

OXNARD COLLEGE MISSION STATEMENT

Oxnard College is a learning-centered institution that embraces academic excellence by providing multiple pathways to student success.

CAMPUS USE, DEVELOPMENT, AND SAFETY COMMITTEE

Authority

The Campus Use, Development, and Safety Commission derives its authority from the Oxnard College Participatory Governance/Standing, Advisory and Ad-Hoc Committees Manual in 2010 by the Academic and Classified Senates, Associated Student Government, and OC Management.

Purpose

The Campus Use, Development, and Safety (CUDS) Committee charged with monitoring campus-wide issues relating to campus use, development, and safety, and making recommendations to remedy any problems arising from these issues that affect the operations and maintenance of facilities, and the safety of students and staff of Oxnard College. This committee directly supports Item No(s). 4, 5, 10 under 10+1.

Membership

Members are appointed/selected annually.

Members have the following responsibilities:

- Regularly walk the campus in order to provide written notice of safety concerns;
- Attend committee meeting on a monthly basis.

The CUDS Committee membership is as follows: Co-Chairs, Permanent Committee Members, Voting Members, Instructional, Student Services, Business Services and Ex-Officio Members.

Goals

- To oversee the coordination of the OC emergency plan.
- To promote informed and constructive dialogue for the effective development of a safe work environment.
- To coordinate with the appropriate committees so that campus use and development occurs through the participatory governance process.



Oxnard College CAMPUS USE, DEVELOPMENT, AND SAFETY COMMITTEE

ORDER OF THE AGENDA
FOR THE MEETING OF
Tuesday, April 11, 2017
2:00p.m. – President's Conference Room

- I. Welcome & Call to Order
- II. Adoption of the Agenda
- III. Public Comment
- IV. Approval of Meeting Minutes from March 7, 2017
- V. New Business
 - Campus Smoking Survey – Deanna McFadden
 - Active Assailant Drill
- VI. Old Business
 - Facilities Update
 - Campus Police Update
 - Student Concerns
 - Facility & Safety Issues
 - Technology
 - Emergency Preparedness
- VII. Informational Item: Accreditation
- VIII. Informational Item: Strategic Planning
- IX. Adjournment
- X. Future CUDS Meetings
 - May 9, 2016



CAMPUS USE, DEVELOPMENT, AND SAFETY COMMITTEE MEETING MINUTES

Present: Jennifer Clark (*acting co-chair*), Everardo Rivera (*co-chair*), Bob Sube, Christine Morla, Mike Ketaily, Daniel Goicoechea, Leo Orange, Evelyn Espinosa (ASG Rep), Hussein Fahs, Everardo Rivera (*co-chair*), Kevin Hughes, Cesar Romero, Anthony Rodriguez, Shannon Newby, Deanna McFadden, Connie Owens

Absent: Mike Bush (proxy to Jennifer Clark), Mike Alexander, Linda Kamaila

Guests: Antonio Acosta

Meeting Date: **04/11/17** Minutes Approved: **03/07/17** Recorded By: Darlene Inda

AN = Action Needed AT = Action Taken D = Discussion I = Information Only

DISCUSSION/DECISIONS

- I. Called to Order I,AT The meeting was called to order at 2:00pm
- II. Adoption of the Agenda I, AT The committee reviewed the agenda, C. Owens moved to approve, M. Ketaily seconded, and *the agenda was approved unanimously.*
- III. Public Comment I
Antonio Acosta, an art student, proposed an event he would like to have on campus. The largest painting by a group of people. He needs a place to put it as well as permission to do the 300'x300' painting. This will be done on a canvas roll as a mosaic type painting and will require a group of people, which he would like to be Oxnard College students. Antonio spoke with many students about the project and is confident he will have enough to participate. E. Rivera asked that he submit a proposal for approval.

E. Rivera also commented on the Student Services building and the entrance. He asked to repair the arrow into the lot or a DO NOT ENTER sign as they are going against traffic. L. Orange said that he brought this up over a year ago and nothing happened.
- IV. Approval of Meeting Minutes I,AT The committee reviewed the minutes from January 10, 2017. C. Owens moved to approve the minutes as presented, M. Ketaily seconded, and *the minutes were approved unanimously.*

V. New Business

- Report on Emergency Training (Mike Ketaily)
 - I 250 staff and faculty are now trained at an awareness level. 60 people have gone through CERT training. Oxnard Fire Department have stepped up and helped as well. At the last CUDS meeting we had 30 people go through radio communications training. Additionally, last week, we had an Incident Management Training and with a tabletop exercise. This was a two-hour training, with everyone who is with Incident Command. Next, we will go through the emergency trailer. He feels that the CERT teams need to go down there and go through it. H. Fahs asked about more radio training and M. Ketaily said he would be having another one. Lt. Romero added that he has talked with many people on campus who have not gone through the CERT training process and are interested. M. Ketaily said he would send out a list to everyone again to see if anyone is interested.

VI. Old Business

- Facilities Update
 - I
 - Condor Hall – working on punch list items.
 - Discovered after 5 years of no rain, all the roofs leaked except North Hall, which is the oldest roof on campus. Currently have a roofing consultant going through and pricing the repairs we need on campus, which will be costly.
 - Smell of sewer gas at Condor High School, so our plumber had to go down there and there was no leak seen. We are going to see if all the rain caused the water table to rise. We will let it dry out and get under there over Spring Break.
 - E. Rivera asked about the water filtration set at Condor Hall and B. Sube said as soon as he is signed off on Condor Hall he will put it in. The one at PE has not been received yet.
- Campus Police Update (Cesar Romero)
 - I
 - Very happy to be back home.
 - Hired four cadets – paperwork in process.
 - Assisted with Red Cross this last weekend with shelter. The woman who lost her husband and son in the fire is an EOPS student. He met with the student yesterday and assisted her in taking items over to her apartment. She is continuing to get support. Red Cross was very appreciative of OC's support.

- Planning for Strawberry Festival, Graduation, and unsure of Cinco de Mayo at this point.

- Student Concerns (ASG Rep)
 - I
 - Put out a suggestion box and in meeting highlighted four suggestions to bring to CUDS
 - More recycling bins requested. B. Sube said there is an issue with recycling bins because there are staff members who collect the bottles and cash them in.
 - (2) Rent out mats during finals so students can sit out in grassy areas between main building ASG and library and study
 - (3) Signage in Condor Hall for Police Services. A student had a seizure and they were not able to locate the campus police number. Lt. Romero said he would get signage in there over the break.
 - (4) Soccer players are unable to be in shaded area when playing on the field at the stadium.
 - E. Rivera thanked ASG for the student life on campus (coffee, food share, and a lot more life to the students now on campus).

- Facility & Safety Issues
 - I
 - M. Ketaily asked about speed bumps at Fire Tech. B. Sube said they have been ordered.
 - Deanna talked about a raccoon on campus cruising around and was concerned. B. Sube said he is aware and the raccoon is blind.
 - E. Rivera talked about Child Development Center and the smoking in the H lot – there is an issue with the smoke going into the CDC classrooms.
 - D. McFadden provided an update on the smoking issue and said we are trying to make this campus completely smoke free and over 600 students; faculty and staff responded and were overwhelmingly supportive to have a smoke and tobacco free campus. She needs to get it to Academic Senate and Classified Senate. She will be going to a Policy Writing event. She has until December 2018 to complete the grant requirement. E. Rivera asked to have this an agenda item at the next meeting.

- Technology (Mike Alexander)
 - I
 - Absent – No Update

- VII. Informational Item: Accreditation I Reaffirmed another 18 months. The original two recommendations were reduced to one. We still have our planning recommendation.
- VIII. Informational Item: Strategic Planning I Had a meeting yesterday of steering committee and reaffirmed there will be a campus forum on strategic planning goals, Thursday April 20th 12:30pm-1:30pm.
- IX. Adjournment I, AT M. Ketaily discussed Career Day at Fire Technology on April 21st from 9:00am-12:00pm. There will be 17 different fire department recruiters. The meeting adjourned at 2:58pm.
- X. Future CUDS Meetings I
 - May 9, 2017

DRAFT