

## Oxnard College Academic Senate (Monday, September 26, 2022)

Generated by Emily Zwaal on Monday, September 26, 2022

The Senate (2022 – 2023 AY): Elissa Caruth (President), Dolores Ortiz (Vice President), Emily Zwaal (Secretary), Ishita Edwards (Treasurer)

Senators Present: Catalina Yang, Chris Mainzer, Dylan Altman, Erin Lawley, Gloria Lopez, Josh Lieser, Lilia Ruvalcaba, Lois Zsarnay, Michelle Brownlee, Susan McDonald, Tom Stough, Kari White, Yong Ma, Tim Fontenette, Juan Pitone, James Harber

Proxies: E. Zwaal for Della Newlow, L. Ruvalcaba for Teresa Bonham, K. White for Tom Stough (first 30 min), Y. Ma for James Harber (last hour)

Non-Voting Senator Present: Paola Lopez (ASG Rep)

Senators Absent: Kevin Corse, Deanna McFadden, Teresa Bonham, Charles Ramirez, Della Newlow (5)

Guests: Jeanette Redding, Evan Michael Hess, Celina Benavides-Black, Everardo Rivera, Vice President Luis Gonzalez, Samantha Marshall, President Oscar Cobian, Imelda Fernandez

### 1. Call to Order

#### 1.01 Call to Order

- 2:03
- Quorum was met.

### 2. Moment of Gratitude

#### 2.01 UTC Career Center Grand Opening

- The grand opening was a great success with about 100 people in attendance.

#### 2.02 Send gratitude

- If you have anyone you would like to recognize, please send to Elissa.

### 3. Adoption of the Agenda

#### 3.01 Adoption of the Agenda

- The Senate voted 100% in favor to adopt the agenda.

### 4. Public Comments

#### 4.01 Public Comments

- E. Rivera recognized D. Ortiz for the excellent job she did organizing the book club on culturally-responsive teaching.
- L. Ruvalcaba asked if we have a dean or security on campus for evenings. We have an evening attendant starting Oct. 3rd, M-Th, 5 - 9pm. Lilia asked if we can extend their hours to 10pm since some classes don't release until this time. Vice President Gonzalez will check on this. There are also escorts available that can be reached at the cell number: (805) 427-5885.

### 5. Guests

#### 5.01 Everardo Rivera, Faculty Lunch/Socialization Opportunity

- E. Rivera has been collaborating with T. Bonham (AFT rep) to plan a luncheon each semester like the Classified Senate does, to begin this Spring. This could potentially be funded by both Union and Senate dues. There will also be opportunities to meet and socialize weekly on Tuesdays and Thursdays at the café from 12:30 - 2pm. Be also on the lookout for off-campus hikes. Everardo shared that Marcella Klein Williams would like to invite everyone to her home near Arroyo Verde after the next hike to BBQ and swim. I. Edwards asked what amount of funding will be needed. Everardo is unsure at this time but it would depend on how many people attend the luncheon and the dining option we go with. Everardo will look into catering options and calculate the estimated cost. C. Yang suggested we request funding from PDC. Senate President Caruth will add this to the agenda for Oct. 10th to continue discussing.

#### 5.02 Imelda Fernandez, College Readiness Days

- If anyone would like to participate in College Readiness Days for this semester, please contact Imelda Fernandez. These are several days scattered throughout the semester from October - December when high school seniors visit Oxnard College to get an idea of what to expect in college. We promote OC but also college readiness in general. You may discuss your programs and do a mock lecture, but how you use the time is up to you. Typically the days run from 10am - 2pm. If you can only do one block and only some of the days, that's okay. The dates are as follows: Oct. 21 and 28, Nov. 18, Dec. 2 and 9. Karl, Erin and Emily participated last year and highly recommend volunteering.

#### 5.03 Chris Domasin, Mental Health Services

- Chris Domasin is a licensed MFT who supervises the Mental Health Center on campus and also meets with students. The Center's therapists are trying to visit as many classes as possible to inform students about our services and reach them early on so they have the tools to manage stress. Email Chris (christopher\_domasin1@vcccd.edu) if you'd like to schedule a visit from him or any of the therapists. We can share their website with students (<https://www.oxnardcollege.edu/departments/student-services/student-health-center/mental-health-therapist>) as well as a video that was created during COVID, which they are working on updating it.
- The Veteran's Muster group and Dreamer's Cafe have not been doing as well as the Rainbow Café, so please inform students about these support groups.
- Students can attend about 6 therapy sessions per semester.
- Chris will be planning a screening of the documentary "Hiding in Plain Site" for staff and faculty, followed by a discussion. VC will be hosting the Coalition for Family Harmony and all are encouraged to attend this event.

### 6. ASG/ Student Report

#### 6.01 ASG/Student Report

- P. Lopez asked senators to spread the word to students about the Notes of Hope event happening Thursday, Sept. 29th, during Suicide Prevention Week. ASG will be posted near the clock tower where people can come to write down notes of hope that will be posted in the ASG building.
- There will be an Evening Expo on October 19th. Sign up by Oct. 11th at 5pm if you'd like to participate.
- ASG will host a Fall Festival on Halloween Day. They are requesting funding from Senate for prizes and drinks. Last year there was a croquet tournament, this year it will be corn hole. This event will be open for faculty and student workers. There will also be a costume contest.
- Oct. 20 please wear purple in support of those who have experienced domestic violence. They will also be hosting workshops.
- Please encourage students to register to vote in the upcoming elections.
- Senate Pres. Caruth will leave the 3pm time slot open for Paola for future meetings.

### 7. Action Items

#### 7.01 Approval of the Minutes

- 1st motion: I. Edwards, 2nd motion: Y. Ma
- Voted 19/19 to adopt the minutes.

#### 7.02 Dr. Luis Gonzalez, Accreditation Update, ISER Second Read

- 97 responses so far, most from full-time faculty. Dr. Gonzalez is making final edits and submitting to the Board by Thursday.
- 19/19 voted in favor to pass the ISER second reading.

#### 7.03 AB 361: Remain online 30 days or meet in person

- 1st motion to remain online: L. Ruvalcaba, 2nd motion: D. Altman
- Lilia noted the meetings are more efficient and better attended in Zoom.
- 18 voted in favor, 1 abstention
- Pres. Caruth noted she has returned to in-person for some other meetings and does feel safe. It is also nice to see people in person.
- The Senate will vote on this again for future meetings on Oct. 24th.

### 8. New Business

#### 8.01 Treasurer's Report

- The current budget is \$4,846.41. No money has been spent since our last meeting. E. Rivera shared an idea of how to use it, as did D. Newlow in our last meeting. We need to decide as a Senate how we will spend this money. Roughly \$1000 will be used toward students for scholarships and student art. J. Lieser suggested setting money aside for the lifetime achievement recognition. D. Ortiz mentioned buying swag for senators. Pres. Caruth will add this to the next agenda.

## 8.02 AS Community Building

- D. Newlow brought up an idea in the past to run a coffee station but is not present to speak on it today. Pres. Caruth stressed that it's important we keep in line with 10+1. A potluck, for example, is not necessarily 10+1. We also must maintain our fiduciary responsibility with how we spend the funds. In the past we were using the money to bring cookies to meetings but there was a complaint that it wasn't in line with 10+1. We must first answer several questions: Who pays for it? Who maintains the station? Is the purpose for people to stick around or grab something and go? D. Ortiz said that we are able to build collegiality under 10+1 so these things could be justified. Part-time instructors have voiced they don't feel there is a home for them on campus, so this idea could address that. We do have to keep ants in mind. D. Altman thought the food might be too much but suggested a unity day that is planned ahead for us to come together and break bread. L. Ruvalcaba suggested we pick just one day for our Senate meeting that we come to campus, such as for Thanksgiving. Lilia and Elissa will work on planning for a Thanksgiving potluck and determining a date.

## 9. Old Business

### 9.01 AS Goal Tracking

- 4 people were on this workshop: L. Ruvalcaba, S. McDonald, S. Trefts and T. Fontenette
- I. Edwards shared the 4 goals identified by this workgroup, along with their action steps (see agenda).
- 1st motion to adopt: Y. Ma, 2nd motion: D. Altman
- L. Ruvalcaba noted the workgroup worked well together and feels they created a good set of goals.
- 18/18 voted in favor of adopting the goals.

### 9.02 Student Equity and Achievement Plan, second read only

- A lot of feedback was received. They will revise the plan and the Senate will vote at the 10/10 meeting. Please look at the SEAP if you haven't yet. It will be sent to SESC and ASG, making sure all constituents are represented. Send any comments to Pres. Caruth and CC Leah Alarcon.

### 9.03 Lifetime Achievement Recognition

- J. Lieser met with VP Renbarger, who really liked the idea. He will bring it to CUDS and look at cost, then Josh will present at the CUDS November meeting. Elissa will keep this as a standing agenda item.

### 9.04 All Faculty Users Email Protocol

- Pres. Caruth talked with the senate presidents from VC and MC and learned they don't have an all-user email list either. Pres. Caruth feels it's important we establish one going forward. There are Board policies concerning the purpose of the Senate and 10+1 that will guide the protocol for sharing emails. See the agenda for the Board policies.

### 9.05 Faculty Spotlight

- Pres. Caruth transferred the faculty spotlight list onto a Word document. She called for nominations to fill each month through the end of this academic year. She would like to recognize both a full-time and part-time instructor each month.
- D. Ortiz recommended Samuel Cowell - Biology (participated in All-College Day) and Luis Tovar (ADS)
- E. Zwaal recommended A. Nino - ASL (co-advisor of ASL)
- K. White recommended two new ESL faculty teaching off-campus (Jaime Haile and Patricia Vivero). She's heard wonderful things and will be observing them soon, then can recommend in 2 weeks.
- L. Ruvalcaba recommended Carey Smith - PT Math, Bret Black - FT Math
- S. McDonald recommended Carinne Hawley - Dental Hygiene
- G. Lopez recommended Linda Martinez Truax - EOPS Counselor
- Erin recommended Melissa Gutierrez - KIN/HEALTH/Athletics
- Y. Ma recommended Joseph Saenz - Geology
- T. Stough recommended Bryan Thompson - PT Librarian (seconded by I. Edwards)

## 10. AS President's Report

### 10.01 OC Meetings Update

- Some committees are meeting in person, some online, and some hybrid. Pres. Caruth thanked those on committees for their service.

### 10.02 District Meetings Update

### 10.03 Board of Trustee Items

- No controversial issues have arisen yet. If something comes up, Pres. Caruth will keep us informed. The meeting was pretty benign. Pres. Caruth's board report recognized new faculty.
- The BOT adopted the budget.
- At DCAP (District Council on Administrative Planning) colleges gave updates on the ISER reports (what they've done, how they've prepared and how they plan to present their reports). They discussed strategic planning and system overviews of committees and planning. They also reviewed the charge and development of goals for DCAP.
- The District Council for Administrative Services (DCAS) looked at the funding allocation model and also an actuarial study which looks at long-term liability such as long-term medical trend rates and projected payroll growth. They also looked at "unbudgeted funds" in the allocation model and how the district wants to spend the revenue for FY 2024-25. J. Redding asked if there was any discussion regarding the change in the law concerning the 2 month requirement for reserves. The Board doesn't feel 2 months are enough and that the pandemic proved that. It has to do with accounts 111, 113, and 114. AFT says they have more than enough to meet the requirements of the law, so they shouldn't be holding onto more reserves than the 2 months (70 million dollars). We need to be kept attuned to this discussion and be weary of how much they are saving and therefore not using on our campuses. The cost of hiring new administrators has not come up in discussions so Pres. Caruth will keep an ear open for this.
- Pres. Caruth will place the discussion of COLA (Cost of Living Allowance) on the agenda. J. Redding noted this should be discussed in DCAS.
- Pres. Caruth shared her Board report. If there's anything you'd like her to include, please let her know.

## 11. PG/Standing Committee Reports – First AS meeting of the month

### 11.01 Reporting Schedule: Fall 2022

- After the first meeting, Pres. Caruth sent out a call for written reports and several replied they had not yet met, so she looked at when all of the PG groups meet and determined who will report the first meeting and who will report at the second meeting of the month (ASG will report out twice). She did not receive any feedback. D. Ortiz asked if she can post at either meeting and speak at the other. Pres. Caruth explained these are only for written reports but going forward, Pres. Caruth will carve out time for optional PG report outs.

### 11.02 ASG (ASG Officer)

- See report in the agenda in BoardDocs.

### 11.03 PDC (Cat)

- See report in the agenda in BoardDocs.

### 11.04 SESC (Erin)

- See report in the agenda in BoardDocs.

### 11.05 CUDS (Charles)

- See report in the agenda in BoardDocs.

### 11.06 ARW (Dolores)

- The committee just had their first meeting. They are currently rebuilding leadership as tri-chairs will be mostly new. They meet on the 3rd Mondays. Email Amparo to be added to the list to attend meetings. There is funding for cultural competency. The committee is planning a field trip to the Cheech Chicano Art Museum in Riverside.

**12. PG/Standing Committee Reports – 2nd AS Meeting of the Month**

**12.01 PRC (Lilia)**

- Reports out next meeting.

**12.02 TEC (Ishita)**

- Reports out next meeting.

**12.03 Budget (Susan)**

- Reports out next meeting.

**12.04 Curriculum (Shannon Davis)**

- Reports out next meeting.

**12.05 CPC (Ishita)**

- Reports out next meeting.

**13. Other College Reports**

**13.01 Sabbatical (Della)**

- See agenda in BoardDocs.

**13.02 AFT (Teresa)**

- See agenda in BoardDocs.

**13.03 LLRC (Tom)**

- See agenda in BoardDocs.

**13.04 UTC**

- See agenda in BoardDocs.

**13.05 Guided Pathways or Statewide Committee as needed**

- See agenda in BoardDocs.

**14. Follow-Up Items for Future Agenda**

- None

**15. Future Meeting Dates**

**15.01 October 10 and 24, 2022**

**15.02 November 14 and 28, 2022**

**15.03 December 12, 2022 (Tentative)**

**16. Past Meeting Dates**

**16.01 ~~August 22, 2022~~**

**16.02 ~~September 12 and 26, 2022~~**

**17. For The Good of the Order**

**17.01 For the Good of the Order**

- The copy center is closing very early but should be accessible to evening instructors. L. Ruvalcaba will bring this to CUDS.

**18. Adjournment**

Pres. Caruth adjourned the meeting at 4:01.