

OXNARD COLLEGE ACADEMIC SENATE MINUTES September 12, 2016

Academic Senate Executive Board	
Linda Kamaila, President	Absent
Diane Eberhardy , Vice President	Present
Tom Stough, Treasurer	Present
Amy Fara Edwards, Secretary	Present
Department	Senators
ADS/Paralegal	1. Becca Porter, Absent
AFT Vice-President	1. Everardo Rivera, Absent
Child Development	1. Vacant
CIS/Office Technology	1. Diane Eberhardy, Present
Counseling	1. Graciela Casillas Tortorelli, Present
Dental Programs	1. Armine Derdarian, Present
Fire Programs	1. Tami Crudo, Absent
Letters	1. Teresa Bonham, Present 2. Gaylene McPherson, Present ----- 1 PT Vacant 2. PT Vacant
Library	1. Tom Stough, Present
Management	1. Robert Cabral, Present
Math	1. Mark Bates, Present 2. Vacant ----- 1 Carey Smith, Absent
Natural Sciences	1. Shannon Newby, Present 2. James Harber, Absent ----- 1. PT Vacant 2. PT Vacant
Part-Time Faculty Rep. at-Large	1. Vacant
Physical Education/Health	1. Vacant
Student Support Services (EAC)	1. Della Newlow, Present
Student Support Services (Health Center)	1. Deanna Flanagan, Absent
Student Support Services (EOPS)	1. Gloria Lopez, Proxy, Tomas Salinas, Present
Social Sciences	1. Marie Butler, Present 2. Tomas Salinas, Present ----- 1. PT Vacant

OXNARD COLLEGE ACADEMIC SENATE MINUTES September 12, 2016

Technology	1. Vacant
Transitional Studies	1. Kari Tudman, Present
Visual and Performing Arts	1. Amy Fara Edwards, Present
Non-Voting ASG Officer	1. Vacant : Absent

Non-Voting Faculty: Constantino Lopez **Guests:** Ken Sherwood, Cynthia Herrera

- I. Called to Order by **VP Diane Eberhardy** at 2:10pm
- II. Adoption of the Agenda: 1st **Thomas Stough** 2nd **Armine Derdarian**
 - A. Change: “State of the Senate” delayed to the next Senate meeting
 - B. *Motion carried unanimously*
- III. Public Comment
 - A. Happy Birthday to **VP Diane!** The Senate sang to her and gave her cake. Yay.
 - B. **Della Newlow** reports that the EAC keeps getting comments directly from students that professors are not giving them the accommodations they are entitled to. Please ask students for verification. If students come to you with the documentation, you cannot say no; it is the law. Please contact **Della Newlow** if you have questions or concerns.
- IV. Announcements
 - A. **Armine Derdarian** announced that this Wednesday, September 14 there will be a formal ribbon cutting for the new Dental Hygiene building from 4:00-6:00. Please join us.
 - B. **VP Eberhardy** reports that **President Kama’ila** is at CSUN assisting her husband, who is doing well, but can’t walk until late next week.
 - C. **VP Eberhardy** reports that you should check your email for more advanced Canvas training, if you have done the basic training (original message from **Ashley Chelonis**)
- V. Adoption of the Minutes from August 22, 2016
 - A. 1st **Shannon Newby** 2nd **Kari Tudman**
 - B. Changes: None
 - C. *Motion carried unanimously*
- VI. Treasurer’s Report: \$3,761.20
- VII. Institutional Effectiveness Discussion
 - A. **Dean Dr. Cynthia Herrera** reviewed the Institutional Effectiveness Report website, the new Tableau online program (our Dashboards), and discussed recent updates. She reviewed the documents, showing Senators the variety of data available to them for understanding their programs and their students better. Contact **Dr. Herrera** with questions or concerns. She anticipates being completed with the entire project in about a year.
- VIII. Committee Reports
 - A. PEPC: No meeting yet
 - B. DE: **Shannon Newby** reports they are working on a DE plan. Further, the DE manual was reviewed by Curriculum at the end of the spring 2016 semester, so DE is taking the curriculum notes under advisement and making some changes. DE’s plan is to have some overarching goals on campus this year.

- C. Student Success: **Kari Tudman** reports that **Dr. Herrera** gave her institutional effectiveness report and they made sure they had the correct representation across campus. There was discussion about the goals of the committee.
- D. CUDS: No meeting yet
- E. Curriculum: No meeting yet
- F. LOT: No meeting yet
- G. Transitional Studies: No meeting yet, but **Mark Bates** referred to it in a discussion about Student Success. **VP Ken Sherwood** also commented that the State decided that SSSP/Equity do not need to give the standard annual updates, but rather this year, we are required to pull the plans together and show how they connect.
- H. PBC: Action Item: Seating of full committee: The following names were presented to the Senate for seating:
 - 1. Amy Edwards, Armine Derdarian, Cat Yang, Cesar Flores, Elissa Caruth, Graciela Casillas-Tortorelli, Jonas Crawford, Leo Orange, Richard Williams, and Tom O'Neil
 - 2. 1st **Teresa Bonham** 2nd **Mark Bates**
 - 3. *Motion carried unanimously*

XI. Accreditation Updates and Discussion

- A. **VP Eberhardy** reports out (from **President Kama'ila**) that our quality focus essay mentions that we need to make sure that we are following our participatory governance processes, that we do better at planning, and that **President Kama'ila** will be sending out a sample strategic plan in the next week to all Faculty. Senate needs to help with this project. For one thing, we need to look at our committee structure. PEPC is functioning well, has tried to reduce workload for everyone by changing to a 3-year PEPR cycle. Curriculum has been phenomenal, with all courses that need review getting prompt review. Everyone seems to be functioning well with CurricUNET.
- B. **VP of Academic Affairs Ken Sherwood** spoke to Senate about some of his observations about Accreditation and answered questions.
- C. A robust discussion about SLOs and assessment took place by the Senators.

XII. For the Good of the Order:

- A. **Amy Edwards**, Chair of the Visual and Performing Arts (VPA), department announced that all of VPA will be putting on a Department Showcase on Thursday, December 8. The show will be a compilation of all of the different disciplines in VPA. For example, the dance classes will perform a group routine, the Guitar classes will play music, the Theatre students will do monologues, and the speech students will deliver some speeches. This will be a campus event for faculty, students, and outreach to high schools and CSUCI. Contact **Amy Edwards** or **Scott Wolf** for more information. **Scott Wolf** (MUSIC) will be directing this showcase and Amy will be assistant director and coordinator.
- B. **VP Ken Sherwood** reported that Jim Limbaugh is the new President of West LA College.

Adjourned at by **VP Eberhardy** at 3:07

Respectfully submitted,

Amy Fara Edwards, Sec'y