

Minutes of Library Learning Resources Committee, Sept. 4 and 5, 2019

Conducted by email due to the imminent departure of Dean Cynthia Herrera, with reports and comments by LLR faculty/staff and other LLR Committee members.

Librarian's Report by Tom Stough

Biggest news in the Library is that the timetable for conversion to ExLibris Alma (new circulation system) and Primo VE (new one-search system) has been moved up by the vendor and CCC Tech Center. Much teamwork between District IT, OC IT and the LLRC will be needed during September and October. We plan to "go live" with the new system on Monday, Dec. 2 across all the participating CCC libraries.

Circulation & Technical Services Report by Juan Sanchez

1. Due to the conversion to ExLibris Alma & Primo VE, the Tech Services/Circulation will be impacted in the following ways:
 - The cut-off date to input new items into our system will be September 19th. This means any new books/items delivered to us after 09/13 will more than likely not be put into our system and will not be available for check-out until after the December 2nd "go live" date.
 - During this 9/19 - 12/2 time frame Universal Borrowing Services will be unavailable. Students wanting to check out books from MC/VC libraries will not be able to request them to be picked up at OC library. However, students will still have the option to go to either campus and check out a book directly from their library and return that item to us when it is due.
2. Bedford Guide (English 101). We ran out of the semester check outs pretty quickly. However, we continue to have students returning overdue Bedfords from previous semesters. If any instructor has students who have not yet purchased/rented one they can have them stop by and see if we have any available. At the moment we have two semester books that were returned. We also have two in library use copies available.

Writing, Reading & Tutoring Center Report by Kari Tudman

Fall semester has brought some changes in the Tutoring and Writing and Reading Centers in the LLRC. First, all math and science tutoring will now take place in the STEM Center NEST in Condor Hall at the mezzanine level.

Secondly, all other subject area tutoring that is not math or science has moved into the Writing and Reading Center Area to form our new **WRTC**, Writing, Reading and Tutoring Center. Please read the attached document for information and hours.

Finally, Ron Lacson, our Tutorial Services Specialist, has taken over conducting our Writing, Reading and Study Skills workshops this semester, as Lisa Helfrich is now teaching 100% in the English Department.

Please share this information with your respective departments and email or come by and see us in the **WRTC** if you have any questions or requests.

STEM Center Report by Marcella Klein Williams

We are so grateful to team up with the LLRC. Ron is amazing. He's the lead architect on systems to support our collaborative work. This includes scheduling, classroom visits and Accudemia to track attendance.

Between FYE and the STEM Center we have 1262% increase in the number of individuals using the centers in August from our baseline of 2016. For the same period we had a 2082% increase in the time spent. The STEM Center is now open until 8:00PM Monday-Thursday. I am surprised by how busy it is. Most evenings I have to scoot people out at 8:00PM. Again, thanks Ron for taking on a couple of those late nights.

Thanks to all the folks in the LLRC who assisted with our move upstairs. It was really appreciated.

During the summer we worked on an Illumineer Handbook to help pave the path to FTE apportionment and CRLA certification. I appreciate working on this effort with Kari and Ron.

Comments by Laura Gentry, Instructional Technologist/Designer

Just going to pipe in here on the "for the Good of the Order" part of the "virtual meeting." The LLRC has a Canvas shell. I think the goals for it were to house information that could be distributed to students/faculty/staff easily, but other than that I'm not sure what the main goals were. If you would like individual training or just time to sit down with me to brainstorm your vision, let me know.

The next regular meeting of LLR Committee will be on Thursday, Oct. 3, 2019 at 3:30 pm in LLR-128.

Respectfully submitted to Academic Senate,

Tom Stough, Library Learning Resources Committee Co-Chair

Sept. 8, 2019