

ACADEMIC SENATE MINUTES November 27, 2017 DRAFT

Academic Senate Executive Board	
Diane Eberhardy, President	Present
Linda Kama'ila, Vice President	Absent
Della Newlow, Treasurer	Present
Amy Fara Edwards, Secretary	Present
Department	Senators
ADS/Paralegal	1. Lois Zsarnay, Present
AFT Vice-President	1. Everardo Rivera, Absent
Child Development	1. Noreen Berrington, Present
CIS/Office Technology	1. Diane Eberhardy, Present
Counseling	1. Jose Vega, Present
Dental Programs	1. Armine Derdarian, Present
Fire Programs	1. Robert Morris, Present
Letters	1. Teresa Bonham, Present 2. Gaylene McPherson, Present ----- 1. Constantino Lopez, Absent 2. PT Vacant
Library	1. Tom Stough, Present
Management	1. Robert Cabral, Present
Math	1. Mark Bates, Proxy, Juan Zuniga, Present 2. Catalina Yang, Present ----- 1. PT Vacant
Natural Sciences	1. Shannon Newby, Proxy, Catalina Yang, Present 2. James Harber, Absent ----- 1. PT Vacant 2. PT Vacant
Part-Time Faculty Rep. at-Large	1. Geneah Figueroa, Absent
Physical Education/Health	1. Vacant
Student Support Services (EAC)	1. Della Newlow, Present
Student Support Services (Health Center)	1. Deanna Flanagan, Absent
Student Support Services (EOPS)	1. Gloria Lopez, Present
Social Sciences	1. Chris Horrock, Present 2. Ishita Edwards, Present ----- 1. PT Vacant
Technology	1. Vacant
Transitional Studies	1. Kari Tudman, Present

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Visual and Performing Arts	1. Amy Fara Edwards, Present
Non-Voting ASG Officer	1. Vacant

Non-Voting Faculty: Alan Hayashi **Guests:** Cynthia Herrera, Luis Gonzalez

- I. Called to Order at 2:06: by **AS President Eberhardy**
- II. Adoption of the Agenda: 1st **Robert Cabral** 2nd **Della Newlow** *Motion Carried unanimously*
- III. Public Comment
 - A. Attendance Sheet changes: **Robert Cabral** announced that Management should be changed to Business Information on sign-up sheet; **Robert Morris** asked that Fire Programs to be changed to Public Safety. Also, **Della Newlow** will be taking the voting position for EAC for **Leo Orange** who does not attend Senate meetings.
 - B. **Robert Morris** announced that one of his students may have been in contact with Meningitis. When he found out, he immediately contacted the Health Center and was surprised that there didn't seem to be any reporting policy for OC. **Della Newlow** will take this information to CUDS.
 - C. **Teresa Bonham announced that** OC will be hosting a workshop on belongingness and success for students as part of the Project ALAS program. The workshop will be about cognitive pedagogy to bring about more student equity. It will take place on Friday, December 12th from 10:00am-12:00 in CH-311. She will send an evite to **President Eberhardy** to send to All Faculty.
 - D. **Luis Gonzalez** spoke about Guided Pathways. He shared some updated information. They created a new website with some basic information including a YouTube video that provides more basic information. He also distributed some handouts to the Senate which can be accessed on the Senate website. Guided Pathways will be part of the Student Success committee's charge. We are already doing a lot of work in relation to this, so we are making connections to current programs and trying to see our programs through our student's eyes.
 - E. **Della Newlow** announced that this is the last week to turn in canned goods at the Condor Café for the food drive.
- IV. Guests: None
- V. Approval of Minutes from November 13, 2017: 1st: **Armine Derdarian** 2nd **Robert Cabral** No changes made. *Motion Carried unanimously*
- VI. OEI: DE committee representative: no one from DE committee was in attendance. Thus, **President Eberhardy** spoke about receiving an invitation to be on the "test OEI team" for the state. We want DE to be in charge of making a decision, but Senate had a short discussion about pros and cons of being part of the test team. What does saying yes mean? What would our role of responsibility be? Tabled until we hear from DE committee.

VII. AS President's Report

- A. Discussion about having our December 11 meeting took place. We will not hold a December meeting. January 22 will be our first meeting of the Spring 2-18 semester.

- B. Project FLOW: **President Eberhardy** received an email from the state about the state's creation of a fully online community college. The state is using feedback from faculty and college staff to make decisions on the continued development of this online college. She discussed the ins and outs of the email and asked for Senate to weigh in on the pros and cons so she knows where the Senate stands if she is asked. Some highlights of the discussion include: Senate was concerned with what it means for other college's online classes?; What would counselling look like?; Some of the benefits were discussed; could be low cost which is good for students. Ultimately, keep a look out for more emails as this issue develops and we can make sure **President Eberhardy** is armed with information for plenary.

- C. PG Manual: **President Eberhardy** says we will be updating that this the upcoming months. We worked hard on Accreditation and Strategic Planning in this last year. Hopefully in the Spring 2018 we can focus on the PG manual update which will be intertwined with the Strategic Planning. We want to be careful that we don't lose control of the areas that are our under senate purview; tightening up the manual will help this. What we are doing and what the manual says are not clearly matching. Making these changes will make the college function at a higher level. We will remain focused on this issue throughout this year. A related discussion about constant policy changes and the need for explicit policy rules and clear language took place.

- D. Sabbatical: **President Eberhardy** read the email from the sabbatical chair explaining that only one was sent forward to district and we had four spots dedicated to us. The senate was surprised and discussed why this keeps happening. Ultimately, the committee explained that the other proposals were weak and not worthy of being funded, according to some of the committee members. Senate absolutely agreed that the committee made the right decision knowing that the proposals were weak! Then the Senate discussed some ideas for possibly improving the process such as having a "live presentation" before the actual due date so writers can get some added feedback in person before turning in a final draft. Other ideas include gathering more data on "why" and "what happened" is needed; maybe add a FLEX day workshop; maybe we need a list of "eligibility" per year; maybe a team project and two people apply; maybe start the process sooner (spring?) so there is still time to go back to the college when proposals are weak.

- E. Senate By-Laws: Tabled. This will be a main focus in January.

- F. Great Teachers Seminar: **President Eberhardy** says that this is coming in August 2018. Applications will be available in the spring and she will bring more information later.

- VIII. Senate Dues Report: **Treasurer Newlow** provided the Senate with a short report on the dues. Only 52 full-time faculty paid dues (that is approximately half at \$20.00 each); 2 part-time faculty paid their \$5.00 dues. Discussion took place about this with suggestions for getting more people to pay such as send Della to department meetings. Faculty don't know where the money goes to; some asked that we bring our own cookies/snacks like a pot luck style; we need some more regular accounting; request that at the end of the academic year we used to produce a closing budget. Della Newlow will work with past Treasurer **Tom Stough** to show the accounting to the Senate in January.

- IX. Treasurer's Report: **Treasurer Newlow** reports that we have \$2,100. We need to discuss how to use our dues and what would be the most responsible. Della will be working on this over the next few months. See above also.

- X. Committee Reports:
 - A. PEPC: No report. Meeting is tomorrow. We will be reviewing Multi reports.
 - B. PBD: No report. The meeting was cancelled for December
 - C. PDC: No report. **Robert Cabral** stated that spring applications most likely be first week in January. Check your email in the upcoming week.
 - D. LLR: No report
 - E. Curriculum: No report.
 - F. Strategic Planning: **Amy Edwards** reports that we are working on creating objectives and action steps for the plan. We are doing this at an institutional level and a department level.
 - G. Student Success: No report
 - H. CUDS: **Della Newlow** reports that a main take away was a unsolved discussion about jaywalking and crosswalk. Also, if your classroom is too hot, call the nurse who will take temperatures and will speak to administrators if a class should be cancelled. No CUDS meeting in December. She also asked that faculty get their picture taken at the police station when you pick up your emergency key chain.
 - I. AFT: No report
 - J. Board Meeting: President Eberhardy reports that there was an hour and a half of public comment about the faculty contract first and then a quick meeting. The three Senate Presidents remained quiet during their report outs out of respect to the contract negotiation issue.

- XI. For the Good of the Order: **Amy Edwards** reports that there is only one more OC LIVE event left on Dec 6. It would be great to have faculty present at the event.

- XII. Adjournment 3:47pm Respectfully submitted, **Sec'y Amy Edwards**