







VCCCD Board Policy Manual Book

Section Chapter 3 General Institution

Title BP 3721 Information Security Standard

Code BP 3721

Status Active

Legal **Education Code Section 70902** 

17 U.S.C. Section 101 et seq.

Penal Code Section 502

California Constitution Article 1, Section 1 Government Code Section 3543.1(b)

Adopted March 10, 2020

As an educational institution, the District and its colleges collect, process, and manipulate large amounts of data about students, personnel, and others. The District is committed to ensuring the highest level of privacy and security for these data sets in accordance with state and federal law and industry best practices. To that end, the Chancellor in consultation with faculty and staff shall establish local security procedures that meet or exceed the current California Community College Information Security Standard. The procedures shall include requirements for classifying all data sets by security level and shall apply the appropriate security protocols. Further, the District intends for employees charged with managing data sets of any level of confidentiality to adhere to District information security procedures and to complete regular training in said procedures.

Reference Administrative Procedure AP 3721.

**Governance Review** 

2020 03.10 Board of Trustees Meeting

2020 02.20 Policy, Planning, and Student Success Committee

2020 01.22 Chancellor's Cabinet

2020 01.09 DTRW-SS

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