

Oxnard College Academic Senate Minutes

LLRC-101

April 14, 2014 2:00 pm.

Members present and absent:

<b>Academic Senate Executive Board</b>	
Linda Kamaila, President	Present
Robert Cabral, Vice President	Present
Diane Eberhardy, Treasurer	Present
Gloria Guevara, Secretary	Present
<b>Department</b>	<b>Senators</b>
ADS/Paralegal	1. Becca Porter, Absent
CAOT/Office Technology	1. Diane Eberhardy, Present
Child Development	1. Vacant
Counseling	1. Graciela Tortorelli, Present
Dental Programs	1. Armine Derdarian, Present
Fine Arts and Performing Arts	1. Vacant
Fire Programs	1. Vacant
Health Services	1. Vacant
Letters	1. Jeanette Redding, Present 2. Teresa Bonham, Present ----- 1 PT Vacant 2. PT Vacant
Library	1. Tom Stough, Present
Management	1. Robert Cabral, Present
Math	1. Cat Yang, Present 2. Mark Bates, Present ----- 1 PT Vacant
Part-Time Faculty Rep. at-Large	1. Vacant
Physical Education/Health	1. L. Ron McClurkin, Absent
Natural Sciences	1. Shannon Newby, Present 2. Chris Mainzer, Present -----

	1 PT Melissa Graham, Absent 2. PT Vacant
Student Support Services (EAC, Health Center)	1. Della Newlow, Present
Student Support Services (EOPS)	1. Gloria Lopez, Absent
Social Sciences	1. Marie Butler, Present 2. Gloria Guevara, Present ----- 1. PT Vacant
Technology	1. Vacant
AFT	1. Susan Jones, Present

Non-Voting Faculty: Bola King-Rushing, Carolyn Dorrance, Ishita Edwards, Chris Horrock      Guests: Erika Endrijonas, Lucy HG Soloman

- I. Call to order. Meeting called to order 2:06pm
- II. Adoption of the Agenda Marie Butler; Tom Stough (Second). Approved.
- III. Welcoming of Guests; Public Comment (Lucy HG—Earth Day and Art opening at McNish Art Gallery)
- IV. Announcements and Informational Items (all by Linda Kamaila unless otherwise noted)
  - a. April 30<sup>th</sup> is Multicultural Day—Reminder to enter Raffle
  - b. Don't forget about recycling cardboard
  - c. Open Source Textbooks for Students available for public domain
  - d. Tuesday night board approved new software for Academic Alert—called “Grades First” piloted at VC—does a lot—gives students ability to give cell phone so it can text them information, many features for counselors—keeps file on each student.
  - e. October senate bill was sign amending Brown Act so no more secret ballots for public meetings—if we have non-unanimous vote dissenting voters would be noted.

R. Cabral noted that at State Plenary this was topic of discussion—counting of motion items must be done as of 2014.
- V. Approval of Minutes – March 24, 2014. Approved with changes. Moved by Tom Stough, seconded by Robert Cabral.
- VI. Treasurer's Report –1799.40. Auto deductions will be reflected in April pay. We have collected 950.00 in dues.
  - a. Dues Discussion—L. Kamaila--we should pay dues. To be in good standing academic senators have in the past been asked to pay their dues, as they are the ones who ultimately approve dues. Good Policy to do so. When dues were not being paid we would create a list indicating who has paid them (in good standing). Not required to pay dues. Can't be barred from participating in Senate or on Exec Team unless by-laws change. Exec Team and Senators should model policy. Discussion about whether or not this is mandatory; it is not in the by-laws or Constitution. To run for a position one must

be in good standing. We should assume that we will do what is in the by-laws. Also Discussion of Section 2 regarding Faculty Dues. Dues has been left at \$20.00 for several years. Perhaps dues should be raised to 25.00? Bylaws can be changed to be more specific.

- VII. President's Report (Board meeting; SB 751; Legal Challenge to Senates; DCAP; District Student Success Task Force)
- a. DCAS—1.7 million deficit; Health Care Cost are lower so deficit for next year is 1.2 million (relates to child care center, being discussed in Chancellor's cabinet). Not clear how to close gap between budget and add on Child Center costs. State Legislature has set aside Student equity money—not clear who gets it or how it's distributed. Possibly 800,000 dollars to close achievement gap. There will probably be strings attached (not for construction) specifically tied to serving underprivileged students (equity). Could be tutoring, Basic Skills, etc. Calling for a Student Equity Coordinator.
  - b. Professional Development—seeking proposals for the summer.
  - c. Board Meeting—closer to providing workers comp to part-timers. 600,000 people work as adjuncts and none of them get disability insurance. Legal challenge that Academic Senate shouldn't exist. Going to federal court.
  - d. DCAP has revealed accreditation time line.
  - e. District Student Success Task Force—G. Tortorelli presented flow chart at meeting positive feedback.
- VIII. Action items
- a. SB 850 (support or not)—Assemblyman Block—two sides to consider—main thrust would be that college that participate would do it on CTE side. Ex: Auto Tech or perhaps nursing. Ventura could be test case. A lot of opposition to nursing. Certain areas where there could be BS opportunities (e.g. Fire Tech). Discussion broke out addressing pro/con side. Moorpark in favor of this (E. Endrijonas--until someone in legislature says that CCs will be paid for this and until Chancellor is willing to go to BOG and legislatures that we need to look at Mission at State level). Kamaila—needs to be piloted first (no action taken).
  - b. Release time discussion, resolution crafting. —No action today—Professional development chair—instead we have been doing curriculum chair (PDC should be changed to CC chair). "Past President" issue—80-100% President—semester immediately following. In given year AS President needs 100% release-time. We have until next week to submit to the district what we are going to do—do not have time to do this in the semester. Last 20% could be negotiated as for "past President" 20%. Emerging view at State Senate—need to bring forth idea of two year term. Bring back next time to change in CC and vote on it.
- IX. Ongoing business
- a. AP's 5050 and 5055—minor alterations. Wording changed related to Ed plans (should not be in category 3, 4, 5, 6, and 7). Wording reworked for continuing students to "in good academic standing". New students must have orientation, electronic Ed plan, etc. Discussion broke out related to Ed plans, AATs, assessment scores, etc. All information

will be electronically available to students. Also, faculty advisement---Statement that identifies the difference between advisement and counseling. Everyone should be guiding students on student success.

- b. Phi Theta Kappa advisement—we need an advisor.
- c. Communications Council—Robert Cabral—group charged to look at communication rubrics-main mission to determine how well communication is being channeled. Spent time doing report out. L. Kamaila appears to be a round table.
- d. Educational Master Plan—Strategic Plans.
- e. Big Five Awards—look at awards and nominate people.
- f. Adjunct work space. Should be some space available for adjuncts.

X. Committee & Department Reports

- a. CUDS—D. Eberhardy--Memorial garden moving forward. Also, Connie Owens from foundation—suggested that we could create stepping stones for 25 year mark or retired faculty. Skateboard prohibitions—no skateboarding allowed on campus. Campus police began citing people. Enforcing CA DMV code. Only campus police can write ticket not cadet. Marquee—hoping to get in August before Fall 2014 semester. Energy lighting will be replaced in parking lot and electric care re-chargers. Also, benches moved to pathway memorial area.
- b. Nominations and election committee—R. Cabral –committee members helpful. Tried to respond immediately if faculty did not receive ballots. General announcement on election results 3:00pm tomorrow.
- c. PDC—R. Cabral—meets next Monday. Trying to determine if any money for faculty and staff to have access to PD travel. Many faculty and staff who have been recommended have not been reimbursed. Going through Business dept. to call applicant to see if they went, when did they go, etc. Will be able to determine after that time how much money is available. L. Kamaila—we need volunteers for PDC week. Workshop Topic could include:
  - i. “Grades First” issue.
  - ii. Better training on student discipline and conduct.
  - iii. At-risk student intervention workshop.
  - iv. Advisement vs. Counseling. Information on travel process—how it works. Adjunct 201---addressing issues that have changed such as census, ELumen, etc.
  - v. Revising faculty handbook workshop on those changes.  
(Brown Act 101 already in place) Contact Robert or Linda to be put on agenda for workshops.
- d. AFT—Susan Jones—BA discussion and notes about CDC.

XI. Items for Future Agenda (By-laws regarding release time; other—none discussed)

XII. Adjournment—meeting adjourned at 3:45pm.

*Please see our website at [www.oxnardcollege.edu](http://www.oxnardcollege.edu) for more information on what Academic Senate is, what it does – and how you can be involved.*