

ACADEMIC SENATE MINUTES August 28, 2017

Academic Senate Executive Board	
Diane Eberhardy, President	Present
Linda Kama'ila, Vice President	Present
Della Newlow, Treasurer	Present
Amy Fara Edwards, Secretary	Present
Department	Senators
ADS/Paralegal	1. Lois Zsarnay, Present
AFT Vice-President	1. Everardo Rivera, Present
Child Development	1. Vacant
CIS/Office Technology	1. Diane Eberhardy, Present
Counseling	1. Jose Vega, Present
Dental Programs	1. Armine Derdarian, Present
Fire Programs	1. Vacant
Letters	1. Teresa Bonham, Present 2. Gaylene McPherson, Present ----- 1 Constantino Lopez, Present 2. PT Vacant
Library	1. Tom Stough, Present
Management	1. Robert Cabral, Present
Math	1. Mark Bates, Absent 2. Catalina Yang, Present ----- 1. PT Vacant
Natural Sciences	1. Shannon Newby, Present 2. James Harber, Present ----- 1. PT Vacant 2. PT Vacant
Part-Time Faculty Rep. at-Large	1. Genneah Figueroa, Present
Physical Education/Health	1. Vacant
Student Support Services (EAC)	1. Leo Orange, Absent
Student Support Services (Health Center)	1. Deanna Flanagan, Present for beginning only
Student Support Services (EOPS)	1. Gloria Lopez, Present
Social Sciences	1. Chris Horrock, Present 2. Ishita Edwards, Present ----- 1. PT Vacant
Technology	1. Vacant

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Transitional Studies	1. Kari Tudman or Tom Stough, both Present
Visual and Performing Arts	1. Amy Fara Edwards, Present
Non-Voting ASG Officer	1. Vacant
Non-voting Faculty: Guests:	Juan Zuniga Olea, Alan Hayashi Chris Renbarger, Cynthia Herrera, Oscar Cobian, Mike Bush

- I. Called to order at 2:06 by **President Eberhardy**

- II. Adoption of the Agenda 1st **Armine Derdiarian** 2nd **Cat Yang** No changes were made. *Motion carried unanimously*

- III. Public Comments
 - A. **Dr. Deanna McFadden** spoke about our upcoming Suicide Prevention Conference which will take place on September 20, 2017 (8am-12:30pm in the PAB). She asked the Senate to please let students and colleagues know. It is very relevant to college students and OC is able to register first. Please contact **Linda Martinez** for the Eventbrite link to register for free. The link also went out to all users via email. She also provided the Senate with the new text hotline that hooks up students who text the number with a trained-counselor. Please let students know about both items.

 - B. **Joel Diaz**, registrar, spoke about early alert that is available in your portal. It can be found in same place as your class roster. A report goes out the next morning to all service areas recommended by the faculty member and then the services are provided to the students. All of the departments involved in early alert will get the alert. Mr. Diaz says that you can use it multiple times throughout the semester and it is a great tool for faculty to use. He also adds that it is working much better than in the past. **Jose Vega** also mentioned that the Counselling department will be connecting with the students that you complete alerts for. The goal is to let faculty know the outcome of the communication with that student. Faculty can also follow-up with **Joel Diaz** directly. There was also mention about Census compliance and the emails that are going out to people who have not met the deadline. **Mr. Diaz** also talked about how the census DEADLINE is the day before the "Census Day" listed on the roster. He also talked about how the district lost apportionment due to many faculty at all three colleges not hitting that "no drops to report" button or not dropping anyone.

 - C. **Teresa Bonham** announced that the third version of the Soaring Condor is available. This book is a collection of student poetry and student art. Congrats to faculty and students for this incredible project! Amy Edwards would like this to be part of OC LIVE in the future.

- IV. Minutes: May 8, 2017 1st **Robert Cabral** 2nd **Teresa Bonham** No changes were made. *Motion carried unanimously*

- V. Seating of new Senators: 1st **Linda Kama'ila** 2nd **James Harber**
 - A. **Amy Edwards** announced the new senators she was aware of.
 - B. **Robert Cabral** discussed changes in CTE. He said there is an agreement to consolidate two departments into one which may lead to changes in Senate seats. Robert and the Senate Exec will discuss this issue and have it resolved by the next Senate meeting. Robert will contact Amy and Diane.
 - C. Action will be taken at the next meeting.

VI. AS President's Report

- A. The Great Teachers Seminar: **President Eberhardy** went to the co-chairs of PDC to discuss the seminar. All three senates have 5,000 set aside for the Great Teachers Seminar for the end of July/beginning of August. In the Senate packet, she put some handouts together as a template for faculty to see the process of applying for the seminar in the future. There were some questions about money and accounts. Is plenary the same account as the great teachers? Is the Plenary covered by the college? Does the Senate dues money pay for travel? For plenary? This travel/plenary/budget issue will come back at our next meeting. **President Eberhardy** will have more specific documents about the money at the next meeting also and she said that PDC supports Great Teachers and will work with Senate as needed.
- B. By-Laws/Constitution: We will be reviewing these documents the rest of this semester. The documents are printed in the Senate packets. Please come prepared at the next meeting to discuss these and the changes we want to see made.
- C. Accreditation: Our midterm report is due to the BOT in December. We had several issues, all relating mainly to planning. We will be recalling the chairs and co-chairs of the standards this semester. Watch your email for more information. **Dr. Cynthia Herrera** will be a lead (Interim ALO) on this report along with **President Eberhardy**. If you would like to participate, let **President Eberhardy** or **Dr. Herrera** know.
- D. Budget: President Eberhardy reports that at the last DCAS meeting, we got the tentative budget (8/17/17) ready for adoption at the BOT for 9/12/17. We got a little more money than we thought. Yay good news, but outlook is still pretty bleak. Our operating budget is roughly 30 million, but there are other funds **President Eberhardy** noticed when going through the line items. **President Eberhardy** and **Dr. Mike Bush** (VP of Business Services) discussed some of the issues and concerns and the highlights are listed here. Budgets are relative to size. Salary and Benefits are 93% of our budget. We are fortunate that our Educational Master Plan requires us to have a 2% contingency. MC has a 1% contingency and VC has a 0% contingency. We will drop below our 2% contingency to use some of those monies this year. Sidebar, **Everardo Rivera** was asked about the faculty contract and he said that AFT and VCCCD are still stuck on salary and benefits for the contract. **Dr. Bush** continued to discuss the tentative budget with unique line items being highlighted. He spoke about Strategic Planning briefly claiming we have a weakness in our process which involves our actual spending process and the transparency. The end of the discussion was mainly about the sub fund 113 and the 3 million dollars that currently resides there. **Dr. Bush** says that the 3 million is a placeholder for a new Marine Center in connection with CSUCI. He spoke about the marine center changes that will be taking place in the "near future." The Senate was surprised by this new information and asked how the decision was made. There was some discussion about CUDS and the lack of process and transparency for these funds. There was also a statement that the funds could not be changed now that they are allocated in this specific fund. Senate wants more discussion about the Marine Center and other changes that are made about financial planning. Once **Dr. Bush** was done, more discussion took place about budget issues and **Senate Exec VP Kamaila** discussed some DCAS issues. Ultimately, there are concerns with transparency and questions about this allocation.
- E. Some discussion about enrollment management took place as a result of the earlier budget discussion. A discussion about cancelled classes and lack of additional classes.

- F. BP/AP 7211 DWEC: **President Eberhardy** distributed a list of people dedicated to specific disciplines at OC. This list is meant to provide organizational structure for DWEC. One of the main issues is that the faculty member needs to be tenured. If the main person is untenured, they typically go to the department chair as the next person. The senate also want to create a “B list” for disciplines. Change to the AP/BP will need to take place for this B list to happen. There is discussion about paying faculty to be part of this, but it would change the requirements to DWEC parties would meet twice a month. We will vote on the changes to this at the next meeting. If you have a change to the DWEC list, send changes to **Secretary Edwards**.
- VII. Strategic Planning: **Dr. Edwards, Dr. Herrera, and Mr. Renbarger** presented a draft of the planning framework for the start of strategic plan. They spoke about the process of strategic planning that has taken place in the last year. They reviewed the two page document that included the OC Mission, Vision, Values, Initiative, Goals, Timeline, and Steering Committee membership. They asked the Senate to review this document and offer feedback/questions at the next meeting. This will be an Action item at the next meeting.
- VIII. Treasurer report: Treasurer **Della Newlow** reports that we have \$3,036.34 in the account.
- IX. Meeting Adjourned at 4:10pm

Respectfully submitted,

Dr. Amy Edwards, Senate Secretary