

Academic Senate Executive Board	
Diane Eberhardy, President	Present
Linda Kama'ila, Vice President	Present
Della Newlow, Treasurer	Present
Amy Fara Edwards, Secretary	Present
Department	Senators
AFT Vice-President	1. Everardo Rivera, Present
Automotive Services	1. Kevin Corse, Present
Business Information	1. Alex Lynch, Present
Child Development	1. Noreen Berrington, Absent
CIS/Office Technology	1. Diane Eberhardy, Present
Counseling	1. Jose Vega, Present
Dental Programs	1. Armine Derdarian, Absent
Public Safety	1. Robert Morris, Present
Law and Community	1. Lois Zsarnay, Present
Letters	1. Teresa Bonham, Proxy, Amy Edwards 2. Anthony Rodriguez, Proxy, Amy Edwards ----- 1 Constantino Lopez, Present 2. PT Vacant
Library	1. Tom Stough, Present
Math	1. Mark Bates, Absent 2. Jacqueline Ta, Present ----- 1. PT Vacant
Natural Sciences	1. Shannon Newby, Present 2. James Harber, Absent ----- 1. PT Vacant 2. PT Vacant

Part-Time Faculty Rep. at-Large	1. Vacant
Physical Education/Health	1. Vacant
Student Support Services (EAC)	1. Della Newlow, Present
Student Support Services (Health Center)	1. Vacant
Student Support Services (EOPS)	1. Gloria Lopez, Present
Social Sciences	1. Linda Kama'ila, Present 2. Linda Chaparro, Present ----- 1. PT Vacant
Technology	1. Vacant
Transitional Studies	1. Kari Tudman, Present
Visual and Performing Arts	1. Amy Fara Edwards, Present
Non-Voting ASG Officer	1. Vacant

Non-Voting Faculty: Cat Yang

Guests: Cynthia Herrera, Luis Gonzalez

- I. Called to Order at 2:07 by **President Eberhardy**
- II. Agenda Adoption: 1st **Everardo Rivera** 2nd **Robert Morris** No changes. *Motion Carried unanimously*
- III. Public Comments:
 - A. **Dean Luis Gonzalez:** He presented the “first ‘final’ draft” of the Oxnard College Career Clusters/Meta-Majors. These are the umbrella terms; everything will be listed under these 8 categories. These are not final and can still be moved around. Think about this from a student’s perspective. The categories are: “Arts & Communication,” “Business, Law, & Public Policy,” “Air Conditioning, Automotive, & Computer Technology,” “Public Services & Safety, Science,” “Engineering, & Mathematics,” “Education & Teaching,” “Health & Wellness,” “Culinary & Hospitality.” Send any feedback to **Mr. Gonzalez** directly. He will be sharing this with ASG also.
- IV. Guest: Dr. Cynthia Herrera: Vision for Success:
 - A. She reminded us about the Vision for Success process that we started back before the winter break. We set up our local goals based on our trends through the Student Success committee. She distributed a document that gave OC statistics in conjunction with the CA Community Colleges Goal Setting document. Email **Dr. Herrera** directly for a copy of this document or go to the Academic Senate website and click under “documents under review.” Discussion about the goals took place. All of this data comes from the “Launch Board” which is a Student Success Metric. The student success committee reports that all of our students will meet the stated goals in the above four areas by 2021-2022.

- V. Approval of Minutes from January 28, 2019 1st **Everardo Rivera** 2nd **Tom Stough** No Changes. Motion Carried unanimously
- VI. Academic Senate elections: Shannon Newby:
A. She distributed a Draft Election Timeline and Draft Nomination Forms. There are two options for the timeline. The Senate made changes to the timeline. We also changed some items on the nomination form. New updated drafts will be emailed to Senators. We will vote on the documents at the next meeting.
- VII. Library Space for Academic Work: **Tom Stough:**
A. Senate wishes to have faculty published books in a special collection in our library. **Tom Stough** is finding space on the 2nd floor of the library. They have done this in the past. He is researching the digital options as well. **President Eberhardy** stated that **President Azari** may find some money to help with purchasing of these items as well.
- VIII. Great Teachers Seminar: **Linda Kama'ila**
A. The application form is up on the Academic Senate website and will be emailed to all users. The deadline for application is unknown, but will be emailed to everyone shortly. People who have never been will have priority, but people who *have* been can apply again and will absolutely be considered. We have at least four slots available. The seminar will take place July 21 to July 25, 2019. Lois Zsarnay, who attended last year, told the Senate that the seminar was fabulous and worthwhile; she really encourages it and recommends everyone apply.
- IX. Professional Development Form: **Cat Yang**
A. International Travel: **Diane Eberhardy** reports that this committee is made up of dedicated faculty who are fair with the monies. She attended the last meeting and a few things came up that senate discussed today. **Cat Yang** and **Diane Eberhardy** both discussed the PDC travel form. We discussed and agreed that we wanted to put international travel back in, but with a cap/max of \$500.00 for international travel. This is also what VC and MC does.
B. Funding amounts discussion: At PDC there was a discussion about PT funding. Today our Senate we had the same discussion. Q and A took place. The PDC wants the Senate's view on this issue. Ultimately, the travel money comes from contracts of \$100.00 per FT faculty. Some ideas were that PT travel would be considered after all FT needs were met, OR not consider PT travel funding, OR other? This does not need to be decided today, but the Senate was giving ideas to send to PDC. More about the monies: 20K for Faculty and 10K for Classified. This is where we are for this semester: Faculty requested \$24, 615.39 for spring 2019 and PDC has about 15K to spend. This is why this discussion is taking place. The committee is trying to address the issue of monies and travel. Another idea was to have the mandatory certifications faculty have to get, come from a different pot of money outside of PDC. For example, Pest Control cert should be covered outside of PDC. **Oscar Cobian** (PDC co-chair) emailed **President Azari** PDCs final decision

and we are waiting for her approval. Once the committee gets the okay with her, it will be announced to the travelers.

- X. Treasurer's Report: **Della Newlow** reports that we still have \$3,121.64 in our budget. She spoke about the dues due date which will be Friday, March 15, 2019. The auto deductions will happen in the April paycheck. The dues are \$30.00 (FT) and \$5.00 (PT).
- XI. AS President Report:
- A. **Dr. Scott Wolf's** tenure will be going to the next Board meeting.
 - B. One OC person declined their sabbatical.
 - C. 10 faculty moved to 3rd contact
 - D. Engineering/Physics position is moving forward
 - E. CTE Dean position is moving forward
- XII. Committee Reports:
- A. GPW: No extra report. See Public Comment.
 - B. CTE: **Kevin Corse** reports 4 things: 1. State level meeting is tomorrow morning which focuses on interns/externs; 2. Two OC people will be part of the ACUE course (pedagogy related); 3. District CTE committee is reworking the IEPI document; and 4. They have full classes and we had 50 students show up for a 25 person class and they opened up another section. This is a class that is only available in the spring.
 - C. PEPC: No Report
 - D. PBC: No report
 - E. PDC: No report. See above
 - F. DE: **Shannon Newby** reports 3 things: 1. On Feb 28, 2019 there will be a CA Digital Learning Day which will offer webinars all day long. The links are in Canvas. If you cannot attend in person, you can sign-up and they will send you a recording version of the seminar. 2. They are looking for a subcommittee for the next round of contract negotiations related to DE. Contact **Everardo Rivera** or **Steve Hall** if you'd like to participate. 3. If a student is trying to take a Canvas exam through the EAC, there is something going wrong because there is a software issue in the EAC. Thus, it has been proposed that we purchase a new software to make EAC testing easier. Update soon.
 - G. Curriculum: No Report
 - H. Student Success: No report. See above
 - I. CUDS: No report. Meets tomorrow.
 - J. LLR: **Tom Stough** reports with two sets of minutes from past LLR meetings:

Minutes from Nov. 1, 2018:

Writing Reading Ctr. Update—L. Helfrich. Possible workshop for CalWorks.
L. Helfrich, K. Tudman—attended SoCal Writing Center Directors meeting at Bakersfield CC.
K. Tudman—nine embedded tutors; busy in WRC as a result. Plan to continue in Spring 2019.
L. Helfrich—asking L. Gentry for Zoom assistance for online workshops.

Librarian's Update—Library Services Platform: OC, VC and MC have signed on. T. Stough will attend training in San Diego Dec. 1-3. A systems librarian has been requested on all three libraries' program reviews. C. Marcum asked for LLR participation in OC Connect event. Will be represented by R. Lacson and G. Ortega.

Dean's Update—PEPR reviews for the LLRC. All came back as "good" or "excellent".
L. Gonzalez mentioned BIT forms and recent incidents in the Library. Discussion.
L. Gonzalez and M. Ketaily mentioned emergency lanyards and that all staff should have one.
Discussion. L. Gonzalez and M. Ketaily mentioned a fire drill and preparations for it.
May 10 is a non-instructional day. LLRC will likely be open given closeness to Finals Week.
L. Gonzalez and R. Lacson displayed a possible e-newsletter to keep campus informed.

LLRC Operations Update—J. Sanchez: possible Work Study students in Circulation during Spring 2019. Dia de Los Muertos altars on Nov. 11.

Tutoring Update—R. Lacson showed website showing tutors' shifts, created in Google Calendar. Can be updated by K. Tudman and L. Helfrich.
Discussion of having tutors use laptops for login/logout purposes with student clients. Also Saturday hours. No meetings in December or January. Remaining meetings: Feb. 7, March 7, April 4, May 2. Adjourn.

Feb. 7, 2019

Additions to Agenda—T. Stough mentioned upcoming Academic Senate meeting (Feb. 11) where LLR services will be discussed. T. Stough, K. Tudman and R. Lacson will attend.

Writing Reading Center Update—L. Helfrich: workshops have been added in the evenings and have been well-attended. Format changed to accommodate student requests. K. Tudman: Lisa will be leaving the LTSHAPE Division & Transitional Studies Dept. at the end of Spring 2019. She will transfer to tenure-track English in the Letters Dept.

Librarian's Update—T. Stough mentioned further work on the Library Services Platform, including the all-CCC "kickoff" meeting on Feb. 1. Attended with MC/VC colleagues.

Possible addition of Academic Video Online in discussion with various faculty. Will consider if desire and funds are there.

T. Stough learned about VC Library's usage of semester checkout textbooks going down considerably as other areas take on this service and many instructors are now using Open Ed. Resources. Not imminent at OC. K. Tudman pointed out structural differences between the two campuses.

LLRC Operations Update—general report from J. Sanchez and R. Padilla, including their preparations for LSP and the changeover to Alma/Primo VE.

Tutoring Update—general report from R. Lacson. Better utilization of resources with changed hours to begin at 11:00 am on Fridays and Saturdays.

For the Good of the Order—T. Stough mentioned changing librarian/reference desk hours to parallel those of Tutoring on Fridays. Successful. Adjourn.

Remaining meetings: March 7, April 4, May 2.

- K. AFT: No report
- L. AB705: No report
- M. Sabbatical: No Report
- N. Honors: No report
- O. Department Reports: No Reports

XIII. Good of the Order:

- A. **Amy Edwards** reminds the Senate that there is an OC LIVE even this week, Wed. Feb 13th at 2:30 which is a motivational speaker in honor of African History Month.
- B. **James Harber** spoke about this students and the student's success. More details forthcoming.

Adjourned: 3:54

Respectfully submitted by

Dr. Amy Edwards (Sec'y)