

OXNARD COLLEGE ACADEMIC SENATE MINUTES APRIL 10, 2017

Academic Senate Executive Board	
Diane Eberhardy, President	Present
Vacant, Vice President	Vacant
Tom Stough, Treasurer	Present
Amy Fara Edwards, Secretary	Present
Department	Senators
ADS/Paralegal	1. Lois Zsarnay Present
AFT Vice-President	1. Everardo Rivera, Present
Child Development	1. Vacant
CIS/Office Technology	1. Diane Eberhardy, Present
Counseling	1. Graciela Casillas Tortorelli, Present
Dental Programs	1. Armine Derdarian, Absent
Fire Programs	1. Tami Crudo, Absent
Letters	1. Teresa Bonham, Proxy, Gaylene McPherson, Present 2. Gaylene McPherson, Present ----- 1 Constantino Lopez, Absent 2. PT Vacant
Library	1. Tom Stough, Present
Management	1. Robert Cabral, Absent
Math	1. Mark Bates, Absent 2. Catalina Yang, Present ----- 1 PT Vacant
Natural Sciences	1. Shannon Newby, Present 2. James Harber, Absent ----- 1. PT Vacant 2. PT Vacant
Part-Time Faculty Rep. at-Large	1. Vacant
Physical Education/Health	1. Vacant
Student Support Services (EAC)	1. Leo Orange, Absent
Student Support Services (Health Center)	1. Deanna Flanagan, Absent
Student Support Services (EOPS)	1. Gloria Lopez, Present
Social Sciences	1. Marie Butler, Present 2. Tomas Salinas, Present ----- 1. PT Vacant

Technology	1. Vacant
Transitional Studies	1. Kari Tudman, Present
Visual and Performing Arts	1. Amy Fara Edwards, Present
Non-Voting ASG Officer	1. Vacant

Non-Voting Faculty: None **Guests:** Leah Alarcon

- I. Called to Order at 2:08
- II. Adoption of the Agenda: 1st **Lois Zsarnay** 2nd **Shannon Newby** No additions
- III. Public Comment:
 - A. **President Eberhardy** asked for **Marie Butler, Tomas Salinas,** and **Jim Merrill** please be present at the April 24th Senate meeting.
- IV. Approval of Minutes from March 27, 2017: 1st **Everardo Rivera** 2nd **Shannon Newby**
Motion carried unanimously
- V. Update on Senate Elections by **Tom Stough**
 - A. Distributed a form that listed the people running for office.
 - B. The elections committee proposed that the Senate vote by acclamation like we did back in 2013 because everyone is running unopposed. He proposed that today act as first reading.
 - C. There were no objections by the Senate, so we will vote by acclamation at the next meeting (April 24, 2017).
- VI. Academic Senate Student Scholarship Award (**Tom Stough**)
 - A. **Tom Stough** was chosen by **President Eberhardy** to choose the Senate Student Award.
 - B. He reports that the person chosen was OC student **Vanessa Alcaraz**.
 - C. The ceremony will honor her on Wednesday, April 26th in the OC Café at 3:00 and then for the formal ceremony at 4:00 in PAB. She will receive a \$500.00 award (\$250.00 from our dues and \$250.00 matched by foundation).
 - D. Some background on **Ms. Alcaraz**: She is a continuing, full-time student with a 3.91 GPA. She is majoring in Business and intends to also add Economics. She is in her third year and plans to transfer to get her BA and MA in Business. She plans to own her own business and has made her mark as an ASG senator and she has strong leadership skills because of her time at OC.
- VII. Nominations for Student Excellence Awards: (**President Eberhardy**)

- A. Nominate a student in your discipline and get paperwork to **Connie Owens** by Friday, April 14, 2017. No extension for deadline was given.
- B. The Big Six for Faculty, Staff, and Administrators awards are accepting nominations now. Please submit forms to **President Eberhardy**.

VIII. Discussion Items:

- A. OC General Education Handbook: **Motion to approve the GE Handbook as submitted: 1st Cat Yang 2nd Kari Tudman**
 1. Senators said that page numbers should be added to the documents for reading ease.
 2. Senators reviewed some of the policies in the handbook.
 3. *The motion carried unanimously.*
- B. OC Distance Education Handbook: **Motion to approve the OC Distance Education Handbook as submitted 1st Shannon Newby 2nd Lois Zsarnay**
 1. Senators reviewed some of the policies in the handbook.
 2. Senators acknowledged the change to using "LMS" throughout the document.
 3. Senators appreciate the enhanced Communication elements throughout.
 4. Senators are concerned with page 16 which seems to be a work in progress and the Senators ask this to be finished before senate approval.
 5. Senators had some concerns about page 5 number 1; it raised some questions because it seems to give faculty an interesting start/end power; should it say something about semester dates?
 6. Senators had some concerns/questions about page 5 number 8.
 7. Senators had some concern/questions about page 7 number 5 and possible union issues. A larger discussion began about the timeline for people evaluating online courses vs. face-to-face classes. **Everardo Rivera** (AFT rep) was asked to bring this to the union and it will be added to the next senate agenda.
 8. *The motion was voted down by the senate unanimously and they ask that it be brought back for a second read.*
 9. The Senate is open to having faculty DE rep/co-chair, **Jessica Kuang** to speak about the document at the next meeting with the possibly of voting for it then.
- C. VCCCD PG Handbook
 1. **Motion to approve the VCCCD PG Handbook with the recommendation to include the consolation committee suggestion below: 1st Everardo Rivera 2nd Amy Edwards**

2. **President Eberhardy** called the Senate's attention to page 13 (the role of bargaining union reps), page 24 (a new committee that will act as a technical review work group dealing with enrollment management), and page 38 (VCCCD Pathways flow chart).
 3. Senators asked some questions about the document.
 4. Senators asked if the BOT could have a direct connection to Consultation Committee to listen in and hear information directly. Maybe a member of the BOT could sit in?
 5. *The motion carried with 13 yes and 1 abstention (Lois Zsarnay).*
 6. After the vote, Senators asked "Where is the community's (Ventura County) input on this pathways document if this is a district document? Aren't they stakeholders? **President Eberhardy** spoke a little about what she hears and understands from the district meeting she has been attending.
- IX. Treasurer's Report: **Tom Stough** reports we have \$2,753.15 which includes our \$250.00 payment for the award. Dues collection is going well.
- X. AS President's Report
- A. Reminder that if there is a medical emergency call 911.
 - B. The VP Academic Affairs will have interviews April 12, 2017.
- XI. Committee Reports
- A. PEPC: **President Eberhardy** reports that they meet next April 25, 2017. The committee looked at the Multi-year documents. Annuals up next.
 - B. PBC: **President Eberhardy** co-chairs this meeting and she asked the Senate what we think her role should be as chair? Senators provided some details to her as co-chair such as how can we plan more than report.
 - C. PDC: No report
 - D. DE: **Shannon Newby** reports:
 1. Canvas Reminder: Ashley Chelonis is offering department Canvas sessions to help create a "Default" shell that will take the place of D2L "lite." The District will not be paying \$30K for continued access to D2L but will store the data. If there is anything you want off D2L get it sooner rather than later. Summer shells are already available if you would like to begin work on them and as soon as all three colleges indicate their Fall schedule is done IT will push out the shells with the goal to try and get them available for May. We are hoping to bring trainers from Canvas to each college during August flex week.

2. DE will be recommending the removal of "Web Enhanced" from Banner since all courses should have some web enhancement (syllabus posted) and to prevent abuse of the term by some faculty (putting exam online then not meeting for class)
 3. OER Reminder - Online Educational Resources - by Spring 2018
College will be required to indicate which classes offer OER textbooks on the online schedule. DE will be recommending a Faculty Lead for Oxnard College to Curriculum Committee at their next meeting then come to Senate for approval. This person will not receive release or pay but will help direct faculty in all Disciplines to potential resources. Will be a Summit (NUTN 35) on OER on June 23, 2017 in Dallas. If interested can attend online or in person see <http://http://www.nutn.org/events.shtml>
 4. Online Tutoring - available through Smarthinking (Pearson Publishing product) and is accessible through College Tutoring page and is built into Canvas. Offer chat, have drawing (so students can see problem being worked out), and paper submission for feedback on non-content related items. Also will be adding a resume / cover letter review for students as well. At this point, Smarthinking are very willing to work with us to help them improve their services to our students. Talk to Nathan Wyckoff for more information.
 5. DE will be updating the DE Appendix and there will be a new tab on the right for DE appendices to be added in CurricUNET.
 6. There was also a discussion on the Department of Education's response to City College of San Francisco and the some problems with their online education and UC Berkeley deleting online content because of accessibility issues.
- E. Student Success: **Shannon Newby** reports that they met 4/5/2017
1. Transitional Studies - Those involved with BSI, 3SP, and Equity will be creating an integrated plan addressing use of funds, reporting, and addressing the needs of students. The hope is this will eliminate duplication of efforts and improve coordination of efforts.
 2. Mark Bates reported out about the discontinuance of the Transitional Studies Committee by President Azari and that he and Luis Gonzalez hope it will return in a modified form since the integrated plan will require a way to coordinate with the various Departments, process related professional development requests, and discuss resource needs.
 3. 3SP - is holding OC Fridays through May 5 and bringing approximately 100 high school students to the college to register, complete the 3SP requirements (orientation, etc), and become familiar with the

- location. There is a new online orientation that will be used by all three colleges in the District and 215 students have completed the Promise application.
4. Equity - Omega Group will be having awards on Friday May 5 from 11 to 12:30 at the Condor Cafe to celebrate their graduates and transfer students. Open to all.
 5. Looked at data for Gateway Courses (broken into two categories, large class size and Gatekeeper). Included courses in Anthropology, Art, Biology, Communications, English, History, Math, Philosophy, Political Science, Psychology, Sociology, and Spanish. Found in general fit a logarithmic curve where all above line have greater than 70% success rate, and those below have less than 70% success rate. Will be looking in more detail at modality and time of day courses are offered.
 6. Set Institutional Effectiveness Goals (State reporting requirement) for completion rates broken down into various categories but there does not seem to be any penalty if we do not meet the goals.
 7. Next meeting, Wednesday 5/3/2017
- F. CURR: Krista is leaving and we are very very very sad about it. Krista told the committee that **Dave Furhman** is looking into "CurricUnet Meta."
- G. SPSC: **Amy Edwards** reports that we are having a faculty and staff Charrette on Thursday, April 10:30-12:30 followed by lunch. Please RSVP when you receive the PDC announcement. SPSC is working on the OC vision, values, and goals. We hope to have something to present to the Senate by the May meeting.
- H. CUDS: **Everardo Rivera** reports that they meet tomorrow. Senators asked why the emergency necklace tags have not been rolled out yet to all faculty. **Everardo Rivera** said that he thinks that there needs to be technical upgrades. Senators just want to know what is going on in terms of emergency preparedness? Senate would like an update, please.
- I. TS: They do not meet anymore.
- J. LLR: **Tom Stough** reports that they met to work on service unit outcomes (SUOs) and becoming part of the PEPC process. We are waiting for a more concrete administrative process.
- K. LOT: They do not meet anymore.

- L. AFT: Everardo Rivera reports that the negotiation team is waiting to hear from the district negotiations team. It's starting to look like their strategy...that the district is waiting for summer when faculty aren't as present on campus to lay out their plans.

- XII. For the Good of the Order:
 - A. **Amy Edwards** reports that the Communication Studies Summit is this Thursday, April 13 at CSUCI.
 - B. **Shannon Newby** reports that Reyna Grande will be on campus April 18.
 - C. **Lois Zsarnay** reports that ADS is doing prevention week the first week in May (May 1-4) with prevention activities including alcoholism, drug addiction, mental health, etc. ADS students in the Prevention class are putting this together to enhance the welfare of OC students.

Adjourned 3:59pm

Respectfully Submitted by,

Amy Fara Edwards, Sec'y