

**Oxnard College Academic Senate**  
**MINUTES**  
**February 10, 2020**

<b>Academic Senate Executive Board</b>	
Amy Edwards, President	Present
Kevin Corse, Vice President	Present
Lois Zsarnay, Treasurer	Present
Linda Kama'ila, Secretary	Present
<b>Department</b>	<b>Senators</b>
AFT Vice-President	1. Everardo Rivera, Absent, Proxy to Gloria Lopez
Automotive Services	1. Kevin Corse, Present
Business Information	1. Tim Fontenette, Present
Child Development	1. Simon Salem, Present
Counseling	1. Jose Vega, Absent, Proxy to Gloria Lopez
Dental Programs	1. Armine Derdarian, Present
Hospitality	1. Vacant
Law and Community	1. Lois Zsarnay, Present
Letters	1. Teresa Bonham, Absent, proxy to Emily Zwall 2. Emily Zwaal, Present ----- 1 Constantino Lopez, Absent 2. <b>PT Vacant</b>
Library	1. Tom Stough, Present
Math	1. Mark Bates, Absent 2. Lilia Ruvalcaba, Present ----- 1. <b>PT Vacant</b>
Natural Sciences	1. Shannon Newby, Present 2. Vacant ----- 1. <b>PT Vacant</b> 2. <b>PT Vacant</b>
Part-Time Faculty Rep. at-Large	1. Vacant

Physical Education/Health	1. Erin Lawley, Present
Public Safety	1. Robert Morris, Present
Student Support Services (EAC)	1. Della Newlow, Proxy Emily Zwaal
Student Support Services (Health Center)	1. Deanna McFadden, Absent
Student Support Services (EOPS)	1. Gloria Lopez, Present
Social Sciences	1. Ishita Edwards, Present 2. Josh Lieser, Absent, Proxy to Linda Kama'ila ----- 1. <b>PT Vacant</b>
Technology	1. <b>Vacant</b>
Transitional Studies	1. Kari Tudman, Present
Visual and Performing Arts	1. Marcia Fulkerson, Present
Non-Voting ASG Officer	1. Fabian Garcia, Present

Non-voting Faculty: Dolores Ortiz, Linda Chaparro, Steve Hall

- I. **Call to Order:** Meeting was called to order by **President A. Edwards** at 2:04.
- II. **Adoption of Agenda:** Motion to accept agenda: 1<sup>st</sup> **Ishita Edwards** 2<sup>nd</sup> **Armine Derdarian**. Unanimous with minor changes. Faculty Hire Ranking substituted for Facilities Master Plan report.
- III. **Public Comments:**  
**Steve Hall:** Thanks to everyone who attended last Monday's meeting. Standing room only at Moorpark, Huge turnout at Ventura. Steve will be here at the beginning of each meeting while we're in this phase of negotiations.
- IV. **Approval of Minutes:**  
Motion to accept the minutes from the January 13, 2019 meeting. 1<sup>st</sup> **Ishita Edwards**. 2<sup>nd</sup> **Marcia Fulkerson**. Editorial changes to IIIB and spelling. Unanimous with changes.
- V. **Faculty Hiring – discipline ranking.**

**Pres. Edwards** explained the recent changes in the process for resource allocations. New FT faculty hiring is initiated by a resource request at PEPC. Each resource area is relying, as far as possible, on relevant expert groups to do the ranking. Academic Senate will be doing the faculty hire ranking. Pres. Edwards suggests that we use a model similar to that used in PBC, wherein each voting Senator ranks the various requests and submits them for tallying to Senate.

Discussion ensued regarding possible rubrics, and a timeline was developed. At the February 24 Senate meeting, Senators may bring forth ideas about rubrics and how to use them. Any data requests formulated will be sent to President Edwards via email. onward. The expectation is that some data may be needed from the office of Institutional Effectiveness. The chart of resource requests as sent forward by PBC contained some errors, Pres. Edwards will make corrections and send out to Senators. She will also send forward a pdf with the program review resource requests, wherein each program explains why it requests the position. Presentations and Discussion ranking will take place at the March 9 meeting. Voting forms will be turned in on March 20<sup>th</sup> and the results will be reported at the March 23 meeting.

**Armine Derdiarian** commented that the resource request for a full time position for Dental Assisting was not on the list. The list will be available for review by the next Senate meeting.

VI. **Treasurer's Report** (Lois Zsarnay)

- A. Financial Update: Balance: \$4,166.56. After upcoming expenses: \$3596.81
- B. Motion regarding faculty BBQ. Tabled.
- C. Faculty projects. **Pres Edwards** asked Senate to consider funding special faculty projects, small in size, that might not find funding elsewhere. There seemed to be general consensus that this was a good idea. This led to a general discussion of including Senate public relations as a goal, including the fact that Senate spends funds on cards and flowers for faculty, as well as gifts for those who give service above-and-beyond to our shared governance process. The fact that the College has not managed to provide the type of new faculty orientation that some in the room received was established. **Kari Tudman** was part of a cohort that received a 3 day orientation. More recent hires (**Erin Lawley** and **Dolores Rodriquez**) stated that they had received no orientation. Senate appeared to have consensus regarding this issue and Pres. Edwards pledged to see how we can organize and improve this in the future. In the past, the orientation of new faculty included several hours of orientation regarding Senate and shared governance.

VII. **Committee Reports.** Tabled.

VIII. **Hybrid class discussion** (Teresa Bonham, Emily Zwaal, Shannon Newby)

This issue came up at a recent DE meeting, in which a faculty person wished to adjust the number of hours spent in a class. Faculty chose a pedagogy that changed hybrid hours from 50/50 to about 40/60. Ed Code and best practices statewide allow this change and even encourage it.

Management at the college says that this is inappropriate and is treating it as a “right of assignment” issue rather than a pedagogical issue. There was strong opposition to this position. More research is needed. This is a future agenda item. Managers have stated they are open to discussion on this issue.

There was consensus on the following: Deans construct the schedule and choose the rooms; class size and pedagogy are within the purview of the expert in the field (the faculty).

**IX. UdocuAlly Syllabus Statement.** (Dolores Ortiz)

**Dolores Ortiz** provided two examples of text that can be added to syllabi, providing information about our Dream Center. One was Dolores's own statement, the other was a statement based on the college catalog. Senate endorsed the use of these statements and will consider a resolution about Dreamers in the future.

Ortiz provided facts: Under California law, undocumented California residents are entitled to in-state tuition and all financial aid available under California law. Federal financial aid is unavailable to them. It is estimated that about 2000 students graduate each year, in Oxnard and OC has an estimated 300 undocumented students.

Senate endorsed this best practice and Senators will take the language back to their departments. Faculty are encouraged to modify the language to suit their own syllabus.

**X. Great Teachers Seminar:** (L. Kama'ila)

Seminar begins Sunday, August 2 at 5 p.m. and ends Thursday, August 6 at noon. It is in Northern California, near Big Sur, at Asilomar again this year. Previous attendees praised this conference highly. Senate has funds to send approximately 5 people. Kama'ila will send the application form for Pres. Edwards to send to all faculty within the next week.

Costs:

- \$1,320 FACCC member -per participant, based on double occupancy
- \$1,520 non-member – per participant, based on double occupancy

A limited number of single rooms are available for an additional fee of \$350.

Applications due March 23 so that Exec can decide. All faculty are invited to apply. If there are more than 5 applicants, Exec will make a decision about who shall go.

**XI. Accreditation Midterm Report** First Reading (Art Sandford)

VPAA Sandford was out sick so **Pres. Edwards** presented this topic. The rough draft of this report is up on the Senate webpage and will be sent out to all faculty. There has been some faculty participation in the report. No motion for first reading was made at this time. Senators are directed to take this document back to their departments.

Senate documents are on the Senate webpage. Senate page has been improved by **Tom Stough**. A suggestion was made by Kama'ila to put Accreditation on the agenda under President's report as a standing item.

## XII. President's Report

### A. Class-Time Shifts

Art Sandford is the new VPAA. One of his strategies is to help students who are enrolled in 5-6 unit classes. They can't join 12:30 classes, but can fit in 1:00 pm classes. So, deans and department chairs are working to shift start times of at least 60 classes from 12:30 to 1:00 or 1:30 pm. This is just a trial to see if it works well for students.

### B. Classroom Repairs List

Pres. Edwards is compiling a list. Please, everyone, ask what needs to be replaced. Amy will address concerns, so email her. List is for repair/remodel.

### C. DWEC process

Pres. Edwards gave a thorough description of the process. She explained what equivalency means and how our district uses **exact** wording to decide whether equivalency is needed. The Senate President filters the expert's results and sends it to District.

### D. PEPC feedback on SharePoint is now up and live.

### E. Leadership Team Meeting Updates

Pres. Sanchez does leadership meetings once a month. 3 minute update from each area. Oscar Cobian brought forward that they hired a new mental health specialist. There was a 3 week wait, and it will be better. **Emily Zwaal**: It may not be a full time position. Our food pantry is opening up and employees of the college will also be able to volunteer. **Erin Lawley**: Is it different from CondorCare? **Pres Edwards**: Yes. **Lois Zsarnay**: They do accept donations.

### E. ASG is looking for chaperones for a SoCal exposure tour.

### F. Ventura County Migrant Education program

There's the possibility of the college hosting a migrant summer school. June-July. Looking for English, math, ESL, personal growth. This is for 9th-12th graders. These are contract ed classes.

### G. Census Compliance

Faculty did a better job with census with this semester. Only 13 were non-compliant compared to 29 last year.

### H. Study Abroad Program

Study Abroad went to Cuba last year. Pres. Sanchez is receptive to another offering. Student-centered study abroad programs. Spring or Summer 2021. Submit ideas to Pres. Edwards.

I. CTE Office move

Mike Webb is retiring. Office is up for grabs.

XIII. Follow-up Items for Next Meeting

Motion regarding spending Senate funds or what we are calling Faculty Projects fund, Facilities Master Plan, Accreditation Midterm Report, Faculty Hiring rubrics and data requests.

XIV. Future Meeting Dates

- o February 24, 2020
- o March 9, 2020
- o March 23, 2020

XV. For The Good Of The Order

- OC LIVE up next: Tues. Feb. 11th 6pm
- Emmy Award-winning Actor Obba Babatunde

XVI. Adjournment at 3:53 pm.

Respectfully submitted,

Linda LeValley Kama'ila, Ph.D.

Secretary, Academic Senate