

FT R251: ETHICAL LEADERSHIP FOR INSTRUCTORS

Originator

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College

Oxnard College

Attach Support Documentation (as needed)

ethics_courseplan.pdf
sft-fee-schedule-2021 (1).pdf

Discipline (CB01A)

FT - Fire Technology

Course Number (CB01B)

R251

Course Title (CB02)

Ethical Leadership for Instructors

Banner/Short Title

Ethical Leadership

Credit Type

Credit

Honors

No

Start Term

Fall 2021

Catalog Course Description

This course provides the knowledge and skills needed to identify the value of ethical behavior in instructional settings, describe how ethical norms influence individual ethics, identify a personal ethical perspective and core values and how they impact communication and ethical decision making, and make an ethical decision using an ethical decision-making model, in order to assist in making ethical decisions when faced with an ethical dilemma in an instructional setting and carry out the roles and responsibilities of an SFT instructor in an ethical manner.

Taxonomy of Programs (TOP) Code (CB03)

2133.00 - *Fire Technology

Course Credit Status (CB04)

D (Credit - Degree Applicable)

Course Transfer Status (CB05) (select one only)

B (Transferable to CSU only)

Course Basic Skills Status (CB08)

N - The Course is Not a Basic Skills Course

SAM Priority Code (CB09)

C - Clearly Occupational

Course Cooperative Work Experience Education Status (CB10)

N - Is Not Part of a Cooperative Work Experience Education Program

Course Classification Status (CB11)

Y - Credit Course

Educational Assistance Class Instruction (Approved Special Class) (CB13)

N - The Course is Not an Approved Special Class

Course Prior to Transfer Level (CB21)

Y - Not Applicable

Course Noncredit Category (CB22)

Y - Credit Course

Funding Agency Category (CB23)

Y - Not Applicable (Funding Not Used)

Course Program Status (CB24)

1 - Program Applicable

General Education Status (CB25)

Y - Not Applicable

Support Course Status (CB26)

N - Course is not a support course

Field trips

Will not be required

Grading method

(L) Letter Graded

Alternate grading methods

(E) Credit by exam, license, etc.

Does this course require an instructional materials fee?

Yes

Fee Amount

75.00

What personal property or material does the student need that the fee pays for?

1 @ \$75.00 each registration/certification fee paid to State of California Fire Marshal (Fire Service Training and Education Program-FSTEP).

Identify a specific course objective that cannot be met but for the use of the materials at issue.

Certificates contribute to the professional growth of the firefighter persuing the Company Officer certification.

Describe how the material has continuing value outside the classroom.

Industry certifications stay with the student for life and aid in the job placement and career advancemnt of the student.

Is the amount of materials the students must supply, or the amount that they receive in exchange for the fee that is charged, consistent with the amount of material necessary to meet the required objectives of the course?

Yes

If students pay a fee rather than furnishing their own materials, why do they have to pay a fee rather than supply the materials themselves? Is the district/college the only source of the materials? If not, is there a health or safety reason for the district/college to supply the materials? If not, will the district/college supply the materials more cheaply than they can be obtained elsewhere, AND at the district's/college's actual cost?

This is a State Fire Marshal Accredited Course with a required registration fee. Students cannot register witht the Fire Marshal directly and required materials are distributed to students at the first class meeting.

Specify the month and year in which the fee amount, or list of material provided, was reviewed by the host department to ensure that the preceding standards continue to be met.

November, 2020

Repeatable for Credit

No

Is this course part of a family?

No

Units and Hours

Carnegie Unit Override

No

In-Class

Lecture

Minimum Contact/In-Class Lecture Hours

8.75

Maximum Contact/In-Class Lecture Hours

8.75

Activity

Laboratory

Total in-Class

Total in-Class

Total Minimum Contact/In-Class Hours

8.75

Total Maximum Contact/In-Class Hours

8.75

Outside-of-Class

Internship/Cooperative Work Experience

Paid

Unpaid

Total Outside-of-Class

Total Outside-of-Class

Minimum Outside-of-Class Hours

1

Maximum Outside-of-Class Hours

1

Total Student Learning

Total Student Learning

Total Minimum Student Learning Hours

9.75

Total Maximum Student Learning Hours

9.75

Minimum Units (CB07)

.5

Maximum Units (CB06)

.5

Student Learning Outcomes (CSLOs)**Upon satisfactory completion of the course, students will be able to:**

- | | |
|---|---|
| 1 | Describe how ethical norms, core values and personal ethics can influence the ethical decision making process. |
| 2 | Describe the ethical standards established by State Fire Training (SFT), the National Fire Protection Association (NFPA) and the fire department authority having jurisdiction (AHJ). |

Course Objectives**Upon satisfactory completion of the course, students will be able to:**

- | | |
|----|--|
| 1 | Define basic concepts, terms, and theories of ethical decision-making processes. |
| 2 | Analyze an instructor code of ethics. |
| 3 | Examine concepts in ethical leadership. |
| 4 | Assess ethics awareness. |
| 5 | Examine methods for assessing personal values. |
| 6 | Develop a process for analyzing the role of the fire service instructor in maintaining the value system. |
| 7 | Compare philosophical theories that represent principles of ethical decision making. |
| 8 | Discuss the foundations of ethical decision making and behavior. |
| 9 | Identify situations that carry high potential for dilemmas, which require ethical scrutiny. |
| 10 | Evaluate individual value systems in relationship to ethical decision making. |

Course Content**Lecture/Course Content**

1. Instructor Code of Ethics/Conduct
 - a. Obligation to Students
 - b. Obligation to the Profession
 - c. Obligation to State Fire Training
2. Ethics Awareness Inventory
 - a. Character
 - b. Obligation
 - c. Results
 - d. Equity
3. Ethics, Principles, and Values
 - a. Ethics
 - b. Morality
 - c. Principles
 - d. Culture
 - e. Values
4. Assessing Personal Core Values
 - a. When and How They are Established
 - b. Modifications
 - c. Multiple Values
 - d. Competing Values
5. Recognizing Ethical Dilemmas
 - a. Rationale
 - b. What is Done vs. What is Said
 - c. Instructor's Role
 - i. Formal
 - ii. Informal
6. Ethical Choices

- a. Identifying Facts
- b. Isolating the Central Issue
- c. Assessing Mitigating Factors
- d. Developing an Action Plan

Laboratory or Activity Content

None

Methods of Evaluation

Which of these methods will students use to demonstrate proficiency in the subject matter of this course? (Check all that apply):

Problem solving exercises
Written expression

Methods of Evaluation may include, but are not limited to, the following typical classroom assessment techniques/required assignments (check as many as are deemed appropriate):

Group projects
Individual projects
Objective exams
Oral presentations
Performances
Problem-solving exams
Quizzes
Role playing
Reports/papers
Skills demonstrations
Simulations

Instructional Methodology

Specify the methods of instruction that may be employed in this course

Audio-visual presentations
Computer-aided presentations
Class activities
Class discussions
Case studies
Distance Education
Demonstrations
Group discussions
Instructor-guided interpretation and analysis
Instructor-guided use of technology
Lecture
Role-playing

Describe specific examples of the methods the instructor will use:

1. The instructor will lecture on ethical situations that can confront an instructor. Students will then work in small groups to examine various scenarios, and determine what would be the ethical resolution to each scenario. Their findings will be presented to the class.
2. The instructor will lead a discussion on assessing CORE (Character, Obligation, Results, and Equity) perspectives. Students will then complete a workbook activity to assess their personal awareness to these perspectives.

Representative Course Assignments

Writing Assignments

1. Develop a list of the formal and informal roles an instructor fulfills for their students.
- 2.

Critical Thinking Assignments

1. Analyze the provided "Instructor Code of Ethics/Conduct" and explain how an individual instructor's actions impact State Fire Training.

2. Identifying ethical problems and solutions, conducting a personal ethics inventory, implementing the seven-step ethical decision making process

Reading Assignments

1. The student will read the material on public opinion polls in reference to declining attention to ethics, and they will then complete the provided "Ethics Awareness Inventory."
2. The student will read provided material on personal values, and they will then make a list of their own personal values.

Skills Demonstrations

1. Value card selection
2. Seven-step ethical decision-making activity
3. Ethical inventory presentation

Outside Assignments

Representative Outside Assignments

none

Articulation

C-ID Descriptor Number

FIRE 251X

Status

Aligned

District General Education**A. Natural Sciences****B. Social and Behavioral Sciences****C. Humanities****D. Language and Rationality****E. Health and Physical Education/Kinesiology****F. Ethnic Studies/Gender Studies****CSU GE-Breadth****Area A: English Language Communication and Critical Thinking****Area B: Scientific Inquiry and Quantitative Reasoning****Area C: Arts and Humanities****Area D: Social Sciences****Area E: Lifelong Learning and Self-Development****Area F: Ethnic Studies****CSU Graduation Requirement in U.S. History, Constitution and American Ideals:****IGETC****Area 1: English Communication****Area 2A: Mathematical Concepts & Quantitative Reasoning****Area 3: Arts and Humanities****Area 4: Social and Behavioral Sciences****Area 5: Physical and Biological Sciences****Area 6: Languages Other than English (LOTE)****Textbooks and Lab Manuals****Resource Type**

Other Instructional Materials

Description

Williams, Linda. Ethical Awareness Inventory. The Williams Institute. 2006, Phoenix AZ. This is the most recent, up to date and relevant copy and it is approved by California State Fire Training.

Library Resources**Sufficient Library Resources exist**

Yes

Distance Education Addendum

Definitions

Distance Education Modalities

Hybrid (51%–99% online)

Hybrid (1%–50% online)

100% online

Faculty Certifications

Faculty assigned to teach Hybrid or Fully Online sections of this course will receive training in how to satisfy the Federal and state regulations governing regular effective/substantive contact for distance education. The training will include common elements in the district-supported learning management system (LMS), online teaching methods, regular effective/substantive contact, and best practices.

Yes

Faculty assigned to teach Hybrid or Fully Online sections of this course will meet with the EAC Alternate Media Specialist to ensure that the course content meets the required Federal and state accessibility standards for access by students with disabilities. Common areas for discussion include accessibility of PDF files, images, captioning of videos, Power Point presentations, math and scientific notation, and ensuring the use of style mark-up in Word documents.

Yes

Regular Effective/Substantive Contact

Hybrid (1%–50% online) Modality:

Method of Instruction	Document typical activities or assignments for each method of instruction
Asynchronous Dialog (e.g., discussion board)	Instructor will deliver lectures using District LMS. Students will post to a discussion board and reply to two other student posts.
Synchronous Dialog (e.g., online chat)	Students will chat during a live classroom session.
Synchronous Dialog (e.g., online chat)	Instructors and students will watch the movie, "The Emperor's Club" and discuss 5 ethical situations for Instructors.
Asynchronous Dialog (e.g., discussion board)	Instructor will post a scenario to Discussion Board. Students will develop and post their own solutions. Students will also be required to post a comment on another student's post.

Hybrid (51%–99% online) Modality:

Method of Instruction	Document typical activities or assignments for each method of instruction
Synchronous Dialog (e.g., online chat)	Students will chat during a live classroom session.
Asynchronous Dialog (e.g., discussion board)	Instructor will deliver lectures using District LMS. Students will post to a discussion board and reply to two other student posts.
Synchronous Dialog (e.g., online chat)	Instructors and students will watch the movie, "The Emperor's Club" and discuss 5 ethical situations for Instructors.
Other DE (e.g., recorded lectures)	Students will view online lecture through the District LMS.
Asynchronous Dialog (e.g., discussion board)	Instructor will post a scenario to Discussion Board. Students will develop and post their own solutions. Students will also be required to post a comment on another student's post.

100% online Modality:

Method of Instruction	Document typical activities or assignments for each method of instruction
Asynchronous Dialog (e.g., discussion board)	Instructor will deliver lecture(s) thru District LMS. Students will post to a discussion board and reply to two other student posts.
Synchronous Dialog (e.g., online chat)	Students will chat during a live classroom session as Instructor delivers lectures.
Other DE (e.g., recorded lectures)	Students will watch videos supplied by the Instructor via the District LMS.

Synchronous Dialog (e.g., online chat)

Instructors and students will watch the movie, "The Emperor's Club" and discuss 5 ethical situations for Instructors.

Examinations

Hybrid (1%–50% online) Modality

Online
On campus

Hybrid (51%–99% online) Modality

Online
On campus

Primary Minimum Qualification

FIRE TECHNOLOGY

Review and Approval Dates

Department Chair

09/10/2020

Dean

09/10/2020

Technical Review

09/23/2020

Curriculum Committee

09/23/2020

DTRW-I

10/08/2020

Curriculum Committee

10/14/2020

Board

11/10/2020

CCCCO

11/15/2020

Control Number

CCC000620127

DOE/accreditation approval date

MM/DD/YYYY