



Book	VCCCD Board Policy Manual
Section	Chapter 2 Board of Trustees
Title	BP 2220 Committees of the Board
Code	BP 2220
Status	Active
Legal	Government Code Section 54952
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Last Revised	March 8, 2022

The Board may by action establish committees that it determines are necessary to assist the Board in its responsibilities. Any committee established by Board action shall comply with the requirements of the Brown Act and with these policies regarding open meetings. Board committees that are composed solely of less than a quorum of members of the Board that are advisory are not required to comply with the Brown Act, or with these policies regarding open meetings, unless they are standing committees. Board committees that are only advisory have no authority or power to act on behalf of the Board. Findings or recommendations shall be reported to the Board for consideration.

Standing Committees of the Board

- **Administrative Services.** The Administrative Services Committee receives and reviews recommendations from the Chancellor and provides advice and recommendations to the Board of Trustees related to (a) the ongoing fiscal status of the District and its short-term and long-term financial condition, including timely strategies for necessary financial and educational adjustments, as appropriate; (b) matters of human resources practices, workplace safety, diversity, and professional development; (c) facilities, capital planning, and construction; and, (d) maintaining and updating Board policies on financial, facilities, capital planning, administrative, and human resources matters (generally Chapter 3 General Institution; Chapter 6 Business and Fiscal Affairs; Chapter 7 Human Resources, and other policies related to the committee charge). The Committee advises the Board on a variety of issues regarding finance, human resources, facilities, capital planning, and construction. The Committee meets monthly or on an as-needed basis (at least quarterly).
- **Planning, Accreditation, and Student Success.** The Planning, Accreditation, and Student Success Committee receives and reviews policy recommendations from the Chancellor to ensure instructional programs are effective and consistent with District and College practices, plans, strategies, and community needs (generally Chapter 4 Academic Affairs; and Chapter 5 Student Services, and other policies related to the committee charge). The Committee reviews and discusses pending local, statewide, and federal legislative issues that may affect or be of interest to the District. The Committee reviews recommendations from the Chancellor for District and College planning, assuring that programs are comprehensive and meet organizational and community needs. The Committee provides guidance to the Board on programs recommended by the Chancellor that enhance student success. With guidance from the Chancellor, the Committee informs the Board on accreditation matters within the District and receives reports from the Chancellor and colleges regarding District and College practices and activities for alignment with Accrediting Commission Standards and student success. The Committee serves the internal and external Board communication needs in evaluating and reviewing recommendations from the Chancellor regarding District communication needs, policies, and practices. The Committee meets monthly or on an as-needed basis.

Ad Hoc Committees of the Board (as of January 18, 2022)

- Chancellor Search
- Diversity, Equity and Inclusion
- Board Evaluation

No administrative procedure is required.

Reference

[Government Code Section 54952](#)

As used in this chapter, "legislative body" means:

- (a) The governing body of a local agency or any other local body created by state or federal statute.
- (b) A commission, committee, board, or other body of a local agency, whether permanent or temporary, decisionmaking or advisory, created by charter, ordinance, resolution, or formal action of a legislative body. However, advisory committees, composed solely of the members of the legislative body that are less than a quorum of the legislative body are not legislative bodies, except that standing committees of a legislative body, irrespective of their composition, which have a continuing subject matter jurisdiction, or a meeting schedule fixed by charter, ordinance, resolution, or formal action of a legislative body are legislative bodies for purposes of this chapter.
- (c)
 - (1) A board, commission, committee, or other multimember body that governs a private corporation, limited liability company, or other entity that either:
 - (A) Is created by the elected legislative body in order to exercise authority that may lawfully be delegated by the elected governing body to a private corporation, limited liability company, or other entity.
 - (B) Receives funds from a local agency and the membership of whose governing body includes a member of the legislative body of the local agency appointed to that governing body as a full voting member by the legislative body of the local agency.
 - (2) Notwithstanding subparagraph (B) of paragraph (1), no board, commission, committee, or other multimember body that governs a private corporation, limited liability company, or other entity that receives funds from a local agency and, as of February 9, 1996, has a member of the legislative body of the local agency as a full voting member of the governing body of that private corporation, limited liability company, or other entity shall be relieved from the public meeting requirements of this chapter by virtue of a change in status of the full voting member to a nonvoting member.
- (d) The lessee of any hospital the whole or part of which is first leased pursuant to subdivision (p) of Section 32121 of the Health and Safety Code after January 1, 1994, where the lessee exercises any material authority of a legislative body of a local agency delegated to it by that legislative body whether the lessee is organized and operated by the local agency or by a delegated authority.

(Amended by Stats. 2002, Ch. 1073, Sec. 2. Effective January 1, 2003.)