

Oxnard College Academic Senate (Monday, November 14, 2022)
Generated by Emily Zwaal on Monday, November 14, 2022

Senate Executives (2022 – 2023 AY): Elissa Caruth (President) [Dolores Ortiz \(Vice President\)](#), [Emily Zwaal \(Secretary\)](#), [Ishita Edwards \(Treasurer\)](#)

Senators Present: Catalina Yang, Chris Mainzer, Dylan Altman, Lilia Ruvalcaba, Michelle Brownlee, Susan McDonald, Yong Ma, Juan Pitones, Della Newlow, Jeanette Redding, Teresa Bonham, Josh Lieser, Charles Ramirez, Kari White, Lois Zsarnay, James Harber, Gloria Lopez, Deanna McFadden

Proxies: E. Zwaal for Erin Lawley, E. Zwaal for Della Newlow (second half)

Senators Absent: Erin Lawley, Della Newlow (left early), Kevin Corse, Tim Fontenette

Non-Voting Senator Absent: Paola Lopez (ASG Rep)

Guests: Cristy Lopez-Bowlin, Chancellor Rick MacLennan, Marta Munoz, Mike Alexander, Keller Magenau, Celina Benavides-Black, Chris Horrock, Vice President Christopher Renbarger

1. Call to Order

1.01 Call to Order

- Quorum was met.
- Called to order by Academic Senate President Elissa Caruth at 2:02pm.

2. Moment of Gratitude

2.01 Moment of Gratitude

- President Caruth shared gratitude for getting to this moment in the semester.

3. Adoption of the Agenda

3.01 Adoption of the Agenda

- 1st motion: I. Edwards, 2nd: Y. Ma
- Senate voted in favor to adopt the agenda.

4. Public Comments:

4.01 Public Comments

- CTE instructors were told they can not offer HyFlex courses for Spring but other departments have been permitted. President Caruth will investigate and asked L. Zsarnay to send her a follow-up email.
- M. Alexander spoke about the projects his team is working on to make classrooms equipped for HyFlex courses and to enhance WiFi across campus. They will be going into many classrooms to set up the infrastructure and some classrooms may need to be moved during this time.

5. Guests

5.01 Chancellor Rick MacLennan

- Chancellor MacLennan gave a warm introduction discussing what drives his work. He has spent a lot of time with his cabinet identifying what drives this leadership team. He is encouraged by the 3 colleges working together strategically.
- Last year we had the largest enrollment of 18 - 24 year olds, which is a shift from previous years. We are also recruiting more online students than in-person. I. Edwards asked how/if the District's Strategic Enrollment planning body was taking into consideration the low enrollments in our in-person classes across the 3 campuses, relative to the online ones. It was also asked what the enrollment management team thinks is the best combination of course modalities to offer. Chancellor MacLennan shared that he feels it would be best to figure out a way to get students back on campus but doesn't know the answer right now. He fielded further questions from the Senators.

6. ASG/Student Report

6.01 ASG/Student Report

- ASG representative was not present.

7. Action Items

7.01 Approval of the Minutes

- 1st motion: I. Edwards, 2nd motion: C. Mainzer
- Senate voted in favor to approve the minutes from the previous Senate meeting.

8. New Business

8.01 Night Dean

- There is an evening attendant available for assistance if needed. E. Caruth will get this number to share with everyone.
- If you need to cancel a class, reach out to your division dean in advance if possible. If running late, call the evening attendant.
- L. Ruvalcaba noted that there was a power outage for 10 min and no one was informed. Better communication is needed in those situations.

8.02 NACCC survey, Dr. Keller Magenau

- The NACCC is a racial climate survey of students on our campus. Students have been receiving links to the survey by email and the college has been hosting on-campus giveaways, such as a drawing for an iPad. They survey will close Dec. 6th.
- E. Caruth will share a document with faculty with instructions on how to help, including language to cut and paste into Canvas. K. Magenau will send out a flier that will be added to the minutes and E. Caruth will forward this via email.
- D. Newlow asked about the reading level of the survey. K. Magenau did not know the answer right now.
- The survey is not in Spanish.

8.03 State Covid Relief Monies, Vice President Chris Renbarger

- The District is receiving \$14,745,177 in a State Covid Recovery Block Grant. The District Office is proposing to use \$2,832,050 for Career Pathways, and \$2,376,640 for various projects, for a total off the top of \$5,209,280. This would leave \$9,535,897 for distribution to the colleges. Distribution is proposed by FTES (or using the Allocation Model). Either way, Oxnard College will receive approximately 20% of available money. If the full amounts for the District Office are approved, then OC's amount would be approximately \$1,907,179.
- Vice President Renbarger asked for feedback on proposals and also for ideas on how to use the money in the long term. There are rules on how we can spend the money that are included as an attachment in BoardDocs. He also shared IT's proposal and the Student Completion Road Map, and asked that we send our thoughts on the proposal to him or E. Caruth before DCAS this Thursday morning.
 - L. Ruvalcaba recommended putting funding toward more computers.
- They are asking for contract managers to oversee dual enrollment at the 3 colleges.
- J. Lieser suggested we look at the gap between the colleges since Covid hit and assess whose community needs it more to bridge the equity gap, rather than using the traditional allocation model. C. Renbarger will bring this suggestion back to the District.

8.04 Block Grant Proposal

- The State is being granted 650 million overall.
- We aren't serving those who are 25 and older to get jobs so the grant would focus on this, including strategies for engaging with local high schools and communities.
- E. Caruth would like everyone to review the Block Grant Proposal tonight or tomorrow and send feedback in the next two days.

- E. Caruth will inquire if the positions accounted for will be permanent or only for the duration of the grant.
- Enrollment for 21 - 24 year olds has declined about 15%, so we should look at why students have left and have not returned. The grant is focused on student recruitment.

9. Old Business

9.01 Treasurer's Report

- We need to spend money but haven't yet. We will work on this in Spring. We do have some of the funds allocated for student artwork and scholarships.

9.02 AS Goal Tracking

- Please let E. Caruth and E. Zwaal know what you're doing in your departments/classes to meet the goals of Senate.

9.03 Master Calendar/Master Committee List

- A link to all events is included in the agenda in BoardDocs. Karla Banks also sends out a calendar. If you'd like anything included, you can send it to Elissa and she will forward to Karla.

9.04 OCAS Holiday Party and Community Building

- D. Altman shared a link to the invitation. The party will be held on Dec. 12th from 2 -4pm at the Condor Cafe.
- The food will be catered by El Pollo Norteño with \$200 from AFT. The President's office is also contributing money. Lilia is looking for decorations. Please bring a dessert or drinks. Elissa will make banana bread. We will play the game Werewolf and Dylan will bring a Nintendo for a Mario Kart tournament.
- T. Bonham asked if people can bring canned food to donate to the Basic Needs Center. Elissa will first ask Rosa what they need.

9.05 Committee Member and Senator Vacancy

- CUDS and PDC are still in need of members. Please bring this back to your departments.
- A replacement for Senator representing the Library is also needed.

9.06 Student Equity and Achievement Plan - Final

- The SEAP has now been finalized with D. Ortiz's suggestions and ASG feedback added.
- L. Alarcon and E. Caruth created a Board statement. They are very proud of all the hard work of the campus community and the final document.

10. AS President's Report

10.01 OC Meetings and Information Update

- Vice President Dr. Luis Gonzalez will join us for the Nov. 28th Senate meeting.
- AB 928 (named Cal-GETC by students) will integrate pathways to achieve transfer. Students will follow the same path for CSU and UC systems.
- Common course numbering will make all courses across the 116 districts the same. This may impact units as these may have to be the same as well. Changes are expected by 2024. They've been signed into law. These changes will require a lot of work for the Curriculum Committee, Blanca, Laura, Paris, and Shannon. Please discuss these documents with your departments, included in the agenda, and bring feedback and questions to Vice President Gonzalez at our next meeting.
- There are still many questions about non-CID courses, unit changes, requirements, and how this will effect our courses.

10.02 District Meetings Update

- DCCI: Reviewing curriculum from each of the colleges. A work group was recommended to develop district-wide consistency.
- DCHR:
 - The EEO is working on a survey for campus climate and continuous quality improvement and a survey for understanding those who declined job offers.
 - Board Policy 7352 is under revision.
 - The AP and BP for the workplace violence plan was also revised to include violent language and not just violent action.
 - The goals for DCHR were adopted and reviewed.
- DCSS:
 - BP 5040 for student records, directory information and privacy added the CCLC to reflect changes for student legal name or gender changes in the BP and AP.
 - AP 5420 - revisions for CCLC language were added and goals were reviewed and approved.
 - Discussed 8th grade and below instructor approval for dual enrollment registration. The committee will review this in December for AP 5011 to reflect the conversations that have been happening at the colleges regarding this matter.
- Send any accomplishments or highlights happening on PG Committees to President Caruth to include in the Board report.

10.03 Board of Trustee Items

11. PG/Standing Committee Reports

11.01 Reporting Schedule: Fall 2022

11.02 ASG (Paola)

- See written reports in BoardDocs.

11.03 PDC (Cat)

- See written reports in BoardDocs.

11.04 SESC (Erin)

- See written reports in BoardDocs.

11.05 CUDS (Charles)

- See written reports in BoardDocs.

11.06 PRC (Lilia)

- See written reports in BoardDocs.

11.07 TEC (Ishita)

- See written reports in BoardDocs.

11.08 Budget (Susan)

- See written reports in BoardDocs.

11.09 Curriculum (Shannon Davis)

- See written reports in BoardDocs.

11.10 CPC (Ishita)

- See written reports in BoardDocs.

11.11 ARW (Susan)

- See written reports in BoardDocs.

12. Other College Reports

12.01 Sabbatical (Della)

- See written reports in BoardDocs.

12.02 AFT (Teresa)

- The negotiating team is making progress on contracts. Ty is coming to campus to discuss and let everyone know where we are. T. Bonham will let everyone know when once it's determined. L. Ruvalcaba encouraged everyone to be present when he comes and to be vocal. Classified has already signed a contract for an 8% salary increase. Ours is currently under negotiation.

12.03 LLRC

- The library will have extended hours and tutoring the week before final exams and ASG will be providing food. K. White will have more info next time and Gilbert is creating a flier.

12.04 UTC (Letty)

- See written reports in BoardDocs.

12.05 Guided Pathways or Statewide Committees

- See written reports in BoardDocs.

13. Follow-Up Items for Future Agenda

- Request for Shannon Davis to join us at our next meeting.

14. Future Meeting Dates

14.01 November 28, 2022

14.02 December 12, 2022 (Tentative)

15. Past Meeting Dates

15.01 ~~August 22, 2022~~

15.02 ~~September 12 and 26, 2022~~

15.03 ~~October 10 and 24, 2022~~

15.04 ~~November 14, 2022~~

16. For The Good of the Order

16.01 For the Good of the Order

- D. Ortiz shared that OC is continuing to collaborate with UCLA's Chicano Studies Research Center. Next Spring we will be disseminating a youth survey to students to apply for a paid internship. They will receive training in research methodology, ethics, and it will be IRB-compliant through UCLA. This would look great for transfer. Once the flier for this is finalized, D. Ortiz will send to E. Caruth to send out to the campus. Please encourage students to apply.

17. Adjournment

17.01 Adjournment

- The meeting was adjourned at 3:53pm by President Caruth.