

OXNARD COLLEGE ACADEMIC SENATE MINUTES APRIL 24, 2017

<b>Academic Senate Executive Board</b>	
Diane Eberhardy, President	Present
Vacant, Vice President	<b>Vacant</b>
Tom Stough, Treasurer	Present
Amy Fara Edwards, Secretary	Present
<b>Department</b>	<b>Senators</b>
ADS/Paralegal	1. Lois Zsarnay, Present
AFT Vice-President	1. Everardo Rivera, Present
Child Development	<b>1. Vacant</b>
CIS/Office Technology	1. Diane Eberhardy, Present
Counseling	1. Graciela Casillas Tortorelli, Present
Dental Programs	1. Armine Derdarian, Present
Fire Programs	1. Tami Crudo, Absent
Letters	1. Teresa Bonham, Present 2. Gaylene McPherson, Present ----- 1 Constantino Lopez, Present <b>2. PT Vacant</b>
Library	1. Tom Stough, Present
Management	1. Robert Cabral, Absent
Math	1. Mark Bates, Present 2. Catalina Yang, Present ----- <b>1 PT Vacant</b>
Natural Sciences	1. Shannon Newby, Present 2. James Harber, Present ----- <b>1. PT Vacant</b> <b>2. PT Vacant</b>
Part-Time Faculty Rep. at-Large	<b>1. Vacant</b>
Physical Education/Health	<b>1. Vacant</b>
Student Support Services (EAC)	1. Leo Orange, Absent
Student Support Services (Health Center)	1. Deanna Flanagan, Absent
Student Support Services (EOPS)	1. Gloria Lopez, Present
Social Sciences	1. Marie Butler, Present 2. Tomas Salinas, Present ----- <b>1. PT Vacant</b>

Technology	1. <b>Vacant</b>
Transitional Studies	1. Kari Tudman, Present
Visual and Performing Arts	1. Amy Fara Edwards, Present
Non-Voting ASG Officer	1. <b>Vacant</b>

**Non-Voting Faculty:** Josh Lieser, Jim Merrill, Genneah Figueroa **Guests:** Dr. Azari, Dr. Kama’ila, Dr. Herrera

- I. Called to Order: 2:05 by **President Eberhardy**
- II. Motion to Adopt the Agenda: 1<sup>st</sup> **Teresa Bonham** 2<sup>nd</sup> **Everardo Rivera** *Motion Carried unanimously*
- III. Public Comment:
  - A. **Dr. Cynthia Herrera:** Student Success committee went through and made some suggestions/recommendations about goals and stretch goals for the college. This will go to the May Board meeting and once adopted by the BOT, we will have some discussion in Senate. It went to the SS and then to the Exec committee. Overall, the goals are about completion rates, prepared vs. unprepared completion rates, CTE completion rates, remedial Math and English successful course completion, and completion of degrees and certificates, overall.
  - B. **Armine Derdiarian:** Again this year, we have a 100% pass rate on the National Boards for Dental Hygiene. **Dr. Kama’ila** gave her congratulations for all of their hard work!
- IV. Honoring of Retirees: **President Azari** began the reception expressing her gratitude of their service. Then Senators continued the expression of gratitude: (see photo at end of minutes)
  - **Dr. Butler** was honored by **Dr. Linda Kama’ila** who was on her hiring committee 26 years ago. She spoke about **Dr. Butler’s** focus as a professor. Her students have always been first. She also added that Marie has always been focused on the broader world and making sure OC is following the process. She thanked Marie for being the state-wide c-Id reader for Sociology and for doing ongoing research. Marie takes a stand and maintains her integrity. As **Dr. Butler** says, “an individual is part of the larger social process.” The Senate truly thanks you for all of your hard work and dedication to Oxnard College.
  - **Jim Merrill** was honored by **Elissa Caruth**. **Ms. Caruth** asked all Letters faculty to join her in the front of the room. She expressed that Jim has led them in the Letters department since the beginning and he has always been a champion for students, for Letters, and for Oxnard College. He built the department. Letters will miss you and thanks you and asks that he please have fun! **Senator McPherson** spoke about her friendship with Jim. **Ms. Mati Sanchez** told the Senate that she and Jim landed at OC together in September of 1980 and what she thought then was “wow he’s really smart” and that’s still her impression of him today. **Ms. Kari Tudman** worked as an ESL instructor here 15 years ago and is back teaching at OC because of her experiences with Jim. **Ms. Teresa Bonham** loves him for hiring her and she thanked him for teaching her on to be a colleague on the campus.

- **Dr. Tomas Salinas** was honored by **Dr. Lieser**. He spoke about how Tomas is a mentor to him. **Dr. Lieser** expressed that Tomas is student-centered and every student remembers their time in his class. He has been here 27 years full-time (1990), but has been teaching since 1982. He has been very involved in all college groups. **Dr. Kama'ila** expressed that he went to UCSB and studied Chicano Studies which was just the beginning for him. He got our program up and running, plus a variety of history courses, which are now pivotal at our college. He has kept up on this research. He is from Texas. He did not speak English until he was 11 years old. He has been a great FTES generator over the years. He is a very kind, sensitive, moderate person who dealt with Social Science. **Everardo Rivera** was a student here at OC; he was a history studies major and he majored in Chicano Studies because of **Dr. Salinas**. As a young navy vet, he started taking his classes and thanked Tomas for being an empowering figure at OC. **Gloria Lopez** expressed how much students respect him at our college. He taught our students about their own history and their identity. He served on **Tom Stough's** tenure committee and he was thanked for imparting his knowledge on Tom.
- **President Eberhardy** presented all three of our retirees with certificates and their swag bags made up with goodies from all areas of the campus and a gift card to Barnes and Noble.

- V. Motion to approve the Minutes from the Senate meeting from April 10, 2017: 1<sup>st</sup> **Tom Stough** 2<sup>nd</sup> **Armine Derdarian** *Motion passed unanimously.*
- VI. Distance Ed Handbook: **Dr. Art Sandford** and **Dr. Scott Wolf**
- A. They reviewed all of the changes that Senate asked for and they explained the changes made. They went through the document page by page showing how the language changed based on each of the Senate comments. For example, the link on page 5 item 8 will be updated by the district and #7 on page 5 was made to be a recommendation, rather than a mandate. All changes were addressed and are all evident in the updated handbook.
  - B. A discussion about how certain aspects of DE work on campus.
  - C. Motion to accept the DE Handbook: 1<sup>st</sup> **Lois Zsarnay** 2<sup>nd</sup> **Armine Derdarian**
  - D. Sidebar: A discussion on student evaluations began based on the recommendation by **Dr. Butler**. It is being addressed by ITAC. All mention of student evaluations should not be put in the DE handbook at all. **Everardo Rivera** spoke about AFT looking into the issue of student evaluations and DE. **Dr. Kama'ila** says we don't have a DE plan which is what the Accreditation team wanted. This plan needs to go way beyond a handbook. We will be at approximately 30% of our instructing taking place online, so this is important.
  - E. *Motion carried 23 to 1. Opposed by Senator Butler.*

- VII. Update on Academic Senate Elections Chair:
- A. **Tom Stough** said he researched years of sabbatical term and he found no by-law change to make it a two year position, so Sabbatical Chair will remain one year. The other positions will be two years.
  - B. Motion to accept the list of candidates. 1<sup>st</sup> **Teresa Bonham** 2<sup>nd</sup> **Kari Tudman** *Motion carried unanimously.* Congratulations to **Dr. Diane Eberhardy** (President), Vice-President is Vacant, **Dr. Amy Edwards** (Secretary), **Della Newlow** (Treasurer), and **Mike Abram** (Sabbatical Chair).
- VIII. Policy Review: AP 4021: **President Eberhardy** led a discussion about the policy.
- A. First, she asked what we think “program metrics” means which is listed in the policy (noted in section “I. Annual Program Review and Analysis”). Senate discussed how this may be an issue if it is not defined. What metric do we want to use to look at Program Discontinuance?
  - B. What is our “standing recommendation group?” Where does the conversation start? PEPC was the answer to all questions asked here in this meeting.
  - C. Senators agree that there shouldn’t be any surprises at any point in the process. Discussion took place about multiple issues and a few suggestions were made. For example, we should add “written recommendation” anywhere it says “consultation,” especially in the very first sentence. Make it more explicit in the process. It was stated that we should clarify and review the information that talks about money and employer demand in the community.
  - D. The Senators wanted to the policy more prescribed, yet didn’t want it so prescribed that there is no room for change. County and State demand is also a factor.
  - E. **President Eberhardy** asked us to review this document carefully between now and the next Senate meeting. She asked that we be ready to vote on it at the next Senate meeting, May 8, 2017.
- IX. Treasurer’s Report: **Tom Stough** reports that we have \$2,753.15.
- X. AS President’s Report:
- A. We will have policy discussions as needed. **Dr. Eberhardy** will bring all policies that impact 10 + 1 to the Senate.
- XI. Committee Reports:
- A. PEPC: No report (meets tomorrow). A question was asked if departments are welcome to come and listen to program discussions at PEPC. **Dr. Butler** said she never felt welcome and she heard rumors that the committee isn’t welcome. **Amy Edwards** (Senate Exec) recommended that “Committee Reports” be added to the Social Science Department meeting agenda on a regular basis.
  - B. PBC: **Amy Edwards**, who co-chaired the last meeting in President Eberhardy’s place, informed the Senate that OC needs to save 1.5 million. **Tom Stough** will put President Azari’s PowerPoint on the Senate webpage so everyone can see the specifics on this money. It will be a very tight budget next year.

- C. PDC: **Teresa Bonham** reports that they are still working on the rubric for travel money and will bring it to Senate on May 8, 2017
- D. DE: No extra report (see handbook discussion above)
- E. Curriculum: **April 12, 2017 from Armine Derdarian**
- Second Reading Items – Approved
    1. Career and Technical Education – ECE R111, PA in Early Education Associate Teacher
    2. Liberal Studies – ASL R103, ASL R104, PHIL R100, PHIL R107, PHIL R108, PHIL R110, PHIL R11
  - First Reading Items –
    1. Career and Technical Education: ACCT R04, ADS R113, ADS R125, BUS R105, BUS R134, BUS R135, BUS R198W, BUS R198Y, BUS R198Z, BUS R199
    2. Liberal Studies: ART R106B, ART R126A, COMM R113, ENGL R157, SPAN R102
  - DE – ADS R115, ENGL R075, ENGL R087, ENGL R111, ENGL R127, PHIL R100, PHIL R107, PHIL R108, PHIL R110, PHIL R111, SPAN R117, SPAN R 118
  - Requisite Approval: ART R106B, ASL R103, ASL R104, SPAN R102
  - Deletions – None
  - General Education Approval -
    1. HIST R126 approved for Area B2 and C2
    2. Changes to Advanced Placement Credit Chart
  - Contract with Curricunet Version 2 expires January 2018. District has monies in the IT budget to pay for the hosting fee for Curricunet META but not the \$25,000 per college set up fee to transition over. Each college is looking within their budget to cover this expense.
  - Articulation Report – Assist launched Next Gen, annual updates are being entered.
  - DE
    1. CANVAS shells are available now, fall shells will be available in May. Ashley Chelonis will come to departments if asked to create customized shells to replace D2L lite.
    2. Recommend removing “web enhanced” wording from BANNER.
    3. Spring 2018 deadline to identify Open Educational Resourced (OER) and to indicate them online. Jessica Kwang will be the OER resource point person.
    4. Discussed Federal Department of Education’s list of recommendations to prove regular and effective contact
  - Strategic Planning – There will be a faculty charrette on April 20<sup>th</sup>
- F. SPSC: Amy Edwards reports that we had our Staff Charrette last week and more than 100 people attended and participated. (Approximately 125). We are putting the data together and we will report out at a later time. This summer the tri-chairs will continue to work on the development of the strategic plan.

- G. Student Success: No report
  - H. CUDS: **Everardo Rivera** reports that the FOBs vendor has had issues which is why we don't have the FOBs college-wide. There is a software issue. They are in the process of fixing this and finding a new vendor. Senators suggested that adding building names to the roofs of the buildings for emergency purposes should be added to the next CUDS agenda.
  - I. LLR: Tom Stough reports that the LLR Committee met on Apr. 17. L. Gonzalez shared good news that textbook lending libraries will be growing. He is also hoping to locate full funding for the library databases upon which students depend. T. Stough reported on the annual library deans & directors meeting in Sacramento. The main topic was a possible statewide CCC integrated library system (circulation, cataloging, discovery) and the opportunities and challenges this would represent. The Tutoring Center and Writing Reading Center expect to restore most of their service cuts by Fall 2017...also good news.
  - J. AFT: **Everardo Rivera** reports that they had 53 district-wide participants at their April 20, 2017 retiree event. Negotiations are ongoing. Exec committee meeting is next week and all members are invited. Everardo took a consensus of the Senate and it was to stay focused on health benefits more than a raise. A brief discussion about managers not being allow to teach classes because of the union issues that would be violated.
- XII. For the Good of the Order: **Amy Edwards** asked Senators to come to the movie night event tomorrow that VPA is hosting.

Adjourned at 4:02

Respectfully Submitted by,

**Amy Fara Edwards, Sec'y**

