

| Academic Senate Executive Board | |
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| Diane Eberhardy, President | Present |
| Linda Kama'ila, Vice President | Present |
| Della Newlow, Treasurer | Present |
| Amy Fara Edwards, Secretary | Present |
| Department | Senators |
| AFT Vice-President | 1. Everardo Rivera, Present |
| Automotive Services | 1. Kevin Corse, Present |
| Business Information | 1. Alex Lynch, Present |
| Child Development | 1. Noreen Berrington, Absent |
| CIS/Office Technology | 1. Diane Eberhardy, Present |
| Counseling | 1. Jose Vega, Present |
| Dental Programs | 1. Armine Derdarian, Absent |
| Public Safety | 1. Robert Morris, Present |
| Law and Community | 1. Lois Zsarnay, Present |
| Letters | 1. Teresa Bonham, Present 2. Anthony Rodriguez, Absent ----- 1 Constantino Lopez, Absent 2. PT Vacant |
| Library | 1. Tom Stough, Present |
| Math | 1. Mark Bates, Absent 2. Jacqueline Ta, Present ----- 1. PT Vacant |
| Natural Sciences | 1. Shannon Newby, Present 2. James Harber, Absent ----- 1. PT Vacant 2. PT Vacant |

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| Part-Time Faculty Rep. at-Large | 1. Vacant |
| Physical Education/Health | 1. Vacant |
| Student Support Services (EAC) | 1. Della Newlow, Present |
| Student Support Services (Health Center) | 1. Deanna Flanagan, Absent |
| Student Support Services (EOPS) | 1. Gloria Lopez, Present |
| Social Sciences | 1. Linda Kama'ila, Present 2. Linda Chaparro, Present ----- 1. PT Vacant |
| Technology | 1. Vacant |
| Transitional Studies | 1. Kari Tudman, Present |
| Visual and Performing Arts | 1. Amy Fara Edwards, Present |
| Non-Voting ASG Officer | 1. Vacant |

Non-Voting Faculty: Catalina Yang, Charles Ramirez, Linda Webb, Julius Munyantwali

Guests: Cynthia Herrera, Leah Alarcon, Luis Gonzalez, Gabby Torres, Amparo Martinez

- I. Called to Order at 2:03 by **President Eberhardy**
- II. Agenda Adoption: 1st **Everardo Rivera** 2nd **Linda Kama'ila**. One change: Remove Senate Election Results and add to next meeting agenda. *Motion carried unanimously* with this one change.
- III. Public Comments:
 - A. **Amparo Martinez**, Classified Senate President announced that we have a speaker next Tuesday who will be speaking about "Equity and Practice;" his name is Victor Rios and he will have books available. They have a sign-up link in an email sent from Amparo last week. She claims that the first five faculty to sign-up will receive a free book. (more information below in the President report about the funding for this event). The event will be April 16, 2019. 2:00-3:00 in the PAB.
 - B. **President Eberhardy** announced that **Bill Shilley** died last night. Lois spoke about Bill and how big a loss it is. She spoke about how influential Bill was in her own life and in the lives of many ADS students. If you have a story you would like to share, Lois asks you to email it to her. **Steve Hall** added several details about Bill. He was a "big deal" and a nationally recognized expert in treatment. Steve says he trained almost every person in the county and those people are sometimes called "Shilley's Kids." Steve said Bill gave his whole life so others could be successful. His 90th birthday party was a few weeks ago. The Senate thinks we should honor him at

Graduation in some way. **Amy Edwards** said that we are having speaker audition and maybe we could add an ADS speaker to the audition. She asked Lois to reach out if she is interested in this.

- C. **Luis Gonzalez** and **Leah Alarcon**: They spoke about the Equity Plan and a copy of the plan was distributed. You can view the document online at the Senate webpage. Please review this information and send your feedback. Then they will make the revisions and bring a final draft to the next Senate meeting. Senators has concerns about how we can meet these goals without enough counselors with the lack of hours for students. How do we meet these goals without more help? There was a specific discussion about counselling hours on Fridays. These are 3-year goals so remember that these percentage changes are over 3 years. Some concerns about funding. For example, the OMEGA funding is reduced. Who makes the final decision on the funds and how they are used, asked Senators? Technically Luis is the “equity coordinator” so he doesn’t make final decisions about money. He feels he is being supported though. A senator asked that if we find success with these measures, will there ever be a way to institutionalize that with college funds? Leah says that’s more of a program review issue. How does this “sweet” document compare with VC and MC? VC and MC are requesting for a 90-day extension for their report (September 2019). They have a document, but VC believes that the data that drove the document was incorrect. MC said they couldn’t go through the vetting process properly. **President Eberhardy** thinks that if they are granted the 90 days extension, we should consider taking it as well so we can all go through our own document with an eagle eye. One Senator asked if we should we be more specific to the plan such as “We have only a PT LD specialist” so that we could plan for a FT person. Luis said send him that feedback in an email.
- IV. Guest: **Trustee Torres** addressed the Senate with a few remarks and took some questions. The main concerns are outlined below:
- A. Opening Remarks: She has already been at VC and Mc. She came to listen to our concerns. Her job is “to bring the voice of people so they have a chance to be at the table.” She wants to hear OC needs and to communicate in person. She focuses on “social justice, equal wages, and courage. It’s not about Gabby, it’s about the needs of our community. Our students count on us and to help them move on with their goals.” Ultimately she says, “I am here to do a lot of listening.”
- B. She took questions/concerns:
1. Senator **Jose Vega**: A current theme at OC is the lack of counselors. Will you please consider bringing up this issue to the Board. The counseling department feels in the dark. She appreciated this topic being brought up and took notes.
 2. Senator **Della Newlow**: Mental Health: We have concerns about students dealing with anxiety and depression. How do we help it? We need more counselors and smaller classes. She asked about our current class sizes. Largest class 125. Ms. Torres was very surprised by 125 at a community college and asked if those professors have assistants. Senate answered “no.” We only have one mental health counselor. Students get 5 visits a semester. Is that enough? It is a good start, but it could be increased with more counselors.

3. Senator **Linda Kama'ila**: Another comment related to Health: She asked that when the BOT looks at their goals, they should think about mental and physical health as part of their goals. We had higher suicide, anxiety, etc. numbers and it would be interesting for the Board to look at these numbers and they could have some goals about improving those statistics.
 4. Senator **Everardo Rivera**: Another issue: We have departments without any funds. For example, Geology has no funds. He says, "Maybe it is because of the administration, power and control?" No one knows, but we would like the allocation of supply funds looked at. Example given: EOPS event at VC and MC takes their students off campus. OC is blocked from doing this. OC EOPS has been told that it isn't cost effective. EOPS believes that it is their state money to spend. Ms. Torres responded that the BOT has been told that there is a council on each campus that decides how the money is spent. Senate explained a bit about PBC which is our "council" but **President Eberhardy** said that this EOPS decision is not made at PBC. Senators have a problem with the shared governance. The accreditors could not find information about shared governance so it was priority #2. The first issue was that they couldn't find anything about planning and #2 was that the need for more shared governance.
 5. **President Eberhardy**: Lack of bringing in the Senate President and the Senate (10 + 1) being consulted when need be. It seems to be getting better over the last few weeks, but it has been a struggle
 6. Senator **Lois Zsarnay**: Follow-up to mental health. Our BIT committee meets twice a month now because they have so many issues to address. They are thinking about changing that to once a week. Students claim to feel unsafe and the mental health is starting to come up in the classrooms. This needs to be addressed on a district level.
 7. Senator **Everardo Rivera**: He would like OC to consider a satellite location in the East side of Oxnard. "The Collection" area is growing a lot. Should we go where the students are? We are such a large city in the county. We need to think about moving to where the other students are.
 8. Senator **Kari Tudman**: Has the BOT been looking at AB705? It affects our population. **Ms. Torres** asked Senators to come to the BOT study session tomorrow at the BOT meeting. You can see the agenda and documents on the Board Docs link sent via email.
 9. Faculty **Alex Lynch**: CTE programs are usually funded with Perkins funds and those monies have been limited. We are struggling financially. We would like proper funding for students. Perkins dollars are for "innovation, not for everyday supplies and things." We have a concerns with proper funding. **Ms. Torres** took note, but did not respond.
 10. Senator **Linda Chaparro**: She works on Chicano Studies curriculum here at OC. She wants to hire a full-time faculty in this area and asked for Ms Torres' suggestions to do this. She responded by adding that she is interesting in learning these details and figuring out what it looks like. She is doing her research and when she knows more, she will share it. She thanked us for being courageous and bringing up our issues.
- V. Approval of Minutes from March 11, 2019 1st: **Everardo Rivera**; 2nd **Linda Kama'ila**. No changes. *Minutes approved unanimously.*
- VI. Senate Elections Update: **Moved to next Agenda (April 22, 2019)**

- VII. Treasurer's Report: Della Newlow reports:
- A. 58 auto enrollees for deduction up 3 from 2018
 - B. 4 cash down 11 from 2018 (still have time to receive cash until the end of the year)
 - C. 8PT Faculty and 50FT Faculty Paid
 - D. Current Balance: \$3121.64 (Does not include dues that will be updated by the end of April and - \$500 towards scholarship for two students)
 - E. Scholarship: Decision based on the following criteria: GPA, over 30 units completed, different majors, and thoughtful feedback to questions. Can we add a scholarship in honor of **Bill Shilley**? **President Eberhardy** will check with the foundation and bring it back on the next agenda.
- VIII. Great Teachers Update: **Linda Kama'ila** reports that we only have one application turned in. Please ask people you know and try to get them interested. It is a GREAT experience. PT faculty can go too.
- IX. Big Five Awards: Make sure you fill out the form and submit to **President Eberhardy** via email. Please acknowledge the people you work with and turn in some nominations.
- X. 10+1: **Linda Kama'ila** addressed what is 10 +1 and where do we get our authority? She spoke about state laws on shared governance that legally allows faculty to be at the table in order to have our voices heard. This also means that we are allowed to get things in writing. Examples were given about some issues related to Engineering program, hiring priorities, etc. Discussion about monies and the Deans' ability to make supply decisions. **Here are a list of the 10+1?**
- Since faculty are directly involved in participatory governance matters per AB 1725, these matters are delineated into the 11 agreed-upon areas of responsibility that faculty are charged with. This agreement means that faculty undertake these duties as part of their faculty obligation. These areas are, specifically:
- 1. Curriculum, including establishing prerequisites and placing courses within disciplines
 - 2. Degree and certificate requirements
 - 3. Grading policies
 - 4. Educational program development
 - 5. Standards or policies regarding student preparation and success
 - 6. District and college governance structures, as related to faculty roles
 - 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
 - 8. policies for faculty professional development activities
 - 9. Processes for program review
 - 10. Processes for institutional planning and budget development
 - 11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate

- XI. President's Report: **President Eberhardy** reported that:
- A. She goes to Plenary this week: is there anything you are unhappy with? Email her so she can vote there. Issues with AB705?
 - B. Discussion about professional development funds. Discussion about the Tuesday speaker as a professional development event. Concerns were raised because PDC decided to use \$800.00 of faculty money and \$4,000 for the speaker fee and the rest for books for staff. The faculty were disappointed they weren't included in the decision of using their \$800.00 for books. They understand that the Staff money was completely Classified's purview.
 - C. Senate Dues Money: Remember how we have been giving retirees swag bags with \$100.00 Bookstore gift card, but now when we give that money we have to tell them they have to report in on their W2. We are rethinking how we can give gifts.
 - D. **Laura Anderson** is being thanked at the Curriculum Meeting this week; we have been living without a Tech for a year. To thank Laura, Shannon would like to have a cake and give her a gift. Senate wants to pay for the gift. **Della** will find out how we would give something like 200.00 as a gift of thanks. Senate voted to do this and Della will find out the ins and outs and get back to us.
 - E. Issues with **Michael Shanahan** position and negotiation. He is excited about his new job, but no news or updates. She thinks they are moving forward and everything is going according to plan. Chancellor is open to issues coming forward from AFT. Everyone at the District is really interested and engaged in student success. It's not like in the old days; everything is open.
- XII. Committee Reports:
- A. AFT: **Everardo Rivera** reports that due to Vice Chancellor exiting his position at the District, negotiations have slowed a bit; their side has hired a lawyer as their lead and we are waiting for their proposal. There are a lot of training activities taking place. He also spoke about budget analysis.
 - B. PEPC: Our final meeting if you have any concerns or suggestions for next semester's program review process will take place Tuesday, April 23, 2019 at 2:00 in AA-101.
 - C. PBC: No report
 - D. Distance Education: **Shannon Newby** reports that the Instructional Technologist search failed and they are out for that again with a new closed pool. There is a conference in June and there is funding available. Please apply. The DE Summit went well.
 - E. PDC: **Cat Yang** reports via email:
 - 1. Chris R updated funds (estimates \$838.36 for faculty, \$6617.09 for staff)
 - 2. Classified Senate Retreat, date TBD, request \$2500
 - 3. Senate recommendations (\$500 max for international travel, FT priority over PT, and how to expand the question box ☺). Plan is to review of application/proposal form and rubric for April meeting)
 - 4. Spring flex activities (send any suggestions to Oscar)

- F. Curriculum: No Report
- G. Student Success: They met and they went over the Student Equity report with a fine-tooth comb. The most interesting thing was the AB705 report. They produced these great documents that were distributed. We need a place for students to click on the website that helps them start with "English and Math." A local webmaster might be helpful.
- H. CUDS: **Shannon Newby** reports that Friday April 26th there will be a hazmat drill for the CERT team on campus to practice hazmat skills.
- I. LLR: From **Tom Stough** reports: Notes: LLRC meeting (by E. Zwaal, edits by T. Stough) April 4, 2019; 3:30pm – 4:30pm
- UndocuALLY training Thursday, April 25 8:30am-11:45am in the PAB (Flex Day)
 - New undocumented student center in the ASG's former meeting room (including DREAMERS)
 - Alma/Primo VE (Library Services Platform) will go live Dec. 19, 2019. Don't expect the system to be perfect on Day 1. Call people already using the existing legacy system and learn from them (MP and VC for us). We may want to join ELUNA (Exlibris customer group). The LSP will be our system tool that may allow us to sync with other colleges/universities. There is no additional funding for LSP in the coming fiscal year. However, the State has sufficient carryover funding. The contract is now statewide so colleges don't pay the fees individually. They need colleges/universities to collect data to submit to use to defend the need for the LSP. In particular we need buy-in from VPs at our institutions. (T. Stough)
 - Ideas that came up: get rid of fines for circulating books as Pierce College did. Or we could give students amnesty as we move to the new system erasing their old fines. (T. Stough)
 - Library hours, Summer 2019:
 - June 17: new librarian hours go into effect (the library will be open during the first 4 weeks but there will not be a librarian present)
 - Summer library hours M-TH 8am – 7pm (May 27 and July 4 closed)
 - We have money for tutors. It's been busy. The embedded tutor program is going well. 3 workshops/week. Will not have L. Helfrich in Fall 2019. Will have 5 returning tutors out of 19. Fifteen sections of English will need embedded tutors. Will need to hire; looking for recommendations. Kari will be contacting CSUCI to see if any full-time students would like to tutor in the WRC. (K. Tudman)
 - Luis proposed a new tutoring program that has yet to be approved. Tutoring will look different next year. Currently we have 4 different places where tutoring is taking place (STEM Center, WRC, Math Lab on mezzanine in Condor Hall, Tutoring Center). All math and science tutoring would move to the mezzanine in Condor Hall. All humanities/not math or science would move to the WRC. Would move to only 2 locations instead of 4. The north wing of the LLRC will be vacant; we may use it as a quiet space but this will need to be discussed.

- Online tutoring is available 24-7. There is a “drop-in” option or “by appointment”. It’s on the OC website oxnardcollege.edu/tutoring you will see a link.
- We were the first college library to submit our IPEDS report (US Dept. of Education) and were acknowledged by the District for that.
- The OC Foundation fundraiser raised \$20K for the lending library. Still figuring out how they will select books for the list. Will comprise a list of most requested books and compare those to cost. Luis will present this at the next Student Success meeting in May. Kari recommended discussing with the faculty teaching the courses or the department chair to make sure the department will be sticking with that edition for a while.
- LLRC is trying to purchase a laptop cart with laptops. There will be 35 laptops for students and 5 for faculty/staff (the laptops from the old cart are dated and need replacing). Hoping to receive them by June 30th (since the grant ends by then). Classes can begin checking it out starting in the Fall. Must reserve in advance (will share how once it’s approved). FYI the LLRC has 30 iPads already available for checkout.
- April 26th: annual English Language Learners (ELL) welcome event to target 11th/12th graders to show these prospective students and their families what OC has to offer.
- All money for the book budget has been exhausted.
- LLRC forms have been updated for graphing calculator loan program, laptop contract, etc. Share with departments and see if anything was missed.
- Students wanted to put up flags for veterans in Condor Hall but were told that Condor Hall is only for art and to put them in the Veteran’s Center. Kari made the point that many don’t know about the Veteran Center and asked the LLRC committee if they were okay with offering to the flags in the LLRC. The committee approved it.

J. Sabbatical: No report

K. Honors: No report

L. Guided Pathways: **Shannon Newby** reports that there are 9 initial career cluster mega majors that we are using as a starting point. See their website.

M. AB705: No report

N. Department Reports:

CTE: **Kevin Corse** reports that they plan to meet at the district level. What would a district CTE program look like? He would like to meet with all Senate Presidents and liaisons for CTE to ask what they would like the CTE District committee to look like so that it stays organized and localized.

XIII. Good of the Order: None

Adjourned: 4:08 pm

Respectfully submitted by:

Dr. Amy Edwards (Sec’y)