

Oxnard College Academic Senate
MINUTES
January 13, 2020

Academic Senate Executive Board	
Amy Edwards, President	Present
Kevin Corse, Vice President	Present
Lois Zsarnay, Treasurer	Present
Linda Kama'ila, Secretary	Absent, Proxy, Josh Lieser
Department	Senators
AFT Vice-President	1. Everardo Rivera, Present
Automotive Services	1. Kevin Corse, Present
Business Information	1. Tim Fontenette, Present
Child Development	1. Simon Salem, Present
Counseling	1. Jose Vega, Present
Dental Programs	1. Armine Derdarian, Proxy, Everardo Rivera
Hospitality	1. Vacant
Law and Community	1. Lois Zsarnay, Present
Letters	1. Teresa Bonham, Present 2. Karen Sutton and Emily Zwaal, Present ----- 1 Constantino Lopez, Present 2. PT Vacant
Library	1. Tom Stough, Present
Math	1. Mark Bates, Present 2. Lilia Ruvalcaba, Present ----- 1. PT Vacant
Natural Sciences	1. Shannon Newby, Present 2. Vacant ----- 1. PT Vacant 2. PT Vacant
Part-Time Faculty Rep. at-Large	1. Vacant
Physical Education/Health	1. Erin Lawley, Present
Public Safety	1. Robert Morris, Absent

Student Support Services (EAC)	1. Della Newlow, Present
Student Support Services (Health Center)	1. Vacant
Student Support Services (EOPS)	1. Gloria Lopez, Present
Social Sciences	1. Ishita Edwards, Absent 2. Josh Lieser, Present ----- 1. PT Vacant
Technology	1. Vacant
Transitional Studies	1. Kari Tudman, Present
Visual and Performing Arts	1. Marcia Fulkerson, Present
Non-Voting ASG Officer	1. Vacant

Guests: Charles Ramirez, Leah Alarcon, Shannon Trefts, Gabriela Rodriguez

- I. **Call to Order:** Meeting was called to order by **President A. Edwards** at 2:05. Each person introduced themselves and the areas they represent.
- II. **Adoption of Agenda:** Motion to accept agenda: 1st **Everardo Rivera** 2nd **Josh Lieser**. Unanimous.
- III. **Public Comments:** Amy introduced how we can make public announcements easier. There were no new comments.
- IV. **Seating of 6 New Senators:**
 - Motion to seat new senators 1st **Teresa Bonham** 2nd **Everardo Rivera**. List of new Senators. 1. **Lilia Ruvalcaba** (Math) 2. **Marcia Fulkerson** (VPA); 3. **Della Newlow** (Student Support Services); 4. **Josh Lieser** (Social Science); 5. **Tim Fontenette** (Business); 6. **Erin Lawley** (PE/Health). Unanimous
- V. **Approval of Minutes:**
 - Motion to accept the minutes from the December 9, 2019 meeting. 1st **Everardo Rivera** 2nd **Teresa Bonham**. Changes to be made on minutes: 1. Remove statement about a new assistant librarian under public comment and 2. add Asst **Dean Matthew Jewett's** area which is "Public Safety." Unanimous with changes.
- VI. **Treasurer's Report:**
 - A. The sunshine motion is a motion to allow the senate to send gifts and flowers as needed like for funerals and births. Discussion about how much to spend. Mark Bates says he wants to leave it up to the senate exec team to decide. He gave an example of when to send more and when to spend less. Della agrees with Mark and it is time better spent to allow the executive team to decide. Erin asked when

we would send people stuff. We discussed the issue and what is appropriate to send. **Mark Bates** made a motion to allow the executive team to use their discretion to send flower and other appropriate gifts and report the cost it to senate. This was **seconded by Everardo Rivera**. **The motion passed unanimously.**

- B. Another issue is the retiree gift. Senate wants to recognize faculty retirees I asked about what our budget is. **Pres Edwards** said total annual budget is around \$4,000. **Everardo** said he thinks people should be active members of the senate or former senate members. **Della Newlow** said that she likes the idea that everyone is eligible. **Shannon Newby** says that the motion should include being active in the past. No motion.
- C. Information: Foundation scholarship: last year we gave two \$250 scholarships. We owe the foundation \$500. We gave two scholarships so we could honour Mr. Shilley. Budgeted and Authorized.
- D. Purchasing a piece of OC Student Artwork from the OC student art show was discussed. **Everardo** made a **motion to purchase a piece of student art** once a year not to exceed \$250. **Second from Erin Lawley**. Executive team or designee will choose the piece. **Motion carried unanimously**. The piece bought by the Academic Senate will remain at the college and be placed on a wall to be determined at a later date.
- E. **Everardo** asked about having a luncheon for the faculty using the senate funds. He asked for a lunch or bbq once a semester using the senate funds. It was decided that Everardo would bring a motion to the next meeting and discussion would take place about this once it was more flushed out with details.
- F. From Lois in email our balance in the account is \$4,546.64. There are some of the December Petty Cash deductions that have not hit our account yet so it is actually some less than this amount. Deductions include the \$500 mentioned above owed to the Foundation.

VII. **Committee Reports:**

- A. LLR: Tom & Kari reports that the meeting is 2/6. Kari says that the tutoring has moved upstairs and they will have an open house on 1/22 11-1. All are welcome
- B. CTE—Kevin reports that there is a conference for CTE in Oakland that Kevin will be presenting on. It is in April. It is a CTE conference and they will also discuss credit/no credit.
- C. PEPC: Simon reports that they will meet on the 4th Tuesday of each month. They are set to go over Multis.
- D. PBC: Armine is not here so Amy reported that the group is meeting this Wednesday. This meeting will be exciting because there is found money to spend by June.

- E. PDC: Tim will be the senate rep for PDC. Kari reported that the deadline for PDC money the deadline is due 1/21. This is for spring and summer. Amy said that the senate has money for senate travel and she wants to figure out what we can do with that money. Leah says that decisions will be made on 1/29. There was a FLEX training that was online on 1/3. 3/19 there will be a distance ed summit.
- F. DE: We need a senator to sit on DE. They meet the first Thursday of the month. Amy will ask Scott to send us written notes from the meetings. Shannon will be tentative as the rep.
- G. Curriculum: Armine will be the senate rep. Shannon will sub when needed.
- H. Student Success: Kevin will be the co-chair. They will name change and charge change. It will look different. Kevin will be the senate rep. It meets the first Wednesday of the month.
- I. CUDS: Lois says CUDs is meeting tomorrow to discuss the use of CH mezzanine. They want something to draw students in. There has also been discussions about active shooters. They are looking at the charge for CUDS. They are also talking about the undeveloped areas of campus.
- J. AFT: Everardo reports that they are meeting this Friday. Mediation takes place 1/30. There is an exec team meeting this Friday too. If they impose a contract, then we have a choice with go on strike or we don't. They are discussing strategy. There was a survey and they will read the results and move forward. We need collective action so we are stronger.
- K. TECH- Mark Bates reports that they will work on the strategic plan. The next meeting is the third Tuesday.
- L. Sabbatical: We got five sabbaticals—Amy, Armine, Teresa, Everardo, and Jim Harber, The sabbaticals should go to the board on 1/20.
- M. Guided Pathways: They are meeting with the chairs tomorrow. Standby.

VIII. **CDC Task Force Update:**

- **Pres. Edwards** reported about the task force. They wrote a report that went to the board and the college president. It is on the senate webpage. The task force recommended that we not close the CDC. They made recommendation such as finding a grant. They made a four-year plan. Simon, the CDC supervisor said that we get students from all over who use the ECE as a lab. Students need the opportunity to use the ECE as a lab. We should all read the report.

IX. **IT Strategic Plan:**

- **Mark Bates** reported a little about the plan and he will report on the plan when he reports on the Tech committee. Josh, Kari and Karen will all attend the next Tech Committee meeting.

X. **Guests:**

- A. Leah Alarcon reported on Guided Pathways has a tri-chair. Shannon, Gabriela, and Leah are tri-chairs. They will meet on Wednesday. They have to give the state a report to show where the college is concerning the milestones in

implementing the Guided Pathways. Once they get approval from the senate president and the college president, they can turn in the document to the state. It is due March 1. The board has asked to see the report too. Leah distributed the document and she will send it to Amy to post on the webpage. The state reps who have been working with the group have said that they are doing a great job. If we have any feedback, send it to Leah, Gabriela, and Shannon (send to all) by 1/20. Senate is committed to Guided Pathways. They are meeting on 1/21.

XI. AS President's Report:

- A. She will share things she learns along the way in this position. First, we have a new hip-hop dance course. The teacher came in, the door was locked, and there were other problems and she learned that we have an evening attendant named Jess who has a college-paid for cell phone, which is 805 407 7134. You can call him in the evening for help. Jess was able to help solve the problem.
- B. DCHR—they are going over the decision making guide.
EEO—District equity committee. Amy said that the DCHR may absorb EEO. Elissa Caruth will be our rep.
- C. DTRW-I—this is the district group that reviews curriculum district-wide. There was discussion to add more release time to add more release time for curriculum. They want to add another .2. The Senate Presidents are hoping to move forward on this over the next year.
- D. DTRW-SS—this is the student services district group. They discussed priority registration for ASG and forensics. They committee did not vote on this. They tabled it. They also talked about minors on the roster (identifying who is a minor in the class). They discussed adding an AP/BP on this. They also talked about homeless students using the showers—the AP/BP had the statement removed, which stated that homeless students have to be taking 9 units to take a shower. They also added something about when students can shower.
- E. Admin hiring process is under way. There are many people interviewing. There should be permanent people very soon.
- F. OC Live is coming. There is an amazing line up. Please send your students. Please share the events with your students. OC LIVE needs faculty support.
- G. Please go to the McNish event. Next Thursday the faculty art show will be opening in the McNish at 4:00 PM. The artwork is all of our OC faculty! Refreshments will be served.

XII. For the Good of the Order: Lilia presented on AFT—part-timers are welcome to work to contract. We all need to work to contract. Amy said that she gives reports to the board and if you want to have her share anything with the board, send it to her.

XIII. Meeting adjourned at 3:57.