elections, *Club Rush*, and the start of the spring semester.

#### **7. Senate President Business Report**

- Riley Dwyer, Moorpark College Academic Senate President, clarified her role as the Moorpark College Academic Senate President and her role as a representative for the Moorpark College senate. Ms. Dwyer commented on AP 7120-A Recruitment and Hiring: Manager, and the necessity of including more individuals on the hiring committee. Ms. Dwyer also indicated Moorpark College followed the program discontinuance procedure and all senate members were in consensus, except for the Interior Design program, and asked the Board vote on each discipline separately.
- Robert Cabral, Oxnard College Academic Senate President, commented on the difficulty of the Board agenda, described the Oxnard College program discontinuance process, and requested the Board taken action on each program individually.
- Peter Sezzi, Ventura College Academic Senate President, commented on Board agenda Item Board agenda Item 14.05, Item 16.01, program discontinuance process, asked Trustees to vote on items discreetly, and vote against eliminating architecture and real estate.
- Moorpark College Classified Senate President  
There was no report provided.
- Connie Owens, Classified Senate President, commented on classified senate fundraising, spring semester, *Get Moovin'*, and student scholarships.
- Peder Nielsen, Ventura College Classified Senate President, commented on spring semester activities, including assisting students, and the Classified State Senate Retreat.

#### **8. Public Comments**

Public comments were made by Andres Orozco, Ernest Stein, John Zaragoza, Dave Morse, Renee Fraser, Bruce Borin, James Christiansen, Kathy Johnsen, Andrea Baltazar, George Ortega, Johnathan Portillo, Jesse Guevara spoke on behalf of Andrew Jimenez, Janet Murphy, Steve Kinney, Juan Smith, Ana-Maria Valle, Anthea Adams, Julie Dahl-Nicolle, Bea Herrera, Chris Lara-Cruz, Lisa Anderson, Bill Alamador, Carmen Ramirez, Tim Flynn, Andrea Adlman, Marian Carrasco Nunguray, Jim Gilmer, Larry Stein, Jennifer Mar, Eugenia Granados, Ralph Fernandez, and Mike Anderson.

#### **9. Changes to the Agenda**

Report: 9.01 Item 16.01 was revised. Item 11.07 was pulled.

## **10. Chancellor's Recommendations of Board of Trustees Agenda**

The District's Consultation Council is the representative body designed to support the governance processes at each College and to assist in District governance through the review and analysis of the Board of Trustees agenda prior to action by the Trustees. The items presented to the Board of Trustees contained in the meeting agenda of January 17, 2012, was reviewed within the District's Consultation Council and are hereby presented to the Trustees for action with constituent objection to Item 14.04. Chancellor Meznek commented on constituent objection to Item 14.04.

## **11. Board Policy**

**Information: 11.01** The Policy Committee met on December 21, 2011. The Policy Committee provides recommendations to the Board regarding policy for Ventura County Community College District. The Policy Committee reviews policies and administrative procedures to ensure uniform practice Districtwide and avoid impeding college operational effectiveness (Accreditation Standards III.A.3.a, III.A.4.c, IV.B.1.b-c; IV.B.1.e).

**Action: 11.02 ACTION TO APPROVE BOARD POLICY (BP) 2715 BOARD CODE OF ETHICS/STANDARDS OF PRACTICE.** This item presents for revision BP 2715 Board Code of Ethics/Standards of Practice and provides revised Administrative Procedure (AP) 2715(A) Board Code of Ethics. The Chancellor recommends the Board of Trustees approve revised BP 2715 Board Code of Ethics/Standards of Practice. Revised AP 2715(A) Board Code of Ethics and existing AP2715-(B) Standards of Practice are provided for informational purposes only and are consistent with BP 2715. Motion by Trustee Larry Miller, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action: 11.03 ACTION TO APPROVE BOARD POLICY (BP) 2745 BOARD SELF-EVALUATION.** This item presents for revision BP 2745 Board Self-Evaluation and provides revised Administrative Procedure (AP) 2745 Board Self-Evaluation. The Chancellor recommends the Board of Trustees approve revised BP 2745 Board Self-Evaluation. AP 2745 Board Self-Evaluation was revised, is provided for informational purposes only, and is consistent with BP 2745. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action: 11.04 ACTION TO REAFFIRM BOARD POLICY (BP) 3280 GRANTS.** This item presents for reaffirmation BP 3280 Grants and provides a new Administrative Procedure (AP) 3280 Grants required by accreditation. The Chancellor recommends the Board of Trustees reaffirm BP 3280 Grants. New AP 3280 Grants, required for accreditation, is provided for informational purposes and is consistent with BP 3280. Motion by Vice Chair Arturo Hernandez, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action: 11.05 ACTION TO REAFFIRM BOARD POLICY (BP) 3430 PROHIBITION OF HARASSMENT.** This item presents for reaffirmation BP 3430 Prohibition of Harassment and provides revised Administrative Procedure (AP) 3430 Prohibition of Harassment. The Chancellor recommends the Board of Trustees reaffirm BP 3430 Prohibition of Harassment. Revised AP 3430 is provided for informational purpose and is consistent with BP 3430. Motion by Trustee Larry Miller, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action: 11.06 ACTION TO APPROVE BOARD POLICY (BP) 3821 USE OF DISTRICT NAMES.** This item presents for revision BP 3821 Use of District Names. No Administrative Procedure is required. The Chancellor recommends the Board of Trustees approve revised BP 3821 Use of District Names. No administrative procedure is required. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.



**Action: 11.07 ACTION TO REAFFIRM BOARD POLICY (BP) 7120 RECRUITMENT AND HIRING.** This item presents for reaffirmation BP 7120 Recruitment and Hiring and provides revised Administrative Procedures (AP) 7120-B Recruitment and Hiring: Faculty and AP 7120-D Recruitment and Hiring: Part-time Faculty. Item 11.07 was pulled, therefore, there was no action taken.

#### **12. Trustees/Chancellor's Office**

**Discussion: 12.01 STUDY SESSION. BOARD MEETING ASSESSMENT FROM THE DECEMBER 13, 2011 BOARD OF TRUSTEES MEETING.** This item presents for review a Board meeting assessment for the December 13, 2011 Board of Trustees meeting. Trustees discussed the December 13, 2011 Board meeting assessment.

**Discussion: 12.02 STUDY SESSION. BOARD MEETING ASSESSMENTS.** This item presents for discussion and revision the Board of Trustees Meeting Assessment. Trustees discussed the proposed meeting assessment template and recommended no changes.

**Action: 12.03 ACTION TO APPROVE GOVERNING BOARD MEMBER ABSENCE.** This item presents for approval the absence of a Board of Trustees member. There was no action taken.

#### **13. Business Services**

**Action: 13.01 USE OF RESERVES:** This item presents for ratification the use of reserves to cover a mid-year revenue reduction to the District's FY12 State Apportionment. The Chancellor recommends ratification of the use of reserves in the amount of \$2,386,670 to cover a mid-year revenue reduction to the District's FY12 State Apportionment. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action: 13.02 ADOPTION OF 2012-2013 NONRESIDENT TUITION RATE:** This item seeks Governing Board adoption of the 2012-2013 Nonresident Tuition Rate. As required by law, the Board must adopt a Nonresident Tuition Rate from one of seven calculation methods. It is recommended that the Board of Trustees adopt a Nonresident Tuition Rate, effective Fall 2012, of \$331 per semester unit (12 Comparable States' Average), an increase of \$155 per unit and an estimated increase in revenue estimated at \$1,541,546.

That the Board of Trustees adopted Item 7. Motion by Trustee Miller, no second was made - motion failed.

That the Board of Trustees adopt a \$200 per semester unit. Motion by Trustee Miller, second by Trustee McKay. Motion by Trustee Larry Miller, second by Trustee Dianne McKay. Final Resolution: Motion is not approved. Yes: Vice Chair Arturo Hernandez, Trustee Larry Miller. No: Chair Stephen Blum, Trustee Dianne McKay, Trustee Bernardo Perez.

That the Board of Trustees adopt a Nonresident Tuition Rate, effective Fall 2012, of \$331 per semester unit (12 Comparable States' Average), an increase of \$155 per unit and an estimated increase in revenue estimated at \$1,541,546. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Final Resolution: Motion is not approved. Yes: Trustee Dianne McKay, Trustee Bernardo Perez. No: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Larry Miller.

That the tuition increase to \$250 per unit. Motion by Vice Chair Arturo Hernandez, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action: 13.03 ADOPTION OF 2012-2013 NONRESIDENT STUDENT CAPITAL OUTLAY SURCHARGE AND FOREIGN STUDENT APPLICATION PROCESSING FEE:** This item seeks Governing Board adoption of the 2012-2013 the 2012-2013 Nonresident Student Capital Outlay Surcharge, as permitted by law; and the 2012-2013 Foreign Student Application Processing Fee, as permitted by law. It is

recommended that the Board of Trustees adopt: A) A Nonresident Student Capital Outlay Surcharge Rate, effective Fall 2012, of \$14 per semester unit to both foreign and domestic students (representing no change in rate from prior year); B) A Foreign Student Application Processing Fee, effective Fall 2012, in the amount of \$50 per applicant (representing no change from prior year). Motion by Vice Chair Arturo Hernandez, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

#### **14. Human Resources**

**Action, Discussion: 14.01 Discussion of the recruitment firm interviews and use of an external only or a combined approach with the Human Resources Department for a successor Chancellor search.** Chris Lara-Cruz provided public comment. That the Board of Trustees select a combined approach for a successor Chancellor search. Motion by Trustee Bernardo Perez, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action: 14.02 ACTION TO SELECT AND CONTRACT WITH A RECRUITMENT FIRM FOR A SUCCESSOR CHANCELLOR SEARCH:** This item presents for approval the selection of a recruitment firm for a successor Chancellor search. The Chancellor recommends the Board of Trustees approve contracting with an external recruitment firm for the search for a successor Chancellor. That the Board of Trustees hire Community College Search Services. Motion by Vice Chair Arturo Hernandez, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action: 14.03 ACTION BY THE BOARD OF TRUSTEES TO APPOINT COMMUNITY MEMBERS, COLLEGE MANAGERS, A COLLEGE PRESIDENT AND A MANAGER FROM THE DISTRICT ADMINISTRATIVE CENTER TO THE SEARCH COMMITTEE FOR A SUCCESSOR CHANCELLOR.** The Chancellor recommends the Board of Trustees appoint community members, college managers, a college president and a manager from the District Administrative Center to the search committee for a successor Chancellor. That the Board of Trustees appoint John Sinutko as a Moorpark College manager in the Chancellor's search screening committee. Motion by Trustee Dianne McKay, second by Chair Stephen Blum. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

The Chancellor recommends the Board of Trustees appoint community members, college managers, a college president and a manager from the District Administrative Center to the search committee for a successor Chancellor. That the Board of Trustees appoint Carolyn Inouye as an Oxnard College manager in the Chancellor's search screening committee. Motion by Trustee Larry Miller, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

The Chancellor recommends the Board of Trustees appoint community members, college managers, a college president and a manager from the District Administrative Center to the search committee for a successor Chancellor. That the Board of Trustees appoint Ramiro Sanchez as a Ventura College Manager in the Chancellor's search screening committee. Motion by Trustee Bernardo Perez, second by Vice Chair Arturo Hernandez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

The Chancellor recommends the Board of Trustees appoint community members, college managers, a college president and a manager from the District Administrative Center to the search committee for a successor Chancellor. That the Board of Trustees appoint Robin Calote to represent the president category in the Chancellor's search screening committee. Motion by Vice Chair Arturo Hernandez, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

The Chancellor recommends the Board of Trustees appoint community members, college managers, a college president and a manager from the District Administrative Center to the search committee for a successor Chancellor. That the Board of Trustees appoint Clare Geisen to represent the District Administrative Center manager category in the Chancellor's search screening committee. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Report: 14.04 REPORT BY THE PRESIDENTS OF MOORPARK COLLEGE, OXNARD COLLEGE AND VENTURA COLLEGE ON THE RECOMMENDATIONS CONCERNING THE REDUCTION OR DISCONTINUANCE OF PARTICULAR KINDS OF ACADEMIC PROGRAMS AND SERVICES**

Presidents Eddinger, Duran, and Calote discussed recommendations concerning the reduction or discontinuance of particular kinds of academic programs and services. Steve Hall provided public comment.

**Action: 14.05 APPROVAL OF RESOLUTION FOR REDUCTION OR DISCONTINUANCE OF PARTICULAR KINDS OF ACADEMIC PROGRAMS AND SERVICES.** This item presents for approval the resolution for reduction or discontinuance of particular kinds of academic programs and services.

The Chancellor recommends the Board of Trustees approve the Resolution for Reduction or Discontinuance of Particular Kinds of Academic Programs and Services as set forth below. That the Board of Trustees reduce the Accounting program at Oxnard College. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

The Chancellor recommends the Board of Trustees approve the Resolution for Reduction or Discontinuance of Particular Kinds of Academic Programs and Services as set forth below. That the Board of Trustees discontinue the Agriculture program at Ventura College. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

The Chancellor recommends the Board of Trustees approve the Resolution for Reduction or Discontinuance of Particular Kinds of Academic Programs and Services as set forth below. That the Board of Trustees reduce the Architecture program at Ventura College. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. No: Chair Stephen Blum, Vice Chair Arturo Hernandez.

The Chancellor recommends the Board of Trustees approve the Resolution for Reduction or Discontinuance of Particular Kinds of Academic Programs and Services as set forth below. That the Board of Trustees not reduce the Broadcasting Technology (Television) program at Oxnard College and provide for a one-year examination period. Motion by Vice Chair Arturo Hernandez, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

The Chancellor recommends the Board of Trustees approve the Resolution for Reduction or Discontinuance of Particular Kinds of Academic Programs and Services as set forth below. That the Board of Trustees discontinue the Business Information Systems at Ventura College. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

The Chancellor recommends the Board of Trustees approve the Resolution for Reduction or Discontinuance of Particular Kinds of Academic Programs and Services as set forth below. That the Board of Trustees reduce the Ceramics program at Oxnard College. Motion by Vice Chair Arturo Hernandez, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair

Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

The Chancellor recommends the Board of Trustees approve the Resolution for Reduction or Discontinuance of Particular Kinds of Academic Programs and Services as set forth below. That the Board of Trustees reduce the Computer Information Systems program at Moorpark College and reduce the Computer Information Systems/Office Information Systems program at Oxnard College. Motion by Trustee Larry Miller, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

The Chancellor recommends the Board of Trustees approve the Resolution for Reduction or Discontinuance of Particular Kinds of Academic Programs and Services as set forth below. That the Board of Trustees reduce the Computer Science program at Moorpark College. Motion by Trustee Larry Miller, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

The Chancellor recommends the Board of Trustees approve the Resolution for Reduction or Discontinuance of Particular Kinds of Academic Programs and Services as set forth below. That the Board of Trustees reduce the Emergency Medical Technologies program at Moorpark College. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

The Chancellor recommends the Board of Trustees approve the Resolution for Reduction or Discontinuance of Particular Kinds of Academic Programs and Services as set forth below. That the Board of Trustees discontinue the Interior Design program at Moorpark College. Motion by Trustee Dianne McKay, second by Vice Chair Arturo Hernandez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

The Chancellor recommends the Board of Trustees approve the Resolution for Reduction or Discontinuance of Particular Kinds of Academic Programs and Services as set forth below. That the Board of Trustees reduce the Multimedia program at Ventura College. Motion by Trustee Dianne McKay, second by Vice Chair Arturo Hernandez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

The Chancellor recommends the Board of Trustees approve the Resolution for Reduction or Discontinuance of Particular Kinds of Academic Programs and Services as set forth below. That the Board of Trustees discontinue the Real Estate program at Ventura College. Motion by Trustee Bernardo Perez, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez. No: Vice Chair Arturo Hernandez.

**Action: 14.06 APPROVAL OF NOTICE OF NON-RENEWAL-ASSISTANT DEAN AND ESTABLISHMENT OF DEAN.** This item presents for approval the Notice of Non-Renewal-Assistant Dean and Establishment of Dean. The Chancellor recommends the Board of Trustees approve the Notice of Non-Renewal-Assistant Dean and Establishment of Dean at Ventura College. Motion by Trustee Larry Miller, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action: 14.07 APPROVAL OF DISTRICT MANAGEMENT CONTRACTS:** This item presents for approval the renewal of District Management Contracts for fiscal year 2012-2013. Public comments were made by Steve Hall and Beatriz Herrera. The Chancellor recommends the Board of Trustees approve

the renewal of District Management Contracts for an additional fiscal year. Motion by Trustee Larry Miller, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller. No: Trustee Bernardo Perez

**Action: 14.08 APPROVAL OF SABBATICAL LEAVE RECOMMENDATIONS FOR 2012-2013 PER THE AGREEMENT BETWEEN THE VENTURA COUNTY COMMUNITY COLLEGE DISTRICT AND THE VENTURA COUNTY FEDERATION OF COLLEGE TEACHERS, AFT LOCAL 1828, AFL-CIO:** This item presents for approval the required sabbatical leave recommendations of the District Sabbatical Leave Committee. Approve the sabbatical leave recommendations listed below as required by the Agreement between the Ventura County Federation of College Teachers, AFT Local 1828, AFL-CIO and the Ventura County Community College District. Motion by Trustee Bernardo Perez, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

### **15. Capital Planning**

There were no items.

### **16. Student Learning**

#### **Action: 16.01 REVISED (See Item 9.01) APPROVAL OF DISCONTINUATION OF COURSES AND THEIR ASSOCIATED DEGREES, CERTIFICATES AND/OR PROFICIENCY AWARDS**

Based on input from college presidents, the Chancellor recommends the Board of Trustees approve the discontinuation of the following courses and associated degrees, certificates and/or proficiency awards. College president recommendations to the Chancellor, in some cases, are not agreed upon by their respective Academic Senates, who have primacy in academic matters. Disagreement is noted in the comment section. The Academic Senates are provided the opportunity to discuss disagreements during Academic Senate Business Reports. That the Board of Trustees approve the recommendations for Moorpark College Degrees, Certificates, and Proficiency Awards. Motion by Trustee Larry Miller, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

Based on input from college presidents, the Chancellor recommends the Board of Trustees approve the discontinuation of the following courses and associated degrees, certificates and/or proficiency awards. College president recommendations to the Chancellor, in some cases, are not agreed upon by their respective Academic Senates, who have primacy in academic matters. Disagreement is noted in the comment section. The Academic Senates are provided the opportunity to discuss disagreements during Academic Senate Business Reports. That the Board of Trustees approve the recommendations for Oxnard College Degrees, Certificates, and Proficiency Awards. Motion by Trustee Dianne McKay, second by Trustee Bernardo Perez. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

Based on input from college presidents, the Chancellor recommends the Board of Trustees approve the discontinuation of the following courses and associated degrees, certificates and/or proficiency awards. College president recommendations to the Chancellor, in some cases, are not agreed upon by their respective Academic Senates, who have primacy in academic matters. Disagreement is noted in the comment section. The Academic Senates are provided the opportunity to discuss disagreements during Academic Senate Business Reports. That the Board of Trustees approve the recommendations for Ventura College Degrees, Certificates, and Proficiency Awards. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

Based on input from college presidents, the Chancellor recommends the Board of Trustees approve the discontinuation of the following courses and associated degrees, certificates and/or proficiency awards. College president recommendations to the Chancellor, in some cases, are not agreed upon by their respective Academic Senates, who have primacy in academic matters. Disagreement is noted in the comment section. The Academic Senates are provided the opportunity to discuss disagreements during Academic Senate Business Reports. That the Board of Trustees approve the recommendations for

Moorpark College Courses. Motion by Trustee Larry Miller, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

Based on input from college presidents, the Chancellor recommends the Board of Trustees approve the discontinuation of the following courses and associated degrees, certificates and/or proficiency awards. College president recommendations to the Chancellor, in some cases, are not agreed upon by their respective Academic Senates, who have primacy in academic matters. Disagreement is noted in the comment section. The Academic Senates are provided the opportunity to discuss disagreements during Academic Senate Business Reports. That the Board of Trustees approve the recommendations for Oxnard College Courses, with the exception of the Radio/Motion Picture/Television courses. Motion by Vice Chair Arturo Hernandez, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

Based on input from college presidents, the Chancellor recommends the Board of Trustees approve the discontinuation of the following courses and associated degrees, certificates and/or proficiency awards. College president recommendations to the Chancellor, in some cases, are not agreed upon by their respective Academic Senates, who have primacy in academic matters. Disagreement is noted in the comment section. The Academic Senates are provided the opportunity to discuss disagreements during Academic Senate Business Reports. That the Board of Trustees approve the recommendations for Ventura College Courses. Motion by Vice Chair Arturo Hernandez, second by Trustee Dianne McKay. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

#### **17. Consent Calendar**

**Action (Consent): 17.01 APPROVAL OF CONSENT CALENDAR.** This item presents for approval the Consent Calendar. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

#### **18. Consent Calendar: Approval of Minutes**

**Action (Consent), Minutes: 18.01 APPROVAL OF MINUTES FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES FOR DECEMBER 13, 2011.** This item presents for approval the minutes of the Board of Trustees meeting of December 13, 2011. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

#### **19. Consent Calendar: Business Services**

**Action (Consent): 19.01 RATIFICATION OF ACCOUNTS PAYABLE AND PAYROLL FOR THE PERIOD OF NOVEMBER 15, 2011 TO DECEMBER 15, 2011:** This item presents for ratification Accounts Payable and Payroll for the period of November 15, 2011 to December 15, 2011. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 19.02 APPROVAL/RATIFICATION OF BOARD PURCHASE ORDER REPORT #8 FOR FY 2011-12:** This item presents for approval/ratification of Board Purchase Order Report #8, for FY 2011-2012 from November 28, 2011 to January 3, 2012. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 19.03 ACCEPTANCE OF GIFTS:** This item presents for approval the acceptance of gifts. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 19.04 SURPLUS/DISPOSAL OF EQUIPMENT:** This item presents for approval the surplus/disposal of equipment and materials. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 19.05 APPROVAL FOR A THREE-YEAR CONTRACT EXTENSION WITH GOVERNET FOR CURRICUNET SOFTWARE:** This item requests approval for a three-year contract extension with Governet for the CurricUNET software system. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 19.06 APPROVAL OF A CONTRACT WITH AERONET COMMUNICATIONS FOR WEBSITE AND PORTAL DESIGN SERVICES:** This item requests approval of a contract with Aeronet Communications for website and portal design services for the Ventura County Community College District funded through the Ventura College Title V Cooperative Grant. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 19.07 MONTHLY BUDGET TRANSFER SUMMARY & AMENDMENT:** This item presents for ratification the monthly budget transfer summary and budget amendment for the months of October to December 2011. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

#### **20. Consent Calendar: Human Resources**

**Action (Consent): 20.01 EMPLOYMENT AND POSITION CONTROL: APPROVAL OF THE ESTABLISHMENT OF A POSITION:** This item presents for approval the establishment of an Instructional Design Specialist position. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

#### **21. Consent Calendar: Capital Planning**

**Report: 21.01 Trustees: Capital Planning & Facilities Committee met on December 14, 2011.**

**Action (Consent): 21.02 ACCEPTANCE OF CHANGE ORDER SUMMARY REPORTS FOR CAPITAL PROJECTS:** This item presents for approval the Change Order Summary Reports for Capital Projects. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 21.03 APPROVAL TO EXECUTE A CONTRACT WITH BUDLONG & ASSOCIATES, INC. FOR DESIGN OF THE MOORPARK COLLEGE PIPED UTILITY SYSTEMS GAS LINE INFRASTRUCTURE REPLACEMENT, PROJECT #19302:** This item presents for approval a contract with Budlong & Associates, Inc. in the amount of \$32,000 for the design of the Gas Line Infrastructure Replacement project at Moorpark College. This amount includes a \$4,000 allowance for reimbursable expenses. These fees may be subject to change depending on the evolution of the conceptual design

process, or if additional requirements are made necessary by the Gas Company, project #19302. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 21.04 APPROVAL OF MEASURE S BUDGET TRANSFERS OXNARD COLLEGE:**

This item presents for approval budget transfers between the Measure S funded projects at Oxnard College described. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 21.05 APPROVAL OF CONTRACT WITH CLAUSS CONSTRUCTION FOR THE DEMOLITION AND UTILITY RELOCATION FOR THE VENTURA COLLEGE APPLIED SCIENCE CENTER, PROJECT #39110:**

This item presents for approval a contract with Clauss Construction in the amount of \$639,000 for the Demolition and Utility Relocation for the Ventura College Applied Science Center, Project #39110. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 21.06 APPROVAL OF CONTRACT WITH PENFIELD & SMITH FOR THE DESIGN OF THE VENTURA COLLEGE STORM DRAIN BIOSWALE, PROJECT #39302:**

This item presents for approval a contract with Penfield & Smith in the amount of \$38,000 to design the Ventura College Storm Drain Bioswale, Project #39302. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 21.07 APPROVAL OF THE 2012-2013 SCHEDULED MAINTENANCE AND SPECIAL REPAIRS PROGRAM PRIORITY LIST:**

This item presents for approval the 2012-2013 Scheduled Maintenance and Special Repairs Program project priority list as shown on the attached. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**22. Consent Calendar: Student Learning**

**Action (Consent): 22.01 MOORPARK COLLEGE REVISED COURSE APPROVAL:** This item presents for approval the revised course at Moorpark College. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 22.02 MOORPARK COLLEGE NEW DEGREE:** This item presents for approval a new degree at Moorpark College. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 22.03 OXNARD COLLEGE REVISED COURSE APPROVAL:** This item presents for approval the revised course at Oxnard College. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.



**Action (Consent): 22.04 OXNARD COLLEGE REVISED PROGRAM:** This item present for approval a revised program at Oxnard College. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 22.05 VENTURA COLLEGE NEW COURSE APPROVAL:** This item presents for approval a new course at Ventura College. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 22.06 VENTURA COLLEGE REVISED COURSE APPROVAL:** This item presents for approval a revised course at Ventura College. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 22.07 VENTURA COLLEGE REVISED COURSE APPROVAL:** This item presents for approval a revised course at Ventura College. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 22.08 VENTURA COLLEGE REVISED COURSE APPROVAL:** This item presents for approval a revised course at Ventura College. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 22.09 VENTURA COLLEGE REVISED COURSE APPROVAL:** This item presents for approval a new course at Ventura College. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 22.10 VENTURA COLLEGE REVISED COURSE APPROVAL:** This item presents for approval a revised course at Ventura College. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 22.11 VENTURA COLLEGE REVISED COURSE APPROVAL:** This item presents for approval a revised course at Ventura College. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 22.12 VENTURA COLLEGE REVISED COURSE APPROVAL:** This item presents for approval a new course at Ventura College. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 22.13 VENTURA COLLEGE REVISED COURSE APPROVAL:** This new item presents for approval a revised course at Ventura College. The Chancellor recommends the Board of

Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

**Action (Consent): 22.14 VENTURA COLLEGE NEW DEGREE APPROVAL:** This item presents for approval a new degree at Ventura College. The Chancellor recommends the Board of Trustees approve this item. Motion by Trustee Dianne McKay, second by Trustee Larry Miller. Final Resolution: Motion is approved. Yes: Chair Stephen Blum, Vice Chair Arturo Hernandez, Trustee Dianne McKay, Trustee Larry Miller, Trustee Bernardo Perez.

### **23. Informational Items**

There were no items.

### **24. Reports**

- 24.01 Academic Senates  
There were no reports provided.
- 24.02 Trustees  
Trustees thanked everyone for their input, assistance, and dedicated work in serving the needs of our students. Trustees thanked Chair Blum for his steadfast leadership.
- 24.03 Chancellor  
Chancellor Meznek did not provide a report.

### **25. Adjournment**

Chair Blum adjourned the meeting at 11:57 p.m.