

Academic Senate Executive Board	
Diane Eberhardy, President	Present
Linda Kama'ila, Vice President	Present
Della Newlow, Treasurer	Proxy, Amy Edwards, Present
Amy Fara Edwards, Secretary	Present
Department	Senators
AFT Vice-President	1. Everardo Rivera, Present
Automotive Services	1. Kevin Corse, Present
Business Information	1. Alex Lynch, Present
Child Development	1. Noreen Berrington, Absent
CIS/Office Technology	1. Diane Eberhardy, Present
Counseling	1. Jose Vega, Present
Dental Programs	1. Armine Derdarian, Present
Public Safety	1. Robert Morris, Absent
Law and Community	1. Lois Zsarnay, Present
Letters	1. Teresa Bonham, Present 2. Gaylene McPherson, Present ----- 1. Constantino Lopez, Present 2. PT Vacant
Library	1. Tom Stough, Present
Math	1. Mark Bates, Present 2. Cat Yang, Present ----- 1. PT Vacant
Natural Sciences	1. Shannon Newby, Present 2. James Harber, Present ----- 1. PT Vacant 2. PT Vacant
Part-Time Faculty Rep. at-Large	1. Vacant
Physical Education/Health	1. Thara Innocent, Present
Student Support Services (EAC)	1. Della Newlow, Proxy, Amy Edwards, Present
Student Support Services (Health Center)	1. Deanna Flanagan, Absent
Student Support Services (EOPS)	1. Gloria Lopez, Present

Social Sciences	1. Linda Kama'ila, Present 2. Ishita Edwards, Present ----- 1. PT Vacant
Technology	1. Vacant
Transitional Studies	1. Kari Tudman, Present
Visual and Performing Arts	1. Amy Fara Edwards, Present
Non-Voting ASG Officer	1. Vacant

Non-Voting Faculty: Jacquelyne Ta **Guests:** Cynthia Azari, Mike Bush, Roy Vazquez, Jenny Redding, Letty Mojica, Kevin Hughes

- I. Called to Order at 2:06 by **President Eberhardy**
- II. Adoption of the Agenda: 1st **Everardo Rivera** 2nd **Lois Zsarnay** *Motion Carried unanimously*
- III. Public Comments: None
- IV. Guest Speaker
 - A. **President Azari** spoke about the new Travel/Study Abroad Program. She wants the opportunity for our students. She has been working with the Foundation. It is not study abroad without faculty. We are going to Cuba! Found a Cruise Line that stops in three places in Cuba. June 15-June 23, 2019. Proposal will be required that discusses what course you would you teach. They are hoping for 15-30 students and a Cruise because it guarantees that everyone has meals, lodging, and can get to each place. It will be open to all students and community, but they need to be enrolled in the class. The foundation will be offering some scholarships. For example, they will give five 1,000 scholarships which will cover about half with financial aid paying for the course it won't be too much out of pocket for the student. The faculty member will be paid for the course and the trip will be free. There will also be a coordinator so they will not be in charge of the students when they are not in class. Short proposals will due October 8. She answered questions about liability, costs, and insurance. Contact Dr. Azari with questions and concerns.
 - B. **Dr. Bush** reminds us that the state has changed the funding model. How do the colleges get the money once the district gets the funds? This is what he spoke about today. He reviewed the Budget Allocation for FY19. He was not here to "justify" why, but to explain how it currently works. This model has been around for quite some time. EMP has a 2% contingency, which is the Carryover number on the form. Target FTES for this year was 5044. We are exceeding that with current FTES of 2368. We are up 2% from last year. Q and A took place. Senate was asked to review the documents and send questions to **Dr. Bush** via email. You can find the documents on the District Website under Budget Documents.
 - C. Faculty **Jenny Redding** spoke about her concerns for AFT issues, especially in relation to health benefits. She sits on the Health Benefits committee as a faculty/AFT member. She asked if the Senators read the AFT President's Message about health benefits in email last week. It was concerning to her because of full-time health benefits discussion. **Steve Hall** is the co-chair of this committee and **Jenny Redding** is a committee member. It is not a voting committee on policy. The purpose is to do research. We are trying to find ways to save money on health benefits. Senators said that the message from **AFT President Doug Thiel** was confusing for full-time. The part-time faculty has different needs, but the negotiation teams represent both. Senate did not believe the tone was good; it was not united; the tone did not sit well with most senators. She took some questions about the Health Benefits committee.
 - D. **Dr. Letty Mojica** spoke about transfer and how faculty can help support the transfer center. She asked for faculty to take this info back to their departments and to give it to students. If students

are ready to transfer, they should sign-up for a transfer workshop. All faculty have received flyers. She reviewed TAG requirements. Sept 1 through the Sept. 30 is for TAG apps. So, this is the last week. If you have time, Letty will come into class to talk to students or you can bring your students to the transfer center. The Career Center is on social media, mainly Instagram and Facebook. Every day they post something going on. "OC Transfer Center"

- V. Approval of Minutes from September 10, 2018 1st **Ishita Edwards** 2nd **Teresa Bonham** *Motion Carried unanimously* [A discussion about plus/minus grading took place which was mentioned in the minutes. This is still in the research stage. Moorpark wants to move forward. MP can only move forward only if VC and OC agree because this is Title V.]
- VI. CUDS Report: Privacy bathrooms on campus: **Della Newlow** was not present at the meeting, so other CUDS members were part of the discussion. **Amy Edwards** read an email from Della to Diane on September 17, 2018. The email is at the end of these minutes under Supporting Documents. **Thara Innocent** spoke about the gym facilities. They heard that CUDS decided to convert the LS faculty bathrooms back to student use. Supposedly there was no discussion of why or how at the recent CUDS meeting. There was confusion about whether or not they are being converted to single use or just being opened to students. One Senator gave some history of why this bathroom became faculty/staff only. The reason is that they are not set-up for high use and it flooded the building a few times. The pipes are not up to code. Senators were asked to bring all of these concerns back to the next CUDS meeting. Another Senator spoke about safety at night when there is no dean on duty nor security and the need for a faculty/staff restroom. Another person spoke about the lines and appropriateness of faculty and staff being in the bathroom with students. Are there any other faculty/staff bathrooms being converted? Some discussion about the bathrooms across from the transfer center. Senators were not necessarily upset about the change, but the lack of a discussion about it. Rather it was "slipped out" and the committee was "told." More internal process, with faculty, to decide what would best serve Faculty/Staff AND Students. Someone may put a motion together for next week that explains that the gender-neutral bathrooms need to be centrally located like Condor Hall, which has many bathrooms and does not have a gender-neutral bathroom. If these are not single use bathrooms then we still have the privacy issue, which was how these whole things started. The Senate asked that **Amy Edwards**, the secretary, email the chairs of CUDS to seek out the buildings of the 11 single use bathrooms and we have concerns about the LS faculty/staff bathroom change. A response will be brought to the next meeting.
- VII. AS President's Report
- A. HR/MQ Issues: HR has been informed of the MQ situation and they are the ones handling it along with the Chancellor. Discussion took place about the current issues.
 - B. Sabbatical Committee: **President Eberhardy** attended their meeting and told them to follow the contract per Senate's request.
- VIII. Treasurer's Report: No Report
- IX. College Business: **Linda Kama'ila** brought a typed up resolution that relates back to the HR/MQ issue. We will make it an action item for the Oct. 8 meeting. Senators were asked to review the handout she distributed which is also found at the end of these minutes under Supporting Documents.
- X. Committee Reports:
- A. PEPC: **Amy Edwards** reported out the dates for Annual and Multi reports. Annuals are due Oct. 9 and Multis due Nov 6. Please encourage faculty to come talk about their programs and listen to feedback. We will be discussing the Annuals at the Oct. 23rd meeting (2:00-4:00 in CH-312) and Multis will be discussed at the meeting on Nov. 27th (2:00-4:00 in CH-312).

- B. **PBC: Ishita Edwards** reports: Here's an abridged version of the highlights from the PBC meeting of 9/19. If you are interested in additional details please let me know, and I may be able to provide additional information.

Report from the Planning and Budget Committee (PBC) meeting of 9/19/2018

The entire meeting was focused mainly on the below two items:

1. The New State Funding Model for Community Colleges initiated by Eloy Oakley, the State Chancellor of Community Colleges.
2. Resource Requests from 2017 -2018

The New State Funding Model:

- A. The current state funding for community colleges (General Funds only) is based entirely on FTES (Full Time Equivalent Students). The new funding allocation kicks in starting the fiscal year 2018-19, and will get phased in gradually over a period of 3 years. The new funding model will be based on 2 additional factors besides FTES. It will also take into consideration Equity and Student Success/Outcomes. The following pattern of allocation will be followed during this transitional period, during which the districts will be **“held harmless”** – or compensated for any unanticipated loss of funding as a result of this change in funding pattern. During this period the districts will continue to receive the greater of their past-year or current-year total revenue. During this period we are permitted to choose whether to apply the first FTES 4-week summer to either the current fiscal year or the next one (shifting funds from one fiscal year to the next).

Allocation	2017-18 Current	2018-19	2019-2020	2020-2021
Base (FTES)	100%	70%	65%	60%
Equity	None	20%	20%	20%
Student Outcomes/Success	None	10%	15%	20%

[To **“hold harmless,”** is to absolve (another party) from any responsibility for damage or other liability arising from the transaction; **INDEMNIFY;** agree to reimburse (another) for a loss suffered because of a third party's or one's own act or default.]

Since the Ventura County Community College District serves a large body of disadvantaged students the new funding model favors this district, and it places some other districts with a different demographics at a disadvantage. The VCCCD will receive about \$18 million more in funding with the new model. A COLA adjustment of 2.71% is also added to the 2018-19 funding allocation.

The new funding model rewards student success and completion, particularly of disadvantaged students and encourages quicker degree completion. A portion of the funding is based on the number of degrees and certificates awarded, and in cases where multiple degrees or certificates are awarded to the same student we get paid more. The effort of this funding model is to get students through community college in less time, such as in two years. There is a limit to how long students can receive Federal financial aid (Pell Grants). For this reason it would make budget sense to move basic skills courses to non-credit courses. Oxnard College currently does not have non-credit courses, but Ventura College has lots of them.

- B. FTES: The district is up in its FTES. No one had the actual numbers. Given the emphasis on degrees and certificates awarded in the new funding model someone wanted to know which college received the credit for a student who took courses at multiple colleges. The college from which the student opted to graduate would receive credit for that student.

C. Diane Eberhardy (Faculty Co-Chair) announced that the State was offering free webinars on the funding model on Sept 11, Oct. 2 and Nov. 5. For those interested, she would send the link.

D. Categorical funds (Basic Skills, Equity and 3SP) are being consolidated. There is also some effort to consolidate EOPS, Career Center etc., but nothing has happened as yet.

E. New Funding Model & Oxnard College: DCAS meets on 9/20 to discuss this.

According to our current Budget Allocation model for the three colleges and the district a flat 15% funding is allocated to each college for fixed and operational expenses, regardless of the size of the college or FTES. The remaining portion of the allocation is based on proportional FTES. The proportional FTES at the VCCCD currently is:

Oxnard College 18.9%
Ventura College 37.5%
Moorpark College 43.6%

VCCCD has one mid-sized college and two small-sized colleges. There's a \$600,000 additional funding for each mid-sized college over the small-sized one. Based on this allocation models the district receives around 7%, 4% is allocated to district-wide services and 3% is allocated for utilities. Of the three colleges, by this formula, in the fiscal year 2017-18 Moorpark College received 36% of the funds while contributing 43.6% to the FTES. Ventura received 31% and Oxnard received 19%.

2. Resource Requests for the year 2017-18:

The complete data on resource requests and allocations was made available to the committee. We had the opportunity to ask for clarifications and explanations. No one could explain why the \$3 million needed for the Marine Studies building was on the resource requests since neither General funds nor facilities funds could be used for this purpose. The funding for this actually came from Fund 113 and a mandated cost settlement, a Redevelopment Agency (RDA) settlement and a previously issued 50 year city bond(details?).

3. Budget Timeline: Since the PEPRs will be completed by November 2018 the resource considerations may be started in December and continued till April 2019. Subcommittees will be formed to examine and make recommendations for the resource requests. The Nov. and Dec. 2018 and the May 2019 PBC meeting dates will be changed to earlier dates (from the current ones – Nov. 21 and Dec. 19, and May 15).

4. Child Development Center: Alan Hayashi raised the issue that the Center cost a lot, and could not support itself. VP Bush clarified that the Center was no longer funded as an enterprise, but as a lab for the Early Childhood Education program, and therefore the previous pressures to be self-supportive no longer applied. The counter argument was not being used for instructional purposes – Early Childhood Education students were going to off-campus sites to complete their observations. So why were funds being allocated for this purpose? However, the Center probably provided a convenience to a broader base of our students. While Early Childhood Education did a program review, the Child Development Center was not required to do the same.

- C. PDC: **Cat Yang** reports that the travel forms are due Oct 8, 2018 for the fall travel and Jan 21 for Spring travel deadline in SharePoint. The forms will be coming soon.
- D. DE: No Report
- E. Curriculum: No Report
- F. Honors: No report
- G. Student Success: No Report
- H. CUDS: No Report
- I. ITAC: No Report
- J. LLR: No Report
- K. AFT: No Report
- L. Sabbatical: Mike Abram reports that at the 9/17/18 meeting:

- Introductions of members were made: Art Sandford, Michael Abram, Delores Ortiz, America Barrosa, Thomas Stough, Lois Zarney, Renee Willers, Alan Hayashi, and Diane Eberhardy.
- Contract regarding Sabbatical Leaves was reviewed
- Committee Responsibilities were discussed - confidentiality form, commitment to contract language, removal of Administrative Co-Chair on this sub-committee of Academic senate, election of new Co-Chair.
- Timeline for future meetings, submission of proposals and evaluations. November committee meeting date and time to be determined at October meeting.
- 10/12/18 at 5:00 pm - Deadline for faculty to submit preliminary proposals requesting committee review and suggestions for improvement.
- 10/17/18 at 12:30 pm in LS conference room - Committee discussion of proposals and suggestions summarized to be sent to applicants by Co-Chair.
- 11/1/18 at 5:00 pm - Deadline for faculty to submit sabbatical proposal to committee Co-chair at mabram@vcccd.edu

M. Guided-Pathways: No Report

XI. For the Good of the Order: No Report

Adjournment at 4:04pm

Respectfully submitted, **Dr. Amy Edwards, Senate Sec'y**

Supporting Documents: (2)

#1:

From: Della Newlow

Sent: Wednesday, September 12, 2018 10:13 AM

To: Diane Eberhardy

Cc: Mike Bush

Subject: CUDS

Hi Diane,

Here are the notes regarding the all gender/human/single occupancy bathrooms and changing rooms. If I am wrong please correct me Mike Bush.

There are currently 11 single use bathrooms that student's may use on campus; unfortunately some bathrooms do require that students ask for access. The conversion of more bathrooms to single use that are no longer just staff and faculty use will take some adjustment for staff and faculty but the plan is currently in the works. They will be signs posted on these bathrooms soon. The location of these bathrooms will be on the new campus map.

PE changing facilities are currently open for students to use the room they identify with. In the rooms students may choose to use a curtain for privacy. If they would like to use a changing room that is single occupancy they are welcome to use the changing room in the Child Development Center.

Talk soon, Della

Doc #2: Resolution

Whereas students have a right and an expectation of qualified instructors in the classroom; and

Whereas it is not academic best practice that instructors supervise and evaluate themselves and such practices pull accreditation into jeopardy;

Whereas there are laws, agreements and local VCCCD policies relating to minimum qualifications and to hiring processes for instructors in the VCCD in order to ensure that students have qualified instructors; and

Whereas each discipline has established minimum qualifications through the State Academic Senate and the State Chancellor's Office, and both qualifications and curricular matters are 10+1; and

Whereas, through public dialogue and public information, the Senate is aware that there are violations of the above requirements at Oxnard College including attempts to change curriculum without following local processes and precedents and including failure to follow ordinary procedures regarding hiring, exigent or otherwise,

BE IT RESOLVED

That Oxnard College Academic Senate does not support any curricular changes made without department and discipline discussion and consent, in accordance with shared governance procedures;

That the Oxnard College Academic Senate registers concern and presents the publicly available facts of this matter to the Board of Trustees or a Subcommittee thereof at the earliest possible time.

That the Oxnard College Academic Senate asks that ordinary local policies and procedures regarding hiring be followed, including public announcement of jobs and use of existing longevity lists and discipline specific hiring pools

That Oxnard College Academic Senate reserves the right to contact the State Chancellor's Office for a review of local administration regarding minimum qualifications, and the collection of apportionment for classes that are not taught by qualified instructors.