

OXNARD COLLEGE ACADEMIC SENATE MINUTES MARCH 27, 2017

Academic Senate Executive Board	
Diane Eberhardy, President	Present
Vacant, Vice President	Vacant
Tom Stough, Treasurer	Present
Amy Fara Edwards, Secretary	Present
Department	Senators
ADS/Paralegal	1. Lois Zsarnay Present
AFT Vice-President	1. Everardo Rivera, Present
Child Development	1. Vacant
CIS/Office Technology	1. Diane Eberhardy, Present
Counseling	1. Graciela Casillas Tortorelli, Present
Dental Programs	1. Armine Derdarian, Present
Fire Programs	1. Tami Crudo, Absent
Letters	1. Teresa Bonham, Present 2. Gaylene McPherson, Present ----- 1 Constantino Lopez, Present 2. PT Vacant
Library	1. Tom Stough, Present
Management	1. Robert Cabral, Present
Math	1. Mark Bates, Absent 2. Catalina Yang, Present ----- 1 PT Vacant
Natural Sciences	1. Shannon Newby, Present 2. James Harber, Absent ----- 1. PT Vacant 2. PT Vacant
Part-Time Faculty Rep. at-Large	1. Vacant
Physical Education/Health	1. Vacant
Student Support Services (EAC)	1. Leo Orange, Absent
Student Support Services (Health Center)	1. Deanna Flanagan, Present for beginning only
Student Support Services (EOPS)	1. Gloria Lopez, Absent
Social Sciences	1. Marie Butler, Present 2. Tomas Salinas, Present ----- 1. PT Vacant

Technology	1. Vacant
Transitional Studies	1. Kari Tudman, Present
Visual and Performing Arts	1. Amy Fara Edwards, Present
Non-Voting ASG Officer	1. Vacant

Non-Voting Faculty: None **Guests:** Leah Alarcon, Linda Kamaila, David ElFattal, Luis Gonzalez

- I. **President Eberhardy** called the meeting to order at 2:02pm.
- II. Agenda Adoption: 1st **Teresa Bonham** 2nd **Cat Yang** *Motion carried unanimously*
 - One addition to the agenda: Added **Dr. McFadden's** guest presentation
- III. Public Comment:
 - A. **Tom Stough**, OC librarian, reported that the LLRC does offer make-up exam service to faculty and he showed the Senate how to get to the forms online which stems from the LLRC webpage on the college website. Contact **Tom Stough** for more information.
- IV. Guests
 - A. **Dr. David Elfattal**, Vice Chancellor of Business Services, spoke about the overall District Budget and distributed his PowerPoint slides. He states that this presentation runs about one hour and thirty minutes long, but he went through it quickly in about 25 minutes. He says there will also be future college forums that will address the budget. The slides are available online at the district website. Some highlights from the slides/presentation include:
 1. "Some argue that this is the most difficult budget we have had since 2012, but it is still a good budget, but not a great budget and most say it will only get worse."
 2. He spoke about not being completely out of the recession yet.
 3. They planned for similar FTES for the next two years (26,030)
 4. STRS and PERS have gone up about 7 million from when it started
 5. There will be a savings to the District Office when they move to the Daily Drive location and that savings may help pay for new DAC positions.
 6. "We are all in this together. Everyone has to participate to find solutions." He is told that he more transparent than most people and he has been doing this position for 14 years so he knows the job and wants us all to be involved in the decision-making.
 7. The shortfall 2 million looks like it will come from the reserves.
 8. The presentation ended with a Q & A with the Senate and some of the Managers who were in the audience.

- B. **Dr. Linda Kama'ila**, Interim VP of Academic Affairs, spoke about what the budget means for us at OC, specifically. She spoke about the 2 million that most likely will come out of the reserves. Full-time faculty are paid first. The hourly/overload is the part we have control over. Last fall we were over budget by \$190,000, this Spring 2017, \$80,000, and Summer 2017 is still about 80,000 over budget with a reduction of 35 sections. She isn't sure how to make up this \$80,000, but you can be sure there will be less sections next Fall and Spring. If we can construct a schedule that is closer to "real," that is what we want rather than starting big and cutting classes. Some other comments she made were we have to protect some of our classes like our arts classes and the vast majority of faculty are teaching at the cap or above the cap. We are maxed out on that modality so we have to continue to think about other ways to offer classes. Summer 2017 schedule is up online and we were encouraged to take a look. She also said that the more we are aware of budget issues, the better we can all make decisions.
- C. **Dr. Luis Gonzalez** and **Dr. Leah Alarcon** spoke about integrated planning at OC. The three separate grants (3SP, Equity, and BSI) will now be coming together into an integrated plan. As they connect these plans and create objectives, they are looking for faculty input. They will send an email to all faculty shortly. **Marie Butler** asked for them to come to the Social Science department meeting. A Q & A session took place.
- D. **Dr. Deana McFadden** spoke about the "Truth Initiative Grant: Promote Tobacco Free College Campuses." Step one was to create a taskforce which is done. The second step was to survey the campus which is also complete. Today she reported out on the survey results. Contact **Dr. McFadden** for specific results from the survey. Moorpark is 100% Tobacco Free (not even parking lots) and Ventura is working on this right now (but currently they only allow smoking in the parking lots like OC.) She is starting the process here and then presents at CUDS next week. She wants support to change our campus to 100% smoke and tobacco free. No decision was made and no consensus was granted at this time.
- V. Approval of Minutes from February 27, 2017: 1st **Everardo Rivera** 2nd **Teresa Bonham**. No changes. *Motion carried unanimously*
- VI. Academic Senate Elections: Elections Chair, **Tom Stough**, spoke about the state of the nominations. **Diane Eberhardy** is running for President, **Amy Edwards** is running for Secretary and **Della Newlow** is running for Treasurer. We still do not have a VP nominee and we are really in need of one. Please encourage folks to join the Exec team. The senate agreed that it would be nice to have a full slate with multiple people running so the faculty would really get a choice in who wins. If you are interested in running, contact **Tom Stough**.

- VII. Treasurer's Report: **Tom Stough** reports
- Balance: \$ 2923.15
 - Our Senate dues remain at \$ 20/year for full-time and \$ 5/year for part-time members. Those of you on auto-deduction will see the hit on April 28 rather than on March 31, as in past years. My apologies for missing the earlier deadline. If you'd like to be added to the auto-deduction list, please sign the pink form and deliver to me by Friday, April 7; sooner is preferred.
 - If you pay by cash or check (as I do), I'll be glad to take your payment today. Receipts will be sent by email.
- VIII. President's Report: **President Eberhardy**
- A. "On Base" will be the new online contract for summer of 2017. Please check your snail mail for a handout about this and watch your email for your offer via email in the next few weeks.
 - B. Please run for VP of the Academic Senate.
 - C. There will soon be an Open House at new district office. Standby on date/time.
 - D. We briefly discussed the Chancellor's Interviews that were live streaming.
- IX. SPSC: **Dr. Amy Edwards** spoke about the upcoming faculty and staff Charrette which is the way the Strategic Planning committee is getting details from the actual campus about the direction of the college. Please join us Thursday, April 20 10:30-12:30 to give your feedback about student success. Lunch will be served. She also spoke about the process of restructuring/rethinking the PG structure on our campus. She asked that any ideas about the restructuring should be emailed to **Dr. Edwards** in the next few weeks. Some of this will be completed in the summer. The tri-chairs will be working on the actual strategic plan this summer. Discussion and Q & A took place. There was some concern about an overlapping VC diversity activity on the same day as the Faculty/Staff Charrette. There is also an AFT activity at the same time. Senators were asked to email Dr. Edwards with any questions or concerns on Strategic Planning.
- X. Committee Reports See other documents
- A. CUDS: no report
 - B. AFT: Faculty retirement seminar will take place on Thursday, April 20th at 10:30am at the AFT office in Camarillo. Negotiations are ongoing and we are currently waiting for the response.
 - C. LOT (see other document) Lois Zsarnay reports:
 - LOT Committee met on 3/21. We had discussion items but no voting items. The general theme was discussion of re-organization of LOT. Here's the agenda:
 - Approval of the Minutes (suspended until April)

- Discussion: Expanding membership of LOT
- Discussion: Changing the name LOT (to reflect inclusion of SUO's)
- Discussion: Setting goals for April and early Fall
 - a. To have action items from today's discussion
 - b. Expanded attendance from relevant parts of campus
 - c. Flex Week Planning
- Here are the key points from the discussion: For APRIL MEETING:
 - 1) Need management buy in from Mike Bush & Oscar
 - 2) Invite Tom Stough from LLRC (Luis); someone from Counseling; Chris R will ask Mike Bush about possibly joining LOT; invite Cynthia Herrera
 - 3) Possible new names for LOT: LOU, OU, OAT, OT, SLOT
 - 4) Flex day activity ideas: give presentations on language for web based classes (per Ashley); the Life Cycle of a SLO - Why do SLOs & What do we get from SLOs; How to streamline updating SLOs to be more efficient; examples of assessment tools & break into work groups to brainstorm/work on
 - 5) Discuss how SLOs need to become a more pronounced part of the Program Review process
 - 6) Discuss if we need this committee **or instead** have task force that goes out to department meetings to sit with them, promote the development/update of SLOs & the discussion of what their data is showing them & what that means plus developing & putting on Flex Day trainings/workshopsEARLY FALL:

Re-visit purpose, structure of committee & who LOT reports to or is a sub-committee of PEPC or will the SLO tasks be taken over by Student Success Committee w/ dissolution of LOT

D. LLRC: Tom Stough reports that the LLR Committee met on March 20. We had a backlog of "housekeeping" items to attend to. However, there was also a fruitful beginning policy discussion about Service Unit Outcomes for each of the LLR service areas. LLR would like to become part of the PEPC process, but this must be decided first at the VP level.

E. PDC: Teresa Bonham reports that the committee is working on the Travel Rubric and they reviewed the FLEX activities for the April 20 and April 21 dates at their last meeting.

F. Curriculum: Armine Derdarian reports from the March 8, 2017 meeting:

- Second Reading Items – Approved
 1. MATH R002, the DE appendix and appropriate wording were including.

2. SOC R111
 3. AA-T in History
- First Reading Items – AA-T in ART – Two Dimensional Studio was approved.
 - DE – DE approval of Math R002
 - Deletions – AA in Art
 - General Education Approval - Second Reading
 1. Approved GE Goals for 2016-2017
 2. Approved inclusion of GLST R101 and GEOG R102 for Area F for inclusion in Oxnard College GE pattern.
 - Discussed revised families for Art, Dance, and Music –There was an issue with students being able to take necessary coursework since they cannot take more than four courses in a family. The way that the families were previously set up students were unable to enroll if they had failed classes within the family.
 - Contract with Curricunet Version 2 expires January 2018. Dave Fuhrmann is looking into transitioning to the META version of Curricunet.
 - Krista informed the Committee that she is leaving at the end of June ☹
 - High School Articulation – Marcelo is working on 80 Credit by Exam for Fall 2016 courses. He is also working on dozens of more articulation.
 - DE Summit was a success. Students input was valuable for the faculty.
 - Reminder that D2L goes away July 15th. Make sure to back up course shells and grades before then.
 - Strategic Planning – There will be a faculty forum on April 20th from 12:30-1:30pm to discuss the outcomes of the faculty forum and charrette. Josh Lieser will be organizing a student forum to solicit the student voice.

G. Curriculum: Armine Derdarian reports from the March 22, 2017 meeting:

- Second Reading Items – Approved
 1. MATH R002, for the second time! Correct phrase of “multiple measures” added in course description
 2. AA-T in Art – Two Dimensional Studio
- First Reading Items –
 1. Career and Technical Education: ECE R111, FT R180, PA in Early Childhood Associate Teacher
 2. Liberal Studies: ASL R103, ASL R104, PHIL R100, PHIL R107, PHIL R108, PHIL R110, PHIL R111
 3. Math/Science/ Health/PE/Athletics: MATH R001
- DE – None
- Requisite Approval: ECE R111, FT R180, PHIL R111

- Deletions – ENGL R189C, PA in Child Development/Early Childhood Education Assistant
- General Education Approval - GE Handbook Approved
- Consent Agenda - Add the following statement as a prerequisite to ENGL R097 and R100, and MATH R010, R011, R014, R014A, R014B, R032, R033, R101, R102, R105, R105H, R106, R115, R116, and R120: “Placement as determined by the college’s multiple measures assessment process”
- Contract with CurricUNET Version 2 expires January 2018. Dave Fuhrmann is setting up meeting with all 3 colleges to discuss transition.
- Articulation Report – ADT in Social Justice and Art History have been approved.
- High School Articulation – Marcelo is working with Newbury, Frontier, Fillmore and Channel Islands High Schools for outreach.
- DE Summit was a success. Students input was valuable for the faculty.
- Reminder that D2L goes away July 15th. Make sure to back up course shells and grades before then.
- LOT – Trying to define its purpose, membership, incorporation of SUO’s from student and business services. Whose charge will they fall under? Academic Senate, Curriculum, PEPC?
- Strategic Planning – There will be a faculty charrette on April 20th; Student charrette to be scheduled for fall 2017.

XI. The Good of the Order:

- **Tom Stough** reports that the big six awards forms have been updated and are available online. We will highlight these awards even more at the next meeting.
- **Everardo Rivera** wants to have a BBQ for the faculty at the end of the semester. We have for now, a very healthy budget, to celebrate our success. He will send an invitation soon and you will need to RSVP
- **Teresa Bonham reports that the ALAS grant is bringing a speaker on April 18.**

Adjourned at 4:02

Respectfully Submitted by,

Amy Fara Edwards