

OXNARD COLLEGE ACADEMIC SENATE

<p>ORDER OF THE AGENDA, FOR THE MEETING OF Monday May 9, 2005</p>
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**2:30 PM
CSSC 101/102**

- I Call to Order**
- II. Recognition of Cheryl Shearer, former Academic Senate President, on her Retirement. 2:30-2:45**
- III. Additions to the Agenda**
- III. Announcements:**
 - a. President Ledesma-Reese on Budget, Measure S, etc. 2:45-3:00**
 - b. Update on Banner Data Access for Faculty (from last meeting)**
 - c. Need for Articulation Officer—Curriculum Committee Resolution**
 - d. Status of State Budget**
 - e. SLO Coordinator**
 - f. Curriculum Committee Announcement—New Policy**
- IV. Action Items: Approval of minutes of April 25, 2005**
 - a. Approval of minutes of April 25, 2005**
 - b. No Confidence Policy**
 - c. No Confidence Vote**
- V. Treasurer's Report**
- VI. AFT issues, including 5/10 Board Meeting at Oxnard UHSD Meeting Room**

OXNARD COLLEGE ACADEMIC SENATE

PROCEDURE FOR “NO CONFIDENCE” VOTE (to be incorporated into the Standing Rules and Operating Procedures of the Academic Senate)

1. Any Senator can move in an open Senate meeting to have a vote of “no confidence” placed on the agenda for the next Senate meeting, thus giving two weeks to ponder the significance of the action proposed. The motion needs a second by a Senator.
2. The Academic Senate will then vote on the motion to place the “no confidence” vote on the agenda for the next Senate meeting. A majority vote carries.
3. The Senate President will place the motion for “no confidence” on the agenda for the next meeting, and each Senator shall take the information back to the faculty in his/her division/department/discipline for input and feedback.
4. A special Senate Exec meeting will be called for the next week. At this meeting, Exec members will present in writing the input and feedback they have received from faculty. The Academic Senate President will allow up to five minutes per Senator for sharing of the information gathered. At the conclusion, a motion to keep the motion to place the “no confidence” vote on the agenda for the next meeting is made. The motion must be seconded, and a majority vote carries. The Academic Senate President will collect the written information and the Senate Exec will prepare a summary paper for the next meeting.
5. The Academic Senate President will invite the affected person(s) to attend the Senate meeting to defend him/herself, providing the date, place, and time certain.
6. At the Senate meeting designated for the vote, a motion to “declare a vote of no confidence in (affected person(s))” will be made by a Senator. The motion must be seconded. A discussion period of up to one-half hour shall be allowed in which the maker of the motion and others made their case to the assembled faculty presenting arguments in support/opposition on the proposed vote of “no confidence.”

At the end of the one-half hour period, a vote may be taken to extend discussion, and if a majority of the Senators support an extension, up to an additional one-half hour will be allowed.

7. At the conclusion of the discussion period, the formal argument period will end and the affected person(s) will have a period of time to defend him/herself equal to that time extended for discussion/argument calling for the vote. The maker of the motion will have up to ten minutes to rebut the arguments against “no confidence” and the affected person(s) of the vote will also have ten minutes to rebut the rebuttal.
8. After all discussion has ceased by both parties, the Academic Senate President will ask the affected person(s) to leave the meeting prior to calling for a vote by the Senators only. The Academic Senate President will call roll, which each member stating the discipline/department/division of representation and the number of faculty (full-time and part-time) in their respective areas. The Academic Senate President will record a “yea” or “nay” vote for each member. No absentee votes shall be allowed. A majority will be required to pass the motion.
9. The Academic Senate Secretary and Vice-President will certify the vote. The Academic Senate President will inform the affected person(s) and the Ventura County Community College District Board of Trustees of a vote of “no confidence.”

Exceptions:

Action may be taken with a shorter period of time, but this requires the following:

- a. that the need for immediate action is critical due to extenuating circumstances, and
- b. requires a vote of two-thirds of Senators present if at least two-thirds of all Senators are present or unanimous vote if less than two-thirds of the Senators are present, and
- c. when deemed necessary by the Academic Senate due to extenuating circumstances, the interested party/parties need not be present and/or contacted (above and beyond complying with the Brown Act) for action to be taken, and
- d. if possible, a reasonable number of days will be allowed between all meetings.