

<b>Academic Senate Executive Board</b>	
Diane Eberhardy, President	Present
Linda Kama'ila, Vice President	Present
Della Newlow, Treasurer	Absent
Amy Fara Edwards, Secretary	Absent
<b>Department</b>	<b>Senators</b>
AFT Vice-President	1. Everardo Rivera, Present
Automotive Services	1. Kevin Corse, Present
Business Information	1. Alex Lynch, Absent
Child Development	1. Noreen Berrington, Absent
CIS/Office Technology	1. Diane Eberhardy, Present
Counseling	1. Jose Vega, Present
Dental Programs	1. Armine Derdarian, Present
Public Safety	1. Robert Morris, Present
Law and Community	1. Lois Zsarnay, Present
Letters	1. Teresa Bonham, Present 2. Gaylene McPherson, Present ----- 1. Constantino Lopez, Present 2. <b>PT Vacant</b>
Library	1. Tom Stough, Present
Math	1. Mark Bates, Absent 2. Cat Yang, Present ----- 1. <b>PT Vacant</b>
Natural Sciences	1. Shannon Newby, Present 2. James Harber, Present ----- 1. <b>PT Vacant</b> 2. <b>PT Vacant</b>
Part-Time Faculty Rep. at-Large	1. <b>Vacant</b>

Physical Education/Health	1. Thara Innocent, Present
Student Support Services (EAC)	1. Della Newlow, Absent
Student Support Services (Health Center)	1. Deanna Flanagan, Absent
Student Support Services (EOPS)	1. Gloria Lopez, Present
Social Sciences	1. Linda Kama’ila, Present 2. Ishita Edwards, Present ----- 1. <b>PT Vacant</b>
Technology	1. <b>Vacant</b>
Transitional Studies	1. Kari Tudman, Present
Visual and Performing Arts	1. Amy Fara Edwards, Absent
Non-Voting ASG Officer	1. Vacant

**Non-Voting Faculty:** Mati Sanchez

**Guests:** Cynthia Azari, Luis Gonzalez

- I. Called to Order at 2:03 by **President Eberhardy**
- II. Adoption of the Agenda: 1<sup>st</sup> **Everardo Rivera** 2<sup>nd</sup> **Teresa Bonham** No Changes. Motion Carried unanimously
- III. Public Comments:
  - A. **Everardo Rivera** thanked OC for turning in the AFT survey. AFT meeting is on Friday 26, 2018 to meet with the negotiating team from 11:30-2:00; see email from Doug Thiel for details. Residence Inn.
  - B. **Diane Eberhardy** spoke about the gender inclusive restrooms. A more thorough investigation was needed before choosing actual restroom spaces. It is not a legal requirement. It is an academic courtesy. Students need to feel comfortable and safe. It was a little confusing and contentious this time around.
- IV. Guest Speakers:
  - A. **Dr. Cynthia Azari:** Dr. Azari agrees that the gender privacy bathrooms need to go back to CUDS. Dr. Azari received 8 proposals for the course that will be part of the Cuba Study Abroad program. Art Appreciation was chosen as the course and publicity is available.
  - B. **Dr. Luis Gonzalez** had two information items. Student Equity and Achievement Workshop: we have to revise our equity plan. Next plan will be due June 30, 2019. Luis will be speaking to the community as this goes forward. Equity Plan was vetted by Senate last time, needs to go to Student Success. **Kama’ila** suggested a link be sent to all campus for the past report so that people can begin to think about the new plan. **Tom Stough** has put the documents up on the Senate webpage. Guided Pathways: faculty professional experts are suggested to do the program mapping. The pathways include meta-majors and career clusters. **Dr. Ishita Edwards** asked if

there would be vetting of the meta-majors. There will be substantial vetting. Handouts available on Pathways website and upon request.

- C. AB 705 (**Mati Sanchez**). **Mati** is doing the ESL segment of AB 705. The goal is to make sure that we have the correct pathways for students up to English R101. **Mati** is facilitating the collection of data, collaborations with the OCHSD, as well as with the Oxnard Adult School. Provisions are made for community members that do not have a high school transcript for evaluation. The deadline for compliance is Fall 2020. There will be an annual event to focus on ESL students who are about to start at OC. **Kari Tudman** pointed out that AB 705 extends the amount of time that students can spend on language acquisition.
- V. Approval of Minutes from October 8, 2018 1<sup>st</sup> **Armine Derdarian** 2nd **Everardo Rivera** No Changes. Motion Carried unanimously
- VI. Plenary Resolutions. (**Diane Eberhardy**) Feedback from Area C: Jackie Irwin has put forward some legislation that will apparently not be passed: part time office hours and funding for student tutoring. AB 1935 is the bill on student tutoring. New language is proposed regarding use of military service as credit within the community colleges. 10% of the CCC's have put forward a petition stating No Confidence in our State Chancellor. The reasons are the online campus and issues with student funding. The discipline list is on the agenda for plenary. AB 705 is now Ed Code. The BoG of California are now the Trustees of the Online College. They are going out to hire a chancellor for the online college. Many colleges are dismayed about the lack of funding for current operations. Some resolutions were pulled: Resolution 1.0 about the online campus was pulled from consideration. It will be reworded. 18.01 was pulled (multiple measures in addition to high school GPA). The goal for that one is to improve accessibility. They wanted ESL written into the resolution. 9.01 Degree and certificate awards as they are constructed within the new funding formula (who gets more? Those with or without success?) 7.01 Redefinition of the FON. 9.02 Equalization of credit and non-credit processes. Local processes must be preserved. 9.04 Flexibility in local curriculum submission deadlines, in re: AB 705. This last one was not pulled, but is in debate. Another resolve has been added requesting more flexibility.
- VII. AS President Report
- A. District is engaged in allocating faculty hiring to the district. We have some hires to distribute. MC is not happy that VC and OC are getting more hires. Moorpark lost 11 faculty last year and are getting 5 as replacement. Faculty are leaving due to low salary. These were tenured faculty. OC is getting 4 (replacements plus Dental Assisting and Engineering).
- B. Special Board Meeting re: K-12 and community relations. Goal is a reaffirmation of the bond.
- C. Irrevocable Trust Workgroup. The money went into it as a way of paying for retiree's healthcare. This committee is looking at actuarial reports. Workgroup is looking at the money and its interest.
- D. Do your sabbatical reports!
- VIII. Treasurer's Report: None.
- IX. Committee Reports:
- A. PEPC: Condor Hall Conference Hall 312. Annual reports are starting tomorrow, Oct. 23. Multiyear are due next month.

B. PBC: The following report was submitted by **Ishita Edwards**:

It was short meeting that lasted for about 45 minutes.

**There were only two major items discussed:**

**1. OC Child Development Center (CDC): Concerns about and challenges faced by the CDC.**

- The CDC is short staffed and is therefore not able to attract a larger number of users.
- It faces stiff competition from Headstart which can offer free childcare services to families who qualify.
- The CDC, though purportedly a “lab” for the Early Childhood Development Education program is not a required lab site for the ECE students.

**2. Resource Request Evaluation Rubric: Develop specific criteria for the rubric that would be used to prioritize resource requests.**

- Some of the criteria that were suggested were safety, legal compliance, college strategic goals, maintenance of the quality of the program, replacement of faculty/staff.

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**1. Child Development Center**

A financial analysis of the Childcare Center from the academic calendar year 2014-15 till 2018-2019 was shared with the committee. The committee members were given the opportunity to examine and analyze the data and seek clarifications and ask questions.

[At the Sept. 19, 2018 PBC meeting it had been explained that the Childcare Center was no longer considered to be an enterprise body that needed to be self-supporting. It is currently funded as the lab school for the Early Childhood Education program.]

The data indicated that the Childcare Center has been consistently in deficit, however, while its revenues have decreased steadily since the 2015-16 high of \$180,182.70 down to \$106,571.82 (-40.85%), its expenses had also declined from the 2014/15 high of \$341,974.89 down to \$200,968.34 (-41.23%). The combined outcome of these two factors was that although the CDC finances were still in the red, deficit was about half that of 2017-18, and less than the deficits of 2014-15 and 2016-17. According to the data the year 2015-16 had high revenues and lower costs, and consequently the lowest deficits of the four years. But no explanation was provided as to the reason for this better than expected performance of the CDC in 2015-16.

In response to questions from members of the committee VP Bush reminded those present that as an academic lab and not an enterprise, the CDC –as with any other academic discipline or department in the college -no longer needed to be self-supporting. Therefore, if the purpose of the CDC was to provide the laboratory support for the Early Childhood Education (ECE) program, whether or not it was a self-supporting entity, was no longer relevant.

The discussion then shifted to the extent to which the OC CDC was providing the lab support to the ECE program. How many ECE students used the CDC for the lab component of their training? Committee members wanted to know what portion of the CDC resources were being used solely to provide childcare? Most ECE students were currently completing their lab work in either pre-schools or private childcare centers closer to their homes, and not at the CDC. Is this the most efficient way to offer lab classes? According to VP Bush, it is the students’ choice where they do their lab –at the CDC, or at another childcare place. No answers were provided to the committee to these questions, but Dr. Bush suggested that since there is an academic aspect to these questions they needed to be discussed at PEPC (Program Effectiveness & Planning Committee), and not just at the PBC (which focuses on the budgetary aspects). The ECE program is scheduled to submit a multi-year PEPR in Fall 2018.

Noreen Berrington, Coordinator of the CDC shared a written response that addressed the concerns and presented the challenges faced by the CDC. Some of the issues addressed in her two page presentation were:

1) The operation of Headstart childcare option on OC campus over the past four years posed the kind of competition for the CDC that the CDC could not match since Headstart is a free program for those who qualified for this program. In breach of its original agreement, Headstart actively recruits from CDC's clientele.

2) The CDC was short-staffed and therefore could not expand its services or hours. The inability of the CDC to offer childcare for longer hours (to meet the needs of the parents' work schedules) has meant that working parents have had to make alternate childcare arrangements for their children for the additional hours when the CDC was not open.

CDC staffing facts presented by VP Bush and Ms. Berrington: The CDC had 1 full time staff (CDA – CD Associate?), and now a part-time (50%) staff had been added. The CDC has 21 children and two classrooms. The goal is to provide at least 1 instructor per 10 children. Currently the CDC has 1.5 associate teachers for the 21 children. The CDC needs two full time associate teachers. They also only have one part-time admin. To be able to offer longer hours the CDC needs at least one full time admin.

3) The ECE full-time instructor is uninvolved with the operations of the CDC, and rarely even drops in at the CDC. At VC and MC their CDCs are doing better and are able to offer many classes because of a stronger support and involvement of their ECE full time professors.

Ms. Berrington was asked to share her comments at PEPC .

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## **2. Rubric to Evaluate Resource Requests:**

Currently the sub-committees that evaluated resource requests prioritize as "high," "medium," or "low." However, such categorization had been done based on the individually determined subjective criteria of each evaluator. The committee was asked to establish common criteria that the evaluators could use. The committee made an attempt to identify criteria for prioritization of the resource requests. Some of the criteria that were suggested by the members of the PBC were:

- a) safety issues,
- b) legal compliance requirements,
- c) how the resource would meet the college's strategic plan and goals,
- d) the extent to which the resource was needed to maintain the quality of the program,
- e) replacement of faculty and staff.

The PBC does not determine the source of funding for each request. The college president determines the appropriate sources of funding for each request. VP Academic Affairs, Rogelio Vasquez, and Dean Luis Gonzalez need to be on these committees to help identify the funding sources.

How were the subcommittees selected for the resource prioritization task force? What was the composition of these subcommittees? [At the Sept. 19 meeting it had been reported that in 2017-18 because of the broadening of the process to include student and business services the subcommittees ended up having a disproportionately high representation of classified staff. This year faculty representation would be increased.] VP Bush offered the example that instructional technology issues would be decided by the Technology Task Force. Some committee members expressed surprise at the mention of such a subcommittee. They were not aware that there was such a subcommittee.

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The meeting ended at about 3:45 P.M.

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**Next meeting:**

The next PBC meeting would be at 10:00 A.M. – Noon on November 14, since the third Wednesday in November (Nov. 21), though a normal working day is the day before Thanksgiving. The committee was made aware that some faculty committee members teach classes on Wednesdays during the 10:00 A.M. – noon hour and would therefore not be able to attend the next PBC meeting at this alternate time – unless they canceled their classes.

\*\*\*\*\*Respectfully submitted by Ishita Edwards (Senate rep to the PBC)

- C. PDC: A discussion occurred regarding presidential veto power over PDC funding. We discussed where the money comes from. Some of it comes from the President. The President had questions about the total amount of some of the travel (too expensive).
- D. DE and Curriculum: No reports
- E. CUDS: Extensive discussion of problem student behavior, in the realm of safety and illegal behaviors. There were questions about the hours of campus. **President Eberhardy** said that there's been a lot of discussion at CUDS, but that there are budget issues.
- F. LLR: No report.
- G. AFT: No report.
- H. Sabbatical: Please apply for sabbatical.
- I. Department Reports: **Kevin Corse's** (CTE rep) report on ASCCC CTELC Committee Meeting from September 10, 2018 11:00am-12:00pm if available upon request. **Email Sec'y Edwards**.
- X. Good of the Order. **Shannon Newby** announced an ALAS event. November 2, 8;30-3:30 in the performing arts building (food provided). **Robert Williams** announced a Men in Nursing event. **Armine Derdiarian** expressed frustration with lack of progress in administrative assistant hiring for Dental.

Respectfully submitted

by **Dr. Linda Kama'ila** (VP) with formatting by **Dr. Amy Edwards** (Sec'y)