



CURRICULUM COMMITTEE MEETING MINUTES

Voting Members Present: Shannon Davis (Chair), Alan Ainsworth, Graciela Casillas-Tortorelli, Jonas Crawford, Arminé Derdarian, Judy McArthur, Arion Melidonis, Krista Mendelsohn, Patricia Mendez, Jim Merrill, Robert Morris, Shannon Newby, Scott Wolf, Catalina Yang

Voting Members Absent: Robert Cabral, Mary Pinto-Casillas, Mati Sánchez, Art Sandford

Proxies: Armine Derdarian for Robert Cabral; Patricia Mendez for Art Sandford; Jim Merrill for Mati Sánchez

Non-voting Members Present: Linda Kama'ila (Co-Chair), Joel Diaz, Luis Gonzalez, Carolyn Inouye, Christina Tafoya, Gail Warner

Non-voting Members Absent: None

Guests: None

Meeting Date: **3/22/2017** Approval of Minutes from: **3/8/2017** Recorded By: Krista Mendelsohn

AN = Action Needed AT = Action Taken D = Discussion I = Information Only

DISCUSSION/DECISIONS

	ACTION		
I.	Call to Order & Welcome	I, AT	S. Davis called the meeting to order at 2:13 p.m. The following proxies were announced: Armine Derdarian for Robert Cabral; Patricia Mendez for Art Sandford; Jim Merrill for Mati Sánchez.
II.	Adoption of Agenda	I, AT	<p>Additions/Changes to the Agenda: Item V. pull MATH R001; revise title to PA in Early Childhood Education Associate Teacher.</p> <p>J. McArthur moved to approve the agenda as amended, J. Merrill seconded, and the motion passed.</p> <p>Yes: S. Davis (Co-Chair), A. Ainsworth, G. Casillas-Tortorelli, J. Crawford, A. Derdarian, J. McArthur, A. Melidonis, K. Mendelsohn, P. Mendez, J. Merrill, R. Morris, S. Newby, S. Wolf, C. Yang</p>
III.	Approval of Minutes	I, AT	Corrections to the March 8, 2017 Minutes: none.

			<p>J. Merrill moved to approve the March 8, 2017 minutes as presented, J. McArthur seconded, and the motion passed.</p> <p>Yes: S. Davis (Co-Chair), A. Ainsworth, G. Casillas-Tortorelli, J. Crawford, A. Derdarian, J. McArthur, A. Melidonis, K. Mendelsohn, P. Mendez, J. Merrill, R. Morris, S. Newby, S. Wolf, C. Yang</p>
IV.	Second Reading	I, AT	<p><u>Liberal Studies</u> AA in Art – Two-Dimensional Studio</p> <p><u>Math/Science/Health/PE/Athletics</u> MATH R002</p> <p>A. Derdarian moved to approve the Second Reading items as presented, P. Mendez seconded, and the motion passed.</p> <p>Yes: S. Davis (Co-Chair), A. Ainsworth, G. Casillas-Tortorelli, J. Crawford, A. Derdarian, J. McArthur, A. Melidonis, K. Mendelsohn, P. Mendez, J. Merrill, R. Morris, S. Newby, S. Wolf, C. Yang</p>
V.	First Reading	I, D, AT, AN	<p>Only substantive changes are recorded in the minutes. Please refer to the comments in CurricUNET for additional non-substantive comments.</p> <p><u>Career & Technical Education</u></p> <p>ECE R111 – Observation and Assessment – Non-substantial revision.</p> <p>Changes Needed: SLOs: revise #1 so it is measurable. Basic Course Info: Catalog description: revise second sentence to it is less repetitive; use C-ID descriptor for ideas. Lab Content: change the wording to what students are actually doing. Outside Assign: remove Other #s2-3 as this is part of lab. Textbooks/Instructional Materials: add Desired Results and ECERS.</p> <p>FT R180 – Wildland Fire Academy – New course. Requires DTRW-I and BOT approval.</p> <p>Changes Needed: Basic Course Info: enter CB09 SAM Code. MQ: enter the MQ for the instructor.</p> <p>PA in Early Childhood Education Associate Teacher – Non-substantial revision.</p> <p>Changes Needed: none.</p>

		<p><u>Liberal Studies</u></p> <p>ASL R103 – American Sign Language 3 – Non-substantial revision.</p> <p>Changes Needed: Basic Course Info: change catalog start date to Fall 2018; enter CB08 SAM Code; change to CSU and UC Transferrable; change field trips to may be required. Units/Hours: change Variable Units to Yes, and then enter Total Contact Hours as 64 to 72. Requisites: copy and paste the requisite course objectives into the Requisite Justification text box. Methods of Instruction: enter one at a time and click Add after each one; do not number as they are auto-numbered.</p> <p>ASL R104 – American Sign Language 4 – Non-substantial revision.</p> <p>Changes Needed: Basic Course Info: enter C-ID Status as Not Applicable; change catalog start date to Fall 2018; enter CB08 SAM Code and CB24 Program Course Status. Units/Hours: change Variable Units to Yes, and then enter Total Contact Hours as 64 to 72. Requisites: copy and paste the requisite course objectives into the Requisite Justification text box. Methods of Instruction: enter one at a time and click Add after each one; do not number as they are auto-numbered. Objectives: add one on advanced fingerspelling comprehension and fluency in production to match content.</p> <p>PHIL R100 – Critical Thinking – Non-substantial revision.</p> <p>Changes Needed: Units/Hours: enter 3 weekly lecture hours. Course description: are inductive and deductive reasoning considered a form of persuasion?</p> <p>PHIL R107 – Introduction to Logic – Non-substantial revision.</p> <p>Changes Needed: Basic Course Info: enter C-ID Status as Approved. Units/Hours: enter 3 weekly lecture hours.</p> <p>PHIL R108 – World Mythology – Non-substantial revision.</p> <p>Changes Needed: Units/Hours: enter 3 weekly lecture</p>
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VI.	Distance Learning Approval	I	None
VII.	Requisite Approval	I, AT	<p>A. Prerequisites/Corequisites: ECE R111, FT R180, PHIL R111 – Reviewed and determined Complete</p> <p>Prerequisites/Corequisites: ASL R103, ASL R104 – Reviewed and determined Incomplete</p> <p>B. Advisories: None</p> <p>S. Newby moved to approve the Complete Requisite items, A. Melidonis seconded, and the motion passed. Yes: S. Davis (Co-Chair), A. Ainsworth, G. Casillas-Tortorelli, J. Crawford, A. Derdarian, J. McArthur, A. Melidonis, K. Mendelsohn, P. Mendez, J. Merrill, R. Morris, S. Newby, S. Wolf, C. Yang</p>
VIII.	Deletions	I, AT	<p>ENGL R189C, PA in Child Development/Early Childhood Education Assistant</p> <p>J. Merrill moved to approve the Deletion items, A. Derdarian seconded, and the motion passed. Yes: S. Davis (Co-Chair), A. Ainsworth, G. Casillas-Tortorelli, J. Crawford, A. Derdarian, J. McArthur, A. Melidonis, K. Mendelsohn, P. Mendez, J. Merrill, R. Morris, S. Newby, S. Wolf, C. Yang</p>
IX.	Suspensions	I	None

X.	General Education Approval	I, AT	<p>A. GE Handbook</p> <p>Discussion took place about changing women’s studies to gender studies to match district language. Also GE SLOs were discussed and how to suggested changes.</p> <p>J. McArthur moved to approve the GE Handbook, R. Morris seconded, and the motion passed.</p> <p>Yes: S. Davis (Co-Chair), A. Ainsworth, G. Casillas-Tortorelli, J. Crawford, A. Derdarian, J. McArthur, A. Melidonis, K. Mendelsohn, P. Mendez, J. Merrill, R. Morris, S. Newby, S. Wolf, C. Yang</p>
XI.	Consent Agenda	I, AT	<p>A. Add the following statement as a prerequisite to ENGL R097 and R100, and MATH R010, R011, R014, R014A, R014B, R032, R033, R101, R102, R105, R105H, R106, R115, R116, and R120:</p> <p>“Placement as determined by the college’s multiple measures assessment process”</p> <p>G. Casillas-Tortorelli moved to approve Consent Agenda Items, S. Newby seconded, and the motion passed.</p> <p>Yes: S. Davis (Co-Chair), A. Ainsworth, G. Casillas-Tortorelli, J. Crawford, A. Derdarian, J. McArthur, A. Melidonis, K. Mendelsohn, P. Mendez, J. Merrill, R. Morris, S. Newby, S. Wolf, C. Yang</p>
	INFORMATION/DISCUSSION		
XII.	CurricUNET Discussion/Updates	I	<p>K. Mendelsohn shared that she is continuing to submit work tickets to update our existing version of CurricUNET (v2). Dave Fuhrmann’s district IT budget pays for CurricUNET, and he is moving forward with my proposal to migrate our data to CurricUNET META. The catalog revision deadline is passed.</p>
XIII.	Articulation report	I	<p>S. Davis announced that AA-Ts in Social Justice Studies and Art History were approved.</p>
XIV.	High School Articulation report	I	<p>M. Cabral provided the following report via email:</p> <ol style="list-style-type: none"> 1. HS Articulation Workshops Summary Conducted for 3/1 – 3/10 <ol style="list-style-type: none"> a. Newbury Park HS – CRM R106 - 2 sections b. Newbury Park HS – CRM R100 - 1 section c. Fillmore HS – AT R010 - 1 section d. Frontier HS – PG R101 - 2 sections e. Channel Islands HS – PG R101 - 1 section

XV.	Distance Ed Committee report	I	The DE Committee will meet on April 6, 2017 at 2 pm. D2L access will be completely shut off July 15, 2017. Please plan accordingly.
XVI.	General Ed Committee report	I	The GE Committee will meet the first week of April.
XVII.	LOT Committee report	I, D	The LOT Committee met on March 21, 2017. Discussion took place about the SLO/Assessment module available through CurricUNET META. Also discussed were the purpose of the LOT Committee and its membership. Oxnard College needs to include SUOs from Student Services and Business Services. Leah Alarcon is the LOT co-chair, and Chris Renbarger is attending the meetings on behalf of Business Services. Linda Kama'ila shared that Dr. Azari decided that the LOT Committee can take a hiatus until the Strategic Plan is complete. After a strategic plan exists, the shared governance manual will be reviewed and updated, including discovering a new process and committee structure for student outcome review and program review.
XVIII	DTRW-I Committee report	I, D	The DTRW-I Committee met on March 9, 2017. BPs and APs were reviewed. Moorpark College and Ventura College proposed a lot of curriculum. Linda shared her perspective on FTES and the growth model in our college.
XIX.	Strategic Planning Steering Committee report	I	The strategic plan will be vetted widely across the college when it is ready. In Fall general planning sessions will be held for faculty/staff and for students. The faculty/staff charrette will take place on April 20.
XX.	New Business	I	None
XXI.	Public Comment	I	S. Wolf encouraged everyone to attend next week's Latin jazz pianist performance on March 29 as part of the Literature, Arts & Lecture series.
XXII.	Adjournment	I, AT	S. Davis adjourned the meeting at 3:17 pm.
XXIII	Next meeting	I	The next Curriculum Committee meeting is on April 12, 2017 at 2:00 pm.