



**Tuesday, January 25, 2022  
Budget Committee (BC)**

**The Budget Committee (BC) supports and advances the college mission, vision and values by encouraging transparency and constituency understanding of the budget, working to ensure that college-wide planning and strategic priorities drive the budget allocation process. The BC makes data-driven recommendations that align resource allocations with resource planning, institutional planning and program review recommendations. The BC also serves as a forum for discussion of budget changes and information. The BC makes recommendations to the College Planning Council.  
The BC meets the fourth Tuesday of each month at 2:30–4:00 PM.**

**1. Welcome/Call to Order**

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1.1 Committee Purpose, Responsibilities, and Membership

**2. Adoption of the Agenda**

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**3. Public Comments**

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3.1 All public comments are limited to two minutes.

**4. Review of the Minutes**

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4.1 23 November 2022

**5. Chairs Report**

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5.1 Mid-year instructional supply spending

5.2 2022 Governor's Budget

5.3 CARES Spending Report

**6. Action Items**

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6.1 Brown Act Vote Extension

6.2 Pre-approval Review of Resource Requests

**7. Unfinished Business**

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7.1 April Flex Week Meeting

7.2 Professional Development Resource Requests

**8. New Business**

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8.1 Furniture and Equipment Refresh Form

**9. Standing Items**

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9.1 Budget Lesson CalWorks Report

9.2 Budget Lesson EOPS/CARES Report

**10. Future Agenda Items**

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10.1 Total Cost of Ownership

**11. Future Meeting Dates**

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11.1 22 February 2022

11.2 22 March 2022

11.3 26 April 2022

11.4 24 May 2022

**12. For the Good of the Order**

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**13. Adjournment**

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## Budget Committee (BC) (Tuesday, January 25, 2022)

Generated by Allison Frazier on Tuesday, January 25, 2022

### 1. Welcome/Call to Order

Procedural: 1.1 Committee Purpose, Responsibilities, and Membership

Present: Chris Renbarger, Amy Edwards, Ishita Edwards, Jonas Crawford, Lilia Ruvalcaba, Leo Orange, Tom Stough, Cesar Flores, Berenice Rodriguez, Linda Fa'asua, Amparo Medina, Damaris Figueroa, Litzzy Chavez, Carolyn Inouye, Alan Hayashi  
Absent: None

Guest: Christina Hanna, Susan McDonald, Oscar Cobian

- **The meeting was called to order at 2:33 pm.**

### 2. Adoption of the Agenda

- **T. Stough motioned to adopt the agenda, and I. Edwards seconded. The motion passed unanimously.**
  - M. Munoz was unable to attend this meeting, so C. Renbarger requested to move 9.1 to the February meeting.

### 3. Public Comments

Accreditation Standard I.C., Procedural, Discussion: 3.1 All public comments are limited to two minutes.

- I. Edwards shared the District Reorganization and Hiring Proposal document. This will be added to the February meeting.
- C. Hanna, a new Student Success and Support Specialist, introduced herself.

### 4. Review of the Minutes

Minutes: 4.1 23 November 2022

- **L. Orange motioned to approve the minutes, and I. Edwards seconded. The motion passed with 2 abstentions.**

### 5. Chairs Report

Accreditation Standard III.B., Information: 5.1 Mid-year instructional supply spending

- C. Renbarger shared the Instructional Supply Spending as of December 2021.
- Instructional Supplies are spent out of Funds 12802 (Lottery) and 111 (Gen Fund).
- The budget is approximately \$469,000. 40% has not been spent as of December 31.
- I. Edwards asked if the unspent money would be carried over to the next fiscal year.
  - Lottery fund money rolls over, but not in the same individual budgets. It comes out of the department budgets at the end of the Fiscal Year and is reallocated for the next Fiscal Year.
- L. Ruvalcaba clarified that the document shows where departments have money that needs to be spent by the cut off date for this year.

Accreditation Standard III.B., Report: 5.2 2022 Governor's Budget

- C. Renbarger shared information from the 2022 Governor's Budget Proposal.
- The general fund, EOPS, DSPS, and CalWorks get a 5.33% COLA, but SEAP, Strong Workforce, and Vet Centers do not get the COLA.
- There's a note about PERS and STRS, but this does not impact the rate increase on the District's side.
- There are some ongoing programs that are starting, such as for Basic Needs.
- There will be a revised proposal in May, and that will go to the legislature in June, so the tentative budget will be based on this proposal.

Accreditation Standard III.D., Report: 5.3 CARES Spending Report

- C. Renbarger shared the COVID Relief Revenue and Expenditures by category document.
- The committee discussed the expenditures, such faculty training for the transition to online and the provisional employee hiring with CARES funds.

### 6. Action Items

Accreditation Standard III.A., Procedural, Action: 6.1 Brown Act Vote Extension

- **A. Hayashi motioned to keep the February Meeting online, and J. Crawford seconded. The motion passed unanimously.**

Accreditation Standard III.A., Accreditation Standard III.B., Accreditation Standard III.C., Accreditation Standard III.D., Accreditation Standard IV.A., Action: 6.2 Pre-approval Review of Resource Requests

- **I. Edwards motioned , and A. Medina seconded. The motion passed.**

### 7. Unfinished Business

Discussion: 7.1 April Flex Week Meeting

- **L. Ruvalcaba motioned to maintain the April meeting date, and L. Orange seconded. The motion passed 12 yes to 2 no.**
  - A. Medina argued against this as the PDC is putting on and supporting workshops on that date.
  - L. Ruvalcaba argued that changing to another date would potentially interfere with other scheduled meetings.

Accreditation Standard III.A., Accreditation Standard III.D., Discussion: 7.2 Professional Development Resource Requests

- A. Medina recommended removing the Professional Development category of resource request and instead create a new process.
- A. Edwards recommended moving forward with the current cycle paying close attention to the PD requests. At the end of the cycle, we will have a better idea of how to move forward with these types of requests.

### 8. New Business

Accreditation Standard III.B., Accreditation Standard III.C., Discussion: 8.1 Furniture and Equipment Refresh Form

- A. Edwards shared the Microsoft Form for the Furniture refresh requests. It will come back for a vote in February.

### 9. Standing Items

Accreditation Standard III.D., Discussion: 9.2 Budget Lesson EOPS/CARE Report

- C. Flores presented on the budget of the EOPS/CARE grant.

### 10. Future Agenda Items

Accreditation Standard III.D., Report: Budget Lesson CalWorks Report

Accreditation Standard III.D., Report Budget Lesson Perkins Report

Accreditation Standard III.D., Report Budget Lesson Strong Workforce Report

Accreditation Standard III.C., Discussion: Total Cost of Ownership

### 11. Future Meeting Dates

- February 22, 2022

12. For the Good of the Order
  - L. Orange thanked C. Flores for his work and his presentation.
13. Adjournment
  - **The meeting was adjourned at 4:04 pm.**