



CURRICULUM COMMITTEE MEETING MINUTES

Voting Members Present: Shannon Davis (Chair), Teresa Bonham, Jonas Crawford, Amy Edwards, Alex Lynch, Chris Mainzer, Judy McArthur, Arion Melidonis, Krista Mendelsohn, Patricia Mendez, Robert Morris, Mary Pinto-Casillas, Catalina Yang

Voting Members Absent: Robert Cabral, Graciela Casillas-Tortorelli, Armine Derdarian, Mati Sanchez, Christina Tafoya

Proxies: Amy Edwards for Armine Derdarian

Non-voting Members Present: Ken Sherwood (Co-Chair), Joel Diaz, Luis Gonzalez, Carolyn Inouye

Non-voting Members Absent: Art Sandford, Gail Warner

Guests: Ashley Chelonis

Meeting Date: **04/13/2016** Approval of Minutes from: **03/09/2016** Recorded By: Krista Mendelsohn

AN = Action Needed AT = Action Taken D = Discussion I = Information Only

DISCUSSION/DECISIONS

	ACTION		
I.	Call to Order & Welcome	I, AT	S. Davis called the meeting to order at 2:08 p.m. and declared a quorum present. The following proxies were announced: Amy Edwards for Armine Derdarian.
II.	Adoption of Agenda	I, AT	Additions/Changes to the Agenda: pull Items XII. and XVI. for next meeting. T. Bonham moved to approve the agenda as amended, J. McArthur seconded, and the motion passed. Yes: S. Davis (Co-Chair), T. Bonham, J. Crawford, A. Edwards, A. Lynch, C. Mainzer, J. McArthur, A. Melidonis, K. Mendelsohn, P. Mendez, R. Morris, M. Pinto-Casillas, C. Yang
III.	Approval of Minutes	I, AT	Corrections to the March 9, 2016 Minutes: none. C. Mainzer moved to approve the March 9, 2016 minutes as presented, R. Morris seconded, and the motion passed.

			<p>Yes: S. Davis (Co-Chair), T. Bonham, J. Crawford, A. Edwards, A. Lynch, C. Mainzer, J. McArthur, A. Melidonis, K. Mendelsohn, P. Mendez, R. Morris, M. Pinto-Casillas, C. Yang</p>
IV.	Second Reading	I, AT	<p><u>Liberal Studies</u> AA-T in Child and Adolescent Development AA-T in Elementary Teacher Education</p> <p>C. Mainzer moved to approve the Second Reading item as presented, A. Melidonis seconded, and the motion passed.</p> <p>Yes: S. Davis (Co-Chair), T. Bonham, J. Crawford, A. Edwards, A. Lynch, C. Mainzer, J. McArthur, A. Melidonis, K. Mendelsohn, P. Mendez, R. Morris, M. Pinto-Casillas, C. Yang</p>
V.	First Reading	I, D, AT, AN	<p>Only substantive changes are recorded in the minutes. Please refer to the comments in CurricUNET for additional non-substantive comments.</p> <p><u>Liberal Studies</u></p> <p>HIST R199 – Directed Studies in History – Non-substantial revision.</p> <p>Changes Needed: none.</p> <p>IDS R199 – Directed Studies in Interdisciplinary Studies – Non-substantial revision.</p> <p>Changes Needed: Basic Course Info: Use complete sentences in the catalog description. This is a non-sub change, so you can change the start date to Fall 2016 if you wish. Change CB05 to CSU only. Units/Hours: add Lab hours range. MQs: change to “Any discipline in the most current CCC MQ Handbook.”</p> <p><u>Math/Science/Health/PE/Athletics</u></p> <p>J. Crawford introduced the PE course.</p> <p>PE R198A – Beginning Yoga – New experimental course.</p> <p>Changes Needed: Basic Course Info: Change CB04 to D – Credit – Degree Applicable. Change CB24 to Stand Alone. Methods of Instruction: please provide a detailed example for each method, such as lecture about the historical origins of yoga. Units/Hours: change Total Contact Hours to 48 to 54. Content and</p>

			<p>Lab Content: typing error - two #3s.</p> <p>C. Mainzer introduced the AS in Physics.</p> <p>AS in Physics – Non-substantial revision.</p> <p>Changes Needed: Cover: Change start date to Fall 2017. Description: needs to be updated to include the AS-T. The universities listed in the first sentence of the fourth paragraph are redundant.</p> <p>A. Edwards moved to approve the First Reading items, A. Melidonis seconded, and the motion passed.</p> <p>Yes: S. Davis (Co-Chair), T. Bonham, J. Crawford, A. Edwards, A. Lynch, C. Mainzer, J. McArthur, A. Melidonis, K. Mendelsohn, P. Mendez, R. Morris, M. Pinto-Casillas, C. Yang</p>
VI.	Distance Learning Approval	I, AT	<p>MATH R101, SPAN R103, SPAN R104, SPAN R117, SPAN R118, SPAN R140, SPAN R141 – Approved by the Distance Education Committee on April 7, 2016</p> <p>C. Mainzer moved to approve the Distance Learning appendices as presented, J. McArthur seconded, and the motion passed.</p> <p>Yes: S. Davis (Co-Chair), T. Bonham, J. Crawford, A. Edwards, A. Lynch, C. Mainzer, J. McArthur, A. Melidonis, K. Mendelsohn, P. Mendez, R. Morris, M. Pinto-Casillas, C. Yang</p>
VII.	Requisite Approval	I	None
VIII.	Deletions	I, AT	<p>CIS R126, CIS R128C, CIS R142, CIS R144, FT R079, FT R083A, FT R083B, FT R084A, FT R084B, FT R084C</p> <p>Proficiency Award in Extended Fire Technology Education</p> <p>C. Mainzer moved to approve the Deletion items, R. Morris seconded, and the motion passed.</p> <p>Yes: S. Davis (Co-Chair), T. Bonham, J. Crawford, A. Edwards, A. Lynch, C. Mainzer, J. McArthur, A. Melidonis, K. Mendelsohn, P. Mendez, R. Morris, M. Pinto-Casillas, C. Yang</p>
IX.	Suspensions	I	None.
X.	Single Reading Items	I, AT	<p>A. Changes to Prerequisites for AS in Dental Hygiene</p> <p>Discussion took place about whether to add all courses from Gender and Ethnic Studies within the OC GE pattern. Suggestions came from faculty to include ANTH R107 – Anthropology of Native Americans, and</p>

			<p>ENGL R124 - Introduction to LGBTIQ Literature. Shannon will take the suggestions to Armine.</p> <p>B. Changes to Limitations for EMT R069 and R169</p> <p>C. Revision of Certificate of Achievement in Firefighter I Academy</p> <p>T. Bonham moved to approve the Single Reading items, A. Edwards seconded, and the motion passed.</p> <p>Yes: S. Davis (Co-Chair), T. Bonham, J. Crawford, A. Edwards, A. Lynch, C. Mainzer, J. McArthur, A. Melidonis, K. Mendelsohn, P. Mendez, R. Morris, M. Pinto-Casillas, C. Yang</p>
	INFORMATION/DISCUSSION		
XI.	Blanket Substitution Process for Courses within Programs	I, D, AN	S. Davis explained that the AS-T in Business requires Business Calculus. After a discussion with faculty and the ASCCC and CCCCO, regular calculus is now allowed to substitute. But we do not have an existing blanket substitution policy. J. Diaz suggested a new blanket course substitution form that only requires K. Sherwood's signature one time. The form would be housed in A&R. Joel will draft the form and send to Ken. *Krista will make this a consent item for the next meeting.
XII.	New Policy: Honors versions of existing courses already approved for GE to be automatically approved for same GE category	I, D, AN	S. Davis distributed a draft policy approved by the GE Committee on 4/6/2016. *Krista will add to action agenda for next meeting.
XIII.	New Advanced Placement (AP) Course-to-Course Approvals	I, D, AN	<p>A. AP Statistics = MATH R105 Introductory Statistics (4 units)</p> <p>B. AP Studio Art: 2D Design = ART R104A Color and Design: 2-D Foundations (3 units)</p> <p>C. AP Studio Art: 3D Design = ART R180 3-D Foundations (3 units)</p> <p>D. AP Studio Art: Drawing = ART R106A Drawing and Composition I (3 units)</p> <p>E. AP Psychology = PSY R101 General Psychology (3 units)</p> <p>F. AP Human Geography = GEOG R105 Introduction to Human Geography (3 units)</p> <p>S. Davis explained the current AP Credit process at OC. The OC faculty in these disciplines are in agreement with these additions to our AP charts in the catalog. *Krista will add them to the 2016-17 catalog.</p>
XIV.	CurricUNET	I	None

	Discussion/Updates		
XV.	Articulation report	I	None
XVI.	High School Articulation report	I, AN	None. *Krista will invite Marcelo Cabral to future CC meetings.
XVII.	Distance Ed Committee report	I, D	The Distance Ed Committee met on April 7, 2016. A. Chelonis is recommending that our current DE instructors to take the pilot Canvas training in June. This summer the discussions will begin on how to make Canvas easy for students. The D2L contract ends June 2017. We plan to overlap Learning Management Systems (D2L and Canvas) in 2016-17. In the current pilot Canvas training, instructors who are new to online teaching may be lost, and instructors who are experienced may not receive enough Canvas-specific instruction. Therefore Ashley recommends waiting to take the Canvas training in June after she has revised it.
XVIII.	General Ed Committee report	I, D	The General Ed Committee met on April 6, 2016. In addition to the approving a new course for GE and creating a new policy regarding honors versions of existing courses already approved for GE, the committee reviewed VC's and MC's latest GE approvals.
XIX.	LOT Committee report	I, D	The LOT Committee met on March 15, 2016. C. Mainzer shared that the last meeting is next Tuesday, April 19. There is a new PSLO Calendar for Fall 2016 to Spring 2018 that is due April 30. Up for discussion is 'distributed assessments' to move SLO assessment back toward a collaborative approach. The literature suggests 3-5 SLOs are sufficient for a course, and sometimes one or two are adequate depending on the discipline. SLO assessment discussion from faculty outside of the discipline is important too for a fresh viewpoint. Some faculty have expressed that it has been difficult to meet with adjuncts in single full-time faculty disciplines.
XX.	DTRW-I Committee report	I	The DTRW-I Committee met on March 10, 2016. There are no First Reading items on this agenda that require DTRW-I review. The next DTRW-I meeting will take place on April 14, 2016.
XXI.	New Business	I	None.
XXII.	Public Comment	I	Tomorrow, April 14, at 3:30 pm the Men's Soccer Team

			will be receiving their championship rings in a ceremony at the Condor Café. All are invited.
XXIII.	Adjournment	I, AT	S. Davis adjourned the meeting at 3:07 pm.
XXIV.	Next meeting	I	The next Curriculum Committee meeting is on April 27, 2016 at 2:00 pm.

DRAFT