	FACULTY HIRING			
	Description	**Submitted By**	**Ranking Total**	**Notes**
	FT Faculty split 50/50 between Fire Academy and Fire Technology	Fire Technology	3.71	Funded
	FT Chicano Studies Instructor	Chicano Studies, Social Justice Studies, Sociology, and History	3.61	Funded
	Veteran Counselor	Veteran Resource Center	3.46	Funded - mixed funding sources
	Tenure-Track Faculty in ECE	Early Childhood Education	3.18	Not Funded
	FFI/II and Wildland Academy Faculty	Fire Academy	3.11	Not Funded
	English FT Faculty	English	3.11	Not Funded
	FTE in Digital/Graphic Design	Art	3.07	Not Funded
	ASL Full-time tenure-track instructor	American Sign Language	2.96	Funded
	AC/Refrigeration FT Faculty	Air Conditioning/ Refrigeration	2.89	Replacement Only
	FT Counselor	Transfer Center	2.71	Not Funded
	FT Counselor/Coordinator	Career Center	2.64	Not Funded
	Performing Arts FT Faculty	Theatre	2.57	Not Funded
	FT Public Safety Counselor	Fire Technology	2.5	Not Funded
	Increase the number of	General Counseling	2.5	Not Funded
	Spanish FT Faculty position	Spanish	2.29	Not Funded

CLASSIFIED HIRING

Funded position from prior year requests - Administrative Assistant to the Dean of Math/Science
so that the Dean of Student Services and of Math/Science each have FT support.

	Description	Justification	Priority	Submitted By	Ranking Total	Notes
	Grounds Maintenance Workers	OC has a team of 3 grounds maintenance workers to manage all work required around the campus, athletics fields, and Fire Academy. The department needs additional staff to manage the campus's current level of need.	Critical/Urgent	Grounds	3.45	Not Funded
	FT Student Services Assistant	The current PT position should be increased to 100%. It would support and facilitate student access, improve processing timelines, and enhance overall availability and service which supports the College mission.	Necessary	Admissions & Records	3.03	Possible provisional assistance from CARES H.S.I.
	Office Assistant	FT Office assistant would support the Financial Aid Office in participating in the Federal and State Student Aid programs by demonstrating that the college is administratively capable of properly managing these programs.	Critical/Urgent	Financial Aid	2.97	Provisional Assistance from CARES - Institutional
	Office Assistant	The Office Assistant is the first point of contact in the process of onboarding prospective students. Being able to connect to a knowlegeable, welcoming individual who understands military-connected students is crucial for program growth and success.	Critical/Urgent	Veteran Resource Center	2.97	Not Funded
	Information Technology Support Specialist I	ITS does not currently have a level I technician position in its roster. Adding this poisition will fill in the gps that an employee needs to be able to progress from a CNIT student IT Support Assistant to a Campus level III technician. It would also provide greater service and coverage for our customers.	Critical/Urgent	Information Technololgy	2.9	Not Funded
	Campus Police Officer	Additional officers are needed to ensure the safety and security of students, faculty, and staff.	Critical/Urgent	Campus Police	2.86	Police are District employees, not College employees
	Office Assistant	The Counseling Department currently has only one Office Assistant attempting to serve all students as well as oversee student workers, provide assistance to eight FT counselors and six PT counselors. The Gen Counseling Dept used to have two Os, but when one retired, they were not replaced.	Critical/Urgent	General Counseling	2.76	Not Funded

	100% office assistant	EAC would like to promote its existing 40% Office Assistant to 100% to better support the coverage of the office and help support students' needs. Due to the transition to virtual and in-person, there is added strain to the front office staff to monitors student calls.	Necessary	EAC	**2.59** Not Funded
	Division Office Assitant for Public Safety Program	The expansion of the Public Safety division requires a substantial increase in the amount of documentation, tracking, data entry, and administrative oversight.	Critical/Urgent	Emergency Medical Technology	**2.59** Not Funded
	Library Assistants	The 2 current library assistants are paid out of categorical funds; these two classified positions are critical to library services. We are requesting that these positions be paid through general funds to acknowledge the need through more secure funding.	Critical/Urgent	LLRC	**2.52** Not Funded
	PT Athletic Student Success and Support Specialist	The PT Athletic Student Success and Support Specialist would support student-athletes to make a successful transition to the online modality and have a greater need for academic assistance.	Critical/Urgent	Athletics	**2.48** Not Funded
	Auto Body Instructional Assistant	The program has requested this for the last 20 years in the program review. This request will help with enrollment growth and safety in the lab area. The program only has one FT instructor. If the college would like to see the auto body program grow enrollment, we need a FT instructional assistant.	Critical/Urgent	Automotive Body Repair & Paint	**2.48** Not Funded
	Evening and Weekend Activities Attendant	Increased demand in night classes and weekend classes makes it necessary to increase this position from 40% to 100%.	Critical/Urgent	College Services	**2.41** Not Funded
	Admin Assistant or Office Assistant	An assistant would support the Public Safety Division course expansion through documentation and tracking needs as required by State Fire Training and the National Registry.	Critical/Urgent	Fire Academy	**2.41** Not Funded
	Office Assistant	College Services has taken on additional responsibilities including COVID health screening, a new ticketing system, and educational support in the PAB. This position would assist in scheduling Civic Center reservations and perform general clerical duties. VC already has this position, and MC is exploring adding it.	Critical/Urgent	College Services	**2.38** Not Funded

	Instructional Service Agreement Coordinator	To offer the FT R074 course for Fire Service Personnel, we need an ISA Coordinator to coordinate the delivery of all aspects of the ISA FT R074 Course and to ensure Title 5 ISA laws and requirements are followed and met.	Critical/Urgent	Fire Technology	2.38 Not Funded
	Senior Research Analyst	The IE has new responsibilities to include expansion and development of our assessment programs. To both meed accreditation standards and integrate assessment as part of continuous quality improvement, we will be strengtheing the campus-wide efforts to assess SLOs and SUOs. There is a vacant Research Analyst position that we are requesting to reclass as a Senior Research Analyst to manage workflow and work assignments, balancing the workload of the department as data requests and department responsibilities continue to expand.	Necessary	Office of the President: Institutional Effectiveness	2.38 Differential only
	Student Services Technician/Assistant	In order to support the institutionalization of the Condor to Condor program, we need a FT classified employee who will have the capacity to train the peer mentors and expand the peer mentoring program.	Necessary	Student Activities and Student Services Vice President's Office (Title IX and BIT)	2.34 Not Funded
	FT Office Assistant	FT office assistant would help support the needs of transfer students, provide consistency and stability, and would help the flow of the office and clerical responsibilities.	Critical/Urgent	Transfer Center	2.28 Not Funded
	Information Technology Support Specialist II	We need to add a level II technician to escalate help desk tickets and balance the work load of the team	Important	Information Technololgy	2.24 Not Funded
	Auto Tech Instructional Lab Assistant	This is an ongoing need for lab support in the shop as well as maintaining the tool room. Our program currently uses student workers to fill this gap, There is a constant need to retrain new student workers, which leaves many gaps in operation. An instructional lab assistant would allow for continuous support and would free up the Instructional Lab Tech to focus on student success in the shop.	Critical/Urgent	Automotive Technology	2.21 Not Funded
	Instructional Lab Tech	These provisional ILTs would provide direct tutor support, training, and workshops. They are being requested while the LLRC works on the possibility of collecting apportionment for supervised tutoring, which would require hiring PT faculty.	Necessary	LLRC	2.21 Not Funded

	Position	Description	Priority	Department	Score	Funding Status
	FT EMT Instructional Lab Technician	An ILT would support EMT student mentorship and learning as well as skills practice and mastery.	Critical/Urgent	Emergency Medical Technology	2.14	Not Funded
	Office Technician for CA State Fire Training Classes	This role is necessary to administer and track all phases of CA State Fire Training admin tasks	Necessary	Fire Technology	2.14	Not Funded
	Senior Accounting Technician	We would like our current Accounting Technician to be reclassified to Senior Accounting Technician to allow the technician to handle payroll, reporting, and fiscal matters for grants and categoricals.	Nice to Have	Fiscal Services	2.14	Differential only
	Performing Arts Center Technician II	The PAB continues to be a high-demand entertainment hub for the campus and community. This position would enhance programs such as Film, Performing Arts, Communications, English, History, etc.	Necessary	College Services	2.03	Not Funded
	Information Technology Support Assistant	This position distributes aptops and provides IT support to students and staff. The Tech bars have had great success in the pilot semester. There are currently three part-time temporary employees whose positions should be made permanent.	Important	Information Technololgy	2	HEERF Provisional Funding
	Office Assistant	Marketing and Outreach lack clerical support despite wide-reaching responsibilities in support of the college. Therefore, this position would provide a variety of office support and clerical duties.	Necessary	Office of the President: Marketing and Outreach	1.97	Not Funded
	ILT	Backfill a position that was never filled in 2017. CRM needs an additional ILT to fully support both kitchens/instructors.	Necessary	Culinary Arts & Restaurant Management	1.83	Not Funded

PROFESSIONAL DEVELOPMENT

Funded - $20,000 for PDC to administer for college-wide events/trainings.

Quantity	Description	Priority	Previously Requested?	Submitted By	Ranking Total	Notes
1	Training Budget	Critical/Urgent	Yes	Information Technololgy	3.72	Ask PDC for funding
1	Counselor training	Necessary	Yes	General Counseling	3.27	Ask PDC for funding
2	OER development funds	Critical/Urgent	Yes	Spanish	3.27	Ask PDC for funding
-	CEB membership	Important	No	Paralegal Studies	3.09	Ask PDC for funding
1	Canvas Con	Necessary	No	VPAA: ITD	3.09	Ask PDC for funding
1	Instructional Service Workshop	Necessary	No	Fire Technology	3	Ask PDC for funding
10	Training for how to teach hyflex courses with best practices in teaching synchonously online	Necessary	No	VPAA: ITD	3	Ask PDC for funding
1	Online Teaching Conference	Necessary	No	VPAA: ITD	3	Ask PDC for funding
10	Online Learning Consortium Getting Started with Hyflex Teaching	Necessary	No	VPAA: ITD	2.91	Ask PDC for funding
10	Online Teaching Conference for Faculty to attend Canvas Con	Necessary	No	VPAA: ITD	2.55	Ask PDC for funding
1	ISTE Membership	Nice to Have	No	VPAA: ITD	1.45	Ask PDC for funding
-	Funds for conferences	Nice to Have	No	Psychology	1.27	Ask PDC for funding
1	Institutional Membership to 4CSD	Nice to Have	No	VPAA: ITD	1.18	Ask PDC for funding
1	Instructional Technology Council Distance Education Leadership Academy	Nice to Have	No	VPAA: ITD	1.09	Ask PDC for funding

	FACILITIES				
	Description	Priority	Department	Ranking Total	Notes
	Marine Center and Aquarium	Critical/Urgent	Coastal Environmental Studies and Geology	3.33	Already has $3m budget
	Stadium Lights	Necessary	Athletics and Kinesiology	3.33	Funded - $1m budget
	Artificial Turf Covering for the Fire Academy planter conversion	Necessary	Fire Academy	3.17	Infrastructure
	Auto Tech Facility Modification	Critical/Urgent	Auto Tech	3.17	Already grant funded
	Engineering lab facilities	Necessary	Engineering	3.08	Already grant funded
	Softball Press Box	Necessary	Athletics	2.83	Exploring
	Decomposed granite base for the planter conversion	Necessary	Fire Academy	2.75	Infrastructure
	Emergency Vehicle Operations Course	Necessary	Fire Tech	2.75	Not Funded
	Paint and hardscape of the Sports Complex	Important	Athletics and Health Education	2.75	Not Funded
	WiFi for the Sports Complex	Important	Athletics and Kinesiology	2.67	Part of CARES WiFi project
	Art Display Wall	Nice to Have	LLRC	2.33	Not Funded
	Greenhouse	Necessary	Geography	2.18	Already grant funded - place in existing garden space

	TECHNOLOGY				
	Description	**Priority**	**Department**	**Ranking Total**	**Notes**
	Security Cameras		Campus Police	4	Part of Tech Refresh Process
	Adobe Creative Cloud seat licenses for A+D Mac Lab	Critical/Urgent	Art	3.75	Use department budget
	Jumbo Monitor/Repair of Projector in PE-4		Kinesiology	3.67	Part of Tech Refresh Process
	Snagit Upgrades		VPAA	3.67	Use department or grant budget
	FTVE Check-out and equipment tracking software		FTVE	3.56	Funded
	Spanish Department license to add special characters for Canvas Keyboards		Spanish	3.56	Use department or grant budget
	CVC exchange		VPAA	3.44	Use department or grant budget
	LA 1 and 2 Computer and Software update			3.11	Part of Tech Refresh Process
	AutoCAD, Solidworks, P-Spice for Engineering		Engineering	3.11	Use department or grant budget
	Major exploration Software for Career Center		Career Center	3	Use department or grant budget
	13" Macbook Air for ITD		VPAA	3	Use department or grant budget
	Technology upgrades for Paralegal Studies		Paralegal Studies	2.89	Part of Tech Refresh Process
	Access to SPSS for Psychology		Psychology	2.89	Use department or grant budget

	Physical Geography laboratory laptops		Physical Geography		2.78	Part of Tech Refresh Process
	1st STEP Projector		1st STEP		2.67	Part of Tech Refresh Process

	Quantity	Description	Priority	Department	Ranking Total	Notes
		NON-INSTRUCITONAL EQUIPMENT				
	Quantity	Description	Priority	Department	Ranking Total	Notes
	1	Stadium Sound System	Critical/Urgent	College Services	3.71	Infrastructure
	1	Hydramaster Rx20 NextGen Rotary Jet Extraction Carpet	Necessary	Custodial	3	CARES

		NON-INSTRUCITONAL SUPPLY				
	Quantity	Description	Priority	Department	Ranking To	Notes
	--	Promotional Materials	Necessary	Outreach	3.5	use own budget
	1	Stadium Lights	Necessary	College Services	3.09	wrong category
	--	Paid Internships	Necessary	Career Center	3	grant funded only
	1	Stadium Grass Renovation	Critical/Urgent	College Services	2.91	use own budget
	40	Table Cloths	Important	College Services	2.64	use own budget

To Be Ranked

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