

Academic Senate Executive Board	
Diane Eberhardy, President	Present
Linda Kama'ila, Vice President	Present
Della Newlow, Treasurer	Present
Amy Fara Edwards, Secretary	Present
Department	Senators
AFT Vice-President	1. Everardo Rivera, Present
Automotive Services	1. Kevin Corse, Present
Business Information	1. Alex Lynch, Absent
Child Development	1. Noreen Berrington, Absent
CIS/Office Technology	1. Diane Eberhardy, Present
Counseling	1. Jose Vega, Present
Dental Programs	1. Armine Derdarian, Absent
Public Safety	1. Robert Morris, Present
Law and Community	1. Lois Zsarnay, Absent
Letters	1. Teresa Bonham, Present 2. Anthony Rodriguez, Present ----- 1 Constantino Lopez, Present 2. PT Vacant
Library	1. Tom Stough, Present
Math	1. Mark Bates, Present 2. Jacqueline Ta, Present ----- 1. PT Vacant
Natural Sciences	1. Shannon Newby, Proxy, Teresa Bonham, Present 2. James Harber, Present ----- 1. PT Vacant 2. PT Vacant

Part-Time Faculty Rep. at-Large	1. Vacant
Physical Education/Health	1. Thara Innocent, Absent
Student Support Services (EAC)	1. Della Newlow, Present
Student Support Services (Health Center)	1. Deanna Flanagan, Absent
Student Support Services (EOPS)	1. Gloria Lopez, Absent
Social Sciences	1. Linda Kama'ila, Present 2. Linda Chaparro, Present ----- 1. PT Vacant
Technology	1. Vacant
Transitional Studies	1. Kari Tudman, Proxy, Tom Stough, Present
Visual and Performing Arts	1. Amy Fara Edwards, Present
Non-Voting ASG Officer	1. Vacant

Non-Voting Faculty: Ana M. Valle Villa, Jacqueline Ta

Guests: Leah Alarcon

- I. Called to Order at 2:06 by **President Eberhardy**
- II. Agenda Adoption: 1st **Everardo Rivera** 2nd **Robert Morris** No Changes. *Motion Carried unanimously*
- III. Public Comments:
 - A. **Dean Leah Alarcon:** She was representing Outreach and asking us to be involved in OC Fridays. OC Fridays is for local high schools invited to OC. It is like an orientation event. They need faculty support for this signature outreach event. She asked that you read the email from **Oscar Cobian** and respond. They need people to be part of the welcome team and people to be assigned to the different breakouts during the event. They need about 3-6 people at each of the Fridays.
- IV. Guest: **Mike Alexander**, IT Director: Trying to increase participation in the technology task force. They need a faculty co-chair. They are working on prioritizing tech requests that came through the PEPC committee. They will also go through tech refresh lists and their plans for smart classrooms. Contact Mike directly if you want to participation. Third Tuesday each month in Business Services at 2:00-3:00pm. **Mark Bates** agreed to do it! Thank you Mark for representing the Academic Senate.
- V. Guest: **Patti Blair**, District Chancellor's Office: She was here to talk about class/enrollment promotion and what they have been doing in terms of district-wide outreach and marketing. Her PowerPoint was titled "Marketing, Communications, and Outreach Activities." She works with Chancellor, the Marketing team, and the BOT. They are trying to connect more with the community. Since she has been on board, they are more organized and are finally doing things regularly like emailing students.

She reviewed all of the activities and web management they have been working on. Contact Patti directly for a copy of the PowerPoint. They are working on getting more content for the Educational Moment newsletter. For example, if you want to promote your class, contact Patti directly and they can help promote the class in creative ways. Patti took questions from Senators and reviewed some of the data from past promotions.

- VI. Approval of Minutes from November 26, 2018 1st **Linda Kama'ila** 2nd **Everardo Rivera** No Changes. Motion Carried unanimously
- VII. AS President Report (individual items raised)
- A. Welcome: Welcome to the new FT Dental Faculty, **Dr. Raffi**. Please go by, say hi, and pick up some floss!
 - B. Hiring: Distance Ed support person on schedule to hire. We are also on schedule to hire the Curriculum Tech. We have not heard where we are on the CTE Dean FT Hire.
 - C. Sabbaticals: 5 people are going forward from OC. It will go to the BOT next meeting, but we do not anticipate any problems.
 - D. Shared Governance:
 1. There is a PG manual work group; they are looking at the manual.
 2. We need a faculty co-chair for the Communication Plan. **Linda Kama'ila** is interested.
 3. President Eberhardy will meet DCAS next week to discuss the Student Center Funding formula. A company produced a white paper to look at how the new formula works for our students. She will bring that white paper back for us to see.
 - E. Grades: Thank you to all faculty who got grades in on time and the Senate is happy to give a special thank you to Newby, Harber and Hayashi for getting grades in without extra hesitation!
 - F. Great Teacher Conference: **Linda Kama'ila** will handle the applications again this year.
 - G. Awards: Remember the Big Six awards toward the end of this semester.
 - H. Graduation is during Finals Week. Specific date will be forthcoming.
 - I. Job Fair: Paid Event: Anyone interested in going to the LAS Job Fair? It is district-wide so all 3 colleges will be there looking for faculty; it is January 26. They will pay for this afternoon. \$75.00 an hour.
 - J. District: Educational Master Plan (EMP) is currently being updated. Strategic planning is now taking place. Some information will be put on the Senate webpage.
 - K. Library: Suggestion about having an area in the library that is for reading/viewing faculty published works. Students would be able to search/read the faculty works. We may need to use some of dues to purchase some of the books.
 - L. Exec Team term is up this semester. Some will be re-running, but please consider running also. The election will be discussed at the next meeting. We need a committee chair for the election.
- VIII. Treasurer's Report: **Della Newlow** reports that we have \$3,121.64 in our budget. We spent \$100.00 last semester on the gift card for retired faculty. We want to use the form that Della created that we talked about at the last meeting. Della will send Tom the form to post to the Senate website. Please tell your departments that they can start using the form and send it to **Della Newlow** on an on-going basis. Della will bring any forms she receives for our review at the following meeting. Our yearly dues notice will go out in the beginning of March.

IX. Committee Reports:

- A. AFT: **Everardo Rivera** reports that they had an exec meeting last Friday. He reported some of the items that they discussed. He invited everyone to attend meetings and communicate with AFT often. He proposes that everyone who retires, get some recognition from the union.
- B. PEPC: **Amy Edwards** reports that first meeting is next week. We will be having two frank discussions with two programs that were rated poorly. We will also review the fall process, review the forms, and complete the faculty hiring ranking.
- C. PBC: **Linda Kama'ila** reports that our fill rate is 76% district wide compared to 84% last spring. Productivity at OC is the lowest in the district below 500; this will have effects on FT hiring. IT is a real concern. She says she thinks we are headed in the wrong direction. She thinks there are issues with management. Senators provided feedback on this issue. **Dr. Kama'ila** suggested that the lack of productivity at OC means there could be a change to the funding allocation. The Senators are very concerned, but a bit more was learned after the fact.

Dr. Kama'ila also stated that **President Azari** said at the BOT meeting that "enrollment is down, but units are up." **Dr. Kama'ila** disagreed, however, after the fact, **Dr. Azari** provided documentation of the report she was referring to at the BOT meeting. **Secretary Edwards** has a copy of the report if anyone would like to see it; email her directly. **Dr. Azari** states that first page shows Units (at the top of the page Type: U) which shows that our units are 1.06% higher than this time last Spring. The second page is for Headcount (at the top of the page Type: H). It indicates that our headcount is 2.16% lower than this time last Spring; at this point last year we had 7,146 headcount and now we have 6,992.

- D. PDC: No report. Some details about the Math conference funding took place. **President Azari** has the final say about how the money is spent.
- E. DE: No Report. Senators were concerned that they need not get to utilize the expertise of **Laura Gentry** prior to the start of the semester because she was off contract. We have been suffering for a while because Ashley was out for a while before Laura even came on board. We hope to have someone in place permanently by March.
- F. Curriculum: No Report. Dark this month.
- G. Student Success: No Report.
- H. CUDS: **Della Newlow** reports that they had first reading for the faculty facilities resource requests. They will vote at the next meeting. Helpful to spend the time "discussing and researching" the proposals. Watch your email for CERT training dates.
- I. LLR: No report

- J. Sabbatical: See AS President report above.
 - K. Honors: No report. A question about the cap of honors students took place; how they are set?
 - L. Guided Pathways: No Report
 - M. AB705: **Teresa Bonham** gave a short update in this. English seems to be in good shape. No report for Math.
 - N. Department Reports: **Kevin Corse** is our CTE representative/liaison for Senate. He went to a meeting today. He reported on strong work force monies; he is also on the district CTE board and the reformulation of funding, and he is a state academic senate member who is working on internships. Thank you for your service Kevin!
- X. Good of the Order.
- A. **Everardo Rivera** reminds us to stand with the United Teachers LA.
 - B. Future Agenda Item requested from **Linda Kama'ila** that we have a frank discussion about data. Invite **Cynthia Herrera** to discuss data.
 - C. **Amy Edwards** reports that OC LIVE begins January 31st. We have 9 events this semester. We have an incredible motivational leader for Black History Month, a one-woman show for Women's month. We have classical music, blues band, VPA showcase, Broadway night all planned, and more! The website is up so you can plan for your dates. Flyers will be out next week.

Adjourned: 3:52

Respectfully submitted by

Dr. Amy Edwards (Sec'y)