

**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
Board of Trustees**




Minutes for the Board of Trustees Regular Meeting
May 14, 2019

Respectfully submitted:

Greg Gillespie, Secretary, approved and ordered into proceedings of the District,
Tuesday, June 11, 2019.

 _____, Chair
Dianne B. McKay

 _____, Secretary
Greg Gillespie



**Ventura County Community College District
Board of Trustees Regular Meeting Minutes
May 14, 2019**

Board Members Present: Chair Dianne McKay, Vice Chair Larry Kennedy, Trustee Joshua Chancer, Trustee Gabriela Torres, Trustee Bernardo Perez, Student Trustee Connor Kubeisy.

Others Present: Chancellor Greg Gillespie; Vice Chancellor David El Fattal; Presidents: Julius Sokenu, Luis Sanchez; Vice President Kim Hoffmans; Administrative Officer Patti Blair; Directors: Laura Barroso and Michael Arnoldus; Academic Senate Presidents: Diane Eberhardy, Nenagh Brown, Lydia Morales; Classified Senate Presidents: Gilbert Downs, Sebastian Szczebiot; AFT President Doug Thiel; SEIU Union Steward Maria Urenda; Recorder: Laura Brower

1. Regular Meeting of the Board

1.01 Call to Order. Chair McKay called the meeting to order at 4:30 p.m.

1.02 Public Comments – Closed Session Agenda Items. Steve Hall provided an update on AFT negotiations and requested the Board remove the CalPERS proposal and agree to a reopener in the second and third year for salary and benefits.

2. Closed Session

2.01 CONFERENCE WITH LABOR NEGOTIATORS: AFT/SEIU (Gov. Code, § 54957.6).

2.02 PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Chancellor (Gov. Code § 54957).

3. Reconvene in Open Session. Chair McKay reconvened the meeting at 6:50 p.m.

3.01 Report of Action in Closed Session. There was no action taken.

3.02 Pledge to the Flag. Student Trustee Kubeisy led the pledge to the flag.

3.03 Chancellor's Recommendation of the Agenda. The District's Consultation Council is the representative body designed to support governance processes at each College, assist in District governance through the review and analysis of the Board of Trustees agenda prior to action by the Trustees, and advise the Chancellor. The items presented to the Board of Trustees were reviewed within the District's Consultation Council and are hereby presented to the Trustees for action, without constituent objections.

3.04 Changes to the Agenda. Chair McKay announced the following changes to the agenda:

- Item 11.02 Action to Approve/Ratify Board Purchase Order Report, #11, for FY2018-19 from March 19, 2019, to April 22, 2019.
- PO Board Report, Page 15 of 15, PO Number PS000645: The vendor name was inadvertently omitted from the report. The vendor should be Salvador M. Sandoval.
- Item 15.04 Action to Approve Selection of the Clean Power Alliance (CPA) as the Electricity Provider for District Sites Utilizing the Option Clean Power, 50% Renewable Energy was pulled.

3.05 Public Comments Open Session Agenda Items. Maria Urenda commented on *Item 16.01 Action to Approve Memorandum of Understanding Between the Ventura County Community College District and SEIU Local 99, Dated April 17, 2019; and Use of Reserves (Requires 2/3 Vote)*, thanked Chancellor Gillespie and Trustees for making this proposal possible; Doug Thiel thanked Laura Barroso, Cheryl Manley, and Bea Herrera for going above and beyond in assisting a faculty member who has fallen ill; the following individuals commented on the potential closure of the Oxnard College Child Development Center and the negative effect it will have on the community: Simon Salem, Emily Guthrie, Noreen Bennington, Emily Zwaal, Manuel Aniola, and Ray Tejada.

4. Reception: Guests and Recognitions

4.01 Acknowledgement of New Employees. Trustees recognized and welcomed VCCCD new employees hired or promoted during the period of March 28 to April 25, 2019.

Appointment of Academic Personnel - Full-Time

- Melissa Garcia, Counselor, Oxnard College

Appointment of Classified Personnel

- Ryan Babcock, Community College Police Officer I, Districtwide
- Andrew Huisenga, Community College Police Lieutenant, Districtwide
- Brena Marin, Office Assistant, Ventura College
- Eduardo Medrano, Instructional Lab Technician I - Learning Resources, Ventura College

4.02 Recognition of Ventura County Community College District Retirees. Trustees recognized the individuals named below for their dedication and years of service, and offered congratulations on retirement.

- Lisa Hopper, Oxnard College, Research Analyst, District service began on March 18, 2002; was present to accept her certificate.
- George Matzenger, Oxnard College, Custodian, District service began on October 16, 2000;
- Denise Padilla, Oxnard College, Financial Aid Specialist, District service began on August 17, 2001;
- Vish Viswanath, Moorpark College, Instructor, District service began on August 12, 1997.

4.03 Certificate of Recognition for Student Trustee Connor Kubeisy. Chair McKay provided an overview of Student Trustee Kubeisy's accomplishments and, on behalf of the Board of Trustees, presented a Certificate of Recognition. The Board thanked Student Trustee Kubeisy for his dedicated service to students.

5. Student Reports

5.01 Student Trustee Advisory Report. Student Trustee Kubeisy commented on the final Associated Student Leadership Summit and provided an update on student finals and the Student Trustee elections.

5.02 Student Reports. There were no reports.

5.03 College Reports

- Julius Sokenu, Acting President, Moorpark College, thanked Moorpark College Academic Senate for hosting a breakfast to celebrate retirees, faculty, staff, and managers and commented on work taking place with the Hueneme Naval Base to provide an engineering program and upcoming mechatronics in support of training and employment needs and thanked Mary Rees, Alexandria Wright, and Engineering Professor Scarlet Relle for their support, and Moorpark College faculty who presented the Maker Space program to the National Association of Community College Entrepreneurship, and commented on the Stem Articulation Program, PACE Program for adult learners, and commencement.

- Luis Sanchez, Acting President, Oxnard College, commented on commencement and the Child Development Center.
- Kim Hoffmans, Vice President, Academic Affairs, Ventura College, commented on commencement and year-end events, including the Dean's List ceremony, VC Foundation scholarship events, and the Nurse Pinning.
- Nenagh Brown, Academic Senate President, Moorpark College, provided a written report and commented on the Academic Senate brunch, congratulated Gilbert Downs on receiving the President's Award, and welcomed Julius Sokenu as Acting President.
- Diane Eberhardy, Academic Senate President, Oxnard College, commented on commencement, Academic Senate elections (Diane Eberhardy, President; Amy Edwards, Vice President; Linda Kama'ila, Secretary; and Lois Zsarnay, Treasurer), Great Teachers Seminar, approval of the first non-credit program at Oxnard College, Certificate of Competency in English as a Second Language Level 2; approval of the AA-T in Law, Public Policy, & Society by the State Chancellor's Office, welcomed Luis Sanchez as Acting President, and congratulated Kim Hoffmans on being selected as Ventura College President.
- Lydia Morales, Academic Senate President, Ventura College, commented on the math department award of \$1,000 to an outstanding math student, the annual High School Connections Dinner, including local high school math and English teachers in AB705 implementation discussions, Guided Pathways workshop flex activity, Academic Senate approval of the Participatory Governance Handbook, thanked Damon Bell for his support as Interim President, and congratulated Kim Hoffmans for being selected as Ventura College President.
- Gilbert Downs, Classified Senate President, Moorpark College, commented on year-end scholarships, cap and gown loan program, Classified Appreciation Week, and commencement.
- Sebastian Szczebiot, Classified Senate President, Ventura College, commented on commencement, 2019-20 Classified Senate elections (Sebastian Szczebiot, President; Jeanine Day, Vice President; Sara Murillo, Treasurer; Felicia Torres Secretary), Classified Appreciation luncheon and service awards, Classified Senate scholarships, and thanked Damon Bell for his support.

5.04 District Administrative Reports.

- David El Fattal, Vice Chancellor Business and Administrative Services, commented on year-end fiscal processing creating heavy workloads on staff, and provided an update on the Governor's May revise. Trustee Chancer indicated he was not aware of this information and would have liked to receive it ahead of time.
- Patti Blair, Administrative Officer - Communications, Marketing and Outreach, thanked District classified staff Beth Shephard, Marc Boman, Diana Martin, Ann Marie McCarthy, and Janeene Nagaoka for their efforts on graduation communications that included a special edition of *The Connection Newsletter*, social media efforts, photography, and college support. Planning work continues on the website redesign; surveys, focus groups, and current website analytics have taken place and stakeholder interviews are planned for September and will include classified and academic senate representatives; thanked Trustees Chancer, Perez, and Torres for attending the Associated Student Summit luncheon celebrating the many successes of student leaders throughout the year; announced Student Trustee-elect Jessica Martinez who will be sworn in during the June 11, 2019 Board Meeting; outreach and enrollment management marketing continues for Summer and Fall; and thanked the Board and Chancellor Gillespie for their continued support.

- Michael Arnoldus, Director of Employment Services advised the Vice Chancellor of Human Resources recruitment will be completed this summer.

6. Senate Consultation

6.01 Academic Senate Presidents Consultation.

- Nenagh Brown, Academic Senate President, Moorpark College commented on *Item 17.05 FIRST READING: Moorpark College Educational Master Plan 2019-2020 to 2028-2029* and all constituent groups participated; the results will make Moorpark College much stronger for students, and thanked Luis Sanchez for his support during the process.
- Diane Eberhardy – Academic Senate President, Oxnard College. There was no report.
- Lydia Morales – Academic Senate President, Ventura College. There was no report.

6.02 Classified Senate Presidents Consultation.

- Gilbert Downs, Classified Senate President, Moorpark College. There was no report.
- Sebastian Szczebiot, Classified Senate President commented on *Item 16.02 Action to Approve Increase in Compensation for Health Benefits for Unrepresented Employees, Board of Trustees, and Personnel Commissioners; and Use of Reserves (Requires 2/3 Vote)* and expressed gratitude to Maria Urenda for her hard work in negotiations and thanked Trustees for support for classified employees.

7. Board Committee Reports

7.01 Administrative Services Committee Update. The Administrative Services Committee met on April 17, 2019. Committee Chair Perez indicated a copy of the draft meeting notes were provided in the agenda packet. Trustee Chancer stated a significant part of the meeting was discussion on solar use and looks forward to exploring various options.

7.02 Policy, Planning, and Student Success Committee Update. The Policy, Planning and Student Success Committee met on April 23, 2019. Vice Chair Kennedy advised the committee was unable to discuss the policies in-depth and are agendaized for Board discussion. Trustee Torres stated concern of only using the California Community College League (CCLC) guidance on legislative matters as the Board may have a different position. Trustee Torres inquired how do we track bills and what type of advocacy can take place.

8. Informational Items.

8.01 Collaborative Brain Trust (CBT) Report: Review of Report Recommendations by Dr. Brice Harris. Dr. Harris reviewed the three phases of the report and provided findings, recommendations, and challenges identified in the report.

Trustee Torres stated she appreciated the thoroughness and transparency of the report and thanked Dr. Harris. The items brought forward will need to be approached to reflect the voices of the community and provide equity, accessibility, and address cultural issues. Policy should be set so we are able to address all of these concerns. As an elected official, she appreciates inclusion of all constituents.

Trustee Perez thanked Dr. Harris for the report and was glad to participate in the process. He questioned Dr. Harris why IT was not mentioned in the list of recommendations and included in the spreadsheets for staffing compared to other Districts. Dr. Harris stated the IT operations are quite respected by the colleges and District and recommends a more consistent approach to District software use. The spreadsheets should be reviewed for disparity of staffing levels for workforce and preparedness in all areas of the District. Although the report was comprehensive, it did not include comparisons for all areas. Trustee Perez questioned if responses to the surveys were consistent across the four different sites. Dr.

Harris indicated different perspectives at each location but the colleges feel they are not getting the level of support needed.

Trustee Kennedy asked about the Districtwide Foundation recommendation and how a Districtwide Foundation would work with the college foundations. Dr. Harris stated the formation of a Districtwide Foundation is a time-consuming, delicate project, but there would be greater opportunities with combined investments and collaborative efforts.

Trustee Chancer stated the highlight and strongest part of the report was the willingness of employees and community to participate. A vast majority of people do care and were honest. Thanked Dr. Harris for the report and the condensed presentation format was easy to understand and expressed gratitude to leadership for taking the risk to seek information internally, and asked about next steps. Chancellor Gillespie stated some recommendations could take 18-36 months while others may take years. The report is a foundational planning document that will be helpful in creating a new District Strategic Plan. The report will be further discussed during the June 24 Board Planning Session. CBT will provide further assistance with the strategic plan as we do not have staff capacity.

Chancellor Gillespie questioned what level of interest or willingness to change was received throughout the District. Dr. Harris stated there are three perspectives: those ready to change, those who will work against it; and those who want to be left alone. The greatest challenge is doing a better job of helping people understand the values and benefits desired.

Chair McKay thanked Dr. Harris for the report and appreciates the work conducted by CBT.

9.01 Approval of Consent Calendar. The following items were moved from the Consent Calendar to Action.

- Item 11.02 Revised: Action to Approve/Ratify Board Purchase Order Report #11, for FY 2018-2019 from March 19, 2019 to April 22, 2019 (see item 3.04).
- Item 11.07 Action to Ratify New Contracts and Grants for Fiscal Year 2018-19.
- Item 11.08 Action to Approve Monthly Budget Transfer Summary & Budget Amendment for the month of March 2019.

The Chancellor recommends approval. Motion by Trustee Larry Kennedy, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

10. Approval of Minutes

10.01 Approval of Minutes for the March 19, 2019, VCCCD Board of Trustees Meeting. The Chancellor recommends approval. Motion by Trustee Larry Kennedy, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

10.02 Approval of Minutes for the April 9, 2019, VCCCD Board of Trustees Meeting. The Chancellor recommends approval. Motion by Trustee Larry Kennedy, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

10.03 Approval of Minutes for the April 23, 2019, VCCCD Board of Trustees Special Meeting. The Chancellor recommends approval. Motion by Trustee Larry Kennedy, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

11. Consent Calendar: Business and Administrative Services

11.01 Action to Approve Ratification of Accounts Payable and Payroll for the Period of March 11 to April 12, 2019. The Chancellor recommends approval. Motion by Trustee Larry Kennedy, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

11.02 Revised: Action to Approve/Ratify Board Purchase Order Report #11, for FY 2018-2019 from March 19, 2019 to April 22, 2019 (see item 3.04). The Chancellor recommends approval. Trustee Chancer asked for clarification on P0117144 and the use of fund 114 to pay for football uniforms at Ventura College and what determines which fund is used. Vice President Hoffmans stated co-curricular funds are traditionally used to support the arts and athletics. The area managers and deans have a number of funds from the budget they can pull from in line with Board policy. Programs are part of program review. Trustee Torres stated a system needs to be in place that is equitable and transparent. The Board does not want to show favoritism. Trustee Chancer asked for clarification of PS000645 vendor Salvador M. Sandoval and whether he was an employee. Vice President Hoffmans stated this is a Personal Services contract for a mental health provider to provide support to students. A study session on funds 113 and 114 was requested. Motion by Trustee Larry Kennedy, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote. Abstain: Trustee Dianne McKay.

11.03 Action to Approve the Acceptance of Gifts for FY 2018-2019 from March 18, 2019 to April 22, 2019. The Chancellor recommends approval. Motion by Trustee Larry Kennedy, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

11.04 Action to Approve the Acceptance of Completion of Bid 565, Ventura College HVAC Replacement Project, Building E (Financial Aid Building). The Chancellor recommends approval. Motion by Trustee Larry Kennedy, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

11.05 Action to Approve a One-Year Agreement with Turnitin, Originality and Plagiarism Checking Services and Software. The Chancellor recommends approval. Motion by Trustee Larry Kennedy, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

11.06 Action to Approve Annual Software Maintenance and Support Renewal for OnBase with Hyland Software. The Chancellor recommends approval. Motion by Trustee Larry Kennedy, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

11.07 Action to Ratify New Contracts and Grants for Fiscal Year 2018-19. The Chancellor recommends approval. Trustee Chancer questioned whether the District has a capacity for a central grant position due to the number of grants approved at the Board meeting. Chancellor Gillespie stated one of the CBT recommendations is to hire a District Grant Director. Motion by Trustee Josh Chancer, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

11.08 Action to Approve Monthly Budget Transfer Summary & Budget Amendment for the month of March 2019. The Chancellor recommends approval. Trustee Torres advised she would like to have a better understanding of the budget transfer summary report and a breakdown on items would be beneficial instead of compiling them together. The report is approved every month and Trustee Chancer agrees there should be more transparency. Motion by Trustee Gabriela Torres, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

12. Consent Calendar: Human Resources. There were no items

13. Consent Calendar: Policy, Planning and Student Success. There were no items

14. Consent Calendar: Trustees/Chancellor. There were no items.

15.01 Action to Approve Acceptance of Quarterly Financial Status Report, General Fund – Unrestricted (CCFS-311Q). The Chancellor recommends approval. Vice Chancellor El Fattal responded to Trustee questions including ending fund balances of the reserve and carryovers. Trustees Chancer and Torres indicated a need for more discussion on use of the reserve to address students' needs. Motion by Trustee Bernardo Perez, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

15.02 Action to Approve FY 2018-19 Additional SCFF Revenue – Budget Augmentation. The Chancellor recommends approval. Motion by Trustee Josh Chancer, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

15.03 Action to Accept the Actuarial Study of Retiree Health Liabilities as of June 30, 2018 (the valuation date). The Chancellor recommends approval. Motion by Trustee Larry Kennedy, second by Trustee Bernardo Perez. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

15.04 PULLED: Action to Approve Selection of the Clean Power Alliance (CPA) as the Electricity Provider for District Sites Utilizing the Option Clean Power, 50% Renewable Energy.

16. Human Resources

16.01 Action to Approve Memorandum of Understanding Between the Ventura County Community College District and SEIU Local 99, Dated April 17, 2019; and Use of Reserves (Requires 2/3 Vote). The Chancellor recommends approval. Motion by Trustee Larry Kennedy, second by Trustee Bernardo Perez. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

16.02 Action to Approve Increase in Compensation for Health Benefits for Unrepresented Employees, Board of Trustees, and Personnel Commissioners; and Use of Reserves (Requires 2/3 Vote). The Chancellor recommends approval. Motion by Trustee Larry Kennedy, second by Trustee Bernardo Perez. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

16.03 Action to Approve Employment Agreement - Ventura College President. The Chancellor recommends approval. Trustee Chancer asked if there is an 18-month separation clause and what is the procedure should the District decide to not continue in the contract. Chancellor Gillespie commented that

administrators have rolling contracts and if a contract is not renewed, the administrator would have that year and the following year left on the contract. The procedure is different should someone be terminated for cause. Motion by Trustee Larry Kennedy, second by Trustee Bernardo Perez. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

16.04 Action to Approve the Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form, Fiscal Year 2018-2019. The Chancellor recommends approval. Motion by Trustee Larry Kennedy, second by Trustee Bernardo Perez. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

16.05 Action to Approve Conversion of the Academic Vice Chancellor, Human Resources, Position to Classified Management. The Chancellor recommends approval. Motion by Trustee Larry Kennedy, second by Trustee Bernardo Perez. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

16.06 Action to Approve Establishment of Positions at the District Administrative Center and Moorpark College. The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

16.07 Action to Approve a Change to Sabbatical Leave Dates for 2019-2020. The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

16.08 Action to Adopt Resolution 2019-02 Declaration of "Indefinite" Compensation for Retroactive Pay Adjustments For Fiscal Year 2019-2020. The Chancellor recommends adoption. Motion by Trustee Bernardo Perez, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

16.09 Approval to Grant Sick Leave Days/Hours from Established Voluntary Sick Leave Pool for Academic Employees. The Chancellor recommends approval. Motion by Trustee Larry Kennedy, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

17. Policy Planning & Student Success

17.01 Action to Approve Spring 2019 Candidates for Graduation and Certificates at Moorpark College. The Chancellor recommends approval. Motion by Trustee Bernardo Perez, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

17.02 Action to Approve Spring 2019 Candidates for Graduation and Certificates at Oxnard College. The Chancellor recommends approval. Motion by Trustee Gabriela Torres, second by Trustee Larry Kennedy. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

17.03 Action to Approve Spring 2019 Candidates for Graduation and Certificates at Ventura College. The Chancellor recommends approval. Motion by Trustee Larry Kennedy, second by Trustee Bernardo Perez. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

17.04 Action to Approve Local Goals that Align with the CCCC Vision for Success: Moorpark College, Oxnard College, Ventura College. The Chancellor recommends approval. Motion by Trustee Larry Kennedy, second by Trustee Bernardo Perez. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

17.05 FIRST READING: Moorpark College Educational Master Plan 2019-2020 to 2028-2029. Chancellor Gillespie congratulated all those involved in creating the Educational Master Plan. Moorpark Acting President Sokenu described the campus involvement in developing the plan and thanked Nenagh Brown and Oleg Beshpalov for their efforts. Chair McKay expressed appreciation for the report.

17.06 Review of June 24, 2019 Board of Trustees Strategic Planning Session Agenda. The Chancellor led a review of the agenda and noted suggested changes by Trustees. Chancellor Gillespie advised *Item 1.07 VCCCD Leadership Academy Recognition* will be added to the agenda. Information from the January planning session on goals, mission and vision will be used as a starting point for the 2019-2020 Board Performance Goals discussion. Trustee Chancer stated he is excited for his first planning session and questioned if the CBT recommendations would be discussed. Chancellor Gillespie stated that topic is agendaized under *Item 4.02 Institutional Effectiveness Partnership Initiative (IEPI) Alignment*. Trustee Torres stated concern on whether there is enough time scheduled for productive dialogue on items. Chancellor Gillespie advised if time becomes an issue, items will be moved to another meeting. Trustee Torres requested documents prior to the meeting.

17.07 Action to Reaffirm Board Policy 2015 Student Member (existing); Administrative Procedure 2015 Student Member (existing) is provided for information. The Chancellor recommends approval.

Student Trustee Kubeisy suggested the bullet *The privilege to make and second motions* be added; and adding a bullet to receive the Chancellor Board Updates. Trustee Chancer suggested changing the word "privilege" to "ability."

Motion by Trustee Larry Kennedy; second by Trustee Joshua Chancer to the following items:

- The ability to cast an advisory vote at Board meetings (advisory votes are not included in determining votes required to carry any measure before the Board.)
- The ability to receive compensation for Board meeting attendance;
- The ability to serve a term commencing on June 1 – May 31; and
- The ability to receive the non-confidential Board Updates.

Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

17.08 Action to Reaffirm Board Policy 2745 Board Self-Evaluation (existing); AP 2745 Board Self-Evaluation (revised) is presented for information. The Chancellor recommends approval. Moved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

17.09 Action to Reaffirm Board Policy 4100 Graduation Requirements (existing); Administrative Procedure 4100 Graduation Requirements (revised) is provided for information. The Chancellor recommends approval. Motion by Trustee Gabriela Torres, second by Trustee Josh Chancer. Motion was

approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

17.10 Action to Affirm Board Policy 4230 Grading Symbols (existing); Administrative Procedure 4230 Grading Symbols (revised) is provided for information. The Chancellor recommends approval. Motion by Trustee Gabriela Torres, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

17.11 Action to Affirm Board Policy 5013 Students in the Military (existing); Administrative Procedure 5013 Students in the Military (revised) is provided for information. The Chancellor recommends approval. Motion by Trustee Gabriela Torres, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

17.12 Action to Reaffirm Board Policy 5020 Nonresident Tuition (existing); Administrative Procedure 5020 Nonresident Tuition (revised) is provided for information. The Chancellor recommends approval. Motion by Trustee Gabriela Torres, second by Trustee Josh Chancer. Final Resolution: Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

17.13 Action to Reaffirm Board Policy 5075 Course Adds and Drops (existing); Administrative Procedure 5075 (revised) is provided for information. The Chancellor recommends approval. Motion by Trustee Gabriela Torres, second by Trustee Josh Chancer. Motion was approved. Yes: Trustee Josh Chancer, Trustee Gabriela Torres, Trustee Larry Kennedy, Trustee Dianne McKay, Trustee Bernardo Perez, Student Trustee Connor Kubeisy Advisory Vote.

17.14 Board Policy 7120 Recruitment and Hiring is provided for information. Chancellor Gillespie indicated current policies were approved in 2016 and considerable time was spent in the governance process and encouraged the Board to provide recommendations for changes. Trustee Torres stated concern and she would like to have more information about candidates and the hiring process and that she is uncomfortable with current policy. Trustee Chancer stated he would like changes made to the policy in light of the hiring of the Vice Chancellor for Human Resources. Trustee Kennedy stated he would not like to get to the point where the Board forces a candidate on the Chancellor, but agrees the Chancellor should keep the Board informed of strength and weaknesses of candidates. Chancellor Gillespie stated changes to the policies will need to begin again in the governance process and reviewed by the Policy, Planning, and Student Success Committee prior to returning to the Board and that this could take time as faculty are now off for the summer.

18. Trustees/Chancellor's Office

18.01 Professional Development Update. Trustee Torres advised the CCLC Board of Trustees Annual Conference was productive and enjoyed insightful presentations, thanked President Sanchez for his presentation on the Moorpark College Rising Scholars program. Trustees attended sessions on diversity hiring, student center funding model formula, equity, and social justice.

18.02 Action to Approve Board Member Absence. There was no action taken.

18.03 Trustee Reports.

Trustee Perez thanked faculty and staff for all that they do, looks forward to graduations, and thanked Dr. Harris for his work with the District, and looks forward to follow-up.

Trustee Torres thanked Chair McKay for her support during the CCLC Annual Trustee Conference, commented on concerns of the Childhood Development Center, and looks forward to future discussions

to include staff and faculty perspectives and a study session to include in-depth information on the history of the center and how the shared governance process was used to make the decision for closure. Trustee Torres thanked Acting President Sanchez for his leadership and looks forward to more discussion on this issue.

Student Trustee Kubeisy thanked Chancellor Gillespie and Trustees for their support throughout the year and provided highlights of his accomplishments in service to students. Trustee Kubeisy stated the District should continue to focus on first generation and nontraditional students, professionals wanting to take night or weekend classes, and senior citizens with a passion for life-long learning. Through his term, he has learned that community colleges offer students a second chance and a way to fulfill their potential, and expressed thanks to all who assisted him in his development and educational journey.

Trustee Chancer thanked Administrative Officer Blair for the detailed graduation data reports and commented on the number of male graduates versus female and what can we do as an institution to address this. Suggested future agenda items were college cafeterias, the reserve policy, and a Grant Director position. A list was requested of all the agenda item requests since January 2019 for discussion at the June 24, 2019 Board Strategic Planning Session. Trustee Chancer congratulated all the graduates and thanked staff and faculty for all they do.

Trustee Kennedy commented on California Lutheran University lecture series and guest speaker Jeff Gorell; Camarillo Chamber of Commerce event highlighting the work of Many Mansions; and requested future agenda items be prioritized.

Chair McKay commented on commencements and thanked everyone who assisted students along the way to make it this far.

18.04 Chancellor Report. Chancellor Gillespie thanked Trustees for their commitment to continued professional development and participation at the CCLC Annual Trustee Conference; thanked President Sanchez and President Sokenu for their leadership; congratulated Dr. Hoffmans on being appointed as Ventura College President; thanked Mike Bush for his years of service to the District; congratulated Robert Cabral for being selected as Oxnard College Career and Technical Education Dean; thanked Student Trustee Kubeisy for his leadership to students and congratulated him on his transfer to U.C. Berkeley; and commented the successful completion of the first cohort of the District Leadership Academy; and looks forward to commencements.

18.05 Future Agenda Items.

- Study Session Oxnard College Child Development Center
- Cafeteria
- Reserve Policy – floor and ceiling
- Grant Director position
- Study Session on Various Funds (113, 114)

19.01. Adjournment. Chair McKay closed the Public Session at 9:37 p.m. to return to Closed Session.

There was no report from Closed Session. Meeting adjourned at 10:45 p.m.