



## CURRICULUM COMMITTEE MEETING MINUTES

**Voting Members Present:** Shannon Davis (Chair), Alan Ainsworth, Laura Anderson, Robert Cabral, , Jonas Crawford, Judy McArthur, Arion Melidonis, Robert Morris, Shannon Newby, Mati Sánchez, Art Sandford, Richard Williams Scott Wolf, Catalina Yang, Emily Zwaal

**Voting Members Absent:** Jerry Lulejian (no proxy), Arminé Derdarian, Graciela Casillas-Tortorelli

**Proxies:** Judy McArthur for Graciela Casillas-Tortorelli, Robert Cabral for Armine Derdarian

**Non-voting Members Present:** Joel Diaz, Luis Gonzalez, Carolyn Inouye, Christina Tafoya, Roy Vasquez (Co-Chair), Gail Warner

**Non-voting Members Absent:**

**Guests:** Janet Dawald, Diane Eberhardy

Meeting Date: 3/14/18      Approval of Minutes from: 2/14 & 2/28      Recorded By: Shannon Davis

**AN = Action Needed      AT = Action Taken      D = Discussion      I = Information Only**

### DISCUSSION/DECISIONS

	ACTION		
I.	Call to Order & Welcome	I, AT	S. Davis called the meeting to order at 2:07pm.  The following proxies were announced: Robert Cabral for Armine Derdarian, Judy McArthur for Graciela Casillas-Tortorelli,
II.	Adoption of Agenda	I, AT	Additions/Changes to the Agenda: S. Davis removed HED R107L from item X. Deletions/Inactivations because it was approved on the last agenda 2/28/18 already. Discussion Item XIII. Impact of Curricular Decisions on Counseling, Veterans and Financial Aid was tabled until 4/11/18 due to the absence of G. Casillas-Tortorelli.  <b>C. Yang moved to approve the agenda as amended,</b>

			<p><b>A. Melidonis seconded, and the motion passed.</b>  <b>Yes:</b> Shannon Davis (Chair), Alan Ainsworth, Laura Anderson, Robert Cabral, Jonas Crawford, Judy McArthur, Arion Melidonis, Robert Morris, Shannon Newby, Mati Sánchez, Art Sandford, Richard Williams, Scott Wolf, Catalina Yang, Emily Zwaal  <b>No:</b> None</p>
III.	Approval of Minutes	I, AT	<p>Additions/changes to the minutes: none</p> <p>R. Cabral moved to approve the agenda as presented, L. Anderson seconded, and the motion passed.</p> <p><b>Yes:</b> Shannon Davis (Chair), Alan Ainsworth, Laura Anderson, Robert Cabral, Jonas Crawford, Judy McArthur, Arion Melidonis, Robert Morris, Shannon Newby, Mati Sánchez, Art Sandford, Richard Williams, Scott Wolf, Catalina Yang, Emily Zwaal  <b>No:</b> None</p>
IV.	Approval of Minutes	I, AT	<p>Additions/changes to the minutes: L. Anderson noted that on pg. 4 under the heading BUS R199A &amp; B, there was a reference to R198A that should instead be R199B. Also on pg. 4 under CRM R100/HM R100 the reference to CRM R100 not being in the right queue should instead be that HM R100 was not in the right queue.</p> <p>A. Sandford moved to approve the agenda as amended, S. Newby seconded, and the motion passed.</p> <p><b>Yes:</b> Shannon Davis (Chair), Alan Ainsworth, Laura Anderson, Robert Cabral, Jonas Crawford, Judy McArthur, Arion Melidonis, Robert Morris, Shannon Newby, Mati Sánchez, Art Sandford, Richard Williams, Scott Wolf, Catalina Yang, Emily Zwaal  <b>No:</b> None</p>
V.	Shared Governance: Academic Senate President	I	<p>D. Eberhardy introduced herself, thanked the committee for the important work they do, and reminded everyone of the role of faculty in shared governance and that curriculum was the purview of the faculty. She encouraged anyone with questions about shared governance to contact her.</p>
VI.	Second Reading	I, AT	<p><u>Career &amp; Technical Education</u>  ADS R125, ADS R131, BUS R199A, BUS R199B,  Certificate of Achievement in Co-occurring Disorders  Certificate of Achievement in Treatment of Eating</p>

			<p>Disorders</p> <p><u>Liberal Studies</u> MUS R109, MUS R140 (TOP code only)</p> <p><u>Library, Transitional Studies, Health, Athletics, PE</u> none</p> <p><u>Math/Science</u> CHEM R199, ENGR R130</p> <p>AS-T in Environmental Science A.S. in Pre-Health Professions</p> <p><u>Student Development</u> none</p> <p><b>C. Yang moved to approve the second reading items, A. Melidonis seconded, and the motion passed.</b> <b>Yes:</b> Shannon Davis (Chair), Alan Ainsworth, Laura Anderson, Robert Cabral, Jonas Crawford, Judy McArthur, Arion Melidonis, Robert Morris, Shannon Newby, Mati Sánchez, Art Sandford, Richard Williams, Scott Wolf, Catalina Yang, Emily Zwaal <b>No:</b> None</p>
VII.	First Reading	I	There were no first reading items.
VIII.	Distance Learning Approval	I, AT	<p>Distance Learning Approval – ADS R131/PSY R131</p> <p>Reviewed and determined complete. Approved.</p> <p><b>A. Melidonis moved to approve the complete Distance Learning appendices, J. McArthur seconded, and the motion passed.</b> <b>Yes:</b> Shannon Davis (Chair), Alan Ainsworth, Laura Anderson, Robert Cabral, Jonas Crawford, Judy McArthur, Arion Melidonis, Robert Morris, Shannon Newby, Mati Sánchez, Art Sandford, Richard Williams, Scott Wolf, Catalina Yang, Emily Zwaal <b>No:</b> None</p>
IX.	Requisite Approval	I, AT	There were no requisites to approve on this agenda.

X.	Deletions/Inactivation	I	There were no course inactivations on this agenda.
XI.	Consent Agenda	I, AT	1. Title change to recently approved ENGL R098L to include ENGL R100. New title will now be “Intermediate Composition: Writing and Revision Support for ENGL R097 and ENGL R100.” 2. Addition of ENGL R100 to corequisite for ENGL R098L.
XII.	Start date changes to items presented at first reading	I	The new experimental support courses, MATH R098F and MATH R098G, were approved to be offered Spring 2019 on 2/14/18. Since that meeting there had been some discussion of moving the courses either to Fall 2018 or Fall 2019.  C. Yang confirmed that the math department, after further discussion, had decided to leave the start date as Spring 2019 as previously agreed upon. There was no change in start date.
INFORMATION/DISCUSSION			
XIV.	Curriculum updates/reminders: Shannon Davis/Laura Anderson	I	Deadline for edits to CORs and for new/revised programs is 4/4 at 5pm for the 4/11 Curriculum Meeting.
XV.	CurricUNET/CourseLeaf Discussion/Updates – Shannon Davis	I	At DTRW-I Dave Fuhrman gave an update about CourseLeaf indicating that it looks like the conversion won't start until June because there are colleges ahead of us on their schedule. Mike Rose will be taking over the project as Dave retires. A meeting was scheduled for April 26 <sup>th</sup> for the district workgroup consisting of the Curriculum Technicians, Academic Data Specialists, and Curriculum Co-Chairs to create a district template for programs. This should be an easy process since there is limited information on Programs in CurricUNET (most of the narrative info. is attached as a word doc) and none of the colleges are happy with what they have now. It is likely we won't have CourseLeaf available for use until next January/February.
XVI.	Articulation Report – S. Davis	I	Articulation is very slow right now as ASSIST Next Gen is still experiencing glitches, major templates aren't working, and articulation requests have to be done via email instead of using the new system. Next Gen is supposed to go Live to the public in June but it doesn't look like they'll be ready, but no official word yet on a

			new timeline. GE decisions for CSU GE and IGETC expected in April from December proposals.
XVII.	High School Articulation Report – C. Tafoya	I	There was no report.
XVIII.	Distance Ed Committee Report – Art Sandford	I, D	DE Committee will vote on approving DE plan at April meeting. March 23 <sup>rd</sup> is Canvas-con. District released \$9000 for faculty and staff to receive online training over summer. Sign-up through the Professional Development Committee (PDC).
XIX.	General Ed Committee Report – Shannon Davis	I, D	There was no report.
XX.	DTRW-I Committee Report – Shannon Davis	I, D	Deadline to have COR edits made and returned in CurricUNET is 4/4 at 5pm for the 4/12 DTRW-I meeting.
XXI	Strategic Planning Steering Committee Report (SPSC)	I, D	There was no report.
XXII.	New Business	I	There was no new business.
XXIII.	Public Comment	I	Dave Fuhrman at the district office is retiring.
XXIV.	Adjournment	I, AT	S. Davis adjourned the meeting at 2:26 pm.
XXV.	Future Meetings	I	<ul style="list-style-type: none"> <li>• <del>March 28 (college closed for Spring break)</del></li> <li>• April 11</li> <li>• April 25</li> <li>• May 9 (no first reading items will be read)</li> </ul>