

LAW R113: CONTRACTS

Originator

ehess

College

Oxnard College

Attach Support Documentation (as needed)

PLS Advisory Committee Minutes - 10-6-21.pdf

Discipline (CB01A)

LAW - Paralegal Studies

Course Number (CB01B)

R113

Course Title (CB02)

Contracts

Banner/Short Title

Contracts

Credit Type

Credit

Start Term

Fall 2022

Formerly

PLS R103 - Contracts

Catalog Course Description

This course studies the formation, interpretation and breach of contracts, both written and oral. Students will be drafting complaints for breach of contract lawsuits. The class will explore investigative techniques commonly used.

Taxonomy of Programs (TOP) Code (CB03)

1402.00 - *Paralegal

Course Credit Status (CB04)

D (Credit - Degree Applicable)

Course Transfer Status (CB05) (select one only)

B (Transferable to CSU only)

Course Basic Skills Status (CB08)

N - The Course is Not a Basic Skills Course

SAM Priority Code (CB09)

C - Clearly Occupational

Course Cooperative Work Experience Education Status (CB10)

N - Is Not Part of a Cooperative Work Experience Education Program

Course Classification Status (CB11)

Y - Credit Course

Educational Assistance Class Instruction (Approved Special Class) (CB13)

N - The Course is Not an Approved Special Class

Course Prior to Transfer Level (CB21)

Y - Not Applicable

Course Noncredit Category (CB22)

Y - Credit Course

Funding Agency Category (CB23)

Y - Not Applicable (Funding Not Used)

Course Program Status (CB24)

1 - Program Applicable

General Education Status (CB25)

Y - Not Applicable

Support Course Status (CB26)

N - Course is not a support course

Field trips

Will not be required

Grading method

(L) Letter Graded

Does this course require an instructional materials fee?

No

Repeatable for Credit

No

Is this course part of a family?

No

Units and Hours

Carnegie Unit Override

No

In-Class

Lecture

Minimum Contact/In-Class Lecture Hours

52.5

Maximum Contact/In-Class Lecture Hours

52.5

Activity

Laboratory

Total in-Class

Total in-Class

Total Minimum Contact/In-Class Hours

52.5

Total Maximum Contact/In-Class Hours

52.5

Outside-of-Class

Internship/Cooperative Work Experience

Paid

Unpaid

Total Outside-of-Class

Total Outside-of-Class

Minimum Outside-of-Class Hours

105

Maximum Outside-of-Class Hours

105

Total Student Learning

Total Student Learning

Total Minimum Student Learning Hours

157.5

Total Maximum Student Learning Hours

157.5

Minimum Units (CB07)

3

Maximum Units (CB06)

3

Prerequisites

LAW R104

Entrance Skills

Entrance Skills

Analysis of legal resources

Prerequisite Course Objectives

LAW R104-Demonstrate the use of legal encyclopedia in researching legal issues

LAW R104-Locate and utilize statutes and statutes annotated

LAW R104-Cite cases and other legal publications as set forth in the legal citation manuals which may include the Indigo Book, Blue Book, White Book, ALWD, and other commonly accepted legal style manuals.

LAW R104-Locate points and authorities in digests and have general understanding of the use of the digest system

LAW R104-Utilize the Shepard's Citator to determine if a specific case has been subsequently cited, revised or distinguished

LAW R104-Locate local ordinances

LAW R104-Summarize facts of a lengthy legal opinion

Entrance Skills

Ability to spot and articulate legal issues.

Prerequisite Course Objectives

LAW R104-Demonstrate the use of legal encyclopedia in researching legal issues

LAW R104-Locate and utilize statutes and statutes annotated

LAW R104-Cite cases and other legal publications as set forth in the legal citation manuals which may include the Indigo Book, Blue Book, White Book, ALWD, and other commonly accepted legal style manuals.

LAW R104-Locate points and authorities in digests and have general understanding of the use of the digest system

LAW R104-Utilize the Shepard's Citator to determine if a specific case has been subsequently cited, revised or distinguished

LAW R104-Locate local ordinances

LAW R104-Summarize facts of a lengthy legal opinion

LAW R104-Research and write basic case briefs, legal office memorandums, and associated legal support tasks.

Entrance Skills

Ability to locate necessary resources to dispose of legal resources

Prerequisite Course Objectives

- LAW R104-Demonstrate the use of legal encyclopedia in researching legal issues
- LAW R104-Locate and utilize statutes and statutes annotated
- LAW R104-Cite cases and other legal publications as set forth in the legal citation manuals which may include the Indigo Book, Blue Book, White Book, ALWD, and other commonly accepted legal style manuals.
- LAW R104-Locate points and authorities in digests and have general understanding of the use of the digest system
- LAW R104-Utilize the Shepard's Citator to determine if a specific case has been subsequently cited, revised or distinguished
- LAW R104-Locate local ordinances
- LAW R104-Summarize facts of a lengthy legal opinion

Entrance Skills

Assessment of legal issues by incorporating information from performed legal research.

Prerequisite Course Objectives

- LAW R104-Demonstrate the use of legal encyclopedia in researching legal issues
- LAW R104-Locate and utilize statutes and statutes annotated
- LAW R104-Cite cases and other legal publications as set forth in the legal citation manuals which may include the Indigo Book, Blue Book, White Book, ALWD, and other commonly accepted legal style manuals.
- LAW R104-Locate points and authorities in digests and have general understanding of the use of the digest system
- LAW R104-Utilize the Shepard's Citator to determine if a specific case has been subsequently cited, revised or distinguished
- LAW R104-Locate local ordinances
- LAW R104-Summarize facts of a lengthy legal opinion
- LAW R104-Research and write basic case briefs, legal office memorandums, and associated legal support tasks.

Entrance Skills

Ability to identify and locate legal resources in traditional and online libraries.

Prerequisite Course Objectives

- LAW R104-Demonstrate the use of legal encyclopedia in researching legal issues
- LAW R104-Locate and utilize statutes and statutes annotated
- LAW R104-Cite cases and other legal publications as set forth in the legal citation manuals which may include the Indigo Book, Blue Book, White Book, ALWD, and other commonly accepted legal style manuals.
- LAW R104-Locate points and authorities in digests and have general understanding of the use of the digest system
- LAW R104-Utilize the Shepard's Citator to determine if a specific case has been subsequently cited, revised or distinguished
- LAW R104-Locate local ordinances

Requisite Justification**Requisite Type**

Prerequisite

Requisite

LAW R104

Requisite Description

Course in a sequence

Level of Scrutiny/Justification

Required communication/computation skill

Student Learning Outcomes (CSLOs)

Upon satisfactory completion of the course, students will be able to:

- 1 Interpret and write simple contracts.
- 2 Compose an accurate and complete complaint for breach of contract.

- 3 Review and analyze the formation and enforceability of a contract.
- 4 Distinguish between contracts governed by the Uniform Commercial Code and those governed by the common law of contracts.

Course Objectives

Upon satisfactory completion of the course, students will be able to:

-
- 1 Draft legal pleadings for breach of contract causes of action.
 - 2 Identify legal implications of contracts.
 - 3 Identify prima facie case of particular breaches of contracts.
 - 4 Identify legal elements necessary in formation of contracts.
 - 5 Identify the legal elements necessary to enforce a contract.
 - 6 Determine the applicability of the Uniform Commercial Code in the formation and enforcement of contracts.

Course Content

Lecture/Course Content

1. General Considerations and Terminology
 - a. Contract Overview
 - b. Sources of Contract Law
 - c. Objective Theory of Contracts
2. Mutual Assent
 - a. Agreement
 - b. Offer/Acceptance
 - c. Online Auctions
3. Consideration
 - a. Definition of Consideration
 - b. Contracts Lacking Consideration
 - c. Special Business Contracts
 - d. Settlement of Claims
 - e. Equity
4. Consideration Substitutes
 - a. Promissory Estoppel
 - b. Equitable Remedies
5. Capacity and Legality
 - a. Minors
 - b. Mentally Incompetent Persons
 - c. Legality
 - d. Unconscionable Contract
6. Statute of Frauds
 - a. Particulars of the Statute of Frauds
 - b. Formality of the Writing
 - c. Parol Evidence Rule
7. Rights and Obligations of Non-Parties
 - a. Assignment of Rights
 - b. Delegation of Duties
 - c. Third-Party Beneficiaries
 - d. Covenants and Conditions
 - e. Discharge and Performance
8. Performance of the Contract
 - a. Material Breach of Contract
 - b. Monetary Damages
 - c. Rescission and Restitution
 - d. Equitable Remedies

Laboratory or Activity Content

None.

Methods of Evaluation

Which of these methods will students use to demonstrate proficiency in the subject matter of this course? (Check all that apply):

Written expression
Problem solving exercises

Methods of Evaluation may include, but are not limited to, the following typical classroom assessment techniques/required assignments (check as many as are deemed appropriate):

Essay exams
Problem-solving exams
Quizzes
Reports/papers
Research papers
Essays
Problem-Solving Assignments

Instructional Methodology

Specify the methods of instruction that may be employed in this course

Audio-visual presentations
Case studies
Class activities
Class discussions
Collaborative group work
Demonstrations
Distance Education
Group discussions
Instructor-guided interpretation and analysis
Internet research
Lecture
Problem-solving examples
Readings
Role-playing
Small group activities

Describe specific examples of the methods the instructor will use:

Instructor will utilize the following instructional methods:

1. Lecture on the elements of a contract, formation of contracts, defenses to a breach of contract, remedies for breach, and related topics.
2. The use of sample contracts for the purpose of identification of elements, practical contract writing skills, and contractual expectations.
3. Leading discussion on the formation of contracts from an ethical, practical, and legal perspective.
4. Simulations that engage students in practical skills related to client counseling, meeting of the minds, negotiations, authoring contracts, and handling contractual disputes.

Typical graded assignments (methods of evaluation):

1. Over the semester students are evaluated with written tests that measure the student's knowledge in legal research and writing skills gained from instructor's presentations, discussions, and reading assignments on such topics as but not limited to modification of contracts and drafting of complaints, and others.
2. Students are evaluated in classroom discussions on their ability to explain and demonstrate their knowledge of information from textbook reading assignments on such topics as performance of the contract, breach of the contract and others.
3. Students are evaluated on chapter assignments by requiring students to draft complaints for breach of contract lawsuits.

Representative Course Assignments

Writing Assignments

1. Written analysis of cases and contracts will be required.

Critical Thinking Assignments

1. Written analysis of cases and contracts will be required.
2. Students will be tested on their ability to take the legal concepts learned in the course and apply them to a given scenario and identify all legal issues presented in the scenario and successfully analyze the legal outcome of the case.

Reading Assignments

1. Students are required to read and study the information on contracts.
2. Students are required to read and study material or authorities obtained through research at a law library, online, or with other computer resources.

Problem-Solving and Other Assignments (if applicable)**Outside Assignments****Representative Outside Assignments**

Typical outside of classroom assignments:

1. Reading
 - a. Reading of assignments from text and preparation of assignments in text.
 - b. Reading of assigned court cases dealing with disputes regarding paralegals, ethics, criminal, civil and other matters and written analysis of same.
2. Written analysis of cases and contracts

District General Education

A. Natural Sciences

B. Social and Behavioral Sciences

C. Humanities

D. Language and Rationality

E. Health and Physical Education/Kinesiology

F. Ethnic Studies/Gender Studies

CSU GE-Breadth

Area A: English Language Communication and Critical Thinking

Area B: Scientific Inquiry and Quantitative Reasoning

Area C: Arts and Humanities

Area D: Social Sciences

Area E: Lifelong Learning and Self-Development

Area F: Ethnic Studies

CSU Graduation Requirement in U.S. History, Constitution and American Ideals:

IGETC

Area 1: English Communication

Area 2A: Mathematical Concepts & Quantitative Reasoning

Area 3: Arts and Humanities

Area 4: Social and Behavioral Sciences

Area 5: Physical and Biological Sciences

Area 6: Languages Other than English (LOTE)

Textbooks and Lab Manuals

Resource Type

Textbook

Classic Textbook

Yes

Description

Schlageter III, John, Contract Law for Paralegals: Traditional and e-Contracts, London, Pearson Publishing, (2019), 3rd edition.

Print ISBN: 9780133822526, 0133822524

eText ISBN: 9780133781526, 0133781526

Distance Education Addendum

Definitions

Distance Education Modalities

Hybrid (1%–50% online)
Hybrid (51%–99% online)
100% online

Faculty Certifications

Faculty assigned to teach Hybrid or Fully Online sections of this course will receive training in how to satisfy the Federal and state regulations governing regular effective/substantive contact for distance education. The training will include common elements in the district-supported learning management system (LMS), online teaching methods, regular effective/substantive contact, and best practices.

Yes

Faculty assigned to teach Hybrid or Fully Online sections of this course will meet with the EAC Alternate Media Specialist to ensure that the course content meets the required Federal and state accessibility standards for access by students with disabilities. Common areas for discussion include accessibility of PDF files, images, captioning of videos, Power Point presentations, math and scientific notation, and ensuring the use of style mark-up in Word documents.

Yes

Regular Effective/Substantive Contact

Hybrid (1%–50% online) Modality:

Method of Instruction	Document typical activities or assignments for each method of instruction
Video Conferencing	Video conferencing will involve professor lecture, professor demonstrations, class discussions/student questions, and case study analysis by students (either as a class or in groups) with follow-up discussions. ADA compliance will be upheld with Closed Captioning during the session or of the recorded session. Recordings of all live sessions will be made available within the LMS.
Telephone	The telephone media of communication will be used between the professor and students needing additional help on either a scheduled or unscheduled basis.
Synchronous Dialog (e.g., online chat)	The students will be involved in synchronous dialogue during webinar presentations by the professor in which they use the chat feature of the webinar to discuss issues brought up in the professor's lecture and ask questions of the professor and other students.
Other DE (e.g., recorded lectures)	Prerecorded lectures on the learning for a given week will be made and placed in the modules to be replayed by the students for additional assistance in learning the concepts involved for a given week.
Face to Face (by student request; cannot be required)	This media of communication will be used between the professor and students needing additional help by meeting at a specific location during normal office hours.
E-mail	The professor will be involved in email communication with students needing additional help via this communication media.
Asynchronous Dialog (e.g., discussion board)	Students will be involved in a online discussion forum where they will exchange ideas and viewpoints regarding the learning concepts involved for a given week and share their thoughts and viewpoints with the class.

Hybrid (51%–99% online) Modality:

Method of Instruction	Document typical activities or assignments for each method of instruction
Video Conferencing	Video conferencing will involve professor lecture, professor demonstrations, class discussions/student questions, and case study analysis by students (either as a class or in groups) with follow-up discussions. ADA compliance will be upheld with Closed Captioning during the session or of the recorded session. Recordings of all live sessions will be made available within the LMS.

Telephone	The telephone media of communication will be used between the professor and students needing additional help on either a scheduled or unscheduled basis.
Synchronous Dialog (e.g., online chat)	The students will be involved in synchronous dialogue during webinar presentations by the professor in which they use the chat feature of the webinar to discuss issues brought up in the professor's lecture and ask questions of the professor and other students.
Other DE (e.g., recorded lectures)	Prerecorded lectures on the learning for a given week will be made and placed in the modules to be replayed by the students for additional assistance in learning the concepts involved for a given week.
Face to Face (by student request; cannot be required)	This media of communication will be used between the professor and students needing additional help by meeting at a specific location during normal office hours.
E-mail	The professor will be involved in email communication with students needing additional help via this communication media.
Asynchronous Dialog (e.g., discussion board)	Students will be involved in a online discussion forum where they will exchange ideas and viewpoints regarding the learning concepts involved for a given week and share their thoughts and viewpoints with the class.

100% online Modality:**Method of Instruction****Document typical activities or assignments for each method of instruction**

Video Conferencing	Video conferencing will involve professor lecture, professor demonstrations, class discussions/student questions, and case study analysis by students (either as a class or in groups) with follow-up discussions. ADA compliance will be upheld with Closed Captioning during the session or of the recorded session. Recordings of all live sessions will be made available within the LMS.
Telephone	The telephone media of communication will be used between the professor and students needing additional help on either a scheduled or unscheduled basis.
Synchronous Dialog (e.g., online chat)	The students will be involved in synchronous dialogue during webinar presentations by the professor in which they use the chat feature of the webinar to discuss issues brought up in the professor's lecture and ask questions of the professor and other students.
Other DE (e.g., recorded lectures)	Prerecorded lectures on the learning for a given week will be made and placed in the modules to be replayed by the students for additional assistance in learning the concepts involved for a given week.
E-mail	The professor will be involved in email communication with students needing additional help via this communication media.
Asynchronous Dialog (e.g., discussion board)	Students will be involved in a online discussion forum where they will exchange ideas and viewpoints regarding the learning concepts involved for a given week and share their thoughts and viewpoints with the class.

Examinations**Hybrid (1%–50% online) Modality**

On campus
Online

Hybrid (51%–99% online) Modality

On campus
Online

Primary Minimum Qualification

LEGAL ASSISTING

Review and Approval Dates**Department Chair**

10/18/2021

Dean

10/19/2021

Technical Review

MM/DD/YYYY

Curriculum Committee

10/27/2021

DTRW-I

MM/DD/YYYY

Curriculum Committee

11/10/2021

Board

MM/DD/YYYY

CCCCO

11/29/2021

Control Number

CCC000542122

DOE/accreditation approval date

MM/DD/YYYY