

## Oxnard College Academic Senate Minutes: Date: February 3, 2015

Academic Senate Executive Board	
Linda Kamaila, President	Present
Diane Eberhardy, Vice President	Present
Tom Stough, Treasurer	Present
Amy Edwards, Secretary	Absent
Department	Senators
ADS/Paralegal	1. Becca Porter, Present
CIS/Office Technology	1. Diane Eberhardy, Present
Child Development	1. Vacant
Counseling	1. Graciela Tortorelli, Present
Dental Programs	1. Armine Derdarian, Absent (D. Eberhardy, proxy)
Visual and Performing Arts	1. Amy Edwards, Absent
Fire Programs	1. Tami Crudo, Absent
Letters	1. Teresa Bonham, Present 2. Gaylene McPherson, Present ----- 1 Susan Jones, Absent 2. <b>PT Vacant</b>
Library	1. Tom Stough, Present
Management	1. Robert Cabral, Present
Math	1. Mark Bates, Absent 2. <b>Vacant</b> ----- 1 <b>PT Vacant</b>
Part-Time Faculty Rep. at-Large	1. <b>Vacant</b>
Physical Education/Health	1. L. Ron McClurkin, Absent
Natural Sciences	1. Shannon Newby, Proxy: Teresa Bonham, Present 2. James Harber, Present ----- 1 <b>PT Vacant</b> 2. <b>PT Vacant</b>
Student Support Services (EAC)	1. Della Newlow, Present
Student Support Services (Health Center)	1. Deanna Flanagan, Absent
Student Support Services (EOPS)	1. Gloria Lopez, Present
Reading	1. Kari Tudman, Present
Social Sciences	1. Chris Horrock, Present 2. Tomas Salinas, Present ----- 1. <b>PT Vacant</b>
Technology	1. <b>Vacant</b>
AFT Vice-President	1. Everardo Rivera, Present
Non-Voting ASG Officer	Josue "Josh" Ruiz, ASG President, Present

**Non-Voting Faculty:** None

**Guests:** Pres. Richard Durán, Asst. Dean Luis Gonzalez

- I. Call to order – 2:06 pm. The agenda was adopted by acclamation.
- II. Welcoming of Guests
  - President Durán introduced Luis Gonzalez, newly hired Assistant Dean of Transitional Studies/Instructional Support/Library Services. Dr. Durán mentioned that curriculum revisions will need to be made one year ahead of

offering classes. This is because of earlier registration taking place in Fall 2015. J. Flores was granted tenure. Nine other faculty members will be up for tenure in 2015-16.

- Growth observations: OC enrollment is still down 10 FTES from its goal. However, the college is in a good position for growth:
  1. High Population Growth--Oxnard is in a population growth pattern because of its Latino population. Unlike Ventura and Moorpark Colleges, we still have many high school students coming to us. We need to maintain a good relationship between ourselves and the high schools.
  - 2.) Dual enrollment – for high school and college credit.
  - 3.) Online courses –extensive online offerings.

The college is meeting or exceeding its enrollment goals. Ventura College may revert from medium- to small-college status. This would be a negative impact of \$600,000 to the district budget as a whole.

- We need to be aware that VC will be competing for our students. Question from E. Rivera: didn't VC agree not to come into our area? Answer: this was a "gentlemen's agreement" and isn't binding.
- The screenings for VP of Academic Affairs and VP of Student Services are underway. The goal is to have these permanent administrators on board on July 1. That will also be the first day for the Interim President, whom Chancellor Moore will appoint.
- Latino Transfer Project—much work is underway with the Transfer Advisory Committee, whose goal is removing barriers for students to transfer to CSUCI. C. Horrock: this is a good incentive for OC to get and retain students. Dr. Durán noted that TAC needs more classroom faculty members.
- Facilities – Condor Hall construction fences will be going up very soon. The work will be done in one year and the building will be open for classes Fall 2016. Ten new class rooms will be available. The Dental Hygiene building is planned for opening in Fall 2015. Finally, work is proceeding on the marquee sign on Rose Avenue. It will be in operation for graduation on May 20, 2015.
- Collegial Visitors—on February 25, administrators from Front Range CC in Colorado will visit OC from 9:00 am – 3:00 PM. Santa Barbara CC and Santa Monica College were also chosen by FRCC personnel. The visit is to review benchmark processes for promoting student success and was suggested by Chancellor Moore because we are doing a lot of great things with student success.
- Performing Arts—a Spring 2015 Calendar of Events was distributed.
- Dr. Durán noted that the OC Café will soon become a tavern.

III. Approval of Minutes – February 9, 2015 – moved E. Rivera, 2<sup>nd</sup> D. Eberhardy, carried.

IV. Announcements and Informational Items –

- S. Newby—the Chumash habitant is being re-mulched on February 26 to be prepared for native plants. She thanked the Maintenance & Operations staff for all of their help. The next planning session for this project will take place in March.
- J. Ruiz, ASG President--Elections for ASG officers will take place on March 2 from 8:30 am to 1:30 pm. and 5:30- 8:00 pm. Place: campus quad near Student Services Building. Results will be announced on Tuesday, March 3. Josh will be running for the President position. He noted that an African American History Month event will take place in the Amphitheatre on February 24 at 1:30 pm. ASG is also presenting a Farewell Pizza with the President (Dr. Durán) gathering on Thurs., Feb 26 from 12:00 pm– 1:30 pm in the Student Lounge. Student attendance is strongly encouraged.
- Ventura County Public Health Department – would like to conduct nutrition workshops and trainings on our campus.
- Josh thanked T. Stough and K. Tudman for assisting with Scholarship Workshops recently held in LLRC--101.
- D. Newlow –noted recent changes to EAC's intake forms, which have allowed EAC faculty/staff to speak with authority about issues related to student learning disabilities. She reminded faculty to encourage students to come in for disability testing.

- G. Tortorelli – a comprehensive educational plan is needed for new students. Counseling is setting up workshops based on disciplines/majors to handle the rush. T. Salinas: many students are still unaware of the new requirements. Graciela will come to classrooms for student outreach and to explain procedures. Email her for this service. R. Cabral: is there an outreach for online students? G. Casillas: yes, Counseling is working on it; we are mandated to have an online outreach. T. Bonham has created information on this topic and posted it for her online classes.
- Graciela noted that OC leads the District with over 70% of OC students having completed a Comprehensive Education Plan. This helps the college assess needs for classes and will give students a pathway to completing their degrees. She asked classroom faculty to encourage students to complete their CEPs, as not completing CEPs puts them lower on the priority list for registration.
- G. Tortorelli – Demonstrated Degree Works. Note: early registration will start on March 16 for Summer and Fall 2015. Payment plan for students.(?)
- Ventura College has expanded its waitlist to 30 students. This will be used to open a new section. VC productivity is low. VC will go to the Board to request an exception to Board Policy 6200. This would allow VC to borrow FTES from FY 2016 into FY 2015, thus keeping its medium college status.
- J. Harber--follow up with BA degree in Dental Hygiene. OC would have been competitive for that opportunity to offer a BA in that discipline. It is unfortunate that this was decided by a coin toss.
- Minutes approved 1<sup>st</sup>: E. Rivera/2<sup>nd</sup> Tudman/ *Motion Carried*

V. Treasurer's Report – \$2367.40. T. Stough noted that invoices have been placed in faculty mailboxes and asked for prompt payment.

#### VI. AS President's Report

- DTRW-I discussed policy and curriculum matters. Catalog revision information is reviewed by the deans. No one is heading up this process.
- L. Kama'ila noted that with personnel changes at the top, continuity in academic matters is suffering at OC. Having interim vice-presidents in academic affairs over the last 18 months, plus Dr. Durán's retirement, will cause accreditation issues.
- J. Harber asked: is anyone else concerned about how the new college president is being chosen? L. Kama'ila noted that a national search firm has been hired to recruit the permanent President. There is a pattern of consultation that is lacking with faculty. L. Kama'ila will speak with Chancellor Moore about interim and permanent hiring matters. Discussion followed.
- Dr. Durán requested that the same hiring committee choose both permanent vice-presidents, which Human Resources was reluctant to do. Thus, faculty representation dropped from six positions to three, then to two. Both permanent VPs will also sit on the hiring committee for the permanent President. Further discussion.

#### VII. Committee Reports (Campus Committees, AFT)

- AFT Report, E. Rivera—a part-time AFT representative for OC is needed. A propos: there is a National Adjunct Faculty Day being celebrated on Wednesday, Feb. 25. There are sufficient funds in reserves to give all faculty raises. We are losing good candidates because of our lower salary scale. The next Executive Council meeting is on Friday, Feb. 27. A new AFT director will be in charge of the AFT office. Everardo attended a AFT state-wide conference.
- Campus Use, Development & Safety (E. Rivera) – The new lighted marquee area will be ready by graduation day.
- Urgent Art Department issue--students are using restrooms to clean their paint brushes and other supplies. A permanent solution is needed, including construction of a new sewer line. The co- chairs of the Accreditation Committee need to follow up on a gap analysis for resolving this problem. Also, need to mention on resource request form (as needed).
- Locks and safety –“panic fobs” will be available for faculty/staff who wish to use them. Employees may also opt out if they wish.

VIII. Election Committee Business – R. Cabral and S. Davis were approved as the Election Committee by acclamation. Also, the Elections Timetable and Nomination forms were approved by acclamation. D. Eberhardy noted that the Senate officers will now serve two-year terms rather than one-year, per previous action.

IX. Opening of Nominations--R. Cabral nominated Linda Kamaila for President, Diane Eberhardy for Vice-President and Della Newlow for Treasurer. L. Kamaila nominated Amy Edwards for Secretary. E. Rivera nominated Tom Stough for Treasurer.

X. Other Action items:

A. Distance Education--on page 2, #4: replace "Ventura" with "VCCCD". Moved by S. Davis; seconded by T. Bonham, carried.

XI. Accreditation --Dr. Kamaila noted that there are twelve measures that need Board approval by June 2105.

XII. Adjournment -- 4:15pm

*Respectfully submitted,*

*Diane Eberhardy and Tom Stough, Recording Secretaries*