



CURRICULUM COMMITTEE MEETING MINUTES

Voting Members Present: Shannon Davis (Chair), Alan Ainsworth, Robert Cabral, Judy McArthur, Arion Melidonis, Krista Mendelsohn, Jim Merrill, Robert Morris, Shannon Newby, Art Sandford, Scott Wolf, Catalina Yang

Voting Members Absent: Graciela Casillas-Tortorelli, Jonas Crawford, Arminé Derdarian, Mary Pinto-Casillas, Mati Sánchez, Patricia Mendez

Proxies: Dianne Frehlich for Jonas Crawford, Jim Merrill for Mati Sánchez, Robert Cabral for Arminé Derdarian and Patricia Mendez, Judy McArthur for Graciela Casillas-Tortorelli

Non-voting Members Present: Linda Kama'ila (Co-Chair), Luis Gonzalez, Carolyn Inouye

Non-voting Members Absent: Joel Diaz, Christina Tafoya, Gail Warner

Guests: Laura Anderson, Dianne Frehlich, Lois Zsarnay

Meeting Date: **4/26/2017** Approval of Minutes from: **4/12/2017** Recorded By: Krista Mendelsohn

AN = Action Needed AT = Action Taken D = Discussion I = Information Only

DISCUSSION/DECISIONS

	ACTION		
I.	Call to Order & Welcome	I, AT	S. Davis called the meeting to order at 2:09 p.m. The following proxies were announced: Dianne Frehlich for Jonas Crawford, Jim Merrill for Mati Sánchez, Robert Cabral for Armine Derdarian and Patricia Mendez, and Judy McArthur for Graciela Casillas-Tortorelli
II.	Adoption of Agenda	I, AT	<p>Additions/Changes to the Agenda: VII.A. remove ART R103.</p> <p>R. Cabral moved to approve the agenda as amended, A. Melidonis seconded, and the motion passed.</p> <p>Yes: S. Davis (Co-Chair), A. Ainsworth, R. Cabral, J. McArthur, A. Melidonis, K. Mendelsohn, J. Merrill, R. Morris, S. Newby, A. Sandford, S. Wolf, C. Yang</p>
III.	Approval of Minutes	I, AT	<p>Corrections to the April 12, 2017 Minutes: none.</p> <p>J. Merrill moved to approve the April 12, 2017</p>

			<p>minutes as presented, A. Melidonis seconded, and the motion passed. Yes: S. Davis (Co-Chair), A. Ainsworth, R. Cabral, J. McArthur, A. Melidonis, K. Mendelsohn, J. Merrill, R. Morris, S. Newby, A. Sandford, S. Wolf, C. Yang</p>
IV.	Second Reading	I, AT	<p><u>Career & Technical Education</u> ACCT R104, ADS R113A, ADS R113B, BUS R105, BUS R134, BUS R135, BUS R199</p> <p><u>Liberal Studies</u> ART R106B, ART R126A, COMM R113, ENGL R157, SPAN R102</p> <p>R. Cabral moved to approve the Second Reading items as presented, A. Melidonis seconded, and the motion passed. Yes: S. Davis (Co-Chair), A. Ainsworth, R. Cabral, J. McArthur, A. Melidonis, K. Mendelsohn, J. Merrill, R. Morris, S. Newby, A. Sandford, S. Wolf, C. Yang</p>
V.	First Reading	I, D, AT, AN	<p>Only substantive changes are recorded in the minutes. Please refer to the comments in CurricUNET for additional non-substantive comments.</p> <p><u>Career & Technical Education</u></p> <p>ADS R198A – Co-Occurring Disorders II – New experimental course.</p> <p>Changes Needed: none.</p> <p><u>Liberal Studies</u></p> <p>ART R102 – Western Art I: Prehistory to Middle Ages – Non-substantial revision.</p> <p>Changes Needed: Units/Hours: change Variable Units to Yes and enter Total Contact Hours as a range of 48 to 54. Catalog description: redo 50,000 years sentence. Attach SLOs. Title: change “to” to “through”. Objectives: include minimum from the C-ID descriptor, especially #s 2 & 3.</p> <p>ART R103 – Western Art II: Renaissance to Contemporary – Non-substantial revision.</p> <p>Changes Needed: Units/Hours: change Variable Units to Yes and enter Total Contact Hours as a range of 48 to 54. Requisites: change ART R102 from Concurrent to Advisory; copy and paste requisite course objectives</p>

		<p>into the Requisite Justification text box. Suggestion to remove ART R102 as advisory, and add a catalog note instead for art majors. Objectives: include minimum from the C-ID descriptor. Attach SLOs.</p> <p>ART R172 – Latin American Art I: Ancient Americas – Non-substantial revision.</p> <p>Changes Needed: Units/Hours: change Variable Units to Yes and enter Total Contact Hours as a range of 48 to 54. Requisites: copy and paste requisite course objectives into the Requisite Justification text box. Attach CSLOs. Title: proposed title is misleading because the region was not called Latin America in ancient times; consider using the C-ID title. Objectives: align with C-ID. Textbooks: add newer texts. Course Description: suggestion to include art of ancient North America and Mixtec culture.</p> <p>FTVE R122 – Introduction to Podcasting and Digital Storytelling – New course. Requires DTRW-I and BOT approval.</p> <p>Changes Needed: Basic Course Info: Enter C-ID Status as Not Applicable. Why are you co-listing this with a Music course? If so, select MUS R122 from Co-listed As drop down menu. Reason Course is Offered is weak. Enter TOP Code. Change CB04 to Credit – Degree Applicable. Change CB05 to CSU only. Enter SAM Code. Enter CB21. MQs: these should be Comm Studies or Broadcast Technology or Journalism, not Music or Film Studies. Units/Hours: change Variable Units to Yes and enter Total Contact Hours as a range of 80 to 90. Methods of Instruction: give examples of each method. Textbooks: fix typos. TGA: add how these would be graded. Outside Assignments: move Critiques of podcasts to Writing; suggestion to add technical practice and Listen to podcasts as Other. Suggestions to add case studies and marketing to Outside Assignments.</p> <p>MUS R122 – Introduction to Podcasting and Digital Storytelling – New course. Requires DTRW-I and BOT approval.</p> <p>Changes Needed: Basic Course Info: How is this a Music course? Reason Course is Offered is weak. Enter TOP Code. Enter SAM Code. Credit Basis must be identical to FTVE R122. Units/Hours: change Variable Units to Yes and enter Total Contact Hours as</p>
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VI.	Distance Learning Approval	I	None
VII.	Requisite Approval	I, AT	<p>A. Prerequisites/Corequisites: ADS R113B, ADS R198A, ART R126A, ENGL R157, GEOL R178, MST R178 – Reviewed and determined Complete</p> <p>Prerequisites/Corequisites: PHYS R101, PHYS R101L, PHYS R102, PHYS R102L, PHYS R121, PHYS R122, PHYS R131 – Reviewed and determined Incomplete</p> <p>B. Advisories: ART R102 – Reviewed and determined Complete</p> <p>Advisories: ART R103, ART R172 – Reviewed and determined Incomplete</p> <p>A. Melidonis moved to approve the Complete Requisite items, J. McArthur seconded, and the motion passed. Yes: S. Davis (Co-Chair), A. Ainsworth, R. Cabral, J. McArthur, A. Melidonis, K. Mendelsohn, J. Merrill, R. Morris, S. Newby, A. Sandford, S. Wolf, C. Yang</p>
VIII.	Deletions	I	None
IX.	Suspensions	I	None
X.	Consent Agenda	I, AT	<p>A. Correcting prerequisite/corequisite and advisory numbers to align with new ENGL course numbers for all applicable active courses</p> <p>B. Change course number from MUS R120 to MUS R126</p> <p>S. Newby moved to approve the requisite alignment with new ENGL course numbers and the MUS</p>

			<p>course number change, A. Melidonis seconded, and the motion passed.</p> <p>Yes: S. Davis (Co-Chair), A. Ainsworth, R. Cabral, J. McArthur, A. Melidonis, K. Mendelsohn, J. Merrill, R. Morris, S. Newby, A. Sandford, S. Wolf, C. Yang</p>
	INFORMATION/DISCUSSION		
XI.	Academic Senate President's Designee for Faculty Curriculum Co-Chair for 2017-2018: Shannon Davis	I	Dianne Eberhardy selected Shannon Davis to be her Curriculum Co-Chair designee for 2017-18. The Curriculum Committee wholeheartedly agrees.
XII.	CurricUNET Discussion/Updates	I	K. Mendelsohn shared that Shannon posted a question about CurricUNET META on her AO listserv, and has received mixed reviews from other CCCs. Some of them recommend CourseLeaf by Leepfrog as a Curriculum Management System. More research and discussion is needed.
XIII.	Articulation report	I	None
XIV.	High School Articulation report	I	<p>M. Cabral submitted the following March and April High School Articulations reports:</p> <ol style="list-style-type: none"> 1. VCI and OC CTE Program – Regional Meetings <ol style="list-style-type: none"> a. 4/4/17 – Meeting to reconcile were OC is with articulations and get updates from VCI 2. OUHSD and OC Meeting – 4/24/17 <ol style="list-style-type: none"> a. Meeting to discuss articulating MATH R032 with OUHSD and OC 3. HS Articulation team working on processing CBE's from Fall 2016 <ol style="list-style-type: none"> a. CRM R106 b. PG R101 4. HS Articulation Meetings Conducted – Agreements are in different phases of being finalized <ol style="list-style-type: none"> a. CAOT R122 b. FTVE R135 – Pending final signatures Tiffany & Christina c. EMT R079 – TBD d. FTVE R120 e. CRM R100 f. FTVE R130 5. HS Articulation Workshop Summary Conducted from 3/1/17 – 3/29/17 <ol style="list-style-type: none"> a. Newbury Park High School – CRM R106 = 2 sections (**correction from February Report) b. Newbury Park High School – CRM R100 = 1 sections

			<ul style="list-style-type: none"> c. Fillmore High School – AT R010 = 1 section d. Frontier High School – PG R101 = 2 sections e. Channel Islands High School – PG R101 = 1 section f. Oxnard High School - PLS R110 = 1 section g. Oxnard High School – PG R101 = 1 section h. Rio Mesa High School – AT R010 = 1 section i. Rancho Campana High School – AT R010 = 4 sections j. Hueneme High School – PG R101 = 1 section k. Hueneme High School – CNIT R120 = 1 section l. Condor High School – PG R101 = 1 section
XV.	Distance Ed Committee report	I	<p>The Academic Senate approved the DE Handbook on Monday, April 24.</p> <p>The last DEC meeting of the year is on May 4, so all Distance Learning appendices that require approval must be submitted via CurricUNET or via email to Krista by April 26.</p>
XVI.	General Ed Committee report	I	<p>The GE Committee will meet one last time this semester via email to discuss whether students who completed EMT R169 should be required take an additional health course to complete graduation requirements.</p>
XVII.	DTRW-I Committee report	I	<p>The DTRW-I Committee met on April 13, 2017. The First Reading item on this agenda requiring DTRW-I review is FTVE R122.</p>
XVIII.	Strategic Planning Steering Committee report	I, D	<p>The faculty & staff charrette took place last week. SPSC is meeting next week to compare data from the community charrette and the faculty & staff charrette. The visiting accreditation team said we need a DE Plan. PE/Health/Athletics will move to Dean Luis Gonzalez's division. Noncredit courses will be important, and we will start writing some next year in ESL, Reading, and CTE courses in Spanish. L. Kama'ila shared about the future of noncredit. PG Committees should provide input to Dr. Azari on how to maintain and increase resources for curriculum, such as refilling Krista's position after she leaves.</p>
XIX.	New Business	I	None

XX.	Public Comment	I	Share with students that there is another panel discussion on Thursday, April 27 at 6 pm in the PAB for a DACA & Dreamers panel discussion.
XXI.	Adjournment	I, AT	S. Davis adjourned the meeting at 4:01 pm.
XXII.	Next meeting	I	The last Curriculum Committee meeting of the semester is on May 10, 2017 at 2:00 pm. The first meeting of the fall semester scheduled on August 30, 2017.