

OXNARD COLLEGE ACADEMIC SENATE MINUTES AUGUST 22, 2016

| Academic Senate Executive Board | |
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| Linda Kamaila, President | Present |
| Diane Eberhardy , Vice President | Present |
| Tom Stough, Treasurer | Present |
| Amy Fara Edwards, Secretary | Present |
| Department | Senators |
| ADS/Paralegal | 1. Becca Porter, Absent |
| AFT Vice-President | 1. Everardo Rivera, Present |
| Child Development | 1. Vacant |
| CIS/Office Technology | 1. Diane Eberhardy, Present |
| Counseling | 1. Graciela Casillas Tortorelli, Absent |
| Dental Programs | 1. Armine Derdarian, Present |
| Fire Programs | 1. Tami Crudo, Absent |
| Letters | 1. Teresa Bonham, Present 2. Gaylene McPherson, Present ----- 1 PT Vacant 2. PT Vacant |
| Library | 1. Tom Stough, Present |
| Management | 1. Robert Cabral, Present |
| Math | 1. Mark Bates, Present 2. Vacant ----- 1 Carey Smith, Absent |
| Natural Sciences | 1. Shannon Newby, Present 2. James Harber, Absent ----- 1. PT Vacant 2. PT Vacant |
| Part-Time Faculty Rep. at-Large | 1. Vacant |
| Physical Education/Health | 1. Vacant |
| Student Support Services (EAC) | 1. Della Newlow, Present |
| Student Support Services (Health Center) | 1. Deanna Flanagan, Present |
| Student Support Services (EOPS) | 1. Gloria Lopez, Present |
| Social Sciences | 1. Marie Butler, Absent 2. Tomas Salinas, Present ----- 1. PT Vacant |

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| Technology | 1. Vacant |
| Transitional Studies | 1. Kari Tudman, Present |
| Visual and Performing Arts | 1. Amy Fara Edwards, Present |
| Non-Voting ASG Officer | 1. Mario Ramirez: Absent |

Non-Voting Faculty: Alan Hayashi, Catalina Yang, Chris Horrock, and Lois Zsarnay

Guests: Leah Alarcon, Ken Sherwood, Christina Tafoya, Elissa Caruth, Lilia Ruvalcaba, Oscar Cobian, Cynthia Herrera

- I. Called to order at 2:10pm by **President Kama’ila**

- II. Agenda: 1st **Teresa Bonham** 2nd **Everardo Rivera** *Motion unanimously approved*
 - Change: Public Comment will take place throughout at different times
 - Change: We will also be seating senators on committees

- III. Public Comment
 - A. **VP Ken Sherwood** spoke about the challenges with enrollment management. He referenced **AFT President Steve Hall’s** email from Friday, August 19, 2016. **VP Sherwood** says that he believes **Mr. Hall’s** email leaves out a few details about how the OC management make/s decisions about canceling classes. There are a few things that effect a class cancelation. He claims that **Mr. Hall’s** email was mainly about the district money received. OC only receives a portion of that money. Its all run through the allocation model. **VP Sherwood** also clarified some of the other ways the management is making decisions about cancelations. He told the Senate that we are meeting our productivity numbers, which is also part of how we balance our enrollment. We ultimately need to manage 35 students per class in order to be flush with enrollment management. **VP Sherwood** answered several questions from the Senate. Other discussion items included the creation of informal work groups that focuses on capturing students from the waitlists. **President Kama’ila** suggested we could use these groups to capture some of those waitlist students to contact them directly to register into lower enrolled classes.

 - B. **Cynthia Herrera**, Dean of Institutional Effectiveness spoke about her department’s completed Annual Report for institutional effectives on the OC homepage under their department link “Institutional Effectiveness.” The next project they are working on is implementing a new server called “Tableau” which creates an interaccional Dashboard, which will be found their website. Finally, Accreditation Forums will take place on Wednesday, September 7th from 11:00-12:00 and Thursday, September 8th from 2:30-3:30. Please mark your calendars.

 - C. **Oscar Cobian**, VP of Student Services, spoke about the new State Common Assessment. He showed the Senate a video about Common Assessment. He noted that OC is an early adopter of Common Assessment. We started in April and continued the hard work over the summer. **Lilia Ruvalcaba**, **Leah Alarcon** (Assistant Dean of Counseling), and **Elissa Caruth** spoke about their role in the process of creating this assessment and they answered questions from the Senate.

- IV. Treasurer’s Report: \$3,761.20

- V. General Announcements (**President Kama'ila**)
- A. Staffing changes and Mazel Tovs
1. Thank you **Della Newlow** for being Interim VP last semester.
 2. Congratulations to **Dr. Amy Edwards** for her new doctorate in Educational Policy and Leadership Studies.
 3. Congratulations to **Chris Horrock** on his Mark Dever award.
 4. Welcome lots of new Department Chairs!
 5. The Condor Hall fence will come down in December/January and be fully functional for Spring 2017.
 6. Safe Zone training: 14 students attended which is a good number! Great!
 7. The new Dental Building is open and functioning. Go by and take a tour. We will have an official Dental building dedication on Wednesday, September 14th from 4:00-6:00pm
 8. (**Tom Stough**) We now have access to the Chronicle of Higher Education and we have at least one copy of transfer level classes textbooks in the library.
 9. Social Science is going to spearhead an Honor's program with an advisory committee and possibly, an agreement with a local university. **Chris Horrock** asked the Senators to consider being a part of the team and **VP Sherwood** mentioned that **President Azari** has already told him that she wants to have an Honor's program here at OC.
- B. Faculty Office Situation: Pretty much settled. People who are moving should know what's happening.
- VI. Minutes from May 9, 2016: 1st **Tomas Salinas** 2nd **Tom Stough**, No Changes. *Motion approved unanimously.*
- VII. Action Items
- A. Seating of New Senators: 1st **Robert Cabral** 2nd **Everardo Rivera** Put forth a motion to seat the new Senators. *Motion approved unanimously.*
1. Cat Yang onto PBC
 2. Deanna Flanagan back onto Senate
- B. State of the Senate: 1st **Robert Cabral** 2nd **Everardo Rivera** Put forth a motion to table this item. *Motion approved unanimously.*
- C. Minor Amendment to PG Manual:
1. To permit committees to change meeting times by mutual agreement between the Academic Senate President and the College President to showcase what we are actually doing on campus. Also, to permit committees to change membership by vote of the Committee and with mutual consent of the College President and the Academic Senate. 1st **Amy Edwards** 2nd **Diane Eberhardy**
Motion approved unanimously
- VIII. Planning
- A. DWEC issues: Almost completely by email now. **President Kama'ila** answered Senate questions about the process. A long discussion about the problems and the virtues of the equivalency process were discussed.
- B. A "Senate of the Whole" meeting will take place later in the semester. Stay tuned.
- IX. Information Items

- A. Committee Reports
 - 1. Accreditation: Tabled
 - 2. PDC: There is a need to have more members on this committee. Send names to Robert Cabral.
 - 3. Sabbatical: We need people to sit on sabbatical. Contact **Jenny Redding** if you are interested.
 - 4. Budget News: **President Kama'ila** attended a new enrollment management meeting at the district. Some of the details that came out of that meeting include a 5.7 million operating deficit for the district for next year. Further, if we don't meet the targets we set for each college this year, it will be even less money next year. Senate discussed some related budget issues.
 - 5. Common Assessment, Canvas, and Email: Tabled

- X. Exec Team Proposal for OCAS Focus
 - A. Sustainability: A discussion about how faculty can create a sustainable workload for this academic year took place.
 - B. Gender: There will be some new Title IX training throughout the year. A discussion about the absence of a Women's Center; we have OMEGA, but no women's center. The Senate also liked the idea of a relaxation space added somewhere to the campus.

- XI. For the Good of the Order: **Tomas Salinas** is celebrating his 30th wedding anniversary!
Teresa Bonham has moved into a new home! Mazel Tov!

Adjourned at 4:17 by **President Kama'ila**

Respectfully submitted,

Dr. Amy Edwards, Sec'y