

Oxnard College Academic Senate  
Monday, November 08, 2004  
CSSC 101-102

**I. Call to Order**—2:33 pm

Officers Present—Lynn Fauth, Tom Stough, David Magallanes, Jeannette Redding, Mary Jones.

Voting Senators—Mike Abram, Alan Hayashi for Brett Black, Robert Cabral, Elissa Caruth, Gloria Guevara, Gary Morgan, John Norbutas, Leo Orange, Jim Petersen, Anthony Rodriguez, Ralph Smith, Ana Maria Valle.

Non-Voting Faculty—Scott Corbett.

Guests—Darla Cooper.

**II. Additions to the Agenda**—L. Fauth read a letter from the Classified Senate thanking the Academic Senate for its support of Multicultural Day.

**III. Action Items**

Approval of Minutes of October 25, 2004—moved R. Smith, seconded G. Morgan, carried.

Vacant Senate Representatives to Committees Selection—After discussion, L. Fauth noted that two more Planning and Consultation Council meetings will take place in the fall semester: November 16 at 2:00 pm and December 7 at 2:00 pm. Fauth noted the immediate necessity of having these positions filled, otherwise the College President has stated that she will take unilateral action on many issues. R. Smith volunteered for the remainder of the fall semester. Motion to make R. Smith an Academic Senate representative to PCC (nominated Orange, seconded Morgan, carried). R. Smith nominated A. Hayashi as the second Senate representative. M. Abram seconded; discussion followed. Hayashi noted that he could only serve through the fall semester. L. Fauth called the question. Senators were encouraged to offer nominees as PCC representatives during the spring semester. The motion was carried.

Program Review (Instructional Representatives)—none found.

Program Review (Student Services Representative)--Amy Cook was affirmed by acclamation.

Contribution from Senate for GeoBowl—for parliamentary reasons, the previously approved Senate contribution for GeoBowl had to be re-approved. M. Jones moved that

the Academic Senate contribute \$ 400 to support the GeoBowl. Seconded by A.M. Valle, carried.

#### **IV. Committee Business**

a. Planning and Consultation--as previously noted, PCC will meet on November 16 and December 7.

b. Financial Resources--Fauth noted a written report from Ishita Edwards. Essentially, the group has met with our new Vice-President for Fiscal Services Kenneth Bailey to answer his questions, in particular: why does the College spend its growth funds before they arrive? This practice has now been officially ended districtwide. A.M. Valle expressed a wish that this question had been raised before cuts had become necessary. Fauth noted that the deans have been told they absolutely will not overspend their budgets. Discussion followed. R. Smith praised Bailey's listening skills. Valle noted that Bailey understands the relationship between sections offered and State funds based upon full-time equivalent student numbers.

c. Campus Use, Development and Safety—reported by M. Jones. A survey conducted by CUDS showed overwhelming support for designated staff parking. Campus Use is recommending to PCC that it support this recommendation. Designated parking for faculty/staff will be part of the parking lot reconfiguration now underway. Decisions remain about how many lots and spaces and their locations. On the issue of designated smoking areas: Associated Student Government and Campus Police have made clear that they don't want to enforce the smoking ban. The Committee's recommendation is to set up designated smoking areas in the parking lots. Jones also noted that the campus will be completely closed during the holiday break for system upgrades. Also, electricity and water will be shut off. L. Fauth further noted that the exact cutoff dates haven't been firmly set. There will be a summer shutoff as well. A. Hayashi asked for more timely notification of such shutoffs. L. Fauth will speak with the College President on this issue.

d. Professional Development—T. Stough noted that plans have been made for no-cost activities during the January flex days.

e. Curriculum/DCSL—J. Redding reported that a new “synchronous element” requirement is in place for remuneration for distance education courses. The Committee is considering how to handle the distance learning issue in general. The accreditation team noted the non-currency of many of our course outlines. Faculty were reminded that new course outlines must be submitted in writing and electronically. R. Smith asked: why does each college in the District handle student placement issues differently rather than having consistent rules district-wide? Fauth replied that this is handled at each individual campus per State requirements. Discussion followed.

f. Program Review—D. Cooper reported that the next PR meeting will take place on December 2; please consult the OC Intranet for details.

g. Student Services—will meet again on November 18. T. Stough asked: what is the purpose of this Committee? A.M. Valle: its charge is to keep student service units informed about each other's activities. Stough asked: is the Library represented. Answer: yes, by D. Flowers.

h. Sabbatical—M. Abram reported that five names have been submitted to the District.

i. Technology--no report.

j. District Council on Administrative Services—Fauth noted that DCAS will submit a plan to the Board of Trustees regarding the un-funded liability of retiree health benefits: \$ 143 million. The plan is to take \$ 1.7 million in premium savings. The compensation for new faculty positions will be billed 14% to help cover expenses. Discussion followed.

AFT Report—A.M. Valle noted that outgoing AFT Local 1828 President Larry Miller has been elected as a Trustee for Area 3. Contract negotiations have been stalled, but are expected to be resolved soon. Discussion followed. As a negotiating team member, L. Fauth noted that the next meetings will take place on November 22, November 30 and during a five day session in January. Valle: Miller realizes he's only one vote on the Board. Voting will take place soon for the new AFT Executive Board. Please send nominations to A. Hayashi.

**V. Treasurer's Report**—balance \$ 437.90.

**VI. Report on State Academic Senate 36<sup>th</sup> Fall Session**—L. Fauth has the full written report if anyone wishes to see it. The vote on raising English and mathematics requirements was postponed until the Spring Session.

**VII. New Business--Student Learning Outcomes/Senate Role?**

S. Corbett described student learning outcomes as a way to "systematically and continuously improve instruction." For example: if you give a midterm and final and 30% fail, is that acceptable? Should you tell your students about this beforehand? Faculty were encouraged to regard SLOs as a "reality check" on teaching. Discussion followed. D. Cooper noted that her role is to be the statistician and fact checker for the ad hoc SLOs group. Corbett noted the positive relationship between SLOs analysis and student retention: this research helps us keep the students we already have. He encouraged faculty to discuss these issues in their departments. Cooper: most colleges are working SLOs from the "ground up", but that "we've done most of our homework already." Fauth asked faculty to give documentation of their efforts to Cooper. R. Smith: Corbett is correct about retention. G. Guevara: has any research been conducted on why students do or don't return? Answer: no. Fauth noted that there will be a College-sponsored dinner soon for local high school counselors. A.M Valle encouraged faculty to heed Steve Hall's memoranda regarding college marketing and student retention. Fauth noted the upcoming dinner for the College's "all stars": our prominent and successful graduates.

There being no further business, the meeting was adjourned at 4:07 pm.

Respectfully submitted,

Tom Stough  
Secretary