

# Oxnard College Tutoring Center

Helping students succeed and grow as independent learners through flexible, collaborative support.

## Tutoring Service Formats

### Drop-In Tutoring (No Appointment) –

All open hours, rotating help from tutors; ideal for quick questions, homework support, or regular check-ins.

### Appointment-Based Tutoring

**(Collaborative Model)** – 35-minute scheduled sessions; guarantees time with a tutor but may include brief pauses to help others; suited for deeper learning.

**Team Tutoring** – Multiple tutors circulating during high-demand times or large courses; increases access and responsiveness.

**Online Tutoring** – Available by drop-in or appointment during all in-person hours plus additional online-only hours outside of the center's open times. Access via the OC Tutoring Website.

## Collaborative Model

Tutors work as a team, even during appointments. Appointment students receive personalized, structured support but may experience brief pauses while the tutor assists others. Students are encouraged to stay engaged beyond their session time to benefit from the collaborative learning space.

## Student Expectations

- Bring questions, assignments, and materials
- Engage actively and respectfully
- Share tutor time equitably
- Avoid graded assessment help unless instructor-approved

## Selecting the Right Format

Student Need	Recommended Format

Quick/flexible help	Drop-In, Online Drop-In, or Team Tutoring
Guaranteed time slot	Appointment-Based or Online Appointment
Test prep with peers	Group Session
Ongoing content support	Mix of Drop-In/Online + Appointments

## Tutor Commitments

- Offer coaching, clarification, and guided practice
- Focus on skill development, not just answers
- Uphold academic integrity
- Share time fairly in the collaborative model

## How to Access

- Drop-In: Visit during open hours
- Appointments: Schedule via the OC Tutoring Website (fastest), in the center, or by phone (805) 678-5210
- Group Sessions: Coordinate with staff
- Online Tutoring: Access via the OC Tutoring Website

## Feedback

We value your input — share suggestions with Tutoring Center staff to help improve services.