

Oxnard College Academic Senate *MINUTES*

March 9, 2020

Academic Senate Executive Board	
Amy Edwards, President	Present
Kevin Corse, Vice President	Present
Lois Zsarnay, Treasurer	Present
Linda Kama'ila, Secretary	Present
Department	Senators
AFT Vice-President	1. Everardo Rivera, present
Automotive Services	1. Kevin Corse, present
Business Information	1. Tim Fontenette, absent
Child Development	1. Simon Salem, present
Counseling	1. Jose Vega, present
Dental Programs	1. Armine Derdarian, present
Hospitality	1. Vacant
Law and Community	1. Lois Zsarnay, present
Letters	1. Teresa Bonham, present 2. Emily Zwaal, present ----- 1. Constantino Lopez, absent 2. PT Vacant
Library	1. Tom Stough, Proxy Kari Tudman
Math	1. Mark Bates, absent 2. Lilia Ruvalcaba, present ----- 1. PT Vacant
Natural Sciences	1. Shannon Newby, present 2. Vacant ----- 1. PT Vacant 2. PT Vacant
Part-Time Faculty Rep. at-Large	1. Vacant

Physical Education/Health	1. Erin Lawley, present
Public Safety	1. Robert Morris, present
Student Support Services (EAC)	1. Della Newlow, present
Student Support Services (Health Center)	1. Deanna McFadden, present
Student Support Services (EOPS)	1. Gloria Lopez, present
Social Sciences	1. Ishita Edwards, present 2. Josh Lieser, absent, Proxy to Linda Kama'ila ----- 1. PT Vacant
Technology	1. Vacant
Transitional Studies	1. Kari Tudman, present
Visual and Performing Arts	1. Marcia Fulkerson, present
Non-Voting ASG Officer	1. Fabian Garcia, absent

I. Welcome / Call to Order

Pres. Amy Edwards called the meeting to order at 2:02 pm

II. Adoption of Agenda

1. Ishita Edwards 2. Teresa Bonham.
- Unanimous.

III. Public Comments

A. Health Update: Senator McFadden

Deanna McFadden. We are in phase 1: watching. Students need to stay home for 14 days if they have cold symptoms. Self-check and isolate. Mike Ketaily mentioned a task force for local practices.

B. Della Newlow: Concern about BIT reports. Deanna McFadden: That's not happening any more.

C. Steve Hall. Update: There may be a counter proposal that accepts CALPERS. There will be a survey going out with a short turn around. A majority of faculty need to support it.

IV. Review of Meeting Minutes (from 2/24/20)

1. Everardo Rivera
2. Ishita Edwards

Lilia was present. Tom Stough forwarded 2 typos. Simon had 1 typo on date.

Unanimous with changes

IV. Treasurer's Report: Lois Zsarnay III.D.

Statement Balance: \$4,166.56

Actual Balance after expenses is \$3096.81

53 dues payers have automatic payroll deductions.

V. Faculty Projects Process I.B

Discussion occurred to finalize the process. We need a date. Della: Does it matter when they spend it? Several said: there would be no guarantee. Teresa: Maybe something like what PDC does. Pres Amy summarized: Once a semester. Della: First meeting of October is due date for Fall. First meeting of March for Spring.

Who decides? They submit to Amy. Suggestions: Exec Team or smaller committee. \$250 per semester. Financial responsibilities will not fall to our Exec Treasurer. Applicants have to be dues paying members. Pres Edwards will update the Faculty Projects form. We are still in mediation.

VI. Faculty Resource Presentations/Ranking: 2:30 III.A

Rubric was presented. We can submit rubric if we want, but we don't have to. We do have to get rankings to Amy by March 23, beginning of Senate.

ASL: Emily Zwaal has been requesting another FT faculty for a few years. It's hard to find Part Time people. They have a continuous adjunct pool, but it's very hard to find people. AA in Deaf Studies has started. A Certificate in ASL is in the works. One of the top programs at the college in terms of enrollment. We are the only program in the District that offers these programs. They are doing Dual Enrollment as well.

Art. Rainer Mack and Christine Morla. FT position in Graphic Design and Digital Media. There's a broad-based strategy. We need to align our arts program more fully with our student needs. Career opportunities are limited when students do not have the digital background. There's a new AA-T coming through in this area, so it will be a full program. Interactive tech and web design. We have talented, active students in this field. We have outstanding, well known students who have to go elsewhere to complete their education. Art is one of the most enrolled programs at the college.

Auto Tech. Kevin Corse. Kevin was the last person hired (4 years ago). They have a new program (Alternative Fuels) but no faculty to teach it. We have two classes for next fall that are unstaffed

that are usually a regular part of the program. We are stretched beyond what 2 FT faculty can do. Jeff Hiben: We definitely need more instructors, it's really growing.

Business. No presentation.

Chemistry. Shannon Newby: we have 2 full time faculty. 5 adjuncts, but continuously have to cancel classes yet all people going into allied health, dental, nursing (and more) have to take Chemistry. Labs take a lot of time and current personnel is insufficient, hard to recruit more adjuncts. Dean Inouye: Very hard to recruit new adjuncts, we are always in danger of canceling more.

Early Childhood Education. Simon s: It's been 10 years since there was a retirement. There's been a decline in personnel. We offer fewer classes than the sister colleges. They'd like a bigger program. Currently no certificates, they are in the process of working that out. Productivity is good. 30-40% of ECE students at VC have Oxnard zip codes.

English (3 positions): Emily Zwaal: There is high demand. There are enough adjuncts to equal 6-7 FT teachers. Teresa Bonham: AB 705 has meant that each FT faculty teaches fewer classes.

General Counseling (3 Positions). José Vega: 7 FT positions but only 6 actually see students on a FT. It's been **15 years** since they had a position. Last year, they were in 3rd place. Ventura has 18, Moorpark has 17. To get to the recommended ratio we would need 13 counselors. The workload at OC is not in compliance with best practices. They got no retirement replacements (for Daniel or Graciela). Linda: It's necessary for the standards for Vision of Success. It will increase FTES, completion and much else. Retention in particular, as we have such a high number of probation and dismissal. There are lots of barriers to our students, they need more guidance. One fully online counselor would be important. Daniel Gogoichea: It's about servicing all these students.

Mathematics. Lilia Rubalcaba: AB 705 means that each math instructor teaches fewer classes. More contact time. There are continuous needs for more math instructors. No anticipated retirements.

Public Safety. They are undergoing accreditation and other external processes. Accreditors noted that they are very close to not meeting the Standard. Advisory Board recommended a hire. They are requesting 1 FT coordinator position. There's high student demand. Everyone is working too many hours. It's not sustainable. It's not FTES producing but it will generate FTES.

Psychology: Linda Chapparo: 1 FT person since 1987. 1 adjunct. Very high demand. Many innovative programs. Behavioral health certificate. Recreated programs for CSU needs. Large enrollments. There could be more online. Excessive demand for many parts of the program. It's one of our nation's most popular majors. We need to make our students competitive. It's the largest major at CSUCI and they are in growth mode. One FT faculty cannot reasonably teach all the core curriculum. Majors have to wait or go to Ventura.

Spanish: No presentation. Teresa: Spanish did well in program review. Read the PEPR.

Theater: Amy Edwards: This is a new program. We used to have theater. There was a retirement, never backfilled. All the curriculum was deactivated. VPA did the work to bring the curriculum back and they're teaching entirely with adjuncts. We have to have a FT faculty person if we want Theater.

Air Conditioning – funding for adjuncts.

Cross country coach – Erin Lawley the CC position was eliminated. They have been raising money to support this program rather than use college funds. They use a professional expert. They are asking for funding for an adjunct .

Spanish funding for ZTC. Department was lukewarm.

Questions: Lilia: Clarification re CDC. How do the courses overlap with the ECE? Simon: Lab school is like a lab. Shannon: Ignore the priority column. Lois: Are there class size limits? Emily: Yes, capped at 35. Marcia: How many positions? Amy: zero so far.

Amy: Can the form be due on Friday the 20th? 1 vote per Senator. Senate agreed about getting the forms back by the 20th.

Teresa: Was Elvia replaced (ECE)? No. Is this splitting Tami's position into two parts? Mike: Yes. Tami is coming back.

Emily: When was the last hire for chemistry and math? About 4 years ago, they got a new Chemist. Math was 4 years ago. Emily is advocating for ECE.

Amy: English, math and Engineering are already getting new positions right now.

VIII. AS President's Report I.B

A. DCHR, DTRW-I, DTRW-SS

DCHR: EEO absorbed into DCHR. Exit interview strategies.

DTRW-I. New courses and programs. Shannon is a rock star.

DTRW-SS. Non-payment drop of students under discussion. Joel Diaz is the point person for this process. New proposal will continue to drop students, but with new stipulations. Drop dates will be adjusted, as well as adjustments to the payment plan. Communication plan around this issue is underway. Basic needs summit: Student Services at OC spends more on this issue than the other two colleges combined.

B. Accreditation. Discussion item at the next March meeting. Future tense issues will be addressed.

C. Guided Pathways Update. Retreat will be here on March 31, there's food. It's a regional update. Next meeting is 2 pm on March 17.

D. Professional Development Monies. Amy has started talking to Pres Sanchez about additional monies for PD. Amy also asked for College-wide professional development money. Amy wants a dedicated fund for College-wide PD.

E. Hybrid Classes Follow-Up. Article 5 of the contract gives administrator the right of assignment. The faculty can have input into place and time. It's a contract and union issue. Article 23 states "distance education classes shall be assigned in accordance with Article 5." Faculty can decline their assignment to the class. Teresa: DE Committee has defined hybrid, online and so on. Hybrid: anything that has a face to face component and anything that's online. Faculty should be in control of how they teach the class. Faculty believe they should get to decide the number of meetings. Amy: contract gives the decision to administrators. Ishita: Historically, we have worked with our deans and they have allowed different components for different classes. Linda: We are becoming increasingly centralized. Emily: then why was the DE committee tasked with that? Shannon: DE can't make policy. It was a recommendation. The term "hybrid" is probably going to be "partially online."

F. Phi Theta Kappa Advisor. We need one. Should it be part of Honors Coordinator? The students really want this program. There are scholarships involved.

G. Foundation Scholarship Discipline Awards Connie hasn't sent the email yet, but it's going out. Every discipline gets to pick one person. April 28 is the due date. These are awards for Excellence. Ishita: We haven't started this year. Faculty decides. This time we will use their criteria. The student must be full time. Minimum GPA requirements. The person must be moving on.

H. Faculty Offices (South Hall and LS) Tim F moved from South Hall to Diane E's old office. Should the new engineering person go into South Office Wing? Lois is going to Mike Webb's office, so her office is available.

I. Big Six Awards. Forms need updating.

J. Classroom Repairs List. Tomorrow morning is the meeting. Classroom optimization.

IX. Committee Reports I.B

A. PEPC and Curriculum: Armine Derdarian

B. PBC: Jose Vega

C. PDC: Tim Fontenette

D. DE: Co-Chair Scott Wolf will send an electronic report

E. Student Success: Kevin Corse

G. CUDS: Lois Zsarnay

H. LLR: Tom Stough and/or Kari Tudman

I. AFT: Everardo Rivera

J. Tech Task Force and Sabbatical: Mark Bates

K. Guided Pathways

L. Statewide Committees

X. Follow-up Items for Next Meeting

PGM is coming for review. It is coming on March 23 for first reading.

Awards for follow-up.

Great Teachers.

Ranking results.

XI. Future Meeting Dates o March 23, 2020 o April 13, 2020 o April 27, 2020 o May 11, 2020

XII. For the Good of the Order

We need to see the organizational chart for the Public Safety requests. What are the parts of coordinator that are done by Assistant Dean.

XIII. Adjournment. 4:12 pm.

Respectfully submitted,

Linda LeValley Kama'ila, Secretary of the Academic Senate

March 10, 2020