



## Oxnard College Service Animal Acknowledgement

- The service animal handler (owner) is responsible for keeping the animal under control at all times.
- The service animal cannot pose a threat to others. The handler is fully responsible for any liability related to the actions of the service animal, including damage, bites, scratches, or if the animal runs away.
- The service animal must be housebroken, meaning it is trained to urinate and defecate either outside or in a designated area.
- Handler must maintain proper hygiene their service animal and promptly collect animal waste (e.g. dog feces), place it in a plastic bag, tie it securely, and dispose of it in an outdoor trash bin.
- The service animal must have a harness, leash, or other tether, unless the handler cannot use one due to a disability or if it interferes with the animal's safe and effective task performance. In such cases, the animal must remain under the handler’s control through voice commands, signals, or other effective means.
- Oxnard College is not responsible for the care or supervision of the animal. Handlers are responsible for cleaning up after their animals, except for extenuating circumstances.
- Oxnard College faculty or staff may request the removal of a service animal from the premises if:
  - The animal is out of control and the animal's handler does not take effective steps to manage it; or
  - The animal is not housebroken.
- If a service animal is excluded under one of these rules, Ventura County Community College District will provide the individual with a disability the opportunity to access goods, services, and accommodations or to participate in the service, program, or activity without having the service animal present.

**Disclaimer: Handlers (students) should be prepared to answer two questions from faculty, staff, and/or students regarding their service animal:**

- Is the service animal required due to a disability? (Handler/Students are not required to disclose the nature of their disability).
- What work or task has the service animal been trained to perform?

Following meeting and registering the service animal with the Oxnard College Educational Assistance Center and signing of this acknowledgement by the Handler (student/owner), the EAC will notify Oxnard College staff and faculty to inform them of the service animal’s presence on campus.

Student Name: \_\_\_\_\_

900 #: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

EAC Coordinator Signature: \_\_\_\_\_