

ACADEMIC SENATE MINUTES February 12, 2018 FINAL

Academic Senate Executive Board	
Diane Eberhardy, President	Present
Linda Kama'ila, Vice President	Present
Della Newlow, Treasurer	Absent
Amy Fara Edwards, Secretary	Present
Department	Senators
AFT Vice-President	1. Everardo Rivera, Present
Business Information	1. Robert Cabral, Absent
Child Development	1. Noreen Berrington, Absent
CIS/Office Technology	1. Diane Eberhardy, Present
Counseling	1. Graciela Casillas-Tortorelli, Present
Dental Programs	1. Margaret Neville, Present
Public Safety	1. Robert Morris, Present
Law and Community	1. Lois Zsarnay, Present
Letters	1. Teresa Bonham, Present 2. Gaylene McPherson, Present ----- 1 Constantino Lopez, Absent 2. PT Vacant
Library	1. Tom Stough, Present
Math	1. Mark Bates, Present 2. Catalina Yang, Present ----- 1. PT Vacant
Natural Sciences	1. Shannon Newby, Present 2. James Harber, Present ----- 1. PT Vacant 2. PT Vacant
Part-Time Faculty Rep. at-Large	1. Genneah Figueroa, Present
Physical Education/Health	1. Vacant
Student Support Services (EAC)	1. Leo Orange, Absent
Student Support Services (Health Center)	Deanna Flanagan, Absent
Student Support Services (EOPS)	1. Gloria Lopez, Present
Social Sciences	1. Chris Horrock, Present

	2. Ishita Edwards, Present ----- 1. PT Vacant
Technology	1. Vacant
Transitional Studies	1. Kari Tudman, Present
Visual and Performing Arts	1. Amy Fara Edwards, Present
Non-Voting ASG Officer	1. Guadalupe Barragan, Present

Non-Voting Faculty: Lilia Ruvalcaba, Jaqueline Ta **Guests:** Peter Sezzi, Rojelio Vasquez, Cynthia Herrera, Chris Renbarger, Christina Tafoya

- I. Called to Order at 2:07 by **AS President Eberhardy**

- II. Adoption of the Agenda: 1st **Everardo Rivera** 2nd **Ishita Edwards** *Motion Carried unanimously*

- III. Public Comment
 - A. **Peter Sezzi**, AFT Chief Negotiator, discussed current status of faculty contract negotiation. We are still in negotiation on: Articles 3 (Salary), 4 (Benefits), 6 (Class Size and cancelations), and Appendix F (lab classrooms). AFT wants the proposal to come out to the team in full. Following this Senate meeting, he is available with more information. He also took some questions from the Senate.

- IV. Guests:
 - A. Academic Affairs Vice President, **Rojelio Vasquez**, introduced himself to the group. He said he is happy to be at OC. Great college and people. Great things to see. He then took questions from the Senators. One question focused on face-to-face vs. online learning. One senator has a concern about the Paralegal program going fully online next year. What if students work better face-to-face and want to study paralegal? The answer **Mr. Vasquez** gave was that there will be a variety of offerings for students. The Dean of CTE and others offered some information about this issue as well. There will be multiple options for Paralegal students. **Mr. Vasquez** ended by saying, "He brings his experience, his talent, his skill, and his knowledge to work with us to build the success of Oxnard College."

- V. SPSC: Institutional Objectives and Action Steps: **Dr. Edwards, Dr. Herrera, and Chris Renbarger**
 - A. The SPSC Tri-chairs presented the institution objectives and action steps for Senate/faculty review.
 - B. A handout was distributed and Senators were asked to send feedback on these objectives to Chris, Amy, and Cynthia via email within the next several weeks. This will be brought back to senate for a final in March with the complete Strategic Plan in April.

- VI. Approval of Minutes from January 22, 2018: 1st: **Ishita Edwards** 2nd **Linda Kamaila**
 Changes: **Everardo Rivera** was present; page 2 should say "**Margaret Neville**" *Motion Carried unanimously with the two changes*

- VII. Senate-By-Laws
 - A. **Secretary Edwards** reviewed the changes she tracked on the 2001 Senate By-Laws. Senators were sent a copy of these changes before today's meeting. The document can also be found on the Senate website.
 - B. Some dialogue took place, but mainly **Secretary Edwards** highlighted areas she felt needed to be reviewed based on her experience with Senate. **Secretary Edwards** asked that Senators send ideas/changes to her within the next month. The plan is to vote on the final updated by-laws at the April meeting. Comments can be about the track changes or anything else in the document. Send to **Secretary Edwards**.

- VIII. Guided Pathways: **VP Linda Kama'ila**
 - A. She reviewed the handout distributed to the Senators. She spoke about majors and meta-majors. **Senator Shannon Newby** spoke about what the Science department is doing in relation to this process. **VP Kama'ila** is getting the broader dialogue going. The goal is to provide students with clear matrices
 - B. Pasadena City College has a good model that Senators may want to review.
 - C. Information about the pathways in on the OC website.
 - D. Some of the money given for this large state-wide project will be money for faculty to attend conferences.

- IX. PBC sub-group: **VP Linda Kama'ila**
 - A. For the first time in OC history, PBC will be completing the process of reviewing all of the resource request forms. There are four sub-groups that are reviewing their specialist areas. These groups will make recommendations to PBC. These will then be vetted throughout the college. Then the updated recommendations will be given to **Dr. Azari** in early summer.

- X. Treasurer Report and Senate Dues:
 - A. The Exec board is asking the Senate to raise the dues from \$20.00 to \$30.00 per year. Before a vote, the Treasurer will provide a full report on how the money is spent. The Treasurer will piece together as much as possible about the past, working with the past Treasurer (**Tom Stough**) who was in charge for the two years prior to 2017/2018. The Report was tabled for today, but will be discussed at the next meeting and emailed to all Senators ahead of time. Contact **Treasurer Newlow** with questions or concerns.

- XI. FON: **President Eberhardy** reports that as a district we are 33 above the state obligation number. (FYI: OC has 109 full-time faculty members). More information can be found on the OC Senate webpage. There was discussion about **Dr. Azari** having the final say on hiring for our college.

- XII. Governor's FY 19 Budget Proposal Update: **President Eberhardy** reports that VCCCD received one million additional dollars to add to summer school. MP was allocated \$400,000; OC \$225,000; VC \$370,000. We are waiting on Governor's May Revise now.

- XIII. AP 7120-E: Recruitment and Hiring Part-Time Faculty: **President Eberhardy** reviewed the handout distributed to Senators. This is a change in some of the hiring practices of part-time faculty from other colleges. Dean and Department Chairs will be consulted on those who want to be considered for the part-time work.

XIV. Senate reps on committee: **President Eberhardy** reports that Senate Exec officers already have to serve as co-chairs. Senators discuss that these co-chair positions should be two-year terms like the Senate Exec positions.

XV. Committee Reports:

A. PDC: No report

B. PEPC: No Report

C. PBC: No Report

D. DE: No Report

E. Curriculum: No Report

F. Strategic Planning: (see report above) No Report

G. Student Success: **Lilia Ruvalcaba** reports from meeting on Feb. 7, 2018:

- Title V Grant update was provided by Dr. Eliseo Gonzalez, which included:
- Dual Enrollment with ACE Charter School, PHS, Rancho Campana and OMCHS
- FYE offered Monthly workshops, Outreach targeted PHS, CHS, & HHS OC Fridays and Instagram for social media. Community Events include FYE/SHPE Dodgeball Tournament on March 9
- Collaborative Efforts include EOPS, Transfer Center and CSUCI.
- OC Society of Hispanic Professional Engineers (SHPE): 7 OC students attended National Conference in Kansas City. Interview and Resume workshops were held.

OC Initiatives updates:

- 3SP: The SSSP/Student Equity/BSI integrated plan is to ensure compliance with applicable laws and regulations.
 - SSSP online orientation; counselors visiting classrooms; OC nights & OC Fridays include in person orientation, OC promise application; placement with use of multiple measures and 1 to 1 meeting to complete d plan.
- Guided Pathways: A GP task force has been formed. For more information, follow the link: www.oxnardcollege.edu/guidedpathways
- Oxnard Promise will become California Promise Grant. Requirement include 15 to finish or 30 to finish, 2.5 GPA, FAFSA application and Ed plan

Institutional Effectiveness

- OC 2017 Student Scorecard (AY 2010-11 six-year cohort with outcomes 2015). Completion rate, persistence rate, completion of 30 unites, remedial to college level course completion, Transfer Level Math and English Achievements were discussed. Overall rates increased.
- For ACCJC Report, Institutional Effectiveness Goals were reviewed and new goals were set. This included: Completion of degree, completion of career certificates, completion of transfer certificates, completion of all certificates, number of students who transfer to a 4 year institution, and successful fall completion. Previous goals were surpassed and new.
- Accreditation Update included a discussion of OC Institution-wide Objectives and establishing goals and action steps by divisions and departments.

H. CUDS: No Report

I. LLR Committee meeting, 1/25/18

- Writing Reading Center Update: new tutors hired, request comments from the field. Classroom visits are possible.
- Dean's Update: program reviews completed for LLRC units, mentioned strategic planning. OC has applied to be a pilot campus for the statewide Library Services Platform (LSP) initiative. (Update: we were chosen for this.)
- Test Proctoring: is limited to students in OC courses. However, exceptions will now be made for veterans who aren't currently enrolled.
- Librarian's Update: please save the date for Friday, Apr. 27 in the LLRC. We will host an Information Literacy program to encourage cooperation/collaboration between librarians and classroom faculty. All disciplines welcome.
- Tutoring Center Update: planning to conduct interviews soon for Tutorial Services Specialist 2 position to succeed Nathan Wyckoff.
- Circulation Update: keeping up with students' demands for textbooks.

XVI. For the Good of the Order: None

XVII. Adjournment 4:00 pm

Respectfully submitted,

Dr. Amy Edwards, Senate Sec'y