

The Professional Development Committee (PDC) supports and advances the college mission, vision and values through the planning and evaluation of professional development activities for faculty, staff, and administrators. It also supports the institutions continuous improvement to promote equity and diversity.

March 2024 Spring Flex Day Workshop



Oxnard College

2024 DE Summit – Online Professional Development

Link: <https://www.moorparkcollege.edu/faculty-and-staff/professional-development>

Flyer: [2024 DE Summit](#)

Facilitators: Meg Phelps, Nathan Bowen, Shyan Diaz-Brown, Shirley Ruiz and more!

Workshop is most helpful for: Faculty, Classified, Administrative

We have an exciting lineup of faculty and staff presentations, keynote speakers and a student panel focusing on the theme "Caring, Connecting, Community: Building Equitable and Authentic Learning Experiences." Please join us to get inspired, share ideas, and support your colleagues! (Summit Schedule and Registration: mcfacultyhelp@vcccd.edu)

8:30am – 3:30pm

Active Assailant Training

Location: CH-312

Zoom: <https://vcccd-edu.zoom.us/j/82428512837?pwd=UoEHgVu7p3GuP9UYPPMLVH0rVPkm0I.1>

Facilitator: Lt. Cesar Romero

Workshop is most helpful for: Faculty, Classified, Administrative, Campus-wide Community Members

This workshop will provide Active Assailant training - Active Attack Events, Stress Response and Run, Hide, Fight

9:00am – 10:00am

Teaching Strategies from ACUE (Part 2)

Zoom: <https://vcccd-edu.zoom.us/j/84614419078?pwd=R09auLI7oHc52H7r7c64u30htOpb9C.1>

Facilitators: Dr. Celina Benavides-Black and Dr. José Maldonado

Workshop is most helpful for: Faculty

Faculty will gain hands-on teaching strategies that they can incorporate in their online, hybrid and in-person classes! This workshop shares strategies from the Association of College and University Educators (ACUE) second course. Examples include helping improve students' note taking skills, enhancing classroom discussions, facilitating group work, and more! This workshop builds on the material covered in the February Flex workshop, by sharing NEW resources to implement in our teaching practice.

10:00am – 11:00am

Year-End Closing Procedures Workshop

Zoom: <https://vcccd-edu.zoom.us/j/81996778911?pwd=Zb8X8jmHAAPLhDzSdhEcHkqkJ84zW0.1>

Facilitators: Brenda Griego and Chris Renbarger

Workshop is most helpful for: Classified, Administrative

This workshop will cover all the important procedures on closing out FY24 for Payroll, Requisitions, Purchas Orders, Banner and Chrome River. We will review all the deadline dates and have answer questions at the end.

11:00am – 12:00pm

Assisting Students in Mental Health Crisis With Suicidal Thoughts

Location: AA-101

Facilitators: Leslie Martinez Almaraz, Adriana Trujillo Parsons, Lt. Cesar Romero, Amanda Burwick

12:00pm – 2:00pm

Workshop is most helpful for: Faculty, Classified, Administrative

In collaboration with Campus Police and Amanda Burwick (Proyecto Puentes), the Student Health Center will provide training on best practices for assisting student who are experiencing a mental health crisis and expressing suicidal thoughts. Please note the sound healing at the end of this workshop may be triggering and heavy for some. ** Lunch will be served **

Tech Talks: OneDrive Essentials

Location: CH-342

Zoom: <https://vcccd-edu.zoom.us/j/86261648701?pwd=eTxMbxFWAnZ8kXqhRUE0xOOHhAtXRv.1>

Facilitators: Sergio Arana, Michael Alexander

1:00pm – 2:00pm

Workshop is most helpful for: Faculty, Classified, Administrative, Campus-wide Community Members

During this workshop, Sergio and Michael will provide a basic overview of OneDrive cloud Storage, demonstrate how it can be used on multiple platforms, and file sharing methods

Financial Aid & Basic Needs

Zoom: <https://vcccd-edu.zoom.us/j/86433554574?pwd=sLlydTw1lpzVe2FdhTyhIUtkepQQUh.1>

Facilitators: Leah Alarcon, Linda Faasua, Rosa Reyes Orduna

Workshop is most helpful for: Faculty, Administrative, Classified

2:00pm – 3:00pm

In Spring 2023, Oxnard College was one of five California Community Colleges to be selected for the Financial Aid and Basic Needs Community of Practice. This Community of Practice supports colleges across the system in co-designing a comprehensive support infrastructure for Financial Aid and Basic Needs centers that enables collaborative work across organizational and professional barriers. Come and learn about the work being done in this Community of Practice that will enhance how our Financial Aid and Basic Needs programs serve our students and College.

Catalog Editing Workshop

Zoom: <https://vcccd-edu.zoom.us/j/84148855138?pwd=5l52zuyXfPz61BC91RVQB8YgYHPxqw.1>

Facilitator: Paris Trujillo

3:00pm – 4:00pm

Workshop is most helpful for: Faculty, Administrative, Classified

In preparation for the 2024-2025 catalog, this session will provide training on how to make edits in CourseLeaf CAT. This training is for faculty needing to update discipline descriptions or discipline faculty lists, staff in charge of updating their area's catalog content, and administration on workflow approvals.

Working With Lists in Excel (2 hours)

Location: LLRC-101

Facilitator: John Habal

3:00pm – 5:00pm

Workshop is most helpful for: Faculty, Classified, Administrative, Campus-wide Community Members

This workshop will introduce some of the more commonly used features in Excel when working with lists. Join us!