The Professional Development Committee (PDC) supports and advances the college mission, vision and values through the planning and evaluation of professional development activities for faculty, staff, and administrators. It also supports the institutions continuous improvement to promote equity and diversity.

## September 19th 2023 Fall Flex Workshops



## 2023 Fall Flex Day Agenda

| Tuesday, September 19 |  |
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|                       | Emergency Notification   |
| 9:00am – 10:00am      | Location: AA-101   |
|                       | Facilitator: Michael Alexander, Director, College Information Technology Services  |
|                       | Oxnard College considers the health and safety of its students, faculty, staff and the community a top priority. It's our goal to keep everyone informed of events and activities that affect our campuses and county. Join us for this campus community training on the topic of receiving emergency alerts, text messages, and other emergency notices.  |
|                       | Accreditation Focused Site Visit Preparation Town Hall   |
| 10:00am – 11:00am     | Location: OCPA Conference Center   |
|                       | Zoom: https://vcccd-edu.zoom.us/j/85609830929  |
|                       | Facilitator: Dr. Oscar Cobian & Dr. Luis Gonzalez  |
|                       | The executive leadership team invites you to hear about the upcoming Accreditation Focused Site Visit and to learn about the process, expectations, and next steps. This will be facilitated by the President, Dr. Oscar Cobian and Vice President of Academic Affairs, Dr. Luis A. Gonzalez. Join us for this informative and engaging town hall!         |
| 11:00am – 12:30pm     | Active Shooter Training  |
|                       | Location: AA-101   |
|                       | Facilitator: Lt. Cesar Romero & Professor Anthony Rodriguez  |
|                       | Active shooter incidents are often unpredictable and evolve quickly. Professor Anthony Rodriguez and Lt. Cesar Romero will lead this training to prepare individuals both mentally and physically to respond to an active shooter situation.   |
|                       | Chrome River Training  |
|                       | Zoom: https://vcccd-edu.zoom.us/j/89815833468?pwd=OS9ocHJNRzZzdEpUcUVOR2JiNnNVdz09   |
| 1:00pm – 2:00pm       | Facilitator: Brenda Griego, Fiscal Services Supervisor   |
|                       | Chrome River is the districts p-card, mileage, cash advance and travel management solution. If you are new to the system, or perhaps just need a refresher, you will want to attend this training. A Q&A will be held at the end of the session.   |
|                       | Accreditation Focused Site Visit Preparation Town Hall   |
| 2:00pm – 3:00pm       | Location: OCPA Conference Center   |
|                       | Zoom: https://vcccd-edu.zoom.us/j/84774924543  |
|                       | Facilitator: Dr. Oscar Cobian & Dr. Luis Gonzalez  |
|                       | The executive leadership team invites you to hear about the upcoming Accreditation Focused Site Visit<br>and to learn about the process, expectations, and next steps. This will be facilitated by the President,<br>Dr. Oscar Cobian and Vice President of Academic Affairs Dr. Luis A. Gonzalez. Join us for this<br>informative and engaging town hall! |

| Tuesday, September 19 |  |
|-----------------------|--|
|                       | Curriculum: Course Form Updates  |
| 3.00pm – 4:00pm       | Location: CH-301A/B  |
|                       | Zoom: https://vcccd-edu.zoom.us/j/81370028291?pwd=cHpMK3NZYXJEMVVxMEdHVDBkV2xIUT09   |
|                       | Facilitator: Paris Trujillo, Curriculum Specialist   |
|                       | There are new improvements to the CourseLeaf CIM form. If you need to make changes to your curriculum this year, please join us for a review what's new! This training will focus on the courses form. <i>Please bring your laptop if you will be attending the in-person training</i> .           |
| 3.30pm – 5:00pm       | Excel Basic Training   |
|                       | Location: LLRC-101   |
|                       | Facilitator: John Habal, Technical Data Specialist   |
|                       | Discover the basics and become a confident, capable Excel user by attending this training.<br>Participants will receive basic training in Excel commands and more commonly used features.<br>You will learn the differences between working with Excel 365 online vs. Excel 365 on the<br>desktop. |