

ACADEMIC SENATE MINUTES October 9, 2017

Academic Senate Executive Board	
Diane Eberhardy, President	Present
Linda Kama'ila, Vice President	Present
Della Newlow, Treasurer	Absent
Amy Fara Edwards, Secretary	Present
Department	Senators
ADS/Paralegal	1. Lois Zsarnay, Present
AFT Vice-President	1. Everardo Rivera, Present
Child Development	1. Noreen Berrington, Absent
CIS/Office Technology	1. Diane Eberhardy, Present
Counseling	1. Jose Vega, Present
Dental Programs	1. Armine Derdarian, Present
Fire Programs	1. Robert Morris, Present
Letters	1. Teresa Bonham, Present 2. Gaylene McPherson, Present ----- 1. Constantino Lopez, Absent 2. PT Vacant
Library	1. Tom Stough, Present
Management	1. Robert Cabral, Absent
Math	1. Mark Bates, Absent 2. Catalina Yang, Present ----- 1. PT Vacant
Natural Sciences	1. Shannon Newby, Present 2. James Harber, Absent ----- 1. PT Vacant 2. PT Vacant
Part-Time Faculty Rep. at-Large	1. Geneah Figueroa, Present
Physical Education/Health	1. Vacant
Student Support Services (EAC)	1. Leo Orange, Absent
Student Support Services (Health Center)	1. Deanna Flanagan, Absent
Student Support Services (EOPS)	1. Gloria Lopez, Present
Social Sciences	1. Chris Horrock, Present 2. Ishita Edwards, Present ----- 1. PT Vacant
Technology	1. Vacant
Transitional Studies	1. Kari Tudman, Proxy, Tom Stough, Present

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Visual and Performing Arts	1. Amy Fara Edwards, Present
Non-Voting ASG Officer	1. Vacant

Non-Voting Faculty: Jacquelyne Ta **Guests:** Cynthia Herrera, Rosa Reyes (OC student), Flavio Carranza (OC student), Ana Rose Rizo-Centino

- I. Called to Order at 2:06 by **President Eberhardy**
- II. Adoption of the Agenda: 1st **Everardo Rivera** 2nd **Cat Yang** *Motion Carried unanimously*
- III. Public Comment
 - A. **Rosa Reyes** (VP of Dreamers Club) and **Flavio Carranza**, two OC students, spoke about the resolution “Oxnard College Academic Senate in support of students with deferred action for childhood arrivals (DACA) status.” They told their own personal stories to showcase the importance of education and the need for faculty to support DACA students.
 - B. **Tom Stough:** DACA discussion moved from later in the agenda. He read the resolution in front of the Senate titled: “Oxnard College Academic Senate in support of students with deferred action for childhood arrivals (DACA) status.” Motion to approve this resolution: 1st **Everardo Rivera** 2nd **Teresa Bonham**. Discussion took place. **Chancellor Gillespie** will be putting out more materials in both English and Spanish about VCCCD’s support. More discussion. *Motion carried unanimously.*
 - C. **Ana Rose Rizo-Centino** (new AFT Labor Organizer) spoke about starting in Oxnard with the Labor Movement; she feels like she is coming home. She thanked the Senate for passing the DACA resolution. She introduced herself so that AFT members can feel comfortable calling her. She also spoke about right to work issues and the need to unite. She wants the strongest union by uniting all of us with our voices and actions. **Everardo Rivera** added that we will have a Department Chair mixer on Monday, October 16th 4:00-6:00. **Linda Kama’ila** added that the role of Department Chair has been part of the AFT negotiated faculty contract.
- IV. Motion to Approve of the Minutes from September 25, 2017. 1st **Teresa Bonham** 2nd **Armine Derdiarian**. One change on page 3: delete “no abstentions” for Roberts Rules alignment. Abstentions would be a yes under Robert rules. *Motion carried unanimously.*
- V. ASCCC: **President Eberhardy** reminded the Senate that Fall Session Area C will be at Moorpark College this weekend. She mentioned that the agenda and other materials are all on Senate website. Academic VP **Linda Kama’ila** spoke Resolution #14.0 “Grading” 14.01 F17 “Allow Students to Repeat Substandard Grades at Other Regionally Accredited Institutions.” The information for this one is on page 8 in the ASCCC package (on the Senate website). **VP Kama’ila** then mentioned non-credit classes that we do not have at OC. She said that state-wide is moving more toward non-credit. Discussion about non-credit took place briefly. There were some counseling questions. Some discussion about #17.01 F17 Faculty Involvement in Scheduling of Courses. **President Eberhardy** and **Senator Ishita Edwards** will be attending the Area C meeting this weekend.
- VI. Treasurer’s Report: Treasurer **Della Newlow** reports that the most recent update is \$2,982.46.
- VII. Committee Reports:
 - A. PEPC: **President Eberhardy** announced that program reviews are due to SharePoint on Friday, November 10. The committee is open to everyone. You do not need to be a voting member. Our next meeting will be Oct. 24th 2:00. In the October meeting, we will be put into groups and assigned programs to review. We will be reviewing Academic Programs, Student Services, and Business Services to integrate the PEPC committee and the Planning and Budget committee. This

will help us align our resources and processes for resources. Senators were reminded that the Deans and Department Chairs should at least look at the program reviews before posting and Deans must sign off on all of the resource requests. For the future, we will continue to review programs in the fall so that we can merge in with the PBC the resource process which will take place in the spring in the planning and budget committee.

- B. **PBC: VP Linda Kama'ila**, co-chair of PBC, spoke about the new process for deciding on resource spending. It will involve PEPC and program review and decisions will be made using a rubric that is open and transparent. These rubrics are still in the works. She also reports that PBC has adopted a new calendar that aligns with the ad hoc review committees and PEPC. October 18, 2017 at 2:00 is the next meeting. Come find out what's going on. Ultimately, she says "that a bridge is being built between PBC and PEPC."
- C. **PDC**: No meeting. Next meeting is Monday, October 16, 2017.
- D. **DE: Shannon Newby** reports that the committee met 10/5/2017:
- Looked over free Canvas app called UDOIT which is being considered for adoption by the District. This program checks your Canvas shell for ADA compliance then provides you with a report showing each instance of non-compliance and what to do to correct the problem. In some cases, it will also fix the problem for you. ITAC (Instructional Technology Advisory Committee) meets later in the month to continue the discussion.
 - District is providing a workshop on Friday, October 20, 2017 from 8:30 to 12:30 at the District Offices to dispel some of the myths regarding OER texts and to provide more information on them to faculty. An email was sent to all users regarding the workshop. State law will require all sections using OER to be indicated on the online schedule of classes as of January 2018. The text does not need to be online for the section to be considered OER, so an English section using the lending library would be considered OER as long as all there are enough books for all the students within the section. A class may be considered ZCT (zero cost textbook) if there are no costs associated with the class. For example, a math class using OER text but still requiring students to purchase MyMathLab would not be considered ZCT.
 - The DE Committee discussed the DE Data available in tableau and wanted to point out that some of the big swings in enrollment are likely due to the number and type of sections that are offered and/or based on which faculty is teaching a course any given semester. So enrollment data should be taken with a very large grain of salt.
 - The DE Committee is also starting on a Distance Education Plan to be included as part of the overall Educational and Strategic Plans. It is still in the early stages and if you have suggestions for items you think should be included please notify your DE rep or you can email them to me (snewby@vcccd.edu).
- E. Curriculum: From Armine: Curriculum Committee – September 27, 2017
Action:
- **Second Reading Items**
 1. **Career & Technical Education**: ADS R102, ADS R104, ADS R105A, ADS R112, ADS R122, CNIT R101, CNIT R120, CNIT R121, CNIT R127, CNIT R130 CNIT R131, CNIT R142
 2. **Liberal Studies**: ANRH R103, ANTH R105, ANTH R106, ANTH R107, ANTH R113, ANTH R115, ANTH R189, ANTH R199
 3. **Library, Transitional Studies, Health, Athletics, PE**: PE R115
 4. **Math/Science**: None
 - **First Reading Items –**
 1. **Career and Technical Education**: ADS R107, ADS R123, AT R013, AT R013L, AT R015, AT R015L, AT R)98, CNIT R144, CNIT R145, CRM R102A, CRM R102B, CRM R102C, CRM R103A, CRM R105, CRM R106, CRM R107, CRM R109, CRM R113, CRM R115

2. Liberal Studies: ANTH R140, BRS R101, MUS R103A, MUS R140, MUS R198
 3. Library, Transitional Studies, Health, Athletics, PE: COA Fitness Trainer
 4. Math/Science: MATH R116, AS-T in Geology
- DE Approval – CNIT R144, CRM R102C, CRM R106, CRM R109, CRM R113, CRM R115, BRS R101, MUS R103A
 - Requisite Approval:
 1. Prerequisites/Corequisites: ADS R105A, AT R013, CRM R102A, CRM R102B, CRM R102C, CRM R103A, CRM R105, CRM R107, MATH R116
 2. Advisories – AT R013, CRM R115
 - Deletions/Inactivation – None
 - Suspensions - None
 - General Education Approval - None

Information/Discussion

- Curriculum Updates: Suspension of Courses/Programs – not a legal way of doing business. Courses and Programs are either active or inactive. The concept of suspension is unique to our campus in that faculty are resistant to inactivating courses. Discussion took place that to be consistent with the way that the state does business if courses are not being offered, or planned to be offered they should be inactivated and reactivated later if necessary.
 - Curriculum Committee Goals 2017-2018: 13 Goals outlined
 - Articulation Report – None
 - High School Articulation – None
 - DE- None
 - GE: None
 - DTRW-I – None
 - Strategic Planning – Student Charrette October 3rd.
- F. SPSC: **Dr. Cynthia Herrera** reports that at the October 23, 2017 Senate meeting, SPSC will talk about the final planning framework that will reflect all of the feedback we received from different areas on the campus. **Dr. Amy Edwards** reported that the Student Charrette took place on October 3, 2017 and was very successful with about 60 students in attendance. The data will be released soon to all faculty. The next SPSC meeting is next week.
- G. Student Success: Guest **Dr. Cynthia Herrera** reported that data was presented and discussion took place. **Lilia Ruvalcaba** reports that there are a few committees that report to them such as Transitional Studies, AB 705, Equity, and 3SP. Discussion about multiple measures took place at the meeting. Support structures need to be put in place. They reviewed the voluntary framework accountability. We had some growth for student success. For more information, contact **Lilia Ruvalcaba**.
- H. CUDS: Meets tomorrow, October 9, 2017. The tags are not mandatory for faculty to wear. The tags are available at the police station; please go by and pick yours up.
- I. LLR: Tom's role as the college Librarian is to help with the OER shift. See September 25, 2017 minutes as well. The next meeting is October 19, 2017.
- J. Sabbatical: **Lois Zsarnay** did join the committee and the deadline is looming to submit the sabbatical proposal. No meeting has taken place since our last Senate meeting.
- K. AFT: **Everardo Rivera** mentioned the regional CFT meeting in Oxnard and one of the state reps came down to talk about educational unions. He doesn't want to sound the alarm, *but* there is an aggressive attack on unions right now, he says. CA is very powerful with the unions, so we need

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to pay attention. **Everardo** asked that we boycott Food for Less and Budweiser for now because of their lack of union connections. **Lilia Ruvalcaba** reports that she is the new AFT Treasurer. A discussion took place about the email we received today about the CA recent California Supreme Court ruling regarding the Public Records Act and government communications. See you email for October 9, 2017 for more information on this issue.

VIII. Information:

- A. Strategic Plan: See information in committee reports above. No other discussion took place.
- B. Accreditation: Feedback should be given to **Cynthia Herrera**. For Senate Consideration first reading will take place on this Oct. 23, 2017 with November 13, 2017 as the meeting for a second reading.

IX. For the Good of the Order:

- A. **Genneah Figueroa** reports that OE-12 (kitchen for OE-10 and OE-11), as of Dec 4 will be closed until end of January to remodel/demo for better ventilation. They will be using some Grant money. Three swamp coolers will be put in for 2017 (before January 2018) which will help ventilation in the immediate. Another issue is the living garden by North Hall/McNish Gallery. The OC Foundation will be putting up a semi-tall fence to keep people out of the garden during the swap meets on the weekend. Two students went to the hospital because they passed out and hit their heads on the tiles. The Senate is so glad OE-12 is getting some attention.
- B. **Lilia Ruvalcaba** spoke about the California Acceleration Project, which is primary related mainly to the English and Math departments. Ventura College is in this process now. It is a one semester 8- unit class being offered to the students. Questions were asked by Senators. Contact Lilia for more information.

Meeting Adjourned at 3:33 by **President Eberhardy**.

Respectfully Submitted,

Amy Edwards, Secretary